

**COUNTY OF PAINT EARTH NO. 18**

**COUNTY COUNCIL MEETING**

**AUGUST 6, 2025**

**9:00 A.M.**

**A G E N D A**

1. CALL TO ORDER
2. ACCEPTANCE OF AGENDA
3. ADOPTION OF THE PREVIOUS MINUTES
  - A. Regular County Meeting July 15, 2025
4. ADMINISTRATION REPORTS
  - A. Legislative/Office of the CAO
  - B. Public Works
  - C. Community Services
  - D. Environmental Services
  - E. Protective Services
5. BUSINESS
  - A. RFD: Reappointment of Vacant Committee Positions
  - B. Practical Nurse Program Grant Request
  - C. 3<sup>rd</sup> Annual Castor Memorial Fireworks Show Donation Request
  - D. Policy HS 4.0
  - E. Election Services Agreement
  - F. Park Caretaker Contract Extensions into 2026
6. BYLAWS
  - A. None.
7. COUNCILLOR REPORTS
  - Verbal Reports.
8. PUBLIC HEARING
  - A. None.

9. DELEGATIONS

A. None.

10. CORRESPONDENCE

- A. House of Commons Communication RE: Damien Kurek's Resignation
- B. RCMP Commanding Officer Introduction Letter
- C. Municipal Affairs Communication RE: County of Stettler and SMRWSC
- D. Halkirk Elks Bullarama Sponsorship Thank You
- E. Thank You Card from Simone Fetaz
- F. Orphan Well Association

11. CONFIDENTIAL ITEMS

*Freedom of Information and Protection of Privacy Act, R.S.A. 2000 Chapter  
F-25: Part 1, Div 2, Sec 19(2)*

12. ADJOURNMENT

**Upcoming Council Meeting Dates** — August 19, September 3 & 16, 2025. Council Meeting dates are subject to individual change and commence at 9:00 a.m.

**COUNTY OF PAINTEARTH NO. 18**  
**REGULAR COUNCIL MEETING MINUTES**  
**TUESDAY JULY 15, 2025**

The Regular meeting minutes of the Council of the County of Paintearth No. 18 held in Council Chambers in the municipal office on July 15, 2025, commencing at 9:00 a.m.

**IN ATTENDANCE:**

Reeve:	Stan Schulmeister
Councillors:	Terry Vockeroth, Sandy Shipton, Diane Elliott, George Glazier, Dale Norton, Maurice Wiart
Chief Administrative Officer:	Michael Simpson
Director of Public Works:	Bryce Cooke
Director of Community Services:	Todd Pawsey
Director of Environmental Services:	Jeff Cosens
Director of Protective Services:	Colm Fitz-Gerald
Legislative Clerk:	Courtney Algot

**CALL TO ORDER:**

Reeve Schulmeister called the meeting to order at 9:00 a.m.

**Moment of silence to honor the passing of former Councillor Tyrrell Hewitt.**

**ADOPTION OF AGENDA:**

07.15.25.276

**Regular Council Meeting Agenda – July 15, 2025** — MOVED by Councillor Glazier to adopt the Regular Council Meeting Agenda of July 15, 2025, as amended.

6. P Gadsby Rural Water Servicing Project  
 6. Q Rural School Signs

Carried

**ADOPTION OF PREVIOUS MINUTES:**

07.15.25.277

**Regular County Council Meeting Minutes June 15, 2025** — MOVED by Councillor Norton that the Previous Regular County Council Meeting Minutes for June 15, 2025, be approved as presented.

Carried

**DELEGATIONS:**

Brian Perreault entered chambers at 9:00 a.m. and delivered a presentation regarding run off water to his property coming from an ATCO substation on a neighboring quarter section of land.

07.15.25.278      **MOVED by Councillor Norton that the information presented by Mr. Perreault be received and filed as information.**

Carried

Brian Perreault exited chambers at 9:26 a.m.

**BUSINESS:**

07.15.25.279      **RFD: Write Off 2021-2014 Outstanding Taxes for Roll #70003900, 70003920, 70003930, 70004430, 70008510, 70008540, 70008610** — MOVED by Councillor Norton that the County writes off the 2021-2014 outstanding taxes for roll #70003900, 70003920, 70003930, 70004430, 70008510, 70008540, 70008610 in the amount of \$19,341.44.

Carried

07.15.25.280      **RFD: Write Off Penalty from Fire Call** — MOVED by Deputy Reeve Wiart that the County write off the penalty from the fire call in the amount of \$15.00.

Carried

07.15.25.281      **RFD: Write Off Partial 2021-2024 Outstanding Taxes and Penalties for Roll #46000603, 70008171** — MOVED by Councillor Vockeroth that the County write off the partial 2021-2024 outstanding taxes and penalties for roll #46000603, 70008171 in the amount of \$17,636.72.

Carried

07.15.25.282      **RFD: Write Off Taxes on Roll# 28001595** — MOVED by Councillor Glazier that the County write off the taxes on roll# 28001595 in the amount of \$1,370.95.

Carried

07.15.25.283      **RFD: Write Off Finance Charges for AR Account PAW002** — MOVED by Councillor Shipton that the county write off the finance charge for AR account PAW002 in the amount of \$31.00.

Carried

07.15.25.284      **RFD: Additional Funding Request for Halkirk Infrastructure** — MOVED by Councillor Glazier that the County approve the funding request for the Halkirk infrastructure project in the amount of \$2,150,000.00 to be funded from County reserves.

Carried

07.15.25.285      **911 Society Funds Request** — MOVED by Deputy Reeve Wiart that the County approve the 911 Society's Funds Request of \$9930.00 to be funded from the restricted operating surplus.

Carried

07.15.25.286      **Quality Management System (QMP) for Halkirk** — MOVED by Councillor Elliott that the County table the QMP until the August 19, 2025, regular council meeting.

Carried



- 07.15.25.287 **Castor & District Housing Authority Board Member Appointment** — MOVED by Councillor Elliott that the County appoint Rose Koenradt as the member at large to represent Halkirk on the Castor & District Housing Authority.  
Carried
- 07.15.25.288 **Clearview Public Schools Administrative Representative** — MOVED by Deputy Reeve Wiart that the County appoint Chief Administrative Officer as an administrative representative for Clearview Public Schools.  
Carried
- 07.15.25.289 **Dust Proofing in Lieu of Invoice Request** — MOVED by Councillor Vockeroth that the County provide 300 metres of dust proofing in front of the homeowner's yard in 2025 and investigate further to find a permanent solution for the damaged fence posts due to grading operations.  
Carried
- 07.15.25.290 **Castor Cruise Event Donation Request** — MOVED by Councillor Norton that the County donate a photo print, golf balls, and tote bags, estimated at \$100.00, to the Castor Cruise Event.  
Carried
- 07.15.25.291 **RFD: Funding Application Recreation and Community Service Grants for U13D Softball Provincials** — MOVED by Deputy Reeve Wiart that the County approve the support request for \$500.00 to the applicant.  
Carried
- 07.15.25.292 **RFD: Funding Application Recreation and Community Service Grants for U17 Girls Provincial Finals** — MOVED by Councillor Shipton that the County approve the support request for \$500.00 to the applicant.  
Carried
- 07.15.25.293 **RFD: Funding Application Recreation and Community Service Grants for U17D Softball Alberta Provincials** — MOVED by Councillor Norton that the County approve the support request for \$500.00 to the applicant.  
Carried
- 07.15.25.294 **Gadsby Rural Water Servicing Project** — MOVED by Councillor Elliott that the County proceed with discussions between the County of Stettler. Having Councillor Vockeroth, Deputy Reeve Wiart, Director of Environmental Services Jeff Cosens, and Chief Administrative Officer Michael Simpson as the representatives from the County of Paintearth.  
Carried
- 07.15.25.295 **Rural School Signs** — MOVED by Councillor Norton that the County table the discussion until further information is presented.  
Carried

**Recess:** *The meeting recessed at 10:30 a.m.*

**Reconvene:** *The meeting reconvened at 10:45 a.m.*

**COUNCILLOR REPORTS:**

07.15.25.296

Councillor Reports — MOVED by Deputy Reeve Wiart to adopt the verbal Councillor Reports as information.

Carried

**PUBLIC HEARING:**

Meeting recessed for scheduled public hearing at 11:13 a.m.

*Public Hearing RE: Bylaw No. 734-25 Integrating Halkirk Zoning Designations into the County Land Use Bylaw*

Reeve Schulmeister called the public hearing to order at 11:14 a.m.

All Councillors and staff, as listed, were in attendance.

0 member of the public were in attendance.

The Public Hearing was advertised on June 26, 2025, and July 3, 2025, in the Stettler Independent as well as the County Website.

There were no written submissions received.

Reeve Schulmeister adjourned the Public Hearing at 11:21 a.m.

Meeting reconvened after scheduled public hearing with no public present at 11:22 a.m.

07.15.25.297

Bylaw 734-25 Integrating Halkirk Zoning Designations into the County Land Use Bylaw Second Reading — MOVED by Councillor Elliot that Bylaw 724-24 Integrating Halkirk Zoning Designations into the County Land Use Bylaw be given Second Reading.

Carried

07.15.25.298

Bylaw 734-25 Integrating Halkirk Zoning Designations into the County Land Use Bylaw Third Reading — MOVED by Councillor Vockeroth that Bylaw 724-24 Integrating Halkirk Zoning Designations into the County Land Use Bylaw be given Third Reading.

Carried

**BYLAWS:**

None.

**ADMINISTRATION REPORTS:**

07.15.25.299 Director of Public Works Verbal Report — MOVED by Deputy Reeve Wiart to approve the Director of Public Work's Verbal Report as presented.

Carried

07.15.25.300 Director of Community Services Report — MOVED by Councillor Norton to approve the Director of Community Services Report as presented.

Carried

07.15.25.301 Director of Environmental Services Report — MOVED by Councillor Glazier to approve the Director of Environmental Services Report as presented.

Carried

07.15.25.302 Director of Protective Services Verbal Report — MOVED by Deputy Reeve Wiart to approve the Director of Protective Services Verbal Report as presented.

Carried

**CORRESPONDENCE:**

07.15.25.303 Thank You from the Coronation 4H Beef Club — MOVED by Councillor Glazier that the correspondence from the Coronation 4H Beef Club be received and filed as information.

Carried

07.15.25.304 2024/2025 Provincial Education Requisition Credit (PERC) Program Approval — MOVED by Councillor Norton that the correspondence regarding the 2024/2025 Provincial Education Requisition Credit (PERC) Program Approval be received and filed as information.

Carried

07.15.25.305 Thank You Card from the 2024 U18 Royals — MOVED by Councillor Shipton that the that the correspondence from the 2024 U18 Royals be received and filed as information.

Carried

07.15.25.306 2025 Alberta CARE Conference — MOVED by Councillor Glazier that the that the correspondence from the 2025 Alberta CARE Conference be received and filed as information.

Carried

**Recess:** *The meeting recessed at 12:02 p.m.*

**Reconvene:** *The meeting reconvened at 12:31 p.m.*

**CLOSED SESSION:**

07.15.25.307

**Closed Session** — MOVED by Councillor Norton that the County move to closed session at 12:32 p.m. to discuss items under the **ACCESS TO INFORMATION ACT**, Statutes of Alberta, 2024 Chapter A-1.4: Part 1, Div 2, Sec 22(1), 28(1)(b).

Carried

All staff, except Michael Simpson, exited chambers at 12:57 p.m. and did not return.

07.15.25.308

**Closed Session** — MOVED by Councillor Norton that the County return to an open meeting at 2:25 p.m.

Carried

**Recess** — the meeting recessed at 2:26 p.m. to allow return of the public.

**Reconvene** — the meeting reconvened at 2:27 p.m. with no public present.

07.15.25.309

**Additional August Council Meeting** — MOVED by Councillor Vockeroth that the County hold an additional regular council meeting in August on Wednesday, August 6, 2025, at 9:00 a.m.

**ADJOURNMENT:**

Reeve Schulmeister adjourned the meeting at 2:28 p.m.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

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Reeve

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Chief Administrative Officer



## County of Paintearth No. 18

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### CAO Report

Meeting: Regular Council Meeting

Meeting Date: August 6, 2025

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#### 1. June 18<sup>th</sup> to present:

##### Project Updates:

##### Solar

- Crowfoot Admin and Reservoir project is now fully complete aside from the final connection to the CDP. Terralta had the electrical drawings revised by their engineer to reflect changes made to the electrical service during a recent County service and generator upgrade. These revised drawings are required for both the inspection authority and ATCO prior to final grid connection. Terralta expects to receive approvals on the updated drawings from Superior Safety Codes in Drumheller, at which point they will submit them and move ahead with scheduling the final inspection and bi directional meter install, in that order.

Total paid in 2023: \$201,897.35

Total paid in 2024: \$347,276.95

Total paid in 2025: \$137,290.27

Total paid to contractor to date: \$686,464.35 of \$769,133.16

Site upgrades to electrical infrastructure at Castor Public works: \$43,113.26

- Trenching began Wednesday July 30<sup>th</sup> onsite in the County PW yard. Lindsey and Clint indicated they are in communication with ATCO to schedule the transformer service work once this is completed. Halkirk and Coronation PW buildings have been operational and generating power since becoming operational and the production has been steady.
- Solar Portal Monitoring was first requested in March of 2024 to access the sites for Halkirk and Coronation PW arrays. There was an information request sent to Terralta around that time in order for staff to access it, however, it was not completed on Terralta's end. At that time, Administration chose to defer pursuing this until all the arrays were commissioned, however recently another request has been sent to provide the missing information in order to access the site. A customer number is required by Fronius in order to complete the account setup for County admin to be able to access the monitoring information.

##### Broadband

- Please see the Connect updated report attached to this report for complete details on Broadband in Paintearth to date.

##### Bulwark

- Collier lots transferred so far: 32 lots transferred representing a value of \$3,310.00

- Spoke with Bunny Williams at County Ratepayer BBQ and it was indicated they hadn't consolidated their position on which group of volunteers, if enough could be located, would form a society from which the County could then form a more formal relationship.
- It remains for the community members interested in the project to consolidate their position on who will serve, even it's only a few years to get the projects done.
- Steve Sherber, one of the volunteers, has been updating the Bulwark history files on his website. <https://bulwark.galacticgrain.com/hs-doc.html> Council members are encouraged to visit the site and check up on Bulwark's history, which Sherber has painstakingly compiled via interviews, research and trips to the provincial archives, over a period of years.

### Agriclass

- Alberta Counsel has confirmed they are booking Castor Hall for the Ranching for Profit workshop in the County of Paintearth which will take place September 13-14. Alberta Counsel is currently seeking someone to help run the event on site for those days and is willing to reimburse for those services. If Council members know of available parties, please forward contact information to the CAO who will reach out to Klay Dyer and share that. County's contribution to the NRED grant remains at \$71,000 out of a total project budget of \$133,040.
- Additional workshops on Angel Investing hosted by Class Rebel will be attributed under this program, as will the County's \$5,000 contribution in exchange for Paintearth seats. A copy of the ClassRebel summary is attached to this report. A summary report from Alberta Counsel will be provided to the County once the NRED grant activities under their management have been completed. The completion date is Sept 30, 2025, and reporting expected to be delivered in October of 2025.
- Council passed Policy AD026 and has remitted funds to Clearview School Division for this year's use for dual credit programming with Olds College, and Administration is working with Chelsie Chapman to develop an evaluation matrix on a five-year plan to capture student data with the intention of measuring the effectiveness of Policy AD026 in increasing uptake on agricultural learning in young learners. With the retirement of Clearview's dual credit champion, Daram Van Oers, the former Principal of William Hay High School, Myranda Sheperd, will be the new Clearview contact working with Ms. Chapman and County Administration.

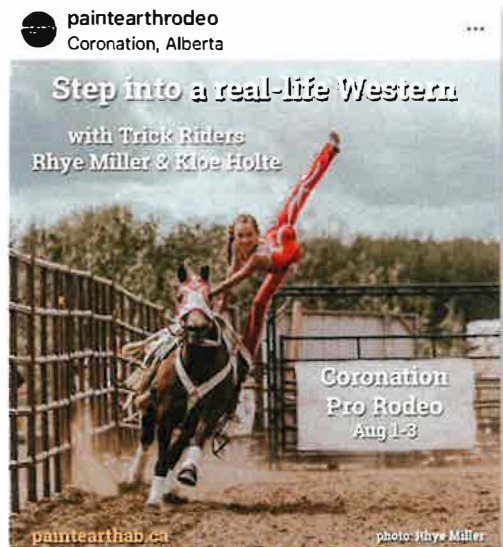
### Water:

As-built Natural Gas drawings were shared between the CAO and the selected contractor (United Utilities) for reference during their construction in Halkirk on July 24<sup>th</sup>.

The United Utilities Contractor for Halkirk's water and sewer work is anticipated to be onsite mobilizing for August 25<sup>th</sup>. A pre-construction meeting will provide further detail on the timelines and locations, as well as caller information for the site foreman. Service disruption planning will be discussed.

### Rodeo Promotions:

- Acquired last year's video footage from videographer
- Current year social media posting carried out in advance of Castor Rodeo, Coronation Rodeo and Coronation Royal Rumbull.
- Currently working with independent contractor to prepare social media posts for each remaining event, update photos for Castor Rodeo based on this year's event in June.



- **Key challenge: Meta has quite a complex ad booking system, with convoluted costing and targeting mechanisms. There is a shortage of people in the area who have booked advertising through meta (facebook/Instagram) and there may be missed opportunities to expand the reach of ads posted online to attract more visitors.**

#### **Investment Attraction/2025 Election/Administrative Contracting**

Between May 20 and July 21, 2025, Consultant Barb Kulyk completed a range of duties for the County of Paintearth as per the direction from the CAO, related to housing, municipal planning, council support, and investment attraction. This included meetings with potential housing partners and investors, attendance at regional facilities to support project advancement.

In preparation for the upcoming election, Kulyk, as Returning Officer, undertook a review of key documents such as the election binder and nomination materials, and participation in multiple strategic discussions with the CAO regarding the election calendar.

#### **Administrative**

Halkirk Prairies Canada reporting – locating a contractor to complete the building siding work continues to be a tough task. Concrete removal and replacement for the wheelchair ramp in front of the Halkirk Hall, and some sidewalk panels was done as of last fall. A bid for siding work was rejected due to high cost by Public Works. A better more competitive price is being sought by Public Works for maximum value. An estimated 5 jobs were created during the course of the work on this aspect of the Halkirk CCT project.

