

**COUNTY OF PAINTEARTH NO. 18**

**COUNTY COUNCIL MEETING**

**JUNE 17, 2025**

**9:00 A.M.**

**A G E N D A**

1. CALL TO ORDER
2. ACCEPTANCE OF AGENDA
3. ADOPTION OF THE PREVIOUS MINUTES
  - A. Regular County Meeting May 6, 2025
4. PUBLIC HEARING
  - A. None.
5. DELEGATIONS
  - A. Sgt. Jeremy Houle 9:00 a.m.
  - B. Town of Castor Donna Rowland 9:15 a.m.
  - C. Rocky Dahmer 9:30 a.m.
  - D. Closed Session 11:00 a.m.
6. BUSINESS
  - A. RFD: Halkirk Cemetery Bylaw, Policies and Procedures
  - B. RFD: Town of Castor Request to Deploy County Fire Truck in Provincial Wildfire Theater
  - C. RFD: Paintearth Adult Learning Funding Request
  - D. Coronation Memorial Library 2025 Final Budget and 2024 Statement of Receipts and Disbursements
  - E. Rural School Signs
  - F. RFD: 2026 Grader Purchase
  - G. RFD: Funding Application Recreation and Community Service Grants for 2025 Alberta Provincial Music Festival
  - H. RFD: Funding Application Recreation and Community Service Grants for 2025 Alberta Provincial Music Festival
  - I. RFD: Funding Application Recreation and Community Service Grants for U13 A + B Softball Provincials
  - J. RFD: Funding Application Recreation and Community Service Grants for U13 A + B Softball Provincials

- K. RFD: Funding Application Recreation and Community Service Grants for U11 AA Division 2 Provincials
  - L. RFD: Funding Application Recreation and Community Service Grants for U18 Boys Provincials
  - M. RFD: Funding Application Recreation and Community Service Grants for Gamblers U19 Softball Provincials
7. BYLAWS
- A. Bylaw 734-25
8. COUNCILLOR REPORTS
- A. Verbal Reports.
9. ADMINISTRATION REPORTS
- A. Chief Administrative Officer
  - B. Assistant Chief Administrative Officer
  - C. Director of Public Works
  - D. Director of Community Services
  - E. Director of Environmental Services
  - F. Director of Protective Services — Verbal
10. FINANCIAL
- A. Financial Statement Ending May 31, 2025
  - B. Monthly Bank Statement for January 31, 2025
  - C. Monthly Bank Statement for February 28, 2025
  - D. Monthly Bank Statement for March 31, 2025
11. CORRESPONDENCE
- A. STARS Ally Impact Report
  - B. Halkirk and District Senior Centre Thank You Card
  - C. Theresetta Catholic School Thank You Card
  - D. College of Alberta School Superintendents Thank You Card
  - E. 3 C's U15 Female Hockey Team Thank You Card
12. CONFIDENTIAL ITEMS
- A. *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000 Chapter F-25: Part 1, Div 2, Sec 16(1)(a)(i), 24(1)(a), (b)(i), (c), (d)
13. ADJOURNMENT

**Upcoming Council Meeting Dates** — July 15, 2025, and August 19, 2025. Council Meeting dates are subject to individual change and commence at 9:00 a.m.

**COUNTY OF PAINTEARTH NO. 18**  
**REGULAR COUNCIL MEETING MINUTES**  
**TUESDAY MAY 21, 2025**

The Regular meeting minutes of the Council of the County of Paintearth No. 18 held in Council Chambers in the municipal office on May 21, 2025, commencing at 9:00 a.m.

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**IN ATTENDANCE:**

Reeve:	Stan Schulmeister
Councillors:	Terry Vockeroth, Sandy Shipton, Diane Elliott, George Glazier, Dale Norton, Maurice Wiart
Chief Administrative Officer:	Michael Simpson
Assistant Chief Administrative Officer:	Lana Roth
Director of Public Works:	Bryce Cooke
Director of Community Services:	Todd Pawsey
Director of Environmental Services:	Jeff Cosens
Director of Protective Services:	Colm Fitz-Gerald
Legislative Clerk:	Courtney Algot

**CALL TO ORDER:**

Reeve Schulmeister called the meeting to order at 9:00 a.m.

**ADOPTION OF AGENDA:**

**05.21.25.215**      **Regular Council Meeting Agenda May 21, 2025** — MOVED by Councillor Glazier to adopt the Regular Council Meeting Agenda of May 21, 2025, as presented.  
Carried

**ADOPTION OF PREVIOUS MINUTES:**

**05.21.25.216**      **Regular County Council Meeting Minutes May 6, 2025** — MOVED by Councillor Norton that the Previous Regular County Council Meeting Minutes for May 6, 2025, be approved as presented.  
Carried

**PUBLIC HEARING:**

None.

**DELEGATIONS:**

Jordan Stonehouse and Annette Allen entered Chambers at 9:00 a.m. and delivered a presentation to council recapping the 2024 year for the Coronation Memorial Library. They provided information on cards issued, events held and services that can be accessed at the library.

**05.21.25.217**

**MOVED by Deputy Reeve Wiart that the presentation from Jordan Stonehouse and Annette Allen representing the Coronation Memorial Library be accepted as information.**

**Carried**

Jordan Stonehouse and Annette Allen exited Chambers at 9:13 a.m.

**BUSINESS:**

None.

**BYLAWS:**

None.

**COUNCILLOR REPORTS:**

**05.21.25.218**

**Councillor Reports — MOVED by Deputy Reeve Wiart to adopt the verbal Councillor Reports as information.**

**Carried**

**DELEGATIONS:**

Andy Metzger entered Chambers at 9:33 a.m.

**05.21.25.219**

**Closed Session — MOVED by Councillor Norton that the County move to closed session at 9:34 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25: Part 1, Div 2, Sec 16(1)(a).**

**Carried**

**05.21.25.220**

**Closed Session — MOVED by Councillor Norton that the County return to an open meeting at 10:13 a.m.**

**Carried**

**05.21.25.221**

**MOVED by Councillor Glazier that the presentation from Andy Metzger be accepted as information.**

**Carried**

Andy Metzger exited Chambers at 10:13 a.m.