Various Directors required confirmation of decision on a variety of topics throughout the 2-week period between Council meetings. A managers meeting was held July 16<sup>th</sup> to discuss revised reporting standards for future Council meetings. The County ratepayer barbecue was well attended with much curiosity generated by the construction activities taking place in Crowfoot Crossing. A Bylaw patrol was undertaken on July 18<sup>th</sup> with the Director of Protective Services. Barb is also actively reviewing the County of Paintearth and Village of Halkirk's fees and fines to consolidate them into a Master Rates Bylaw, amending subsequent existing bylaws accordingly. Additionally, Barb continues to investigate external investment opportunities that align with the County's economic development goals around commercial development, value added agriculture, and job creation.

#### **Provincial Priorities Act – Council summary**

As a Municipal Council, it is essential to understand the significant impact the Provincial Priorities Act will have on how we operate and interact with other levels of government. This new legislation requires all municipalities to obtain formal approval from the Government of Alberta before entering into any agreements with the federal government, regardless of the agreement's size, value, or purpose. This includes funding agreements, service partnerships, infrastructure initiatives, and collaborative programs. The province's stated purpose is to ensure that all federal agreements align with Alberta's priorities, but the result is a major reduction in municipal autonomy and increased administrative oversight. Moving forward, municipal councils must adapt their processes, timelines, and expectations to comply with this legislation and avoid legal or financial repercussions.

Key points for councillors to be aware of:





- Provincial approval is mandatory before entering into *any* agreement with the federal government, regardless of the dollar amount.
- The Act applies to all forms of agreements—including funding, programming, service delivery, partnerships, or pilot initiatives.
- Any agreement made without provincial approval may be declared void, exposing municipalities to the risk of losing funding or facing legal consequences.
- This legislation creates a new administrative step, potentially delaying timelines for grants, infrastructure projects, and community services.
- The purpose of the Act is to centralize control of federal–municipal agreements under the provincial government, ensuring alignment with Alberta’s stated priorities.
- Councils must adjust internal planning processes to include sufficient time for provincial review and approval.
- Municipalities will need to closely coordinate with provincial ministries before applying for or negotiating any federal funding or agreements.
- Agreements valued under \$100,00 must be submitted to municipal affairs but do not need approval.
- Agreements valued between \$100,000 and \$5 million require that respective ministerial approval.
- Agreements valued over \$5 million will require cabinet approval.

Overall, this Act shifts intergovernmental authority and places new constraints on local decision-making, reinforcing the need for proactive communication with the province and cautious navigation of all federal engagement moving forward.

#### **Ratepayer meeting with Mr. Perreault re: Tinchebray drainage matter**

CAO was presented with a copy of an assessment done by Canadian Erosion Containment Ltd. estimating costs for rehabilitation of slope erosion that Mr. Perreault attributes to drainage from the Tinchebray substation onto his lands below the substation site.

Mr. Perreault was kind enough to bring this report at the request of the CAO from his June 17<sup>th</sup> Council delegation regarding the matter, where the CAO had sought to get clarification on what damages Mr. Perreault may be seeking or claiming as a result of the drainage, which has been this way for some time. The CAO agreed to acknowledge that the County is now aware of the cost to rehabilitate lands, according to the estimate shown. A copy of that estimate was not retained by the County, but the total was set at \$687,520. Mr. Perreault indicated another company he’d requested to perform the same estimate had pegged the price to restore the slope to natural pre-substation conditions was above \$700K.

Mr. Perreault contends that as a result of this erosion, he can no longer move cattle into approximately 80 acres of grazing pasture that once was accessible along the route. Alternate routes to move cattle into the pasture are time consuming and rely on seasonal conditions to be able to access it, and asserts that the drainage has resulted in approximately 200 feet of creek being choked with runoff sediment, due to the practice of draining the Tinchebray station in the spring in a single day, as opposed to gradually over time, which would create less erosion on Perreault’s land.

Mr Perreault continues to plan to seek either a hearing before AEP regarding the ATCO environmental approval being sought, or, an injunction from a court of competent jurisdiction. It is unknown at this time if Mr. Perreault’s actions will include naming the County as a responsible party, for conditionally approving the ATCO Tinchebray drainage plans in November of 2021. At this time, the County does not anticipate being a party to any proceedings and continues to view the matter as being between ATCO and a private landowner until otherwise named.

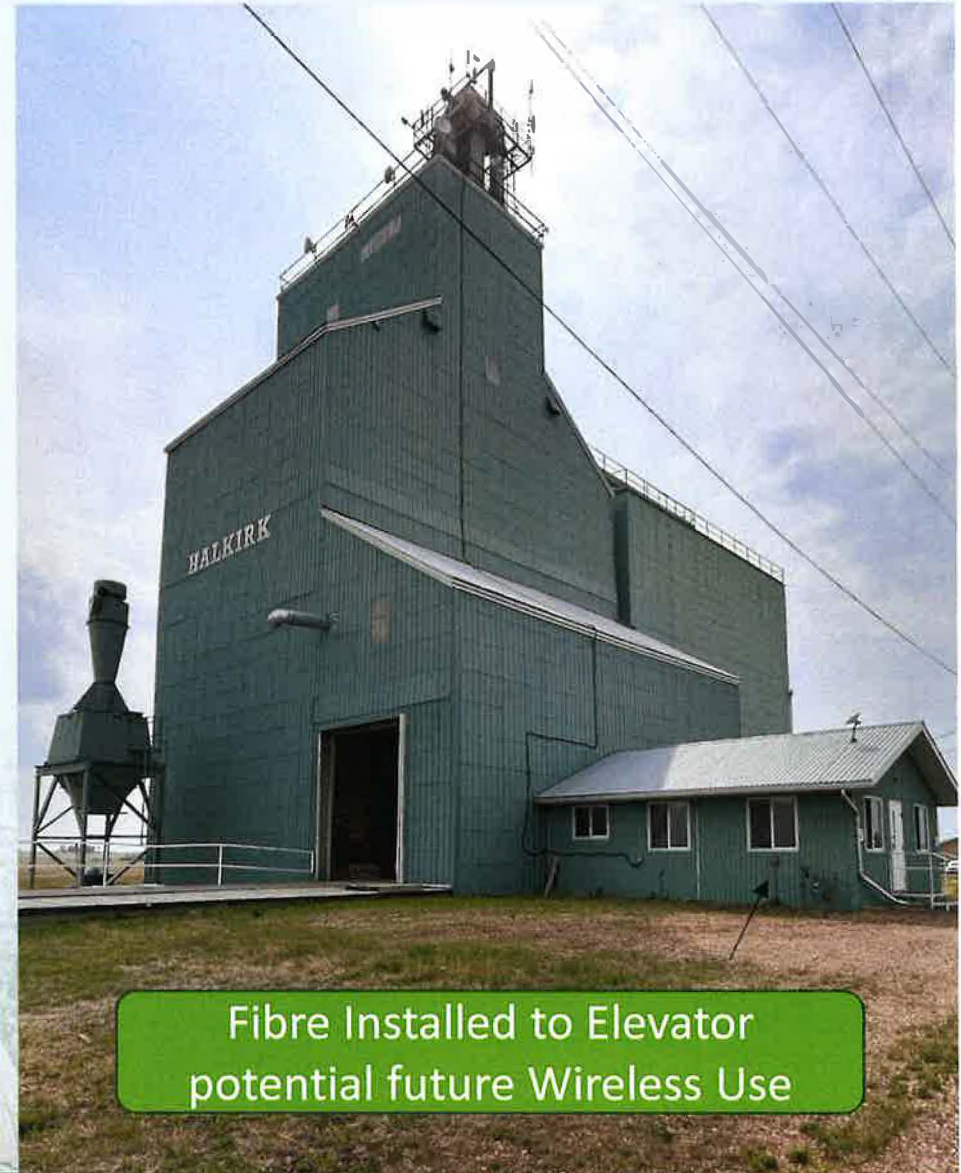




# County of Paintearth : Broadband Update

In October of 2024 after some delay, construction kicked off for FTTP **Halkirk** project. A total **87 drops** were installed, 10 for the Hamlet itself including provisioning for 5 future lots on the west side of the Hamlet. This included 6 drops to the west of the Hamlet for 3 acreages on TWP 383 B and 3 business along Highway 855

- Issues with BELL SuperNet Access & the folding of VALO Construction /Networks delayed the project. With customer connections planned for August. We anticipate 23 customers 30% penetration by the end of 2025

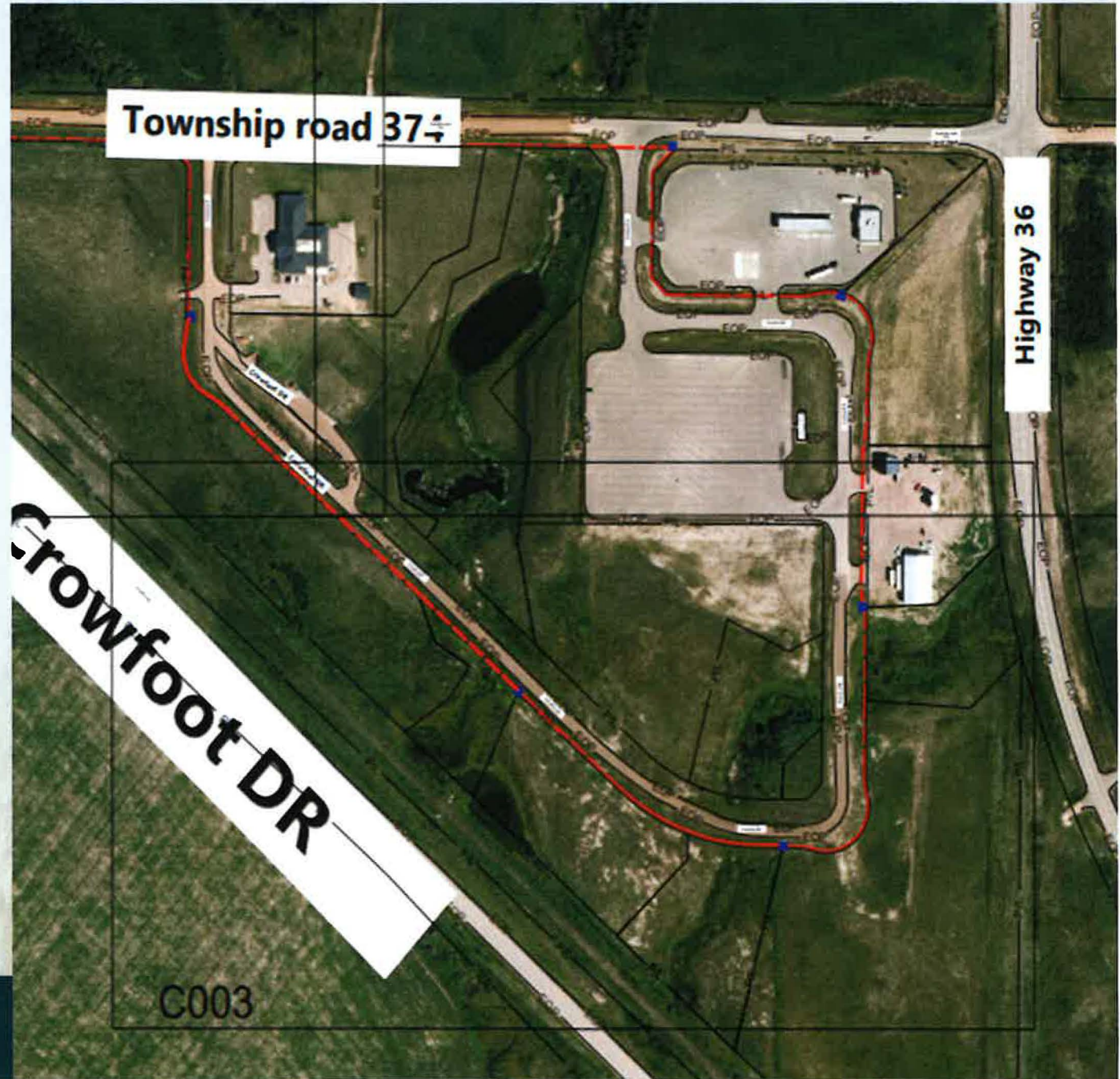


Fibre Installed to Elevator  
potential future Wireless Use



# Crowfoot Crossing

- Civil Work / conduit install was completed in January for Crowfoot Crossing.
- Some rework may be required on the southside for lots 5, 6 and 11 where, finished grade was not yet established.
- Fibre to be deployed and connection to the SuperNet tie in point along highway 12 needs to be completed.
- Targeting a mid August mobilization back to Crowfoot Crossing.
- Potential add of one to two Radio Sectors on the County Office Tower as a temporary wireless measure for surrounding farms.



# Brownfield

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The initial design for Brownfield was based on a Microwave feed to the Bell/SuperNet Tower (Castor to Brownfield) and then a fibre to the home installation.



Bell came back to us with a quote to upgrade, the tower at a cost of \$750 000. After several rounds of negotiations, we reached an impasse.



In late November of 2024 Rural Connect applied for a UBF grant on behalf of the county of Paintearth. It was to include fibre backhaul from Coronation to Brownfield with a fibre connected tower at Silver Heights. At the end of January, we received notice of conditional acceptance for the project but was withdrawn when questioned. (\$Project total 6.3 M)



# June 2025 : Castor FTTP Award

## CONNECT







## CASTOR Town Hall

A town hall introducing the Fibre to the Premise Project to the residents of Castor was held June 3<sup>rd</sup>. Followed by door to door access agreement solicitation for Phase 1



1 / 2 Castor residents look at the maps showing the four phases of the fibre-optic installation in the community. | Kevin Sabo/Stettler Independent

# Network & Technical Training

CONNECT

Ended third party monitoring of the Rural Connect Network, Zabbix configuration and Network Management Software installed for a combined monthly saving **\$3400.00** per month

Completed training for Ciena Equipment: Part of the PEC network, as well as RDC





# June Operational Activities



CONNECT

- Halkirk & Crowfoot Crossing Holdback Close Out with VALO , final Billing
- Castor Permits for construction Alberta Transportation, ATCO, Town of Castor, Shirley McClellan Regional Water Commission, and Paintearth Gas COOP.
- Award FTTP Construction for Castor Phase 1 to Valard Construction. Phase 1 award \$900K
- June 11<sup>th</sup> PEPS Tower meeting with Paintearth County and stakeholders regarding existing towers in the county. A discussion on current condition of the 4 towers, what to do with them and how to manage retail service providers going forward.
  1. The tower locations are of value , and two of the towers are in reasonable shape Preston & Fleet two towers need to be replaced ( Broderson & Blume)
  - 2.)Concern around how to effectively manage replacement and to include for existing service provider Vital Net Edward Griffiths
  - 3.)Connect to follow up with a meeting with Vital Net to come up with agreeable commercial terms for each party

# PEPS Tower Discussion: 2 Main Take-Aways

As a take-away from the PEPS meeting on June 11th RCL was to meet with Vital Net to determine a path forward. In terms of a commercial agreement for selling wireless. A meeting was held with Edward on July 21<sup>st</sup>. Edward was not yet ready to discuss wireless as he wanted some more time to think about it . Instead, the meeting was focused around Halkirk & Fibre, which Edward fully supports.

RCL left Vital Net with theses points to consider prior to our next meeting:

- Potential of RCL providing transport service, (Fibre & Microwave Backhaul)
- The ability to use RCL equipment radio's receivers and deploy his equipment elsewhere ( no equipment investment on behalf of Vital Networks)
- Colocation which is not favorable to RCL
- Paintearth County reduced wholesale rates for wireless to help make the wireless distribution more profitable for Edward.

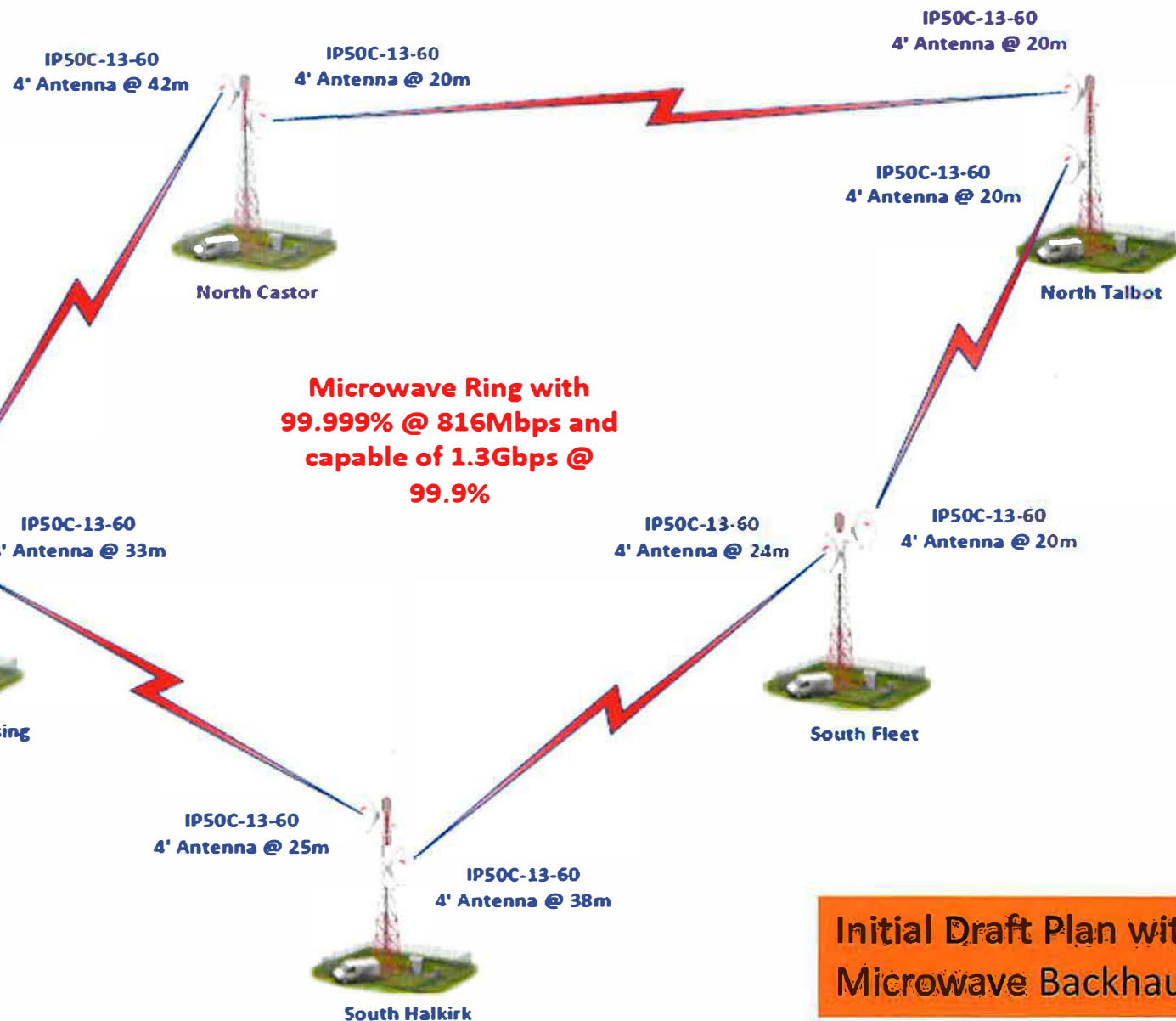
At the end of the meeting RCL offered Edward a chance to come and do a customer connection with us on the Cambium radios we have in Red Deer County. To see what testing we do and the results we have had with radios.

A further discussion meeting to be booked





## The 2<sup>nd</sup> Take-away has not yet started: Budget and Plan for Tower Feed & Replacement : (Blume & Broderson to start)



# Wins!!!



RCL established Network Operation Center and took over operations officially April 1<sup>st</sup> 2025 .



After nearly a year in different levels of discussion with BELL, we have a connection at Halkirk and a Master Service Connection Agreement with Bell.



Halkirk Connection officially happened Tuesday July 22<sup>nd</sup>, we will complete testing July 31<sup>st</sup> with customer connections, being ready for August



We will help **Vital Net** with there first customer connection and are looking forward to hearing from Edward when he has scheduled his first Halkirk resident.



Castor Construction Kick Off July 21<sup>st</sup>  
Phase 1

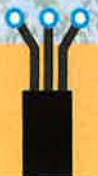
# PEC Capital Spend to Date 1.8 M

\*this includes material purchase and design for Castor

## Halkirk & Brownfield

	2025	2024
Design		14000.00
RCL-PEC-003 Halkirk	221,418.00	600,809.00
RCL-PEC-007 (Electronics & Cabinet Equip)	63,842.00	
RCL-PEC-005 ( Material Conduit & Cable)		\$100,000.00
<u>Halkirk Cost to date</u>		<b><u>\$999 710.00</u></b>
Additional clean up & stat up cost and start up		\$35,000.00
Halkirk estimated total at completion.		\$1034710.00

Note the Brownfield Spend on Engineering/ Desing and SuperNet Transport was 17K spent in 2024



# Crowfoot Crossing

	2025	2024
Design		9000.00
RCL-PEC-006 (Crowfoot)	91,336.02	202,471.46
RCL-PEC-008(Electronics Crowfoot Crossing)	9,464.71	
RCL-PEC-005 (Material: Conduit & Cable)		47000.00
<u>Crowfoot Crossing to Date:</u>		<b><u>\$359 000.00</u></b>
Work to go clean up civil and install cable for the north side of the industrial park. (May need to revisit south side of park as lots 5, 6 & 11 are developed.)		
		\$20,000.00
If we add 2 radio sectors to the County office tower		\$30,000.00
Total estimated at completion for Crowfoot		\$409, 000.00





# Castor FTTP Project

RCL-PEC-012 (Castor FTTP Design)	91710.00
RCL-PEC-014 (Castor FTTP Material to date)	297,487.00
RCL-PEC-015 (Castor FTTP Permits)	8,870.00
RCL-PEC-013 (Marketing, door to door /social media)	6,529.00
<u>RCL-PEC-016 (Castor POP Building Deposit)</u>	<u>19,952.00</u>
Phase 1 Construction Bid (to be executed)	900,000.00
Phase 2 Construction Bid (to be executed)	750,000.00
(Estimated Work to go Material & Change orders)	540,000.00
Electronics Estimate	100,000.00
Start Up & Testing	80,000.00
Estimated Budget at completion	<b>\$2 800 000.00</b>

Note above the line is included in the 1.8 Million spent to date for Paintearth County

An estimated 2.37 Million in spend remaining for Castor Phase 1 & 2 Completion



# Forward Looking Statement on Subscribers

- As previously mentioned in the Halkirk slide we are hopeful for 30% penetration in the hamlet by the end of the year. This would equate to 23 customers

## Castor

- Currently we have an access agreement total across all 4 phases of 300 of a possible 507. Access agreements mean we will provide them with a fibre connection to the home. ( Does not mean a confirmed subscriber.)
- Phase 1 we have 121 of a potential 176 access agreements, we were targeting 150 for the build, but more access agreements are still coming in and the start of construction should help that.
- Phase 2 we have 99 of a potential 200 access agreements. Target for phase 2 is 170 access agreements. We will be going out on August 6th doing door to door for Phase 2, and the stragglers for Phase 1.
- The target is to be in service for November 1<sup>st</sup> for Phase 1 and December 1<sup>st</sup> for Phase 2
- If we get the targeted access agreement total of 320 at a 20% up-take we would have 64 customers in the first quarter of 2026, for Castor



# RCL work to go and consideration



**CONNECT**

We still need to come up with a budget & plan for wireless tower replacement. A rough order of magnitude would be \$450k per tower (Blume and Broderson) would be near the 1Million mark. (to date \$4500.00 has been spent on existing tower evaluations)

Plan & Budget for 2026 work in Paintearth County : Phase 3 & 4 Castor among other initiatives

Although we have much work to do in Paintearth County it feels like we have had a momentum shift in the right direction.

## NRED-02-00264

### Project Manager Contact

**First Name:**

Kaitlyn

**Last Name:**

Kenney

**Title:**

Strategic Initiatives Manager

**Email:**

[REDACTED]

**Primary Phone:**

403-882-3211

**Secondary Phone:**

403-882-3211

**Is Project Manager Contact the same as Signing Authority Contact?:** No

### Signing Authority Contact

**First Name:**

Michael

**Last Name:**

Simpson

**Title:**

Chief Administrative Officer

**Email:**

[REDACTED]

**Primary Phone:**

403-882-3211

**Secondary Phone:**

403-882-3211

## Project Information

**Project Title:** The Future of Agriculture: A Value-Added Economy Training Initiative

**Priority Area:**

Economic Development Capacity Building

**Write a clear and brief description of your project. If your project is approved, this description will be used on our website (500 characters or approximately 100 words):**

The proposed project will generate an adult-learning program focused on providing local agri-businesses with training in current and emerging agriculture-based value-added opportunities. This program will include but not be limited to such topics as agri-tourism, vertical farming, hydro- and aquaponics, direct farm-to-retail sales, farm-to-foodservice sales, and small-batch food processing. Additional courses in start-up and agri-business financing, marketing, and exports will also be developed.

**Write a clear and brief description of the project outcomes (500 characters or approximately 100 words):**

Delivery of the proposed adult-learning initiative to the residents of Paintearth County will generate the following outcomes: - Increase in the number of agriculture-focused start-up companies initiated by local agripreneurs and/or relocation of existing agri-businesses to the region. - Diversification of current agricultural revenue streams through targeted innovation and optimization of secondary and tertiary value-added opportunities. - Enhanced career pathways for regional youth.

**Application Stream:**

Regional Development Stream

**Is your project located in northern Alberta, with 51% or more of the project costs to be spent in the northern region? For the definition of northern region please refer to the Program Guidelines.:**

No

**Proposed Project Start Date:**

2024/04/01

**Proposed Project End Date:**

2024/12/31

**How many communities will be directly impacted by the project? Please enter the number of communities (put zero if not applicable).:**

5

**How many Small and Medium Enterprises (SME's) will this project support (put zero if not applicable)?**

75



**Select the industry that this project best supports (choose the best fit)?**

Agriculture, forestry, fishing and hunting

**Expected Investment Leveraged:** \$100,000.00

**Brief explanation how the project investment will be leveraged in the community (Max 1000 characters or approximately 200 words)**

While the County of Paintearth will bear the initial costs of designing and delivering the proposed program, the learning opportunities will be made available to all County residents with targeted marketing strategies aimed at (a) generating uptake from the 437 that were reported operating in the region in the 2021 Census of Agriculture and (b) at youth (18-30) with either an agricultural background or entrepreneurial interest in value-added agri-business development. Importantly, the proposed program has the support of the Clearview Public School District, which itself has been working diligently to incorporate more agriculture-focused materials into its curriculum. (See attached Letter of Support for additional details.)

**Select the Region that best fits your project's location:**

Red Deer

## Project Partners

Organization Name	Operating Name of Organization	Type of Organization	Partner Contact Name	Main Phone
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**Number Of Project Partners:**

0

**Provide details on how the project partners will contribute to the project**

Not applicable.

## Project Overview

**Overview**

Be specific and concise. This section serves as an executive summary of your project.

**Identify and describe the issue or problem that the project will address (Max 3,000 characters or approximately 600 words)**

Paintearth County is a traditional farming region in central Alberta with a deep history of adjusting to trends in both farming (grains and pork) and ranching (beef cattle). As with similar jurisdictions across the province, this economic reliance on traditional agriculture generates conflicting data. The total number of farms in the region has decreased in the past two (2) decades from 494 (2001) to 437 (2021) as has the total area of usable farmland in active use: 790,654 acres (2001) to 714,966 acres (2021). Over the same period, net farm income has almost doubled (\$29,647 to \$57,516) and gross farm receipts growing by over two times (\$178,142 to \$430,855). Most tellingly, the average age of farmers in Alberta continues to rise dramatically, from 50 years of age in 2001 to 56.5 in 2021. Data also shows the number of Alberta's farmers under 35 has grown by several hundred since 2011, but farmers older than 55 are outpacing that demographic, growing by nearly 5,000 in that time. The real threat can be found in the 35 to 54 age cohort, which has, to borrow a verb from a 2022 news report, "cratered," decreasing by nearly 24,000 since 2001. The proposed initiative is aimed at providing regional farmers and entrepreneurs with the tools necessary to address the various gaps that are opening in the regional economy due to declining farm numbers and an aging farming population that often lacks an intergenerational succession plan as regional youth and 35+ workers opt out of the agriculture-based economy. By increasing access to adult-learning programs designed specifically for farmers and as often as possible by farmers, the County is looking to (a) provide existing farms with a roadmap to revenue diversification and (b) energize a local agripreneurial ecosystem that will attract younger residents, as well as SME's, looking to expand or relocate to a region that effectively marries traditional farming with contemporary skill sets and an activated entrepreneurial culture. Through the proposed program, residents, businesses, and potential investors will come to understand fully the economic benefits of innovating an agricultural product/byproduct, service, or process as a strategic entry point into the growing value-added economy. As a recent white paper by the US International Trade Administration highlighted, the real growth in Canada's, and by extension, Alberta's export market is not in traditional crops and proteins but in "consumer-oriented export categories." In short, Paintearth County as a historically important agricultural region in Alberta is not close to realizing its full potential to engage the agricultural-based value-added market as a driver of the regional economy. \* <https://www.trade.gov/knowledge-product/canada-agricultural-sector>.

**Describe the expected result or benefit of the project and how the project will address the issue or problem described above (Max 3,000 characters or approximately 600 words)**

As previously mentioned, the proposed program addresses this identified gap in a direct, impactful manner by providing its residents with the necessary tools to translate generations of farming wisdom and experience into innovative and highly marketable products and services. A US white paper listed the top ten (10) growth packaged food products that are and will continue to be exported from Canada: 1. Ready Meals/Dinner Mixes 2. Meat and seafood substitute 3. Prepared Salads 4. Fruit and nut bar 5. Dry Nuts, Seeds, Trail mixes 6. Vegetables, pulses, and bread chips 7. Energy drinks 8. Salty & Savory Snacks 9. Ready-to-drink Tea & Coffee 10. Nut and seed-based spreads Other high-growth sub-sectors identified include direct farm-to-retail sales, farm-to-foodservice sales, and small-batch food processing. Each of these areas becomes a logical topic for the proposed learning program. The proposed program addresses this identified gap in a direct, impactful manner by providing its residents with the necessary tools to translate generations of farming wisdom and experience into innovative and highly marketable products and services.

## **Project Impact and Outcomes (Why the project is needed)**

Please select the following priority area(s) your project directly aligns with and provide evidence of tangible and measurable economic impact benefits on the community and/or industry. Please refer to definitions section of the Program Guidelines (Max 3,000 characters or approximately 600 words)

**Investment in Economic Development Infrastructure** : No

**Business Supports** : Yes

The proposed project will provide previously unavailable resources to residents, businesses, and entrepreneurs with an interest in optimizing the County's position in the rapidly growing value-added economy. Focused on both identified gaps and established trends, the program will provide the skills necessary for participants to grow existing markets as well as access new ones through strategic innovation and collaboration.

The expected outcomes of the proposed program include:

- Increase in the number of agriculture-focused start-up companies initiated by local agripreneurs and/or relocation of existing agri-businesses to the region to take advantage of the enhanced local skill sets.
- Diversification of current agricultural revenue streams through targeted innovation and optimization of secondary and tertiary value-add opportunities for existing crop and livestock by-products.
- Increased engagement in the design, development, and operationalization of direct farm-to-retail sales, farm-to-foodservice sales, and small-batch food processing within the regional ecosystem.
- Opportunities to take full advantage of economies of scale in addressing identified gaps in the regional and provincial food supply chains.
- Exploration of previously unexplored export opportunities, either as individual businesses or working as a collective.

**Labour Force Attraction and Retention** : Yes

The proposed program lays the groundwork for regional youth and young adults to explore a pathway into a career in agricultural or agricultural-adjacent careers. This program will provide opportunities for sector- and sub-sector-specific training, intergenerational as well as peer-to-peer mentorship, and entrepreneurial fundamentals as well as introductions to current and emerging agri-focused technologies. Designed according to best practices in outcome-focused and adult learning, the program will allow participants to develop their skills through applied/practical work (as distinct from theoretical concepts) as well as engage directly with local subject matter experts.

The expected outcomes of the proposed program include:

- Incremental increases in youth (18-30) participation in the program.
- Enhanced opportunities for collaboration with regional and provincial post-secondary institutions that offer agricultural or adjacent educational pathways (Olds College, as an example).
- Enhanced opportunities for intergenerational knowledge sharing through experiential and applied learning models.
- Addressing current and future skills gaps within the regional agricultural economy.

**Tourism Planning, Capacity Building and Infrastructure** : No

**Economic Development Capacity Building** : Yes

The proposed program will directly increase the ability of participants and the community to realize economic diversification and development through an integrated program of agriculture-focused learning opportunities. Considered more broadly, this program will facilitate new and/or additional revenue streams for the County as well as new sector and sub-sector development strategies to be explored. The expected outcomes of the proposed program include: - Increased economic diversification as new agri-businesses and/or investments are initiated within the region. - Enhanced opportunities for collaboration between existing businesses and/or new ventures. - Addressing current and future skills gaps within the regional agricultural economy. - Raised awareness of Paintearth County as an emerging hub of value-added agri-business in the province. - Opportunities for the development of agricultural-focused sub-sector development and marketing strategies.

Will this project create any new jobs? Please indicate the number of jobs for each category and describe the positions in the space below (put zero if not applicable).

**Full-time positions (30 or more hours per week) during the course of the project :** No

**Part-time positions (less than 30 hours per week) during the course of the project :** No

**Full-time positions (30 or more hours per week) that will potentially be created as a result of this project :** No

**Part-time positions (less than 30 hours per week) that will potentially be created as a result of this project :** No

**Please provide a brief summary of how the number of jobs was determined, taking into account factors such as project scope, expected workload, and potential expansion of operations :**

Given that the proposed project is an educational initiative, it is not feasible to directly estimate the number of part-time or full-time positions this project will create. What is certain is that the proposed program will significantly improve the conditions through which local businesses and entrepreneurs can identify and optimize previously under-utilized growth opportunities. Access to a variety of subjects, delivered whenever possible by local experts, will activate the local innovation and entrepreneurial ecosystem as well as provide foundational opportunities for collaboration as drivers of economic growth.

## Management and Measurement

Use this template for your Management and Measurement information. This template will outline the milestones for the project and be used to determine the project management expectations: Management and Measurement Template.

## Project Budget

### Revenue

The maximum Alberta Government funding, including the requested grant amount, cannot exceed 75% of the total project value for applicants that are Indigenous (First Nations or Metis Settlement). For all other applicants, the maximum Alberta Government funding, including the requested grant amount, cannot exceed 50% of the total project value.

**Requested Grant Amount** \$62,040.00

**Other Alberta Government Funding - Cash**

**Other Alberta Government Funding - In Kind**

**Total GoA Funding** \$62,040.00

### Funding/Contributions

For First Nations or Metis Settlement applicants: This represents your contribution, which must equal or exceed 25% of the Total Project Value.

For all other applicants: This represents your contribution, which must equal or exceed 50% of the Total Project Value.

Name of Contributor	Type of Organization	Type of Funding	Cash	In Kind	Additional Details
County of Paintearth No. 18	Municipality	Secured (e.g. funding has been received from contributor)	\$71,000.00		See attached quote and Letter of Confirmed Funding (attached)

**Total Applicant Sourced Contributions** \$71,000.00

**Total Project Value** \$133,040.00

Use this template for your Budget: Budget Template

Enter the sum of your Total Budget in the field below. Your Total Project Value should equal your Total Budget. Upload your completed Budget template in the 'Attachments' section of the application portal.