**Recess** — the meeting recessed at 10:13 a.m.

**Reconvene** — the meeting reconvened at 10:25 a.m.

**ADMINISTRATION REPORTS:**

05.21.25.222      **Chief Administrative Officer's Report** — MOVED by Councillor Norton to approve the Chief Administrative Officer's Report as presented.  
Carried

05.21.25.223      **Assistant Chief Administrative Officer's Report** — MOVED by Councillor Vockeroth to approve the Assistant Chief Administrative Officer's Report as presented.  
Carried

05.21.25.224      **Gravel Haul Request** — MOVED by Councillor Glazier that the County approve the request from Brownfield Recreation Committee to haul 200 yards of gravel, that was donated by a third party, to the Brownfield Recreation Center being an in-kind donation valued at \$3700.00.  
Carried

05.21.25.225      **Certified Rebuild for D6 Dozer** — MOVED by Councillor Norton that the County schedule a certified rebuild for the D6 Dozer, estimated to cost \$340,000.00, funded from restricted surplus Public Works equipment.  
Carried

05.21.25.226      **Director of Public Works Report** — MOVED by Councillor Shipton to approve the Director of Public Work's Report as presented.  
Carried

05.21.25.227      **Director of Community Services Report** — MOVED by Councillor Norton to approve the Director of Community Services Report as presented.  
Carried

05.21.25.228      **Director of Protective Services Report** — MOVED by Councillor Elliott to approve the Director of Protective Services Report as presented.  
Carried

**CORRESPONDENCE:**

05.21.25.229      **Alberta Public Safety and Emergency Services Letter** — MOVED by Deputy Reeve Wiart that the correspondence from Alberta Public Safety and Emergency Services regarding the revised Alberta Emergency Social Services (ESS) Framework be received and filed as information.  
Carried

05.21.25.230      **2025 General Election Regional Council Orientation Training** — MOVED by Councillor Norton that the correspondence from Brownlee LLP regarding the 2025 General Election Regional Council Orientation Training be received and filed as information.  
Carried

05.21.25.231 Alberta Municipal Affairs Letter — MOVED by Councillor Elliott that the correspondence from Alberta Municipal Affairs regarding the 2025 Local Government Fiscal Framework be received and filed as information.  
Carried

05.21.25.232 Thank You Card from FCSS Castor — MOVED by Councillor Glazier that the correspondence from Castor FCSS regarding the increased funding allocation be received and filed as information.  
Carried

CLOSED SESSION:

05.21.25.233 Closed Session — MOVED by Councillor Norton that the County move to closed session at 11:22 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25: Part 1, Div 2, Sec 16(1)(a)(i).  
Carried

05.21.25.234 Closed Session — MOVED by Deputy Reeve Wiart that the County return to an open meeting at 12:00 p.m.  
Carried

Recess — the meeting recessed at 12:01 a.m. to allow return of the public.

Reconvene — the meeting reconvened at 12:02 a.m. with no public present.

05.21.25.235 Administration and Public Works Buildings Closure — MOVED by Councillor Vockeroth that the County close the Administration Office and the Public Works Buildings on Wednesday, May 28, 2025, from 12:00-4:30 p.m. for the Annual County Safety Day.  
Carried

ADJOURNMENT:

Reeve Schulmeister adjourned the meeting at 12:03 p.m.

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Reeve

\_\_\_\_\_  
Chief Administrative Officer



## County of Paintearth No. 18

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### Request for Decision

**Title:** Halkirk Cemetery Bylaw, Policies and Procedures discussion

**Meeting:** Regular Council Meeting (Rocky Dahmer Delegate)

**Meeting Date:** June 17, 2025

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#### Issue/Background:

Bryce Cooke, Brad Plehnert, and eventually Michael Simpson from the County discussed cemetery management issues with Rocky Dahmer of the Halkirk Cemetery Association, including damage caused by mowing equipment and the need to use zero-turn mowers.

Also discussed was the need for a qualified person to sell plots, with Michael suggesting the Corporate Services team.

Rocky mentioned the importance of long-term planning due to fluctuating demand and the need to mark plots carefully. They discussed the provincial cemetery law and the municipality's bylaws, with Michael planning to review bylaw 2024-006 with staff to measure its efficacy.

Rocky was invited to discuss with Council on the same at the June 17<sup>th</sup> Council meeting.

#### Financial:

Cemetery expenses budgeted for 2025 have not contemplated surveyor work for establishing updated plot locations and dimensions in the Halkirk Cemetery at this time.

#### Policy/Legislation:

Bylaw 2024-006, the Halkirk Cemetery Bylaw, is the governing document at present regarding operation of the Halkirk Cemetery. As a result of Council discussions it may be required to be amended, or a policy added to the County policy handbook, at a later date.

#### Recommendations:

1. Review the cemetery bylaws and identify any updates or policies that need to be developed to improve service delivery, including mowing schedules, equipment restrictions, additions, future sitework to mark plots, possible GIS mapping and sale of cemetery plots and assigned personnel.
2. Council directs Administration accordingly

**Prepared By:** Michael Simpson, Chief Administrative Officer

## **Cemetery Bylaw 2024-006**

### **Village of Halkirk**

#### **A BYLAW OF THE VILLAGE OF HALKIRK, IN THE PROVINCE OF ALBERTA, TO REGULATE AND CONTROL CEMETERIES OPERATED AND MAINTAINED BY THE VILLAGE OF HALKIRK.**

WHEREAS it is deemed necessary to provide and update regulations and controls for the operation of the cemetery operated and maintained by the Village of Halkirk; and

WHEREAS: Pursuant to the provisions of the Municipal Government Act, R.S.A. 2000, Chapter M-26 as amended, and the regulations set forth in the Cemeteries Act, R.S.A. 2000, Chapter C-3, Council of the Village of Halkirk deems it expedient to pass a Bylaw to provide for the control and management of the Village of Halkirk Cemetery.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE VILLAGE OF HALKIRK DULY ASSEMBLED ENACTS AS FOLLOWS:

#### **SECTION I – SHORT TITLE**

1. The Bylaw shall be referred to as the “Cemetery Bylaw.”

#### **SECTION II – DEFINITIONS**

1. In this Bylaw, the following definitions shall apply:
  - a) “Ash Interment” means the act of burying cremated remains in a grave. The Act includes the digging and backfilling of the grave by the Village ;
  - b) “Burial” means the interment of human remains or cremated human remains in a grave;
  - c) “Burial Permit” means a permit which is required by the Village of Halkirk prior to burial;
  - d) “Cemetery” means cemeteries owned and operated in accordance with the Act by and under the control of the Village of Halkirk.
  - e) “Cemeteries Act” means the Cemeteries Act of the Province of Alberta, R.S.A. 2000, Chapter C-3, as amended together with its Regulations from time to time;
  - f) “Chief Administrative Officer” means the Chief Administrative Officer of the Village of Halkirk;
  - g) “Columbarium” means a structure designed for storing the ashes of deceased human remains that have been cremated;
  - h) “Concrete liner” means an unsealed outer burial receptacle, commonly referred to as a burial vault, grave liner or grave box, placed in the grave to house a casket and

that can withstand the weight and pressures of the earth above and surrounding the receptacle;