**Total Budget** \$133,040.00

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# **Alberta Venture Finance Education Series**

June 2025 Engagement Report

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## **Table of Contents**

- I. Course Results**
  - II. Wins & Opportunities**
  - III. Testimonials**
  - IV. HouseKeeping, Support Requests & Request for Feedback**
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# **I. Course Results**

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Alberta  
Founders

CR

# Fundraising for Startups

Join us for FREE! Live via Zoom

June 2 - 5, 2025 7-9pm MT

	GOALS	COURSE 3	OVERALL
Attendance:	25 per class 75 total to date	22 in class	104 total to date
Rural/Urban	50/50%	38%/66%	37%/63%
Gender	70% Female	55%	42%
BIPOC:	50%	45%	43%
Indigenous Heritage:	10%	5%	2%
New Canadians:	10%	9%	13%
LGBTQ2IA+	10%	9%	8%

NPS Rating: 85 (NPS Average benchmark for education is 60)

Leading locations outside of Calgary Edmonton:

- Medicine Hat
- Grande Prairie
- Lethbridge





CR

# Angel Investing

Inc: Mastering the Art of Equity Compensation

June 9 – 12, 2025 | 7–9pm MT

	GOALS	COURSE 3	OVERALL
Attendance	25 per class 75 total to date	25 in class	81 total to date
Rural/Urban	50/50%	32%/68%	31%/69%
Gender	70% Female	40%	31%
BIPOC	50%	32%	36x%
Indigenous Heritage	10%	0%	0%
New Canadians	10%	12%	15%
LGBTQ2IA+	10%	12%	7%

**NPS Rating: 67** (NPS Average benchmark for education is 60)

**Leading locations outside of Calgary Edmonton:**

- Grande Prairie
- Medicine Hat
- Fort McMurray

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## **II. Wins & Opportunities**

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## Wins

- ▶ **Indigenous Participation.** Following the promotion of the AB Venture Finance Education Series by the Canadian Council for Indigenous business, 2 individuals of Indigenous heritage have taken our Fundraising for Startups course. We're excited to build on these new relationships and are committed to expanding awareness to the program within Indigenous communities.
- ▶ **Continued High Demand for Class Spots & High In-Class Engagement.** June's Angel Investing course attracted a particularly lively and engaged group, some of whom were experienced and keen to share that experience in class as well as ask their questions, and they even requested a post-class 'fireside chat' to have more questions answered, which we accommodated.
- ▶ **'Free-Fresh' Program – Continued Success – Leading to Action.** Participants returning to refresh on their class show heightened intent to take action – whether that is to raise a round as a founder, or make an investment as an angel. We encourage all participants to re-attend the live course as many times as they like, to cement the learnings, and Albertans are taking us up on the offer. For Fundraising for Startups, 8 previous class members 'free-freshed', and 3 members of previous Angel Investing classes did so. **The Total Free-Fresh rate is 6% to date** Overtime, we expect 10% of class members will utilize the free-fresh program benefit.

## Opportunities

- ▶ **Founder Knowledge & Confidence.** Although the Fundraising for Startups class was full, we experienced a much lower rate of live participation by class members compared to the Angel Investing class. Everyone kept their cameras off and very few engaged to offer any experiences, hazard guesses to instructor questions, or ask their own questions. This suggests all attendees were very new to the topic of venture finance and to the practicalities of raising a round. It confirms our thesis that this education is very much needed in Alberta to keep the province on its pace of capital-raising. ClassRebel will be proactive in issuing 'free-fresh' invitations for all attendees to refresh on the course to assist in their development, but an additional opportunity is to continue to educate and connect them to all the provincial founder resources.
- ▶ **Rural Attendance.** Although rural registrations for the June courses were hovering around 40%, actual live attendance was lower. Based on feedback from rural partners, this aligns with peak agricultural activity happening during this time with limited time spare for courses. We'll continue to prioritize rural outreach and expect stronger participation in the September and December courses. We are also considering moving the June courses up to May for the next 2 years of the project.

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## **III. Testimonials**

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## Class Member Testimonials

### Fundraising for Startups

"I came out of this with so much knowledge and feel much more confident in fundraising and talking about financials." **Preethi K., City Class Member**

"Learned a lot of new and real life practices." **Cynthia Z., City Class Member**

### Angel Investing

"The class was engaging and entertaining and the Instructor knew her stuff. Felt like it should be 10x more expensive for the value." **Tristan C., City Class Member**

"Great Course. Very informative, and I particularly appreciate the real life and practical examples & cases." **Vinda T., City Class Member.**

"The chart you had in your pitch deck was on point, quality / reliability of information was great." **Davis J., City Class Member**

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## **IV. Housekeeping, Support Requests & Request for Feedback**

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## Housekeeping:

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- ▶ **Sponsor Class Spots.** As part of our AB education partnership you have a set # of class spots to use per year in either AB Venture Finance Education Series course. Please refer to your partner agreement for the number of spots and plan to use some spots across each live date. When you are ready to sign anyone up for class please email their full name and email to [michelle@classrebel.com](mailto:michelle@classrebel.com) who will take care of setting them up
- ▶ **Future Polling.** We will start polling class participants to identify money raised by founders and money invested by angels in January 2026.



## Requests for Support:

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- ▶ **New Founder/Fundraising Resources:** Our request to program funders is to send us any new and upcoming pitch events, founders education programs, info on new VC funds and other new founder resources and we will update our course materials with these and send timely email notices to founders. While we spend much time in class learning about provincial resources, we want to be on top of anything new.
- ▶ **Marketing Support for Rural and Indigenous Attendees:** Our request to program funders is to share with us any contacts you may have at agricultural organizations so that we may reach a broader rural audience, particularly those innovating in and/or investing in agriculture. Any other contacts at other rural organizations or networks you may have would also be helpful in assisting us in meeting our rural attendance targets.
- ▶ **September Guest Speaker:** We would like to include a cameo teacher in both classes in September to speak to the real-time impact they are seeing to the Albertan venture ecosystem as result of the Canadian-US Tariffs and challenged Canadian-US relations overall. We'd love to see both the challenges and any silver linings addressed. **If you have anyone from the Alberta venture community you'd like to refer, please let us know!**

**ALBERTA JOBS, ECONOMY AND TRADE  
GRANT AGREEMENT**

This is an Agreement dated March 31, 2024

**Between:**

**HIS MAJESTY IN RIGHT OF ALBERTA**  
as represented by the Minister of Jobs, Economy and  
Trade  
(**"Minister"**)

**and**

**COUNTY OF PAINTEARTH NO. 18**  
(**"Recipient"**)

**WHEREAS** the Recipient has submitted a grant proposal to the Minister entitled "NRED Application - The Future of Agriculture: A Value-Added Economy Training Initiative".

**AND WHEREAS** the Minister is willing to make a grant and is authorized to do so in accordance with the *Ministerial Grants Regulation* AR 215/2022, as amended from time to time.

The Minister and the Recipient therefore agree as follows:

**1. DEFINITIONS AND INTERPRETATIONS**

**1.1 Definitions** – In this Agreement, the following expressions have the following meanings:

**"Confidential Information"** means all information developed or acquired as a result of carrying out this Agreement, including without limitation, technical, financial and Project information, which is designated as confidential in writing, is disclosed in circumstances of confidence, or would generally be understood by a person exercising reasonable business judgment to be confidential.

**"Grant"** means the proposed grant described in section 2.1.

**"Grant Regulation"** means the *Ministerial Grants Regulation* AR 215/2022, as amended from time to time.

**"Grant Proceeds"** means all amounts paid to the Recipient under this Agreement, and includes all interest and other income earned from investment of these amounts.

**"Intellectual Property"** means a product of the intellect including, without limitation, works in the form of scientific discoveries, inventions or discoveries with or without patent possibilities, designs, patents, trade-marks, copyrighted materials, computer software, trade secrets and know-how.

**"Party"** means either the Minister or the Recipient, individually.

**"Parties"** means the Minister and the Recipient, collectively.

**"Program Guidelines"**, if applicable, means the program guidelines in effect as of the date of signing of this Agreement and issued by or on behalf of the Minister from time to time for the program.

**"Project"** means the project described in the Proposal, including any modifications approved by the Minister in writing.

**"Project Completion Date"** means December 31, 2024.

**"Project Implementation"** means any and all steps taken to commence the Project, including any preparatory steps and expenditures.

**"Proposal"** means the Recipient's application attached as Schedule A, entitled "NRED Application - The Future of Agriculture: A Value-Added Economy Training Initiative", and approved budget attached as Schedule B.

**"Term"** means the period from the date at the beginning of this Agreement to and including April 30, 2025 and includes any extension agreed to by the Minister.

**1.2 Section Numbers** – References in this Agreement to section numbers are to the corresponding numbered provisions of this Agreement.

**1.3 Schedules** – The following schedules are incorporated into and form part of this Agreement:

Schedule A – Proposal

Schedule B – Approved Budget

Schedule C – Report.

**1.4 Schedules and Paramountcy** – The provisions of this Agreement are to be interpreted so as to give all provisions full meaning and effect, and in as much as possible in a compatible manner. In the event of any inconsistency or conflict between the Proposal attached as Schedule A and the rest of the Agreement (including the body of this Agreement and Schedules B and C), the rest of the Agreement shall govern.

**1.5 Entire Agreement** – This Agreement, including the schedules referred to in section 1.3, is the entire agreement between the Minister and the Recipient with respect to the Project and the Grant, and supersedes all previous agreements, negotiations and understandings. There are no agreements, representations, warranties, terms, conditions or commitments except as expressed in this Agreement.

## **2. THE GRANT**

**2.1 Total Grant Amount** – Subject to the terms and conditions of this Agreement, and the Recipient's compliance therewith, the Minister will provide a grant of up to \$68,020 to the Recipient for the purpose of the Project. All references to dollar amounts in this Agreement shall be in the lawful currency of Canada.

**2.2 Reduction to Reflect Potential Change in Budget** – The Minister may, by notice to the Recipient during the Term, reduce the Grant by an amount proportional to any overall reduction in spending or discretionary spending imposed on:

- (a) all departments of the Government of Alberta; or
- (b) the particular department, or the particular division thereof, then having responsibility for the administration of this Agreement.

**2.3 Timing of Grant** – Subject to the terms and conditions of this Agreement and the Recipient's compliance therewith, the Minister will pay the Grant to the Recipient within a reasonable time following the signing of this Agreement.

**2.4 Partnership Funding** – If the Proposal specifies that the Recipient will receive partnership funding for the Project, the partnership funding must be secured prior to Project Implementation. If the Recipient can demonstrate to the Minister that special circumstances require Project Implementation prior to securing all partnership funding, the Minister may permit the Recipient to commence the Project on the condition that the Recipient shall be responsible for covering any shortfalls in funding in order to achieve planned Project completion as set out in Schedule A.

**2.5 Conditions of Payment and Use** – Payment and use of the Grant, in either a lump sum or in installments, is conditional on the Minister, acting reasonably, being and remaining satisfied that:

- (a) the Recipient is in compliance with all of its obligations under this Agreement;
- (b) the Project is proceeding, conforms with any applicable Program Guidelines, and will be completed by the Project Completion Date; and
- (c) if applicable, commitments for funding sufficient to carry out and complete the Project are in place.

**2.6 Budget** – Up to and including fifteen percent (15%) of the Recipient's budget as set out in Schedule B may be transferred from one eligible project cost to another eligible project cost within the Recipient's total project expenses breakdown without the Minister's prior written approval. The Recipient shall submit a written request to the Minister for approval of any transfers of more than fifteen percent (15%) from one eligible project cost to another.

### **3. OBLIGATIONS OF THE RECIPIENT**

**3.1 Independent Status** – The Recipient is an independent entity under this Agreement and nothing in this Agreement creates, or is to be construed as creating a relationship of employment, agency, joint venture, or partnership between the Minister and the Recipient or any of its employees, directors, officers, contractors or agents.

**3.2 Confidentiality** – The Recipient shall keep and cause to be kept in strict confidence all Confidential Information and shall only disclose such Confidential Information to other Project participants, including Project sponsors, on a need to know basis, or as otherwise permitted by the terms and conditions of contracts among any of the Project participants.

**3.3 Representations and Warranties** – The Recipient represents and warrants that:

- (a) it has made full, true and plain disclosure to the Minister of all facts relating to the Project that are material to this Agreement, and this Agreement does not contravene any law or agreement to which the Recipient is subject;
- (b) the execution by the Recipient of this Agreement and the carrying out of this Agreement and the Project by the Recipient have been duly and validly authorized by the Recipient in accordance with applicable law, and this Agreement shall constitute a binding legal obligation of the Recipient;
- (c) any individuals named in the Proposal are employees or contractors of the Recipient, and will be assigned to or otherwise enabled to perform their respective roles in the Project;
- (d) any individuals assigned to or performing roles in the Project shall carry out the Project in accordance with the generally accepted standard of competency in the field of endeavour associated with the Project and all applicable professional standards;
- (e) any individuals assigned to or performing their roles in the Project shall comply with the terms and conditions of this Agreement; and
- (f) the Recipient shall notify the Minister and obtain written approval of the Minister for any significant changes in the Project, including costs, scope, types of expenditures, and other existing or prospective funders and amount of funding, in accordance with section C.3 of Schedule C.

**3.4 Use of Proceeds** – The Recipient shall use the Grant Proceeds solely for the Project.

**3.5 Interest and Investment** – The Recipient shall invest any portion of the Grant Proceeds paid to the Recipient, but not immediately required for the Project, in a separate interest-bearing account or other prudent investment with a reasonable return in such a manner that is readily reportable to the Minister.

**3.6 The Project** – The Recipient shall carry out the Project as described in the Proposal and in accordance with the terms and conditions of this Agreement.

**3.7 Completion and Repayment of Grant** – The Recipient shall complete the Project by the Project Completion Date. Any portion of the Grant Proceeds not used during the Term, or earlier termination of this Agreement, and accounted for in accordance with this Agreement must be repaid to the Government of Alberta unless, on application by the Recipient, the Minister in writing varies the purpose or conditions of the Grant so as to allow the use of the remainder of the Grant Proceeds under the varied purpose or conditions.

**3.8 Grant Regulation** – Nothing in this Agreement in any way relieves the Recipient from strict compliance with the Grant Regulation or otherwise impacts the interpretation or application of the Grant Regulation.

**3.9 Intellectual Property** – The Recipient acknowledges and agrees that any Intellectual Property that may be generated through the Project be used for the benefit of Alberta and Albertans. Ownership of any Intellectual Property developed through the Project will follow the policies and practices of the Recipient and agreements to which the Recipient is a party.

- 3.10 Ownership of Reports** – Notwithstanding any other provisions in this Agreement, ownership of any reports provided by the Recipient under this Agreement, regardless of form, and all intellectual property rights therein, vests in the Minister.

#### **4. RECORDS, REPORTS AND MONITORING**

- 4.1 Project Records** – During the Term and for a period of five (5) years afterwards, the Recipient shall maintain or cause to be maintained full, accurate and complete records of the activities conducted in furtherance of, and the results achieved through the conduct of, the Project.
- 4.2 Financial Records** – During the Term and for a period of five (5) years afterwards, the Recipient shall keep full, accurate and complete records and books of account relating to the receipt and expenditure of the Grant Proceeds.
- 4.3 Audit** – The Minister or the Auditor General, or their authorized representatives may, during the Term and for five (5) years afterwards, on reasonable notice to the Recipient, audit or examine, and take copies and extracts of, the records and books of account maintained by the Recipient in accordance with sections 4.1 and 4.2. The cost of any special audit, examination or report shall be payable by the Minister, unless the audit, examination or report reveals material breaches of this Agreement or indicates that the records and books of account were inadequate to permit a determination of how the Grant Proceeds were used by the Recipient or what results were achieved through the conduct of the Project, in which case the cost shall be borne by the Recipient.
- 4.4 Reporting** – The Recipient shall comply with the reporting requirements of Schedule C.
- 4.5 Inspection** – The Minister is entitled, at reasonable times during the Term and on reasonable notice to the Recipient, to have its authorized representatives attend at the premises of the Recipient or at the place where the Project is being carried out, for the purpose of examining premises and files, documents and records, and any other assets pertinent to the Project in order to assess whether the Recipient is in compliance with the terms and conditions of this Agreement. The Recipient shall provide the authorized representatives with such assistance as may be reasonably required during such an inspection. This right of inspection is limited to the purpose of ascertaining whether this Agreement has been complied with, and the Minister shall not have any general right to obtain custody or copies of records in the custody of the Recipient.
- 4.6 Access to Information** – The Recipient acknowledges that this Agreement, including the name of the Recipient, and the terms and conditions of the Grant under this Agreement, may be subject to disclosure pursuant to the *Freedom of Information and Protection of Privacy Act*, RSA 2000, c F-25 (“FOIP”). The Recipient further acknowledges that FOIP applies to information obtained, related, generated, collected or provided to the Minister under this Agreement and that any information in the custody or under the control of the Minister may be disclosed.

#### **5. LIABILITIES**

- 5.1 Indemnity** – The Recipient agrees to indemnify and hold harmless the Minister from any third party claims, demands, actions or costs (including legal costs on a solicitor-client basis) for which the Recipient is legally responsible, including those arising out of negligence or willful acts by the Recipient or its employees, officers, contractors or agents.
- 5.2 General Liability Insurance** – The Recipient shall, at its own expense and without limiting its liabilities under this Agreement, insure its operations under a contract of General Liability Insurance in an amount of not less than \$2,000,000 inclusive per occurrence, insuring against bodily injury, personal injury and property damage including loss of use.

- 5.3 Evidence of Insurance** – The Recipient shall provide, on request, evidence of the insurance required under section 5.2 to the Minister in a format acceptable to the Minister.

## **6. TERMINATION AND NON-PERFORMANCE**

- 6.1 Termination by Minister** – The Minister may terminate this Agreement without cause on thirty (30) days written notice to the Recipient. This Agreement is terminated as of the date given in the termination notice.

- 6.2 Events of Default** – If the Recipient fails to proceed with the Project, is not carrying out the Project, alters the Project without the consent of the Minister, uses any part of the Grant Proceeds other than for the Project, or has otherwise breached any of its obligations pursuant to this Agreement, the Recipient will be deemed to have committed an event of default and the Minister may give written notice to the Recipient referring to the breach and requiring the Recipient to remedy the breach within a reasonable time in the Minister's sole discretion, as so stated in the notice.

- 6.3 Remedy** – If the Minister has given notice pursuant to section 6.1 and the Recipient has failed to commence to remedy the breach or the Recipient has failed to remedy the breach within the time specified in the notice, the Minister may do any one or more of the following:

- (a) withhold payment of all or any portion of the Grant Proceeds;
- (b) demand repayment of all or any portion of the Grant Proceeds;
- (c) suspend expenditure of the Grant Proceeds by the Recipient;
- (d) require that the Grant Proceeds be used for other purposes approved by the Minister;
- (e) terminate the Agreement; and
- (f) pursue any remedy available to the Minister in law or equity.

## **7. CONFLICT OF INTEREST**

- 7.1 Other Agreements** – The Recipient shall not enter into any other agreement with any other Minister of the Government of Alberta or any other person, the requirements of which will conflict with the requirements of this Agreement, or which will or may result in its interest in any other agreement and this Agreement being in conflict.