- i) "Concrete runner" means a continuous section of concrete, forming a foundation for, and connecting, separate adjacent monuments or monument sites;
- j) "Council" means the Municipal Council of the Village of Halkirk;
- k) "Deed" means the application for a Lot deed or Niche deed;
- l) "Disinterment" means the removal and relocation of human remains;
- m) "Employee" means an employee of the Village;
- n) "Foundation" often referred to as grave foundations or headstone bases;
- o) "Funeral Director" means any registered embalmer or mortician licensed in Alberta;
- p) "Grave" means a Lot that has been opened or used as a place of burial; an opening dug in a burial plat for the purpose of the interment of human remains or cremated human remains;
- q) "Grave Cover" means a structure of marble, granite, plastic, fiberglass, or similar material for memorial purposes placed on top of and covering the entire Lot;
- r) "Interment" means the burial of human remains or cremated remains in a grave;
- s) "Marker" means a structure of granite, marble, concrete or bronze for memorial purposes placed on any grave or Lot level with the foundation;
- t) "Monument" means an upright structure or memorial of bronze, granite, marble, or other stone material for memorial purposes which projects above the surrounding ground.
- u) "Niche" means a single compartment of a columbarium large enough to house one or two funeral urns;
- v) "Ongoing Maintenance" means a general term used to designate all the various types of work the Village does or contracts to be done on behalf of the owner to ensure that the burial Lots are kept in good repair and that the surrounding grounds are properly cared for. This does not include monuments or grave covers;
- w) "Owner" shall mean a person or persons who purchase a Lot or Lots or compartment or compartments of a Columbarium in the Cemetery;
- x) "Pillow Monument" means a rectangular, or sloped structure of granite, marble, bronze or other stone material for memorial purposes;
- y) "Lot" means a parcel of land for the purposes of a burial in the Cemetery and the area for a full burial (casket and outer burial receptacle);
- z) "Reserve Lot" means a Lot or a number of Lots which lie adjacent to one another and which are to be reserved for the burial of more than one deceased member of a family;
- aa) "Village" means the Village of Halkirk, in the Province of Alberta;

- bb) "Veteran" means a person as defined in by Veterans Affairs Canada and the Department of National Defense;
- cc) "Woody Ornamental" means any trees, shrubs, creepers, and climbers;

### **SECTION III – DESCRIPTION OF LAND**

1. The following land is hereby established and set apart for the sole purpose of a public cemetery to be known as the Village of Halkirk Cemetery: SE 26-38-16 W4 COT 147-S-22
2. In addition to the lands described above, the Village may, from time to time, designate certain other lands, whether adjoining or abutting the said lands, for Cemetery purposes and these lands shall be regulated and controlled in accordance with this Bylaw.

### **SECTION IV – ADMINISTRATION**

1. The operation of the Village of Halkirk Cemetery shall be in accordance with established policy by the Village and in accordance with the Cemeteries Act.
2. The CAO shall have charge of the Cemetery and shall exercise control over all employees and contractors therein.
3. The Village Of Halkirk shall be responsible for the sale of Lots and Niches, keeping of all necessary records which shall include the location, the name of the proprietor or each Lot or Niche, the name and location of each interment and disinterment, and for collection of fees and charges in connection with the Cemetery. The Village shall have sole control of all matters related to the Cemetery, including maintenance, burials, and enforcement of this Bylaw.
4. The Village reserves the right to limit the number of Lots developed and/or make available for sale each year; and to direct the area and sequencing of development and Lot sales.
5. The council shall establish the rates to be charged for the sale of Lots and columbarium niches, as well as all services provided in relation to interment and disinterment.
6. The CAO shall have the right to remove any existing or new fences, borders, railings, walls, hedges, copings, and other enclosures as deemed necessary.
7. The CAO shall have authority to have any weeds or grass removed, funeral designs or floral pieces which may become wilted or any other article or thing which is deemed unsightly or requires maintenance staff to work around.
8. If, in the opinion of the CAO, any vegetation situated on or about the cemetery shall become by means of their roots or branches or in any other way detrimental to adjacent Lots, walks or driveways, prejudicial to the general appearance to the grounds or dangerous or inconvenient to the public, the CAO shall have the right to remove such vegetation, or any parts thereof.

9. Benches of a style approved by the CAO may be permitted in the Cemetery under such conditions as the CAO may order.
10. Any person acquiring a Lot or Lots under the provisions of the Bylaw shall only acquire the right and privilege of burial of the deceased therein subject to the provisions of this Bylaw and shall not be deemed to acquire any title to the land which shall remain vested in the name of the Village.
11. The Village shall take all reasonable precautions to protect the property rights of the owners within the Cemetery from loss or damage; but the Village distinctly disclaims all responsibility or liability for loss or damage from causes beyond its control and especially from damage caused by elements, of an act of God, thieves, vandals, strikers, malicious mischief makers, explosions, unavoidable accidents, invasions, insurrections, riots, or an act of war. The Village shall also take all reasonable precautions when repairing grave sites and during a necessary monument move for grave digging. The Village shall not be liable for damages to the contents of niches whether resulting from theft, vandalism or other damage howsoever caused.

#### **SECTION V - GENERAL RULES AND CONDITIONS – BURIAL LOT PURCHASES AND UTILIZATION**

1. No owner shall sell or transfer any Lot deed or Niche deed to any other person. Niche deeds and Lot deeds may be transferred from one family member to another, but no transfer shall be valid unless such transfer is registered with the Village.
2. The owner may sell his/her Lot to the Village and the Village will buy back the Lot at an amount representing at least 75% of the market value of the Lot at the date of resale, with no compensation after 40 years of purchase.
3. If a previously purchased Lot is deemed unusable by the Village for any reason, the Village will supply a similar Lot at no cost to the owner or his/her heirs and the original Lot shall revert to the Village.
4. No person shall further subdivide or alter any block, lot, or Lot in any manner at variance with the subdivision plans on record in the Village Office except by special written permission of the Village Council.
5. It is a condition of every burial Lot purchased that the owner expressly waives any claim arising from an error caused by the Village. The Village's liability shall only extend to a refund of any money paid to the Village for a Lot(s) providing that the Lot(s) suggested as alternatives are not acceptable by the Owner.
6. The activities and obligations of Funeral Directors are governed by the Occupational Health & Safety Act of Alberta, R.S.A. 2000, Chapter O-2, and amendments and regulations thereto.
7. No body shall be disinterred or removed from the Cemetery for any purpose unless a Licensed Funeral Director applies to do so, the RCMP are advised, and a disinterment

permit has been issued by the Director of Vital Statistics. Disinterment fees will be as set out in the Village 's Schedule of Fees established by resolution of Council.