- 7.2 Impartiality, Private Interests, Acceptance of Benefits and Financial Interests** – The Recipient shall ensure that the Recipient and its officers, employees, contractors and agents:

- (a) conduct their duties related to this Agreement with impartiality and shall disqualify themselves from dealing with anyone with whom a relationship could bring their impartiality into question;
- (b) not influence, seek to influence, or otherwise take part in a decision of the Minister, knowing that the decision might further their private interests;
- (c) not accept any commission, discount, allowance, payment, gift or other benefit that is connected, directly or indirectly, with the performance of their duties related to this Agreement, that causes, or would appear to cause, a conflict of interest; and

(d) have no financial interest in the business of a third party that causes, or would appear to cause, a conflict of interest in connection with the performance of their duties related to this Agreement.

**7.3 Disclosure** – The Recipient shall promptly disclose to the Minister any conflict of interest or apparent conflict of interest arising under section 7.2.

## **8. COMMUNICATIONS**

**8.1 Announcement** – The Recipient shall not make any public announcement or issue any press release regarding this Agreement or the making of the Grant, except in consultation with and the approval of the Minister as to the contents of the announcement or press release, which approval shall not be unreasonably withheld.

**8.2 Notices** – Any notices, approvals, consents and other communication under this Agreement shall be in writing and will be effective when delivered in person, by mail, by email, or couriered to the following respective addresses:

(a) if to the Minister:

Alberta Jobs, Economy and Trade Development  
Economic Development & Business Supports  
13<sup>th</sup> Floor, Commerce Place  
10155 - 102 St. NW  
Edmonton, AB T5J 4G8

Attention: Michael Cardozo

Phone: 1-833-538-6733

Email: nred.program@gov.ab.ca

(b) if to the Recipient:

COUNTY OF PAINTEARTH NO. 18  
PO Box 509  
Castor, AB T0C 0X0

Attention: [REDACTED]

Phone: [REDACTED]

Email: [REDACTED]

Either Party may change its contact information by giving written notice to the other in the above manner.

## **9. GENERAL PROVISIONS**

**9.1 Minister's Obligations** – The Minister's responsibility pursuant to this Agreement is limited solely to the provision of financial assistance in accordance with the terms and conditions set out herein.



- 9.2 Amendment** – This Agreement may be amended only if the amendment is made in writing and signed by a duly authorized representative of the Minister and the Recipient.
- 9.3 Waiver** – No waiver of any provision of this Agreement is effective unless made in writing, and any such waiver has effect only in respect of the particular provision or circumstance stated in the waiver. No representation by either of the Parties with respect to the performance of any obligation under this Agreement is capable of giving rise to an estoppel unless the representation is made in writing.
- 9.4 Additional Assurances** – The Parties agree, from time to time, to do all such acts and provide such further assurances and instruments as may reasonably be required in order to carry out the provisions of this Agreement according to their spirit and intent.
- 9.5 Assignment** – The Recipient may not assign this Agreement or any right or benefit under it without the prior written consent of the Minister, which may be given or refused in the Minister's sole discretion. The Recipient may, however, contract with such parties as it sees fit for the purpose of carrying out the Project. No contract entered into by the Recipient shall relieve the Recipient from any of its obligations under this Agreement.
- 9.6 Successors and Assigns** – This Agreement shall be for the benefit of and is binding on the Parties' successors and assignees.
- 9.7 Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and each Party submits to the jurisdiction of the courts of Alberta for the interpretation and enforcement of this Agreement.
- 9.8 Severability** – The terms and conditions of this Agreement are severable to the extent that any one that may be contrary to the laws of Alberta shall be deemed to be modified to comply with those laws, but every other term and condition shall remain valid.
- 9.9 Time is of the Essence** – Time is of the essence of this Agreement.
- 9.10 Compliance with Laws** – The Recipient shall comply with all statutes, regulations, orders, licenses and permits applicable to the Recipient in carrying out the Project.
- 9.11 Survival of Provisions** – Notwithstanding any other provisions of this Agreement, sections 3.2, 3.7, 3.9, 3.10, 4.1, 4.2, 4.3, 4.4, 4.6 and 5.1, and the provisions of Schedule C shall survive this Agreement and shall continue to bind the Parties.

[Remainder of page left intentionally blank]

**9.12 Execution in Counterpart** – Unless executed using an electronic signature approved by the Minister, this Agreement may be executed in counterparts, in which case the counterparts together shall constitute one agreement, and in which case communication of execution by emailed PDF will constitute delivery. Execution of this Agreement must occur in accordance with the policies and procedures established by the Minister as may be made available to the Recipient.

The Parties have therefore executed this Agreement, each by its duly authorized representative, as of the date at the beginning of this Agreement.

**HIS MAJESTY IN RIGHT OF ALBERTA  
as represented by the Minister of  
Jobs, Economy and Trade**

**Kelley Bessette**

Per:

**Kelley Bessette**

Name of authorized officer

**Director, Business and Industry Supports**

Office held

**COUNTY OF PAINT EARTH NO. 18**

**Michael Simpson**

Signed with ConsignO Cloud (2024/03/11)  
Verify with verifio.com or Adobe Reader.

Per:

**Michael Simpson**

Name of authorized officer

**Chief Administrative Officer**

Office held

**ALBERTA JOBS, ECONOMY AND TRADE  
GRANT AGREEMENT**

**SCHEDULE A - RECIPIENT'S PROPOSAL**

The attached "NRED Application - The Future of Agriculture: A Value-Added Economy Training Initiative" constitutes the Proposal for the Project, as submitted by the Recipient.

**BUDGET TEMPLATE  
PROJECT EXPENCES AND COSTS**



Name of organization

County of Paintearth No. 18

Name of project

The Future of Agriculture: A Value-Added Training Initiative

Please use this template, if you apply for **Regional Stream (projects based in Northern Alberta and non-Indigenous led)**

**Program guidelines check:**

Provide a complete description, and justification, of the costs over eligible categories over the life of the project

Provide evidence of all confirmed or secured partner and/or applicant's contributions

	Project Expense	Total Cost	In Kind/Cash	Explanation / comment	NRED program amount approved (for Government of Alberta internal use)
				(indicate the source of in kind funding, if applicable)	
1	Oversee development of 12-course training program	\$ 120,000	\$ 60,000	As per quote from Alberta Counsel	60000
2	Printing and prepaton of course materials	\$ 500	\$ 250		250
3	Honoraria for industry facilitators \$500 x 12	\$ 3,000	\$ 1,500		1500
4	Operating and administrative costs	\$ 5,000	\$ 2,500		2500
5	Participant meals 10 participants x 12 courses x \$42 per person	\$ 5,040	\$ 2,520		2520
6	Marketing and advertising	\$ 2,500	\$ 1,250		1250
Total Project Costs		\$ 136,040	\$ 68,020	Program guidelines check: Applicants funds must be minimum 50% Total Eligible Project Costs must be within range of \$26,675 - \$200,000	
			50%		
<b>TOTAL PROJECT AMOUNT SUBMITTED FOR THE PROGRAM APPROVAL:</b>		\$	68,020		

<b>TOTAL NRED program amount approved</b> (for Government of Alberta internal use)	\$ 68,020
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## AMENDING AGREEMENT

This Amending Agreement is dated January 20, 2025

### BETWEEN:

**HIS MAJESTY IN RIGHT OF ALBERTA**

as represented by the Minister of  
Jobs, Economy and Trade  
("Minister")

- and -

**COUNTY OF PAINT EARTH NO. 18**

("Recipient")

### BACKGROUND

- A. The Minister and the Recipient entered into an agreement dated March 31, 2024, respecting the proposal entitled "NRED Application - The Future of Agriculture: A Value-Added Economy Training Initiative" (the "Agreement").
- B. The Minister and the Recipient wish to amend the terms of the Agreement.

**NOW THEREFORE**, in consideration of the terms of the Agreement and the provisions of this amendment, the parties agree as follows:

1. Section 1.1 of the Agreement is amended by striking out "'Project Completion Date' means December 31, 2024" and substituting "'Project Completion Date' means September 30, 2025".
2. Section 1.1 of the Agreement is amended by striking out "'Term' means the period from the date at the beginning of this Agreement to and including April 30, 2025 and includes any extension agreed to by the Minister" and substituting "'Term' means the period from the date at the beginning of this Agreement to and including March 31, 2026 and includes any extension agreed to by the Minister".
3. "Schedule C – Report" of the Agreement is deleted in its entirety and replaced with "Schedule C – Report" attached to this Amending Agreement.
4. These amendments shall be incorporated into and form part of the Agreement effective as of the date at the beginning of this Amending Agreement.
5. Except as amended by this Amending Agreement, all terms and conditions of the Agreement remain in full force and effect.
6. This Amending Agreement is binding on the parties and their successors and permitted assigns.

7. Unless executed using an electronic signature approved by the Minister, this Agreement may be executed in counterparts, in which case the counterparts together shall constitute one agreement, and in which case communication of execution by emailed PDF will constitute delivery. Execution of this Agreement must occur in accordance with the policies and procedures established by the Minister as may be made available to the Recipient.

**THIS AMENDING AGREEMENT HAS BEEN SIGNED** by the parties to be effective as of the date at the beginning of this Amending Agreement.

<b>HIS MAJESTY IN RIGHT OF ALBERTA,</b> as represented by the Minister of Jobs, Economy and Trade	<b>COUNTY OF PAINTEARTH NO. 18</b>  <b>Michael Simpson</b> <small>Signed with ConSignO Cloud (2025-01-16) Verify with <a href="https://verify.verifio.com">verifio.com</a> or Adobe Reader.</small>
Signature	Signature
<b>Kelley Bessette</b>	<b>Michael Simpson</b>
Name	Name
<b>Director, Business and Industry Supports</b>	<b>Chief Administrative Officer</b>
Title	Title

**ALBERTA JOBS, ECONOMY AND TRADE  
GRANT AGREEMENT**

**SCHEDULE C – REPORT**

- C.1 Reports Format** – All reports must contain the information and be in a format specified by or acceptable to the Minister.
- C.2 Final Financial and Summary Report** – In consideration of the Minister providing the Grant, no later than November 30, 2025, the Recipient shall provide a final report including the following:
- (a) an acceptable financial statement accounting for all Project revenues and expenditures, including all interest and other income earned from investments of the Grant Proceeds;
  - (b) a concise summary of what the Project achieved; and
  - (c) an acknowledgement signed by a senior financial official of the Recipient that the money provided under this Agreement was used for the purpose of the Project.
- C.3 Changes to the Proposal** – The Recipient shall communicate to the Minister for the Minister's approval, through a detailed report, as soon as possible, proposed significant changes in the Project scope, costs, types of expenditures, or partner funding including any needed extensions to secure funds. The report outlining changes to the Proposal is independent of and in addition to other reporting requirements outlined in this Schedule C.
- C.4 Reporting Compliance** – The Recipient must comply with all reporting requirements under this Schedule C. In cases where the Recipient is found to be in non-compliance with Schedule C requirements, the Recipient will be deemed to have committed an event of default as defined in section 6.1 and the remedies in section 6.2 shall apply.
- C.5 Other Reports** – During the Term and for a period of five (5) years afterwards, the Recipient must provide such additional follow-up information as the Minister may reasonably request for the purpose of evaluating the Project.



## CONTRIBUTION AGREEMENT

Between

ClassRebel Public Education Corp.  
(the “**Recipient**”)

and

**County of Paintearth**  
(the “**Donor**”)

This Contribution Agreement sets forth the terms agreed to between the Donor and the Recipient concerning a gift to be made by the Donor.

The parties hereby agree as follows:

1. The Donor pledges to contribute \$ 5,000 (the “**Funds**”) to the Recipient by way of gift without consideration and without any expectation of return. The Recipient will use the Funds to deliver its venture finance education programs for investors and startup founders resident in the Province of Alberta. The program will include 2 courses, Fundraising 101 and Angel Investing 101 customized for Alberta, delivered 4x each per year over 2024-2026, with a target of 600 participants total (the “**Program**”).
2. The schedule for receipt of the Funds will be on or before the dates as follows:

Date	Amount
June 1, 2025	\$5000
<b>TOTAL</b>	<b>\$5,000</b>

3. Upon receipt by the Recipient, the Funds will fully and immediately vest with the Recipient and the Recipient will use the Funds for the Program in accordance with the Recipient’s policies and procedures, as amended from time to time. The Donor, any related person, or their successors or assigns, will only be entitled to the return of the Funds in full should the Recipient fail to execute the Program.
4. Donor is entitled to 7 class spots reserved specifically for members of its community.
5. The Donor confirms that the Donor is entering into this agreement voluntarily, with the donative intent to enrich the Recipient.
6. The Donor confirms that it does not require a charitable tax receipt for the purposes of the *Income Tax Act*.
7. Except as expressly provided in this Agreement,
  - (a) the Donor and the Recipient have not made or given any collateral promises, commitments or covenants; and

- (b) the Donor has not requested and does not expect or wish to receive any current or prospective economic benefit, consideration, indemnity or commitment from the Recipient in connection with, or as consideration for, contributing the Funds.
- 8. The Donor will be provided with information regarding the impact and performance of the Program each year by June 30.
- 9. Recipient is entitled to use Donor's logo in accordance with Donor's Corporate Identity Usage Guidelines.
- 10. The Recipient will work with the Donor to recognize the donation of the Funds and to publicize and acknowledge the Donor's donation in a manner acceptable to the Donor and in accordance with the Recipient's procedures, or, if the Donor so wishes, to recognize and respect the Donor's wish not to be recognized and acknowledged publicly.
- 11. The Donor represents and warrants to the Recipient that:
  - (a) the Donor is the legal and beneficial owner of the Funds, free and clear of all liens, charges and encumbrances;
  - (b) the Donor has sufficient right and authority to enter into this Agreement on the terms and conditions set out in this Agreement and to contribute the Funds to the Recipient;
  - (c) the Donor is a resident of Canada for purposes of the *Canada Income Tax Act*.
- 12. The Donor confirms that it has obtained independent legal advice and income tax advice with respect to the donation of the Funds, and the legal and tax consequences to the Donor of entering into and completing the transactions contemplated in this Agreement and that the Recipient has made no representation or warranty to the Donor regarding legal or tax consequences in respect of the donation of the Funds.
- 13. Nothing contained in this Agreement will create the legal relationship of principal and agent, employer and employee, partnership or joint venture between the parties.
- 14. This Agreement represents the entire agreement between the Recipient and the Donor with respect to the Funds and supersedes all prior discussions and negotiations relating to the Funds.
- 15. This Agreement will in all respects be governed by the laws of the Province of Alberta and the laws of Canada applicable in that province.
- 16. This Agreement may be executed in counterparts and delivered by facsimile or by electronic transmission in portable document format (pdf) and such delivery is as effective as delivery of an originally executed agreement.
- 17. The terms of this Agreement may be revised, but only by the mutual written agreement of the Donor and the Recipient.

IN WITNESS WHEREOF the Donor and the Recipient have signed this Agreement with effect  
this 27 day of January, 2025.

**COUNTY OF PAINT EARTH**

Per: \_\_\_\_\_

  
Name: MICHAEL SIMPSON  
Title: CAO

**CLASSREBEL PUBLIC EDUCATION CORP.**

Per: \_\_\_\_\_

  
Authorized Signatory



## County of Paintearth No. 18

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### Director's Report

**Department: Public Works**

**Meeting: Regular Council Meeting**

**Date: August 6, 2025**

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#### Public Works

- New grader shop floor and apron has been poured. Electricians and plumbers are on site
- Lots at Crowfoot have been bought up to proper elevations. All work required by Paradox has been completed per our contract
- Crack filling has been completed
- Calcium put down at Mark Zimmers
- New Dodge 2500 arrived in our new county color Hot Pearl Red
- 2012 Tandem dump truck will sell at Michener sale August 21-22
- Grader training. We have just finished with our second operator of the season. All regular grader beat operators have now taken the training. One more week left in August.
- Removed and replaced 4 culverts across county roads
- Built 150 m grade on undeveloped rd allowance into new acreage
- D7 rebuild completion date for August 22.
- Graveling out of Biggs in Div 1

#### PW Shops

- Grader services 2000 hr with valve set
- New pickup wired for all accessories other pick ups switched around
- Wheel seals and brakes on two pick ups, rotors and shocks on one
- PTO Gasket on 9075
- Welding side dump cracks on frames after CVIP completed, finished new dump box for Halkirk one ton sent to paint. Mechanics wired and mounted box on truck. Widening old quad trailer to make more useful.

#### Halkirk

- Painted flagpole and installed new flags
- Building back rests to go on 4 sets of bleachers
- Mowed weed whacked cemetery and the rest of the town.
- Removed 4 root clumps with the hoe at the cemetery
- Removed old chain link fence beside village office
- Graveled back alley behind hall, road into bullarama ground, and patched up a couple holes in alleys.

- Damaged monument at Halkirk cemetery will be replace before fall

#### Safety

- Safety officer performed building inspections at Halkirk fire hall with By-law officer, inspection at Village PW shop with John
- Monthly safety meeting completed with each PW department
- 2 incidents reported vehicle damage
- Working on action plan from external safety audit

#### Maintenance

- Finished kiosk at campsite in Halkirk
- Over head door cable came off. Put back on
- Prep walls for paint at Admin building. Starting to place items back on hallway walls

***Prepared By: Bryce Cooke***





## County of Paintearth No. 18

### COMMUNITY SERVICES REPORT

**Meeting: Regular Council Meeting**

**Meeting Date: August 6, 2025**

#### Planning & Development

Permits issued recently:

DP2514	Battle River Lodge	NE31-36-9	renos to shop mezzanine
DP2515	Coronation Seed Cleaning Plant	Lot 2 Plan 9524459 in NE12-36-11	office addition to plant

Subdivisions in process:

Marquart – submitted to LTO for registration

Preston – approved, pending survey and endorsement

Castor Golf Club – an IDP application, parcel in both muni's, Collier air strip

Applications for successor slow in coming in, couple apps not meeting County needs but still early in the process for goal to have person in place late Oct

Compliance certificate issued for an acreage sale

Have looked into the redevelopment of the western parcels in Veldt, still in an estate and AT has provided correspondence from 2016 indicating the ability to re-use.

Castor North Solar – Aug 20 11am meeting with proponents to get status updates, and any interested parties are welcome to join with the CanWest Solar reps

Commenced inspections on the reclamation of initial H2 completed routes

#### Industry Liaison

Please see the attached report showing project notices, and all related activities to date  
Assisted with info request on a Ph 1 EA on a NW county parcel with O&G facility

#### Emergency Mgmt

Zoom regional meeting on July 10, some additional online training opps in fall.