#### **SECTION VI - INTERMENTS AND DISINTERMENTS**

1. No Lot shall be used for any other purpose than for the burial of a deceased human body.
2. No interment shall be permitted in the Cemetery until an approved burial permit has been filed with the Village.
3. The CAO shall have authority over all matters relating to burials with the exception of disinterment. Disinterment of a body shall not take place until a permit for disinterment is issued by the Provincial Director of Vital Statistics. The CAO may establish any procedures relating to Burials in the Cemetery subject to the provisions of the Act.
4. All caskets must be placed inside a concrete liner.
5. It is a condition of sale of every burial Lot and columbarium niche that the purchaser expressly waives any claim arising from an error caused by Village personnel or operations providing that it was not reasonably possible to avoid such error. The Village's liability shall only extend to a refund of any money paid to the Village for a Lot(s) and/or niche(s) providing that the Lot(s) and/or niche(s) suggested as an alternative is/are not acceptable to the purchaser.
6. Notwithstanding any other provisions of this Bylaw burials must be placed with the CAO's office at least 48 consecutive hours before the burial is to take place, unless the CAO for emergent reasons otherwise allows.
7. The owner of a Lot or the person instructing the Village to open a grave shall give instructions regarding the size and location of the grave, and the Village shall not be responsible for any errors resulting from the lack of proper instruction.
8. The Village shall furnish graves in the Cemetery, for the unclaimed bodies of deceased persons and bodies of indigent persons in accordance with section 12 of the Act.
9. All work in the immediate vicinity of a grave shall be discontinued during the burial service.
10. Interment may not be permitted in Cemetery Sections where written records are insufficiently accurate to confirm either ownership or occupancy.
11. A full Lot may only be used for:
  - a) The single burial of a person when the length of the outer casket exceeds five (5) feet; or
  - b) The single burial of a person as provided in a) above but with the provision that up to six ash interments may also occur; or



- c) Cremation purposes only for up to six (6) ash interments; or
  - d) Special consideration will be given to the burial of one adult and one infant (12 months or younger) within one casket.
12. No grave shall be less than six (6) feet in depth from the surface of the surrounding ground. No grave for the burial of cremated remains shall be less than eighteen (18) inches in depth from the surface of the surrounding ground. Cremated remains may not be placed under an existing grave cover.
  13. Anyone wishing to use a backhoe or digger in the Cemetery shall obtain permission from the CAO or designate.
  14. A truck or tarp must be provided for surplus dirt, and it must be taken care of within 4 days.
  15. There will be no burial from freeze up until spring thaw; however, at the discretion of the CAO or designate marking the plots, burial may be done during the winter months. No monuments shall be erected from November 1<sup>st</sup> to April 30<sup>th</sup> except at the discretion of the CAO or designate.

#### **SECTION VII – COLUMBARIUM**

1. The CAO or designate shall supervise all sales of columbarium niches and interments in the Cemetery.
2. A niche shall have the minimum dimensions of 12" by 12" by 12".
3. Niches shall be used only for the purpose of placement of cremated remains of one or two human bodies, as the space within a niche permits.
4. The opening and closing of a niche shall be performed only by the Village or designate.
5. Vases, flowers, and other funeral designs or floral pieces may be placed only at the base of the columbarium during the interment. No permanent placements shall be allowed. Placements on the niche doors or on the top of the columbarium are prohibited.
6. The Village shall not be liable for damages to the contents of niches whether resulting from theft, vandalism or other damage howsoever caused.
7. Granite plaques and inscriptions shall be purchased through the Village. All costs are to be paid by the purchaser of the niche for the plaques and inscriptions shall be charged as set under the Village 's Schedule of Fees established by resolution of Council.

#### **SECTION VIII – MONUMENT REGULATIONS**

1. All persons employed in the construction, erection, and maintenance of monuments or markers, whether employed by the Village or not, shall be subject to the direction and control of the Village.
2. The base of all monuments or markers should be firmly secured to the concrete foundation. The foundation must be adequate to carry the weight of the monument or

marker and shall be confined within the boundaries of the respective Lots. Monuments shall be installed so that they are in alignment with other stones in that particular row. The foundation must be of adequate size to allow for a border of at least six (6) inches on all sides of the stone. The foundation must not exceed 4 inches in width.

3. No fencing, railing, roping, earth mound, or any other type of memorial other than a monument in accordance with the provisions of this Bylaw shall be placed on any burial Lot.
4. All foundations and monuments not installed in strict conformance to this Bylaw shall be removed at the direction of the Village. The Village may also remove and dispose of any monument or memorial structure placed in the Cemetery if such would fall into disrepair and/or become unsightly. The Village will forward written notification prior to undertaking this action to the last known address of the Owner of the Lot.
5. All the people erecting monuments shall ensure that the surrounding areas are restored to and left in the same condition as found prior to installation.
6. Grave covers over graves are prohibited in all areas of the cemetery. Existing grave covers shall remain but cannot be replaced. The Village reserves the right to remove any grave covers.
7. Concrete runners need to be placed at ground level and cannot exceed 30" wide. If two rows of cement runners are being placed, enough room must be allowed for mowing equipment.
8. Monuments are placed in the Cemetery at the owner's risk and the Village assumes no responsibility for damage or loss due to vandalism, etc. It is the owner's responsibility to contact an insurance agent to discuss the possible coverage.
9. No monument may have an overall size greater than 3 feet 6 inches wide, 21 inches deep and 40 inches high (to the top of the monument, including the base and vase
10. No pillow monument may have an overall size greater than 3 feet 6 inches long, 30 inches wide and 14 inches high.
11. A Flat marker may have an overall size of 18 inches deep by 24 inches wide.

#### **SECTION IX – GRAVE DECORATION**

1. A grave decoration is anything that is placed on a grave, or columbarium. These decorations must meet certain conditions imposed by the Village as follows:
  - a) The grave decorations such as solar lights and or ornaments must be made of metal or steel and must be able to withstand the wind, the weather and the grass trimming as it is necessary to trim around the monument to maintain a tidy appearance. Decorations are not allowed on the main body of the grave to facilitate grass cutting.

- b) Decorations, flowers, or ornaments in moderation are only allowed by or on the headstone and must be wind, weather and grass trimming resistant.
  - c) No vegetation may be planted at the gravesite.
  - d) Flowers and other funeral designs or floral pieces may be placed only at the base of the grave or columbarium for a period of seven (7) days after interment, after which time they may be removed by a Village employee.
  - e) Affixing floral pieces or any items to a niche is prohibited.
- 2. The Village may, at its discretion, remove and dispose of any loose or inappropriate items and decorations from any graves or columbarium in the Cemetery.
  - 3. To maintain the overall aesthetically pleasing appearance of the Village Cemetery, the Village employees will clean up and remove all old, weathered, broken or windblown flowers, decorations or ornaments before Mother's Day. Another clean up before winter will take place by September 30<sup>th</sup>.

#### **SECTION X – VEHICLES IN THE CEMETERY**

- 1. All vehicular traffic shall travel at speeds no greater than 10 km/hr. and shall be restricted to roadways only. Service vehicles will be permitted off the roadways when providing the necessary services of the Cemetery.
- 2. The CAO may prohibit the driving of vehicles in any part of the Cemetery.
- 3. The CAO may prohibit the driving of any vehicle in the Cemetery when the roads are in an unfit condition.
- 4. The owner of any moving vehicle shall be responsible for any damage done by such vehicle within the boundaries of the Cemetery.

#### **SECTION XI – ENFORCEMENT OF RULES**

- 1. The Village is hereby empowered to enforce all rules and regulations and to exclude from the Cemetery any person(s) violating same. The Village shall have charge of the grounds and the buildings including the conduct of funerals, traffic, employees, owners, and visitors and always shall have supervision and control of all persons in the Cemetery.
- 2. All installations at the Cemetery made without authorization by the Village may be removed by the Village.
- 3. All installations at the Cemetery not conforming to the rules, regulations and provisions of the Bylaw may be made to conform to the Village.
- 4. Any Peace Officer or Village employee from time-to-time in charge of the Cemetery may evict there from or deny entrance to any person who contravenes any of the provisions of this Bylaw.

## SECTION XII – SUMMARY CONVICTIONS

1. Any person who lawfully destroys, mutilates, defaces, injures or removes a tomb, monument, gravestone or other structure placed in the Cemetery or a fence, railing or other work for protection or ornament of a Cemetery or of a tomb, monument, grave stone or other structure or a Cemetery Lot within the Cemetery, contravenes a provision of this Bylaw and is guilty of an offence.
2. Any person who contravenes any provision of this Bylaw is guilty of an offence and is liable on summary conviction to a fine of up to but not exceeding Ten Thousand Dollars (\$10,000.00) or to imprisonment for not more than one (1) year, or to both fine and imprisonment.
3. If a person is found guilty of an offence under this Bylaw, the Court may, in addition to any other penalty imposed, order the person to comply with this Bylaw.
4. The levying and payment of any fine or the imprisonment for any period provided in the Bylaw shall not relieve a person from the necessity of paying any fees, charges or costs for which he/she is liable under the provision of this Bylaw.

This Bylaw takes effect on the date of the third and final reading.

READ A FIRST TIME this 14<sup>th</sup> Day of November 2024

READ A SECOND TIME this 14<sup>th</sup> Day of November, 2024

READ A THIRD AND FINAL TIME this 14<sup>th</sup> Day of November, 2024

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Chief Administrative Officer

**Schedule A – Cemetery Fees**

<b>Sale of Cemetery Lot:</b>	<b>\$200 + GST</b>
<b>Grave Opening/Closing(including Cremation:</b>	<b>Contractor Dependent</b>
<b>Columbarium Niche:</b>	<b>\$500 + GST</b>
<b>Engraving for Columbarium</b>	<b>\$135 + GST</b>
<b>Adding a name to plaque (Columbarium)</b>	<b>\$ 35 + GST</b>
<b>Disinterment</b>	<b>\$100 + GST</b>



## County of Paintearth No. 18

### Request for Decision

**Title:** Town of Castor request to deploy County Fire Truck in Provincial Wildfire theater

**Meeting:** Regular Council meeting (Delegation Chief Pat Kelly and CAO Donna Rowland, Castor)

**Meeting Date:** June 17, 2025

#### Issue/Background:

The Town of Castor has been requested to provide resources of certain type, which includes their rapid response unit and the County's fire truck, elsewhere in the province in relief of current fire crews working to suppress wildfires, as per terms of Castor's Wildland Urban Interface.

Paintearth County has not been directly asked by the Province, however does have a Mutual Aid Fire Control Plan with the province signed in 2024 that runs until 2027. Administration suggests that, given the local Intermunicipal Fire Agreement does not stipulate how County resources are to be released to the province, a Council approval is required.

Fire Chief Pat Kelly indicates current conditions locally are sufficient at this time, given greenery and moisture levels and relatively lower temperatures, to release the County fire truck. A conversation with a former fire chief takes a favourable view of the deployment as being invaluable training for local firefighters in large-scale deployment scenarios for wildland firefighting, but acknowledges there is no fixed timeline for deployment and return of any assets, as that will rest with the commanding officers at the Incident Command where the asset is assigned.

The County has reviewed the Mutual Aid Fire Control plan and notes the following:

#### Financial:

**Cost Recovery and Invoicing:** Section A.5 details the process for cost recovery and invoicing. Key points include:

- a) Costs are borne directly by the requesting agency or billed by the providing agency. The County's interpretation is that this means the Castor Fire Department, if dispatched, will bear the responsibility of billing the province for time in service, travel, meals and lodging (if not provided at staging area) etc.
- b) Reimbursements are in accordance with the Forest and Prairie Protection Act, Forestry Division policy, and the policies of the Municipality. The County interprets this as meaning there are pre-set rates for the vehicles and man hours from which Castor will bill.
- c) References the Mutual Aid Fire Control Agreement between the Division and the Municipality.
- d) Reimbursement rates for the Municipality are based on the Wildfire Management Branch Equipment Rates (Schedule 2) and specialized Municipal equipment (Schedule G).
- e) Reimbursement rates for the Division are based on the Wildfire Management Branch Equipment Rates (Schedule 2) and specialized equipment (Schedule H).