Department Capital spending or requirements – possibly a load of shale to Halkirk diamond

#### Parks & Recreation

Burma – new tables delivered, old ones retired, many sanded and stained, new outhouses complete, access improvements in works for western one

Halkirk – Elks Bullarama rental agmt completed n/c, ball diamond restoration started

Huber – playground sand rotovated and worked, weeded, to improve appearance as well as clearing shoreline accessibility for fisherfolk

RFD – 2026 Parks Contracts - Working towards renewing contracted park operators for 2026 with a negotiated increase due to costs increases over past seasons. Goal is to retain good contractors at decent price and avoiding tenders where price and quality are rarely in sync.

Parks and Library collaborations – see the image below as an example of a book exchange within the parks for campers. Common in some areas with active libraries and programming.



It's part of a program called "Leave a Book, Take a Book" and we have the ability to consider this for the 2026 season should we want to. Some options to do this:

- a) Huber we could install inside the campshack for weather protection or under the eaves by the AED
- b) Burma – would put inside the porch for weather protection

Options to supply:

- a) we get Brian to make (allow for months to complete 😊)
- b) we contract out and get a woodworker to do a small project for fixed cost
- c) the library gets a number of these made, all branded the same, and we pay the costs upon delivery and install them. If the library would like to see this, they should come up with a standardized look/style that is recognizable at many facilities, not just ours.

**Prepared By:** *Todd Pawsey, Director of Community Services*

## 2025 Industry & Utilities Report

As of July 29

2025

### Approaches and Access

#	Applicant	Land Location	Date Applied	Existing	New Constr.	Culvert?	Date Approved
1	InterPipeline Ltd	NW18-38-9	11-Mar		y	n	14-Mar
2	Karve Energy	SE7-38-11	14-Mar		y	y	17-Mar
3	InterPipeline Ltd	NW19-38-9	07-May	y			11-Jun
4	InterPipeline Ltd	NE34-36-10	07-May	y			11-Jun
5	InterPipeline Ltd	SE15-36-10	07-May	y			11-Jun
6	Karve Energy	NE34-38-12	21-May		y	n	27-May
7	InterPipeline Ltd	34-35-10	16-Jun	y			16-Jun
8							
9							
10							
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27							
28							

### Pipeline Crossings

#	Applicant	Land Location	Date Applied	Open/Bored	Weed Ctrl?	Profile Rec'd	Date Approved
1	karve energy	NW7-38-11 to NE12-38-12	08-Apr	bored			25-Apr
2	Paintearth Gas Co-op	NE10 to NW11-37-11	22-Apr	bored			25-Apr
3	Paintearth Gas Co-op	NE11 to NW12-37-11	22-Apr	bored			25-Apr
4	Paintearth Gas Co-op	NW12 to SW13-37-11	22-Apr	bored			25-Apr
5	Paintearth Gas Co-op	NW34-38-10 to SE3-39-10	27-May	bored			28-May
6							
7							
8							
9							
10							
11							
12							

**Proximity Requests**

Applicant	Land Location	Date Applied	Date Approved
1 Karve Energy	SE18-38-11	12-Mar	14-Mar
2 Karve Energy	NE34-38-12	13-Mar	14-Mar
3 Karve Energy	SE7-38-11	14-Mar	17-Mar
4 Interpipeline Ltd	SW3-36-10 & NW34-35-10	21-Apr	25-Apr
5 Interpipeline Ltd	NW18-38-9	17-Apr	25-Apr
6 Interpipeline Ltd	SE15-36-10	07-May	12-May
7 Interpipeline Ltd	SE34-36-10	07-May	12-May
8 Interpipeline Ltd	NW19-38-9	07-May	12-May
9 Interpipeline Ltd	NE34-36-10	28-May	11-Jun
10 Interpipeline Ltd	SE34-36-10	28-May	11-Jun
11 Interpipeline Ltd	SE15-36-10	28-May	11-Jun
12			

**Utility Applications**

	Land Location	Project	Notified	Approved
1 ATCO Electric	SE13-37-11	powerline to prop	31-Jan	21-Feb
2 ATCO Electric	NE11-37-11	powerline extension	31-Jan	21-Feb
3 ATCO Electric	NW5-35-12	salvage of equip	18-Feb	21-Feb
4 ATCO Electric	east up 123	replace 1 ph w 3 ph lines	13-Mar	14-Mar
5 ATCO Electric	NE18-38-9	replace 2 poles add transformer	18-Mar	27-Mar
6 Telus	E11-40-16	new copper lines in 855 ditch	26-May	n/a
7 ATCO Electric	NE34-39-15	salvage equip H2 laydown yard	02-Jun	10-Jun
8 ATCO Electric	NE7-38-11	line to service Karve site	10-Jun	10-Jun
9 ATCO Electric	SW5-36-9	new karve site service	21-Jul	21-Jul
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**RUA Projects**

	Land Location	Roads	Date Entered
1 Veren Energy Inc	SW32-38-12	RR125	28-Apr
2 IPL - maint digs	various 38-9, 36-10		07-May
3			
4			
5			
6			
7			

**D56 & Other Notices****Exploration/Development Notices of Intent**

Applicant	Land Location
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**Intent Notice**

Compl. Notice
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**Purpose**

1 Battle River Energy	36-36-14	19-Dec	pipeline abandonment
2 Battle River Energy	SW26-38-10	20-Dec	wellsite abandonment
3 Battle River Energy	SE34-37-9	20-Dec	wellsite abandonment
4 Battle River Energy	NW4-39-10	20-Dec	wellsite abandonment
5 Battle River Energy	SW32-39-10	20-Dec	wellsite abandonment
6 Battle River Energy	SE26-37-10	20-Dec	wellsite abandonment
7 Battle River Energy	E15-37-10	20-Dec	wellsite abandonment
8 Battle River Energy	NE35-36-10	20-Dec	wellsite abandonment
9 Karve Energy	SE22-39-14	14-Jan	rec certificate issued
10 Karve Energy	NE4-38-14	14-Jan	rec certificate issued
11 Karve Energy	SW18-37-14	14-Jan	rec certificate issued
12 Karve Energy	NE33-37-14	14-Jan	rec certificate issued
13 Karve Energy	NE2-38-14	14-Jan	rec certificate issued
14 Karve Energy	SW26-39-10	17-Jan	rec certificate issued
15 Karve Energy	SW18-38-14	17-Jan	rec certificate issued
16 Karve Energy	NW32-38-12	23-Jan	rec certificate issued
17 Canadian Natural	10 to 3-37-14	24-Jan	pipeline abandonment
18 Canadian Natural	5-36-11	13-Feb	pipeline abandonment
19 Karve Energy	NE11-38-14	25-Feb	rec certificate issued
20 Cenovus Energy	39-13 leases	05-Feb	assets transfer
21 Karve Energy	SW5-36-9	05-Mar	new multiwell padsite
22 Karve Energy	SE18-38-11	12-Mar	additional wells on exist padsite
23 Karve Energy	NE34-38-12	13-Mar	additional wells on exist padsite
24 NGTL	NW11-39-16	25-Mar	meter station abandonment
25 Karve Energy	SW7-38-11	20-Mar	new multiwell padsite
26 JSK Consulting	22-34-11	01-Apr	pipeline abandonment
27 Karve Energy	5-36-9	02-Apr	oil effluent and salt water pipelines
28 Karve Energy	7-38-11 to 12-38-12	08-Apr	salt water pipeline
29 Karve Energy	34-38-12	09-Apr	oil effluent pipelines
30 EP Resources Corp	NE13-40-10	28-Apr	additional wells on exist padsite
31 Karve Energy	SW17-39-12	05-May	rec certificate issued
32 Karve Energy	SE18-39-12	05-May	rec certificate issued
33 Karve Energy	NE18-39-12	05-May	rec certificate issued
34 Veren Energy	NE1-40-15	16-Jun	approach release
35 Whitecap Resources	SE12-40-14	27-Jun	wellsite & pipeline abandonment

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## County of Paintearth No. 18

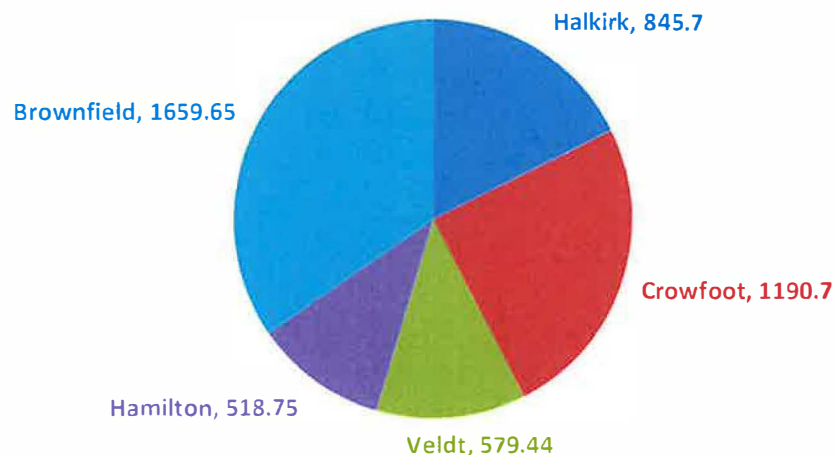
### ENVIRONMENTAL SERVICES REPORT

Meeting: Council

Meeting Date: August 6, 2025

#### Utilities

- The County has awarded the Castor Extension project to Action Plumbing as the primary contractor at a cost of \$15,000, with Airforced Daylighting as the directional drilling subcontractor (\$32,000). The County will be responsible for the service connection, which will be billed back to the landowner at approximately \$4,500.
- Action Plumbing is in the process of signing the contract with MPE Engineering and MPE will conduct the final inspection, which is expected to take about a week.
- ICMS has identified a cracked and failing flange at the forcemain outlet, which was connected to the interior wall of the lift station. This component needs replacement. A change order was also required for the truck fill, as the wire between the flowmeter and the PLC was not included in the original design.
- Crop Management on the Crowfoot low pressure sanitary experienced sewer issues. A hydrovac truck was brought in and a blockage was found in the main sewer line and was taken care of.
- Ongoing correspondence between Whitson Contracting and MPE has resulted in some minor design modifications to the Castor Lift Station portion of the CCT project. The project start date is August 5<sup>th</sup>, with completion expected by December 25<sup>th</sup>.
- The County received a letter of acceptance from United Utilities for the Halkirk Project. Mobilization is scheduled to begin around August 18, with work starting by August 25 and completion anticipated by the end of November.
- Two new connections were added to the Brownfield Rural Water Line.
- Mitch conducted a site inspection at Burma Park with Alberta Health Services (AHS). While the overall inspection went well, there is concern regarding the well recovery time, which continues to be monitored.
- Year-to-date truck fill readings were recorded as of the end of June.





**ASB**

- Following the loss of Tyrill Hewitt, the Weed & Pest Appeals Committee is now comprised of three members. While legislation does not mandate a specific number, three is sufficient for decision-making. Council may consider appointing a fourth member during the organizational meeting if desired; however, doing so introduces the potential for tied votes (2-2), which may complicate the appeals process.
- Spraying activities were conducted in Halkirk and along roads in Division 2. Trevor also completed private land spraying in Divisions 1, 2, and 3.
- Portions of the community garden were harvested for donation to local food banks in Castor and Coronation.
- Trevor has completed the roadside and highway spraying program, covering a total of 1,173 km (429.5 ha).
- Rat monitoring continues at the Coronation landfill, with no signs of infestation to date.
- Roadside mowing began on July 15, initially focusing on paved roads and then shifting to gravel roads. Mowing started in Division 5 (west of Highway 36) and has progressed into Division 3. Progress has been slower than usual due to excessive moisture, and approximately 25% of mowing is complete.

***Prepared By: Jeff Cosens***



## County of Paintearth No. 18

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### PROTECTIVE SERVICES REPORT

**Meeting: Regular Council Meeting**

**Meeting Date: August 6, 2025**

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Fire Calls: There have been 4 fire calls in the county, 1 false alarm.

Bylaw complaints: No complaints but everyday patrols (preventative medicine).

Monday: Shut off notice hand delivered(issue resolved quickly after that). Usual patrols after that. 911 fire permit issue resolved.

Tuesday: Council meeting, fire billing issue with province (not an issue anymore). New tires for work vehicle. Assisted Halkirk Fire medical call.

Wednesday: Senior Management meeting. Deliver adapters for Halkirk Fire, meeting with Silverspring farm boss, recent fire bill.

Thursday: County BBQ.

Friday: Patrols NE, Bulwark and file work.

RCMP report: No report from detachment, though they have been steady with several criminal investigations. RCMP released their CSI(Crime Severity Index Report). In Coronation crime is down by 13.5%. The crime that stands out is Break & Enter(B&E) which 34.8% of their calls in 2024. Hence our copper wire thefts a big part of that percentage. Note that our members have been catching the culprits and most are in jail.

Emergency Management : Upcoming conferences and education.

Capital Budget reporting: The capital expenditure was the Halkirk Fire Truck. Other expenses to bring the truck up to fire fighting standards.

Note that everyday the Director will deal with these events on a regular basis, they are; road permits, fire permits, intel and Halkirk.

Director of Protective Services will be on vacation and will miss the next 2 council meetings. Bryce and Brad will handle road permits while Todd and Mike will handle fire permits.

**Prepared by: Colm Fitz-Gerald, Director of Protective Services**

## What is the Crime Severity Index (CSI)?

The CSI tracks changes in the severity of police-reported crime by accounting for both the amount of crime reported by police in a given jurisdiction, as well as the relative seriousness of these crimes. It tells not only how much crime is coming to the attention of police, but also how serious that crime is.

By design, the specific CSI value in a given jurisdiction depends on its mix of crimes and their relative seriousness. If a jurisdiction has a high proportion of less serious (and therefore lower weighted) offences, it will have a lower CSI value. Conversely, a jurisdiction with a high proportion of more serious crimes will have a higher CSI value. The base line for measurement of the CSI is 100.

Detachments with a population close to or less than 5,000 should compare CSI rates with caution (both previous year's rates for their own jurisdiction and with other detachments). The lower the population in a jurisdiction, the more easily a CSI value can be influenced by offences that are more serious in nature. Because of this, CSI values are not calculated by Statistics Canada for jurisdictions with populations of 1,000 or less.

## What is used to Calculate the CSI?

Only Criminal Code occurrences that are submitted to the Canadian Centre for Justice Statistics (CCJS) are used in the calculation of CSI values. Of those occurrences, only the most serious offence (Line 1 of the UCR scoring) is taken into account. For example, if there is an occurrence that involved a Break & Enter, an Assault, and a Theft of Motor Vehicle, only the Assault would be counted towards the CSI calculation.

Each type of offence is assigned a "weight" to reflect its general severity. The total of all of the weights for a given jurisdiction are then calculated against the population for that area in order to come up with the CSI. The lower the population, the more influence the weights have on the final value.

## Notes

Since the CSI is calculated using only Line 1 of UCR scoring of occurrences that are submitted to CCJS, any offence counts that are presented in this report will differ from other crime statistics reports by the Strategic Analysis and Research Unit.

The Crime Categories presented in this report contain numerous individual offences, each of which can have different weightings. Due to this, there can actually be a decrease in the total number of offences in a category but still an increase in that category's CSI contribution (or vice versa).

Statistics Canada uses population estimates to calculate CSI values. These estimates are updated every year. This is why there is a revised 2023 CSI value. When the 2025 CSI values are released in July 2026 there will also be revised 2024 values released.

Should there be any further questions regarding CSI values or trends, please contact RCMP "K" Division's Strategic Analysis and Research Unit.

## Coronation Provincial Detachment - 2024 Crime Severity Index

2025/07/22

On July 22, 2025 Statistics Canada released their annual report *Police-reported crime statistics in Canada, 2024*. One portion of this report contained the calculated CSI values for 2024, as well as revised values for 2023.

## CSI Values

The Coronation Provincial Detachment's 2024 CSI value is 101.1. This is a decrease of 13.5% when compared to the newly revised 2023 CSI value of 116.8.

The overall CSI in Alberta for 2024 was 95.6, a 9% decrease when compared to 2023.

The chart to the right shows the CSI values for the Coronation Provincial Detachment from 2015 to 2024.

Coronation Provincial Detachment CSI Values



## Main Contributors and Drivers to CSI

The table below contains the top 10 contributors to the Coronation Provincial Detachment's CSI in 2024.

Top 10 Contributors to CSI - 2024		
Crime Category	% of CSI	# of Offences
Break & Enter	34.8%	38
Fraud	12.9%	33
Assault	9.9%	30
Theft Over \$5,000	8.4%	14
Mischief To Property	5.3%	44
Possession of Stolen Goods	5.0%	12
Criminal Code Traffic	4.6%	17
Theft of Motor Vehicle	3.8%	11
Sexual Assaults	3.6%	3
Theft Under \$5,000	2.7%	21
<b>Total for Top Ten</b>	<b>91.0%</b>	<b>223</b>

In 2024 Break & Enter Offences accounted for 34.8% of the Coronation Provincial Detachment's CSI.

The top ten CSI contributors, listed in the table to the left accounted for a combined total of 91.0% of the Coronation Provincial Detachment's CSI.

The largest driver to the decrease in CSI from 2023 to 2024 was a decrease in Fraud offences. There were 12 less in 2024 than in 2023. This caused a CSI decrease of 4.7 points.

The top 3 drivers to the decrease in CSI, as well as the top 2 increases can be found in the tables below.

Top 3 Drivers to CSI Decrease from 2023 to 2024		
Crime Category	CSI Change	Offence Diff
Fraud	-4.7	-12
Other Sexual Offences	-4.6	-1
Extortion	-4.2	-5

Top 2 CSI Increases from 2023 to 2024		
Crime Category	CSI Change	Offence Diff
Break & Enter	6.7	7
Theft Over \$5,000	4.3	7



## County of Paintearth No. 18

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### Request for Decision

**Title:** Reappointment of Vacant Committee Positions

**Meeting:** Regular Council Meeting

**Meeting Date:** August 6, 2025

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#### Issue/Background:

Due to the passing of a member at large the following committees have vacancies:

1. **\*\*Assessment Review Board**
2. **Coronation & District Support Services Board (CDSS)**
3. **\*\*Weed & Agricultural Pest Appeal Committee**

**\*\*Specialized Training**

#### Recommendation:

1. **Council discusses the reappointment of these vacancies and inform administration of their decisions.**

#### **Alternate Options:**

2. **Council may choose to not reappoint the vacancies and instead fill the vacancies in the 2025 organizational meeting.**

**Prepared By:** *Courtney Algot, Legislative Clerk*

Program Manager  
Tel: 403-578-3817 [www.paintearthlearning.ca](http://www.paintearthlearning.ca)

----- Forwarded message -----

From: **Alissa Craigie** <[REDACTED]>  
Date: Thu, Jul 17, 2025 at 10:40 AM  
Subject: Practical Nurse Grant Application  
To: [REDACTED] <[REDACTED]>

Good morning,

I am writing to apply for the grant offered by the County of Paintearth for students taking the Practical Nurse program offered in Castor. My name is Alissa Craigie and I am so excited to say that I was recently accepted to the program.

While I am temporarily residing outside the county, I would humbly ask that my grant request still be considered. I was born and raised there attending Brownfield and then Coronation school. I have owned my acreage there, across from the farm where I grew up, since 2022 and intend to keep that land in my family for years. My daughter attends Gus Wetter in Castor and I just left my job at Vision Credit Union where I worked full time for 8 years. When I become a nurse I intend on working in the Castor, and possibly Coronation, hospitals as I am fully committed to my daughter growing up in the County of Paintearth just like I did.

Nursing is a career that I have always wanted to pursue, and I intend on bridging to become an RN once I successfully complete the LPN program and gain some experience in the field. I am a more mature student at nearly 30 because I lacked the courage to attempt this career change as a young single mother in such a rural location, but when I saw they were offering the program in Castor it felt like an opportunity I could not ignore any longer.

Nurses have always held a special place in my heart, as I have been immersed in the medical community since I began having seizures at 14. It was always the nurses that brushed my blood tangled hair after my brain surgeries, made sure my anxious parents were comfortable, kept our spirits up and deeply impacted the entire experience each time I've been in hospital. It was a nurse that held my hand in the operating room where I was laying alone and numb on the table after my c-section because they had to rush my unbreathing baby away. It was the nurses that kept my grandpa as comfortable as they could while he spent his final days in the only community he had ever known. I feel so blessed to now have the chance to make that difference in someone else's life.

Please consider assisting me as I pursue this lifelong dream that is held so close to my heart. Any amount would be greatly appreciated, and I can assure you that I will pour the same kindness and consideration back into the people and patients of Paintearth County.

Thank you,  
Alissa Craigie





**Dear Castor Business Community,**

We're delighted to announce that the **3rd Annual Castor Memorial Fireworks Show** will be held in conjunction with the **Castor and District Fair August 14 – 17, 2025**. The fireworks show will be the Saturday night August 16, 2025 around 10:30 pm.

Thanks to your generous contributions in past years—typically around \$100—the show has become a cherished tradition that brings joy to our entire community. We're incredibly grateful for your ongoing support.

This year, we're introducing enhanced sponsorship tiers to better recognize your contributions:

★ **Sponsorship Levels**

- **Bronze Sponsors** — Donations of **\$500 or less**
  - Business name listed as a corporate sponsor on the recognition poster
  - Group thank-you post on social media
- **Silver Sponsors** — Donations between **\$500 and \$1,499.99**
  - Medium-sized logo featured on the poster below Gold Sponsors
  - Group recognition post on social media
- **Gold Sponsors** — Donations of **\$1,500 or more**
  - Large logo featured prominently at the top of the recognition poster
  - Individual recognition posts on social media

Your support not only makes this event possible but also reinforces the spirit of community we're so proud of in Castor.

If you'd like to contribute to this year's Memorial Fireworks Show, please reach out to:  
**Anthony Holland @ [REDACTED]**

Thank you again for helping us make this year's celebration unforgettable!

Warmest regards,

**Pyro Knight Fireworks**

Pyro Knight Fireworks  
[REDACTED] Castor AB

**Title: Terms of Reference****Policy: HS 4.0****Section: Joint Health and Safety Committee****Introduction**

Many health and safety concerns can be resolved immediately in the course of daily work by management within the department. Then Joint Health and Safety Committee (JHSC) should deal with those concerns that are not resolved at this level. Employees will be kept informed of concerns and their resolution through committee members, and postings of the JHSC meeting minutes, which are posted at each facility or be available on the electronic shared folder.

Duties of the Joint work site health and safety committee and/or representatives, as per Part 2 Section 13(6) of the 2021 Occupational Health and Safety Act, include the following:

1. The receipt, consideration and disposition of concerns respecting the health and safety of workers;
    - a. Health and Safety Concerns
      - i. If workers or their JHSC representative must bring a concern to the meeting they must present it to the secretary in writing (or in print).
      - ii. Dealing with Concerns brought to the committee
        1. The committee will discuss the concerns and come to a consensus on how to deal with the issue or concern;
        2. If the committee cannot reach a consensus, majority rule will apply and the Health and Safety officer will study applicable legislation to ensure the corrective actions are acceptable with legislation that may apply.
  2. Participation in identification and control of hazards to workers or others arising out of in connection with activities at the work site;
  3. The making of recommendations to the employer, prime contractor or owner respecting the health and safety of workers that have not already been resolved by them;
  4. Review of employers worksite inspection documents
  5. In consultation with the employer the JHSC must be a part of the development and review of the Violence and Harassment policies and procedures. Review must take place:
    - a. When an incident of violence occurs
    - b. If the JHSC recommends a review
    - c. Or every 3 years
  6. Receive in writing any worker overexposures of a substance used in the workplace and the controls that have been put in place to reduce and control the hazard or eliminate it.
- Additionally, the County requires:
7. The participation in investigations of serious injuries at the work site in accordance with section 33 of the Alberta Occupational Health and Safety Act;
  8. The maintenance of records in connection with the receipt and disposition of concerns and complaints and the attendance to other matters relating to the duties of the committee;
  9. Such other duties as may be specified in the Act, the Regulations and the OHS Code.
  10. If the worker requests, the Committee is to respect the workers confidentiality when a complaint is being dealt with and shall be kept confidential.
  11. The development and promotion of training and education to protect the health and safety of persons at the work site and checking the effectiveness of such measures.
  12. Cooperation with an officer exercising duty under this act, the regulations and the OHS code;
  13. Any representative that does not fulfill the duties required by them will be subject to disciplinary action.

*\*NEW March 8/24*

#### *Steps in dealing with concerns:*

1. *Encourage workers to bring specific concerns to supervisors and general concerns to the committee.*
2. *If the problem cannot be resolved with the supervisor, take it to the committee for investigation. Keep the supervisor and worker informed during the investigation.*
3. *If the committee member cannot resolve the concern, call in the co-chairpersons.*
4. *If the co-chair persons cannot resolve the problem, deal with the issue at the next committee. If the concern is serious, such as a refusal to work, call an emergency committee meeting.*
  - a. *The committee can help both parties by gathering information on risks posed by the hazard of concern and various alternative courses of action. Information can be obtained through the safety officer, equipment, tools and material suppliers, OHS and industry partners. Workers should be kept informed.*
  - b. *The employer is expected to act on the committees recommendation, or explain in writing why he/she does not agree with it.*
  - c. *If the employer takes corrective action, he/she should send the committee a written report describing what has been done. The committee should file a copy of the report with the meeting minutes.*
  - d. *If the committee cannot resolve with employer, an OHS officer should be asked for help.*
  - e. *The status and final resolution of the concern should be communicated to everyone involved. Either by posting, minutes of the meeting, or holding discussions with workers, supervisors and managers.*
  - f. *The committee can help everyone concerned by monitoring the effectiveness of the corrective action taken by the employer.*
  - g. *Workers who raise concerns are protected from discriminatory action as per OHS legislation.*

#### *Steps in a refusal*

1. *The worker should inform the supervisor.*
2. *If it cannot be resolved between the supervisor and worker, involve the committee.*
3. *If worker is not satisfied, the full committee must investigate and vote on refusal.*
4. *If the refusing worker is still not satisfied contact an OHS officer.*
5. *Review current OHS legislation regarding refusing dangerous work.*
6. *Monitor the effectiveness of the corrective action.*

#### *Dispute Resolution*

- *Legislation will take precedence in any unresolved dispute*

*A vote will be taken and majority will rules*

#### **Training**

All JHSC members are expected to become familiar with the County of Paintearth's Health and Safety Manual, the ten elements of the AMHSA Health and Safety Management System, the Occupational Health and Safety Act, Regulations and Code, and the Terms of Reference. Training will be provided to members as required by Alberta Occupational Health and Safety including:

- a) Roles and Responsibilities as a member of the committee
- b) The obligations of worksite parties (Part 1 of the OHS Act)
- c) Rights of Workers (Section 2 and 17 of the Act)
- d) Ensure training in WHMIS is performed for those who handle or work near WHMIS products

#### **Supplies**

Each Committee member will be provided with:

- Eye protection, hearing protection, and a high visibility safety vest if not already supplied through work functions.
- They also have access to the safety equipment program, where they are provided with an allowance of \$300.00 to spend on safety related equipment.
- All Committee members must purchase (if you do not own a pair) and wear CSA approved steel toed boots (as well as other required PPE) during inspections and on sites requiring it.
- A copy of the terms of reference will be provided which includes information to fulfill your role in the committee.

### Meetings

- Meetings will be held 4 times per year, for no longer than one hour.
- A quorum of 60% (minimum of 4 members; at least half being employee representatives) must attend each meeting.
- Minutes will be taken at each meeting and posted for review.
- Either co-chair or may call a special meeting of the committee to deal with urgent concerns at the work site.
- If a quorum is not met for a meeting it will not be seen as a valid meeting by OHS.
- The Committee shall hold its meetings and carry out its duties and functions during normal working hours.

### Membership

- The number of persons on a JHSC who represent the employer shall not exceed in total the number of worker representatives on the committee.
- The committee shall consist of:
  - Workers who represent workers engaged in work of the employer and are not associated with the management of work
  - Union representative of a certified bargaining agent or has right as such on behalf of those workers.
  - Persons who represent the employer
- Membership will be for no less than 1 year and may continue to hold office until their successors are selected or appointed, with no more than 3 members rotating off the committee in one year.
- Other County JHSC committees, Prime Contractor and Contractor representatives must coordinate and attend meetings when working for the County to discuss health and safety for their work sites.

### Member Selection & Responsibilities

Each committee member has a responsibility to ensure that the Joint Health and Safety Committee meet its responsibilities. Member's responsibilities include the duties listed as above as well as the following:

#### Selection

- The Joint Health and Safety Committee will have at least 6 members, with at least 1 member representing each department, these include: Public Works, Administrative Departments (Administrative, Development/parks, PRWM, BREOC and PEPS), ASB, and the Reservoirs/Water.
- Union must vote in a new worker representative if a current one cannot hold the one-year term.
- Non-union workers must select non-union representatives
- Workers must select representatives that are not associated with the management of the work

#### Responsibilities

- Attending meetings
- Contributing their experience and ideas to committee discussions
- Receiving employees' health and safety concerns or suggestions and bring them to the committee as appropriate in writing
- Conducting and participating in inspections, investigation (if necessary), and program reviews as required
- Call special meeting with the employer or prime contractor to deal with urgent concerns at a work site.

### Co-chair Selection & Responsibilities

#### Selection

- Two members will be selected by the committee to act as co-chairs (one worker co-chair and one employer co-chair) for no less than one year.

Responsibilities include:

- Alternating in serving as chair at each meeting and shall participate in all decisions of the committee.
- Ensuring that the agenda is followed, agenda items are discussed and conclusions are reached on all health and safety concerns.
- Ensuring that the meetings start on time, stay on track and that all members have an opportunity to contribute to each discussion about health and safety.
- Liaising with the other co-chair when planning meetings and notify the secretary on a timely basis.
- Reporting to senior management team, following each JHSC meeting with any concerns arising from the meetings.

#### Records

- Copies of the minutes approved by the committee are given to the employer within 7 days after the meeting was held
- Copies of the minutes approved by the committee are posted or provided electronic means at the worksite within 7 days after the meeting was held

#### Secretary Responsibilities

One member will be selected by the committee to act as secretary for no less than one year.

Responsibilities include:

- Taking minutes during the JHSC meeting, clarifying with members as necessary whatever decisions have been reached
- Preparing the meeting minutes and circulating to employer within one week of the meeting (O.H. &S.)
- Distributing approved minutes to all departments, within seven days, for posting (OH&S)

It is the expectation of the Chief Administrative Officer that the Joint Health and Safety Committee will receive the full support of all county employees. Directors of each department shall ensure that representation is provided as required, and that members of the JHSC are given adequate time and pay to fulfill their committee obligations. This is in keeping with our municipality's commitment to provide a healthy and safe work environment for all and to comply with OHS requirements.

For more details on OHS requirements please refer to Part 2 of the Alberta Occupational Health and Safety Act and Part 13 of the Code 2021.

#### **Note:**

**It is important that the committee not take over responsibility for health and safety. Health and safety is a line function – starting with Council, CAO, through to managers, supervisors, and workers. Everyone who works at the county has specific roles and responsibilities for health and safety and these cannot be shifted to the committee or safety officer.**

Approved: August 10, 2022  
Date Reviewed: June 25, 2025  
Administrative Responsibility: CAO  
Next review date: June 2028

Resolution #  
Date Revised: March 8, 2024  
Originated Date: July 14, 2011



## County of Paintearth No. 18

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### Request for Decision

Title: Approval of Agreement with Clearview School Division for Election Services

Meeting: Regular Council Meeting

Meeting Date: August 6, 2025

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#### **Issue/Background:**

Clearview School Division has requested that the County of Paintearth administer their upcoming election in accordance with the Local Authorities Election Act (LAEA).

The agreement outlines the responsibilities of the County, which include:

- Ordering and securing ballots
- Appointing and training election workers
- Managing vote counting and reporting
- Coordinating advance and election day voting
- Ensuring compliance with applicable legislation
- Carrying out any additional tasks required for the conduct of the election as outlined in the agreement

Clearview School Division agrees to pay the County of Paintearth a mutually agreed upon amount to carry out the election services.

#### **Recommendations:**

1. That the County of Paintearth Council approve the agreement between the County of Paintearth and Clearview School Division for the provision of election services for the upcoming school board election.
2. Direct Administration to negotiate revisions to the agreement.
3. Decline to provide election services to Clearview School Division.



THIS ELECTION SERVICES AGREEMENT entered into this \_\_\_\_ day of August, 2025.

BETWEEN:

**The County of Paintearth No. 18**

Being a municipal corporation incorporated pursuant to the provisions of the **Municipal Government Act**, R.S.A. 2000, c.M-26 ("Municipality")

AND:

**The Board of Trustees of Clearview School Division No. 71**

Being a School Division established pursuant to the provision of the *School Act*, R.S.A. 2000, c.S-3 ("School Division")

**ELECTION SERVICES AGREEMENT**

**AND WHEREAS** Ward No. 5 & 6 of the School Division is located within the boundaries of the Municipality ("Wards");

**AND WHEREAS** Section 2 of the **Local Authorities Election Act**, R.S.A. 2000 Chapter L-21, as amended ("**Act**"), authorizes elected authorities to enter into an agreement for a joint election;

**AND WHEREAS** the School Division seeks the services of the Municipality for the purpose of handling the election for the Wards, as outlined in the attached Schedule "A" ("Election Services");

**AND WHEREAS** the Municipality agrees to provide such Election Services to the School Division with respect to the Wards pursuant to the terms of this Agreement;

**AND WHEREAS** the parties wish to enter into this Agreement;

**AND WHEREAS** Part V of the **Act** provides for the resolution of a controverted election and in particular section 137 of the **Act**, which provides for the adjudication as to whether an election was invalid;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the covenants and other good and valuable consideration herein contained, the parties hereto agree as follows:

1. **Fees**

1.1. The parties agree that the School Division will pay a reasonable amount mutually agreed upon as compensation to the Municipality for providing the Election Services.

- 1.2. Where an election is not required by the School Division, the School Division will pay a reasonable amount to the date of and including nomination day for costs incurred and services rendered.
- 1.3. Reasonable amount is understood to mean a mutually agreeable amount between the returning officers of the two parties: in the event of dispute each party shall inform their respective elected officials and seek a mutually agreeable arbitration process to settle the matter, in the circumstances.

## 2. **Municipality's Responsibilities**

- 2.1. Subject to section 3 of this Agreement, the Municipality is responsible for conducting the election and ensuring compliance with the procedures under the **Act** for holding the election.
- 2.2. The Municipality shall appoint a Returning Officer for the purposes of providing the Election Services to the School Division ("Returning Officer"). This person shall serve as a Deputy Returning Officer to the school division elections.
- 2.3. The Municipality shall, under the direction and control of its Returning Officer:
  - a) provide the Election Services as set out in Schedule "A" of this Agreement to the School Division for the election relating to the Wards for the purpose of ensuing compliance with the **Act**;
  - b) perform the Election Services in accordance with all relevant legislation, particularly the **Act**, and any regulations passed thereunder, as well as the relevant bylaws, policies and standards in relation to the Election Services, and
  - c) issue an invoice to the School Division for the Fees within 30 days of the election.

## 3. **School Division's Responsibilities**

- 3.1. The School Division shall appoint their own Returning Officer for the School Division for the internal administration of the election of the following:
  - a) give notice of nomination for school trustees in relation to the Wards;
  - b) receive trustee nominations at the School Division office;
  - c) give notice of the election in relation to the Wards;
  - d) provide all required advertising for the election as it pertains to the Wards;
  - e) provide suitably labeled election ballot boxes to the Municipality;
  - f) provide the Municipality with a sufficient number of ballots in the prescribed form for the election as it pertains to the Wards;
  - g) pick up the sealed trustee ballot boxes and ballot accounts from the voting stations after the close of the voting stations on the election day;

h) declare the result of the election for the School Division, and

i) retain and subsequently destroy the trustee ballot boxes in relation to the Wards

all in accordance with the **School Act**, R.S.A. 2000, c.L-21 and the **Act** and any regulations passed thereunder.

#### 4. **Termination**

- 4.1. Either party may terminate this Agreement at any time and for any reason upon providing the other party with a minimum of \_\_\_\_\_ days' advance written notice.