**Policy/Legislation:**

**Terms of provision of service: Municipality to Provide Personnel and Equipment: Section D.1 addresses the provision of personnel and equipment for mutual aid:**

- f) The Division and the Municipality will provide mutual aid equipment and personnel as per the terms of this Plan and the Mutual Aid Request Form.**

**Repair Cost Recovery for Broken Equipment Damaged During Deployment: Section 17. The municipality shall indemnify and save harmless the party responding to a request for assistance from the other party, from damage or loss to its vehicles or equipment which is directly attributable to the provision of service contemplated hereunder, provided that there shall be no such indemnity if such loss or damage is the result of any negligent or willful act of an employee or agent of the party responding.**

**Obligations of the Municipality to Provide Equipment Lists: Section C.1. The Division, if requested, will assist the Municipality in obtaining many types of resources i.e. provide equipment listings, aircraft, crews etc. to assist the Municipality with direct hire of resources for the purposes of wildfire suppression and pre suppression. and C.2. Municipality will provide a list of available pre suppression resources available to the Division upon request.**

**Right of Refusal: Section D.1, article 14: The provision of firefighting services contemplated herein and provided by the Municipality and the Division as the case may be are solely and absolutely at the discretion of the respective agency and the said agency may, without rendering the agency liable for any claims, penalty, damage or losses whatsoever to the other party or to any third party, direct any of the following:**

- a. That there be no response whatsoever to the call for firefighting services by the respective agency regardless of the type of fire to be responded to; or**
- b. That there be dispatched in response to the call, resources as the respective agency may request; or**
- c. That there be dispatched in response to the call such lesser resources that, in the judgment of the respective Fire Chief or Forest Officer, may be prudently available.**

**Recommendations:**

- 1. That Council agree to release the County Fire truck fitting requirements for deployment in service of the province, under the supervision of the Castor Fire Department personnel assigned to accompany the vehicle during deployment.**
- 2. That the County notify Coronation and Halkirk fire departments of the deployment, and that the Director of Protective Services prepare an internal plan to provide overlapping coverage in the Castor area via the Coronation and Halkirk fire departments and notify the Halkirk Fire Department of possible increased call volumes while Castor is otherwise deployed.**
- 3. That the County keep loaded and ready on weekends, a County water truck that is capable of embedding with Castor fire units for local calls, to make up for any lost capacity via the deployment of the County Fire truck, accessible by Castor fire fighters, in a manner agreeable between Public Works and the Castor Fire Department.**

**Or**


- 4. That Council decline the provincial request to deploy the County fire truck in order to maintain full coverage within Paintearth County.**

**Attachments:**

**GOA-CPE Mutual Aid Fire Control Plan 2024-2027  
Intermunicipal Fire Agreement Jan 1, 2023**

**Prepared By: Michael Simpson, Chief Administrative Officer**





2024-2027

# Mutual Aid Fire Control Plan

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Forestry and Parks, Government of Alberta

January 2024

T2024 Mutual Aid Control Plan

ISBN or ISSN, URL, and any other unique identifiers (required)

For more information regarding this content visit: <https://open.alberta.ca/dataset/3e4bccf4-6758-4e4a-bfb9-f7f063b83962/resource/d3739e94-9dd4-4514-8ba3-67ca1ebf81b/download/GoA-Publications-Guideline.pdf>

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# MUTUAL AID FIRE CONTROL PLAN

This Mutual Aid Fire Control Plan is entered into by the Ministry of Forestry and Parks (FP), Forestry Division, hereinafter called the Division, and Name of Municipality, hereinafter called the Municipality, under the Mutual Aid Fire Control Agreement between the Division and the Municipality dated Date of Agreement.

## A. ADMINISTRATION

### 1. PURPOSE

The purpose of this Mutual Aid Fire Control Plan is to define operating procedures and responsibilities within the framework of the Mutual Aid Fire Control Agreement.

**DIVISION: Forestry and Parks**

Name: Rocky Mountain House Forest Area

Address: Box 1720, 2<sup>nd</sup> Floor, Provincial Building, 4919 51 Street, RMH, AB, T4T 1B3

Phone: 403-845-8250

Fax: 403-845-4750

**MUNICIPALITY:**

Name: County of Paintearth

Address: Box 509 #1 Crowfoot Drive, Twp 374 and Hwy 12, Castor AB T0C0X0

Phone: 403-882-3211

Fax: 403-882-3560

## **2. FIRE CONTROL PLAN CONTACTS**

Names, addresses, and phone numbers of contact personnel for the plan:

1. Division are included in Schedule A – FP Contact List.
2. Municipality are included in Schedule B – Municipality Contact List.

## **3. MUTUAL AID REQUEST PROCEDURE**

Requests for mutual aid will be made by the following personnel:

1. The Division authorizes request for assistance as per Schedule C.
2. The Municipality authorizes requests for assistance as per Schedule D.

The request shall be made in writing using the Mutual Aid Request form (Schedule E). A request will be evaluated by the receiving agency based on available resources and ongoing priorities within their sphere of interest. The mutual aid request will be acknowledged in writing on the Mutual Aid Request form.

## **4. MUTUAL AID ZONES**

The attached maps, Schedule F, which form part of the Mutual Aid Fire Control Plan, outline the mutual aid zones. Requests for mutual aid within each zone will be dealt with according to the following criteria:

### **1. ZONE 1:**

Wildfire suppression within Zone 1 (Forest Protection Area) is the responsibility of the Division. Structural and facility fire is the responsibility of the Municipality. The discovering agency shall report the fire to the responsible agency immediately and will provide mutual aid assistance based on available resources and priorities as requested.

### **2. ZONE 2:**

Wildfire and structural fire suppression within Zone 2 (County of Paintearth) is the responsibility of the Municipality. The Division will deal with requests for mutual aid assistance based on the Mutual Aid Fire Control Agreement and available resources and priorities as requested.

## 5. COST RECOVERY AND INVOICING

All costs associated with mutual aid will be borne directly by the requesting agency or may be billed by the providing agency to the requesting agency as soon as time permits.

All reimbursements made under the provisions of this Plan shall be in accordance with the Forest and Prairie Protection Act, Forestry Division policy, and the policies of the Municipality and the terms of the following:

1. This Agreement incorporates by reference the Mutual Aid Fire Control Agreement between the Division and the Municipality.
2. Reimbursement to the Municipality shall be at the rates and terms established in the current printing of Wildfire Management Branch Equipment Rates, Schedule 2. The use of any specialized Municipal equipment will be reimbursed at the rates and terms included in Schedule G.
3. Reimbursement to the Division shall be at the rates and terms established in the current printing of Wildfire Management Branch Equipment Rates, Schedule 2 the use of any specialized equipment shall be reimbursed at the rates and terms included in Schedule H.

## 6. MEETINGS

The Division and the Municipality agree to participate in annual planning meetings to ensure that the contents of the Mutual Aid Fire Control Agreement and Mutual Aid Fire Control Plan are current and to discuss matters pertaining to: wildfire prevention, wildfire detection, wildfire operations, administration, presuppression, and training.