#### 5. **Controverted Election Dispute Resolution**

- 5.1. The parties agree to the following controverted election dispute resolution process:
- 5.1.1. In the event of a controverted school board trustee election application pursuant to Part 5 the **Act** ("Action"), the School Division shall represent and defend both parties to this Agreement, at its cost.
  - 5.1.2. Within thirty (30) days of the expiry of the appeal period for the Action, as contemplated by section 146 of the **Act** (unless the parties mutually agree to an earlier date), the parties shall meet to agree in writing as to responsibility and remedy as follows:
    - i. fault as between the School Division and the Municipality, if any, in relation to the allegation(s) of the applicant(s) of the Action;
    - ii. the apportionment and contribution for any costs for the holding of a new election(s);
    - iii. the apportionment and contribution for the defense costs (legal fees, disbursements, and other costs incurred and/or paid by the School Division and/or its insurer) in defending the Action; and
    - iv. the apportionment and contribution for any taxable costs awarded by the Court in the Action to the applicant(s).
  - 5.1.3. If the parties are not able to come to a mutually satisfactory agreement pursuant to Article 5.1.2, either party may give notice to the other of its desire to have the issues set out in section 5.1.2 arbitrated in accordance with the provisions of the *Arbitration Act*, RSA 2000 c.A-43 or any successor legislation and this Agreement.
  - 5.1.4. In the notice to arbitrate, the party shall also propose an arbitrator.
  - 5.1.5. The party receiving the notice to arbitrate shall, within ten (10) days, accept or reject the proposed arbitrator, and in the latter event, shall propose an alternate arbitrator.

- 5.1.6. If the parties cannot mutually agree to an arbitrator, within fourteen (14) days of the notice to arbitrate, either party may apply to have an arbitrator appointed pursuant to the *Arbitration Act*, RSA 2000 c.A-43.
- 5.1.7. The parties agree to equally bear the cost of the Arbitrator until final determination on costs by the Arbitrator.

6. **Miscellaneous**

- 6.1. The Municipality is an independent contractor and shall not be deemed to be a servant, employee, or agent of the School Division.
- 6.2. The terms contained within this Agreement, including any recital and any Schedules attached hereto, shall constitute the entire agreement between the parties. More specifically, the Recitals and Schedules are expressly incorporated into and form part of this Agreement. Words within this Agreement importing number or gender shall be construed in grammatical conformance with the context or the party or parties in reference. Any term or provision of this Agreement which is found to be invalid or unenforceable shall be severed from the balance of the document, and shall not affect the enforceability of the remainder of this Agreement.
- 6.3. All notices and other communications that are required or permitted by this Agreement must be in writing and shall be hand delivered, sent by express delivery service, or by facsimile transmission to the parties at the addresses indicated below.

(a) **To the Municipality:**

County of Paintearth No. 18  
 #1 Crowfoot Crossing, Twp 374 & Hwy 12  
 P.O. Box 509  
 Castor, Alberta  
 T0C 0X0

Via Fax: 403.882.3560

Phone: 403.882.3211

**Attention: Barbara Kulyk, Returning Officer**

(b) **To the School Division:**

Clearview School Division No. 71  
 PO Box 1720  
 5031 – 50<sup>th</sup> Street  
 Stettler, Alberta  
 T0C 2L0

Via Fax: 403.742.1388

Phone: 403.742-3331

**Attention: Mauricio Reyes, Secretary-Treasurer/Returning Officer**

or to such other address as each party may from time to time direct in writing.

Any such notice shall be deemed to have been received on the date reflected in the proof of delivery (i.e. written indication from courier or facsimile confirmation sheet).

- 6.4. This Agreement is not assignable, either in whole or in part, without the assigning party having obtained the prior written consent of the other party, which consent shall not be unreasonably withheld.
- 6.5. Any term or condition of this Agreement may be amended or added by exchange of letters signifying mutual agreement between the parties to amend or add such term and condition and all other terms and conditions of this Agreement shall remain unchanged.
- 6.6. This Agreement shall be governed by the laws of the Province of Alberta.
- 6.7. This agreement shall enure to the benefit of and be binding upon the Parties hereto, their heirs, executors, successors, and assigns.

**IN WITNESS WHEREOF** the parties have hereunto affixed its seal as witnessed by the hands of its proper signing officers duly authorized in that behalf as of the day and year first above written.

**MUNICIPALITY**

**SCHOOL DIVISION**

County of Paintearth No. 18

Board of Trustees of Clearview School  
Division No. 71

Per: \_\_\_\_\_

Per: \_\_\_\_\_



## Schedule "A"

### "Election Services"

1. The Municipality shall provide election training sessions in a timely fashion to individuals working at the voting stations in the Municipality prior to the election date.
2. For the purposes of administering the advance voting and the election day, including the establishment of voting locations, the election process on election day, distribution of ballots, collection of ballots, and the counting of ballots, the Returning Officer of the municipality is delegated to make determinations within the scope and powers of the Returning Officer for the school division.
3. The Returning Officer of the Municipality can, for the purposes of this agreement, establish Deputy Returning Officers or elections workers to assist in the administration of the election for the school division.
4. The Municipality shall provide all necessary election officials to conduct the election in accordance with the **Local Authorities Election Act**, R.S.A. 2000 Chapter L-21, as amended and any regulations passed thereunder including:
  - a) completing the voter requests;
  - b) distributing ballots;
  - c) signing the ballots;
  - d) securing the ballots in the ballot boxes after completion of the election by the voters.
5. The Municipality shall set up the following voting stations in the Municipality for the election ("Voting Stations"):
  - a) **County of Paintearth Administration Building (incl Advance Voting)  
Crowfoot Crossing junction of Hwy 12 & 36  
Castor Alberta, T0C 0X0**
6. The Municipality shall ensure that the Voting Stations comply with the requirements of all applicable legislation, particularly the **Local Authorities Election Act**, R.S.A. 2000, L-21, as amended, and any regulations passed thereunder. The Municipality shall also ensure that the Voting Stations are:
  - a. furnished with one or more voting compartments arranged and that voting instructions are posted in each voting compartment;
  - b. supplied with separate ballot boxes for the election;
  - c. supplied with all necessary election materials including the distribution of a sufficient number of ballots for the election as provided by the School Division;
  - d. open from 10 a.m. until 8 p.m on the election date; and



- e. such other requirements as may be set out in the ***Local Authorities Election Act***, R.S.A. 2000, L-21, as amended and regulations enacted thereunder.
- 
- 7. The Municipality shall ensure that all ballots for the election conform to the ***Local Authorities Election Act*** and law issued, collected, examined, counted and recorded in accordance with the ***Local Authorities Election Act***, R.S.A. 2000, L-21, as amended, and any regulations passed thereunder.
  - 8. The Municipality shall report the ballot counts for the trustees pertaining to the Wards to the School Division on election day.
  - 9. The Municipality shall release the sealed school board trustee ballot boxes to the School Division after the completion of the election.



## County of Pintaearth No. 18

### Request for Decision

**Title: Park Caretaker Contract Extensions into 2026**

**Meeting: Regular Council**

**Meeting Date: August 6, 2025**

#### Issue/Background:

Administration has put in motion plans to secure the 2 current park caretakers into the 2026 season, to aid in a seamless transition under a future replacement of admin staff supervision for the '26 parks season.

To that extent, we've also considered the previous contracts have not been reflective of costs and increases bore by the caretakers at their expense, upon service to the County.

#### Financial:

A negotiation has been completed with each of the two park caretakers to reflect the following increases for the '26 season from the '25 season contracted rates:

		2025	2026 Suggested	% inc
Huber Dam	supplies	\$1600/yr	\$2500/yr	56 %
	Monthly rate	\$3120	\$3500	12 %
Burma Park	supplies	\$2200	\$3500	59%
	Monthly rate	\$4600	\$5100	11%

#### Policy/Legislation:

Policy AD-16 Purchasing has a statement that in effect reads "Council will always bear in mind the theory of accountability whereby the public funds should be utilized to their greatest advantage" and that contracts be contingent upon price, quality of product, after sales service and location of source.

Our current caretakers have shown considerable quality of service, the suggested price increase reflects additional costs faced by them via the contracts for supplies, fuel, etc and avoids the risk of subjecting the County to a bid process whereby costs could be significantly inflated, or quality of service reduced, or a combo of both impacts.

#### Recommendations:

1. Approve the recommended changes for the 2026 park caretaker contracts;

Or, alternatively:

2. Direct administration to issue/conduct a new tender/bid process for the 2026 caretaker contracts;

Or:

3. Direct administration accordingly if different than above.

**Prepared By: Todd Pawsey, Director of Community Services**

JUL 22 2025



HOUSE OF COMMONS  
CHAMBRE DES COMMUNES  
CANADA

OFFICE OF THE CLERK    BUREAU DU GREFFIER

June 25, 2025

Dear Constituent:

The House of Commons provides for the continuation of services to the constituents of a Member of Parliament whose seat has become vacant. The seat at issue in this case is that of the Mr. Damien Kurek, Member for Battle River-Crowfoot.

Following the resignation of Mr. Kurek, the party Whip will supervise the staff retained and the constituency office will continue to provide services to constituents, especially in accessing federal programs.

You can reach the Battle River-Crowfoot constituency office by telephone at 1-780-608-4600 or by mail at the following address:

Chris Warkentin, M.P.  
Chief opposition whip  
Constituency Office for Battle River-Crowfoot  
4945 50<sup>th</sup> street (Main office)  
Camrose, Alberta T4V 1P9  
Email: [BattleRiver-Crowfoot@parl.gc.ca](mailto:BattleRiver-Crowfoot@parl.gc.ca)

These arrangements will remain in place until a election is held.

Yours sincerely,



Eric Janse  
Clerk of the House of Commons

Royal Canadian Mounted Police

Commanding Officer  
Alberta



Gendarmerie royale du Canada

Commandant  
de l'Alberta

June 25, 2025

Reeve Stanley Schulmeister  
County of Paintearth No. 18  
P.O. Box 509  
Castor, AB T0C 0X0

Dear Reeve Stanley Schulmeister:

I'm writing to introduce myself as the new Commanding Officer of the Alberta Royal Canadian Mounted Police (RCMP). It is an incredible honour to step into this role and lead a police service with such an extensive history of service to the communities and citizens of Alberta.

People are at the heart of everything we do. That includes the dedicated employees on the front lines and behind the scenes, the citizens we serve, and the communities and governments we proudly partner with. None of our work is possible without the commitment, support and collaboration of people.

With 37 years of policing experience - much of it in Alberta - I have seen firsthand how people working together can shape strong communities. I have witnessed the remarkable impact that this committed partnership can have, not only during moments of crisis, but in the everyday interactions that build trust and strengthen public confidence.

Trust is not something that is given; it is earned, day in and day out. My leadership is grounded in public trust, transparency, accountability, and meaningful results. These principles will guide how we serve you and the citizens you represent. I firmly believe that our success is rooted in the strength of our relationships with the communities we serve and the partners we stand beside. That is why I am committed to fostering strong, open, and meaningful connections with you, listening actively, and ensuring our work reflects the needs and values of your community.



While I am proud of the high-quality policing services the Alberta RCMP delivers, I also recognize that there is always room to evolve. We are embracing innovation and leveraging technology to enhance effectiveness. You can see through initiatives like the Real Time Operations Centre (RTOC) and the Remotely Piloted Aircraft Systems (RPAS) program, that the Alberta RCMP is embracing innovation and applying technology in ways that enhance how we serve, protect, and connect with the public.

One of the most pressing challenges we face today is staffing. Recruitment continues to be a top priority - but it is only part of the solution. Retention is equally critical. We are actively exploring new strategies to attract and retain dedicated employees who see the Alberta RCMP as not only a great place to work, but a place to grow, lead and make a difference.

We have an exciting path ahead. While challenges exist, so too do opportunities to modernize, to collaborate and to build an even stronger, more community-focused provincial police service.

Thank you for your ongoing partnership and support. I look forward to working alongside each of you to build safer communities and ensure they remain the best place to live, work and raise our families.

Yours truly,



Trevor Daroux, O.O.M.  
Deputy Commissioner  
Commanding Officer Alberta RCMP

11140 – 109 Street  
Edmonton, AB T5G 2T4

Telephone: 780-412-5444  
Fax: 780-412-5445



ALBERTA  
MUNICIPAL AFFAIRS

Office of the Minister  
MLA, Peace River

10.C

RECEIVED

10-11-2025

AR119356

July 15, 2025

Mr. Lawrence Clarke  
Reeve  
County of Stettler  
PO Box 1270  
6602 - 44 Avenue  
Stettler AB T0C 2L0

Dear Reeve Clarke:

Thank you for your submission of the *Shirley McClellan Regional Water Services Commission* to the Partnership (Under 10,000) category of the Minister's Awards for Municipal and Public Library Excellence. I am pleased to inform you the County of Stettler was selected as the winner for 2025.

Congratulations on this achievement and recognition by your peers. I commend you and your partners, County of Paintearth, Village of Veteran, Town of Coronation and others, on your efforts to expand regional water access, ensuring long-term sustainability and regional cooperation.

Alberta's municipalities and public library boards create, implement, and manage many excellent initiatives and practices that make our communities strong, prosperous, and resilient. I appreciate your willingness to share this accomplishment, and I wish you continued success with the initiative. To build on this program's objective to share municipal and public library success and knowledge across the province, your winning initiative will be highlighted on the Government of Alberta's website and social media platforms. Department staff will be in contact with your office with further information about the award.

Thank you again for your interest in the Minister's Awards for Municipal and Public Library Excellence and for sharing your organization's excellent work.

Sincerely,



Dan Williams, *ECAD*  
Minister of Municipal Affairs

cc: Honourable Nate Horner, MLA, Drumheller-Stettler  
Jennifer Johnson, MLA, Lacombe-Ponoka  
Mayor Ronald Checkel, Town of Coronation  
Reeve Stanley Schulmeister, County of Paintearth No. 18  
Mayor Jerry Wipf, Village of Veteran  
Yvette Cassidy, Chief Administrative Officer, County of Stettler No. 6



10.D

RECEIVED

JUL 25 2025



Halkirk Elks Bullarama

ELKS OF CANADA

Name: County of Paintearth

Address: Box 509 Castor AB

Contact Name: Michael Simpson

Date: July 1, 2025

Quantity	Description	Amount
1	Gold Sponsor	\$500.00

Thank You for your generosity!

PAID



Orphan Well  
Association

## Orphan Well Association

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Alberta Oil and Gas Orphan Abandonment and Reclamation Association  
2100, 715 – 5 Avenue SW, Calgary Alberta, T2P 2X6  
[www.orphanwell.ca](http://www.orphanwell.ca)

July 18, 2025

Reeve Stan Schulmeister  
County of Paintearth No. 18  
PO Box 509  
Castor, AB T0C 0X0

Dear Reeve Schulmeister,

As a neighbour in County of Paintearth No. 18, and a partner with Alberta businesses, I wanted to let you know that we have released the Orphan Well Association (OWA) annual report for 2024/25. It outlines our work across the province in the principled, safe, efficient and environmentally responsible closure of oil and gas sites that we have in our orphan inventory or that we have agreed to close on behalf of a minority interest partner. **We have supplemented province-wide summaries in this letter with information specifically about County of Paintearth No. 18.**

In the 2024/25 fiscal year, our typical cost for closing an orphan site, combining decommissioning and reclamation categories, was about \$71,300. However, it should be noted that these two categories may span over several fiscal years, and specific projects vary significantly depending on technical complexity.

While we carry on our work, we are also putting Albertans to work. A study by Enserva, which represents energy service companies, found between 41 and 57 people are employed in the closure of a single well. In the three fiscal years from April 1, 2022 to March 31, 2025, the OWA invested about \$4,905,000 in County of Paintearth No. 18, hiring 151 vendors to safely perform a variety of activities, ranging from inspections and decommissioning to remediation and reclamation, but also including other related spending such as accommodation and food services.

There remain other orphan properties under OWA management in County of Paintearth No. 18, with 17 sites that require decommissioning and then reclamation, including 17 wells under OWA management. There are also 108 sites that require reclamation only. Of the sites that require reclamation only, we have completed our work on 65, or about 60 per cent, and are waiting on vegetation to be fully established before we apply for a reclamation certificate from the AER. Our complete inventory is available on our website at [orphanwell.ca](http://orphanwell.ca), and I can provide more specific information if requested.

In addition to orphan properties, County of Paintearth No. 18 also has 409 inactive well licenses. These properties have solvent owners and operators and are not the responsibility of the OWA.

With the support of the oil and gas industry, as well as provincial and federal government loans from several years ago, we have decommissioned more than 5,000 orphan wells over the past five years, ensuring they are in a safe state for Albertans and our shared environment. The loan funding, initiated in 2021, has been completely deployed for field activities, and we have already repaid nearly 50 per cent of the Alberta loan from industry levies, as of July 2025.

Following a surge in decommissioning, we have seen a larger portion of our expenditures shift toward the final stages of site closure – remediation and reclamation. This builds on previous years of work, which has resulted in substantially more sites closed in the last year than any previous year of operations.

Although Alberta's energy sector remains relatively stable, it hasn't been immune to the current global economic turmoil, and we expect to see new sites added to our inventory. However, it should be noted that recent additions to the orphan inventory and those on the horizon are largely legacy operations predating significant regulatory enhancements aimed at reducing the risk of future orphans.

For more than two decades, meeting our mandate and investing in our economy has been funded nearly entirely by the oil and gas industry. This truly takes accountability to an elevated level, with diligent and responsible operators conducting their own site closure planning and operations, while paying to clean up orphans left by others. There is no other industry in Canada that I'm aware of that does this. In 2024/25, these active companies provided \$132 million of funds, bringing the total industry contribution to nearly one billion dollars with the current year's levy.

Underpinning all the OWA's efforts is our relationships with industry partners and contractors – more than 900 large and small businesses across Alberta over the last three years. They are critical to how we do our job, meet our goals and perform our mandate.

We've had a successful year of reducing environmental liabilities, focusing on cost-efficiencies, supporting local communities and building our role as a trusted partner of government, industry and landowners – and we are confident we will meet the challenges ahead.

For more information, I invite you to read our annual report, available under the "About Us" tab at [www.orphanwell.ca](http://www.orphanwell.ca) or contact me directly at 403-297-3398.

Yours truly,



Lars De Pauw  
President  
Orphan Well Association

County Council,

10.F

Thank you very much for your support of my participation in the Provincial Music Festival. I enjoyed my experience and look forward to continuing piano in the fall. I am very thankful for the encouragement of my artistic endeavours.

With Gratitude,

Simone Tétay