## B. PREVENTION AND DETECTION

### 1. FIRE PERMIT ISSUANCE:

The Division is responsible for issuing fire permits on all lands within the Forest Protection Area. Permits will be issued by a Forest Officer and/or a Fire Guardian from the Forest Area office.

The Municipality is responsible for issuing fire permits within the corporate limits of the *County of Paintearth*. Fire permits will be issued by the Fire Chief or Designate.

## **2. FIRE CONTROL ORDERS:**

Fire control orders will be requested by the Division, with input from the Municipality's Fire Chief. The Division will take the lead role in advertisement and enforcement of the fire control order on lands within the Forest Protection Area.

The Municipality will initiate fire control orders within the corporate limits of the *County of Paitnearth* and all municipal lands outside of the Forest Protection Area with input from the Division's Forest Area Manager or his designate. The Municipality will take the lead role in advertisement and enforcement of the fire control order on noted lands.

A Fire Control Order may be requested by the Minister for Municipal lands outside the Forest Protection Area.

Both the Division and the Municipality agree to follow the Fire Ban System focused on terminology to ensure standard messaging to the public, as per Schedule L.

## **3. COOPERATIVE PREVENTION OPPORTUNITIES:**

The Municipality and the Division may develop a joint prevention advertisement campaign that meets both the Municipality and Division needs.

## **4. COOPERATIVE DETECTION SHARING:**

Not Applicable.

## **5. PRESCRIBED FIRE AND HAZARD REDUCTION BURNING:**

The Division will be the lead agency for all prescribed fire and hazard reduction burning on lands within the Forest Protection Area. Municipal Fire Departments may be included in these prescribed fire and hazard reduction burns to assist with operations and to serve as a cross-training exercise.

The Municipality is the lead agency for all prescribed fire and hazard reduction burning within the corporate limits of the *County of Paitnearth*, and on all municipal lands outside of the Forest Protection Area. The Division may be included in the prescribed fire and hazard reduction burns to assist with planning, operations, and to serve as a cross-training exercise.

## **6. WILDLAND URBAN INTERFACE:**

The Municipality agrees to address wildland urban interface issues within the Municipality through the application of the seven disciplines of FireSmart:

1. Public Education
2. Legislation
3. Development
4. Vegetation Management
5. Emergency Planning
6. Interagency Cooperation
7. Cross Training

The Division agrees to assist the Municipality with wildland urban interface issues through the provision of resource materials and training on the wildland urban interface disciplines and options to minimize hazards within the Municipality.

## **C. PRESUPPRESSION**

### **1. COOPERATIVE PRESUPPRESSION ACTIVITIES:**

The Division agrees to supply fire equipment to the Municipality on a short-term loan basis during wildfire incidents within the Municipality. The amount of equipment provided will be based on the request from the Municipality and the degree of hazard within the Forest Area at the time of the request. The Municipality agrees to return the equipment within 24 hours of being notified by the Division.

The Municipality and Division, when required, agree to make facilities available to each other for presuppression activities when safe to do so and space is available.

The Municipality, if requested, should provide the Division with a copy of their Municipal Emergency Response Plan. This plan may assist with identifying unknown Values at Risk, evacuation times, critical infrastructure, etc.

As they become aware, Municipalities should report to the Division any large scale developments such as open or private camps, new campgrounds or anything that forms a new Value at Risk.

The Division, if requested, will assist the Municipality in obtaining many types of resources i.e. provide equipment listings, aircraft, crews etc, to assist the Municipality with direct hire of resources for the purposes of wildfire suppression and presuppression.



## 2. HAZARD AND RESOURCE INFORMATION SHARING:

The Division will provide the following information to the Municipality, when available:

1. Fire Weather Indices
2. Weather forecast
3. Pre-suppression resources
4. Fire Situation Report

The information provided will be for the Forest Protection Area; therefore, the Municipality must consider this when relying on the data provided. Weather forecast information for zones within the Forest Protection Area can be obtained at:

<http://wildfire.alberta.ca/wildfire-status/fire-weather/forecasts-observations/default.aspx>

The Municipality will provide a list of available presuppression resources available to the Division upon request.

## D. WILDFIRE OPERATIONS

The Municipality and Division, when required, agree to make facilities available to each for suppression activities when safe to do so.

The Municipality is responsible for issuing evacuation alerts, orders or operations. The Division will make the appropriate recommendations regarding evacuations to the Municipality.

### 1. PROVISION OF PERSONNEL AND EQUIPMENT FOR MUTUAL AID:

The Division and the Municipality will provide mutual aid equipment and personnel as per the terms of this Plan and the Mutual Aid Request Form. This section describes the operational procedures for cooperative use of resources by both agencies.

1. When one agency requests assistance from another, the sending agency shall dispatch only personnel and/or equipment that meets or exceeds the minimum requirements for qualification, certification, and functionality by that agency.
2. At the time of the request for assistance during a wildfire, the sending agency shall endeavor to dispatch the nearest available resource(s) to the incident.
3. At the time of the request, each agency shall assign a resource that is capable of supervising the activities of the agencies' resources.
4. The requesting agency will make reasonable efforts to release the assisting agency from emergency duties as soon as possible.

5. The Division will assume command of all wildland fires within the Forest Protection Area upon arrival. The Municipality will assume command of all structural fires upon arrival.
6. Structure protection of facilities owned by the Wildfire Management Branch are the responsibility of the Wildfire Management Branch. Structure Protection of other public or privately owned facilities is the responsibility of the local jurisdiction. Wildfire management will only deploy sprinkler systems on prescribed fires, on wildfires for holding line or to meet wildfire suppression objectives and to provide structure protection to wildfire management facilities.
7. The requesting agency may be responsible for arrangement and payment of meals and accommodations for supplied resources.
8. The Division will not assume command on wildfires located outside of the Forest Protection Area.
9. Municipalities will be required to assign a qualified person who has the delegated authority to give direction to Divisional resources.
10. On all Alberta mutual aid wildfires and wildfires outside of the FPA, an Agriculture and Forestry representative must be on site prior to any airtanker drop.
11. The Division may conduct wildfire investigations outside the Forest Protection Area when approved by the Division's Director of Wildfire Prevention.
12. The Municipality may provide enforcement personnel to assist the Division and will be reimbursed as per Schedule G.
13. Agencies will provide an Agency Representative for wildfire incidents in order to integrate Wildfire operations efficiently.
14. The provision of firefighting services contemplated herein and provided by the Municipality and the Division as the case may be are solely and absolutely at the discretion of the respective agency and the said agency may, without rendering the agency liable for any claims, penalty, damage or losses whatsoever to the other party or to any third party, direct any of the following:
  - a. That there be no response whatsoever to the call for firefighting services by the respective agency regardless of the type of fire to be responded to; or
  - b. That there be dispatched in response to the call, resources as the respective agency may request; or
  - c. That there be dispatched in response to the call such lesser resources that, in the judgment of the respective Fire Chief or Forest Officer, may be prudently available.
15. If initial action is undertaken by an agency outside their jurisdictional boundaries, that agency will immediately attempt to preserve evidence pertaining to the fire's area of origin and possible cause.

16. The Division or the Municipality, as the case may be, shall indemnify and save harmless the party responding to a request for assistance from the other party, from and against all losses, costs, damages, injury or expense to persons or property of every nature or kind whatsoever, arising out of, or in any way attributed to, the provision of emergency services contemplated hereunder, except where such loss, damage, injury or expense is caused by the negligence or willful act of any employee or agent of the party responding.
17. The Division or the Municipality, as the case may be, shall indemnify and save harmless the party responding to a request for assistance from the other party, from damage or loss to its vehicles or equipment which is directly attributable to the provision of service contemplated hereunder, provided that there shall be no such indemnity if such loss or damage is the result of any negligent or willful act of an employee or agent of the party responding.

## 2. COMMUNICATIONS:

The mutual-aid response radio frequency will be **156.855 MHz**. If this frequency is not functional (due to system incompatibilities i.e. AFRCS) then a communications protocol is required between the Municipality and the Division.

1. **RADIOS:** By the terms of this Agreement, each party agrees to permit the others to utilize radio frequencies for emergency purposes.
2. **TELEPHONES and CELL PHONES:** By the terms of this Agreement, each party agrees to keep their phone and cell phone numbers updated in the Contact List.
3. Annually, The Division will provide the Municipality the Forest Protection Radio Guide FP 183 (Schedule I).

## 3. ESTABLISHED PROTOCOL FOR TRANSFER OF COMMAND:

As per the responsibilities outlined in Sections A.2 and D.1.5, of the Mutual Aid Fire Control Plan, the Municipality and Division agree to complete the transfer of command/responsibility for fire suppression to the responsible agency as quickly and efficiently as possible.

Upon arrival at an incident, the Incident Commander for the responsible agency will meet with the present Incident Commander to obtain a transfer of command briefing. This briefing should consist of the ICS201. It is agreed that resources from the assisting agency will be released as soon as possible based on fire suppression success.

## 4. ESTABLISHMENT OF COMMAND STRUCTURES

As per the responsibilities outlined in Sections A.2 and D.1.5, of the Mutual Aid Fire Control Plan, the Municipality and Division agree to work together and if required form a command structure in accordance within the provisions of Incident Command System. As each incident is unique, organization structure examples, as agreed to by both the Division and Municipality, can be found in Schedule J. When agencies are working on the same incident, there will only be one Incident Command post. When Agencies are working together, information to be shared from the incident to the public and agency staff will be consistent. This may require the establishment of a Joint Information Centre (JIC) and implementation of a Joint Information System (JIS).

## E. TRAINING

Training opportunities available to the Municipality from the Division are listed in Schedule K.

The Division agrees to provide fire permit issuance training to all new Municipal Fire Guardians. The Municipality and the Division agree to make available training opportunities.

Agencies who wish to provide staff in trainee positions on wildfire incidents may do so at their own cost and with agreement from the receiving agency and Incident Command team.

## 1. JOINT RESPONSE EXERCISES.

The Division and the Municipality may develop and implement a mock wildfire response exercise to help fire managers identify strengths and weaknesses in the present plans, to act as a cross-training exercise for Municipal and wildland firefighters, and to act as a public education tool for residents, Municipal and Provincial government administration, and elected officials.

Funding for these exercises may be sourced from grants, such as: Alberta Emergency Management Agency grant program, FRIAA, etc. The agency responsible for the exercise is responsible for applying for the grant.

## F. DATA SHARING

Municipalities and the Division will share requested data to the other for the purpose of wildfire management. The receiving agency will not share the data without the consent of the providing agency. Specific data requests will be made and approved as per the respective names and positions as listed in Schedules C and D.

## G. EFFECTIVE DATES

This Annual Mutual Aid Fire Control Plan is in effect from \_\_\_\_April 1, 2024\_\_\_\_ to \_\_\_\_March 31, 2027\_\_\_\_.

IN WITNESS WHEREOF the parties hereunto have affixed their signatures and corporate seals on the day and year first written.

\_\_\_\_\_  
Forest Area Manager

Date: \_\_\_\_\_

\_\_\_\_\_  
Municipal CAO

Date: for 26/24

## SCHEDULE A

### FP Contact List

#### ***Rocky Mountain House Forest Area***

Address – 2<sup>nd</sup> Floor Provincial Building, Box 1720, 4919-51 St

Town – Rocky Mountain House

Postal Code – T4T 1B3

Phone – 403-845-8250

Fax – 403-8454750

#### **Forest Area Manager – *Kevin Gagne***

Address – 2<sup>nd</sup> Floor Provincial Building, Box 1720, 4919-51 St

Town – Rocky Mountain House

Postal Code – T4T 1B3

Phone – 403-845-8215

Cell – 403-845-0734

Email – [kevin.gagne@gov.ab.ca](mailto:kevin.gagne@gov.ab.ca)

#### **Wildfire Operations Officer – *Rick Moore***

Address – 2<sup>nd</sup> Floor Provincial Building, Box 1720, 4919-51 St

Town – Rocky Mountain House

Postal Code – T4T 1B3

Phone – 403-845-8365

Cell – 403-844-1505

Email – [rick.moore@gov.ab.ca](mailto:rick.moore@gov.ab.ca)

**Wildfire Prevention Officer – Kevin Hunt**

Address – 2<sup>nd</sup> Floor Provincial Building, Box 1720, 4919-51 St

Town – Rocky Mountain House

Postal Code – T4T 1B3

Cell – 403-846-8590

Email – [kevin.hunt@gov.ab.ca](mailto:kevin.hunt@gov.ab.ca)

## SCHEDULE B

### Municipality Contact List

#### Municipality:

Director of Emergency Management - Todd Pawsey

Address        Box 509  
Town            Castor  
Code            T0C0X0  
Phone           403 882-3211  
Fax              403 882-3560  
Cell             403 740-3527  
Email           [tpawsey@countypaintearth.ca](mailto:tpawsey@countypaintearth.ca)

Fire Chief(s) –	Mark Forrester	Patrick Kelly	Chris Brearly
Address			
Town	Halkirk	Castor	Coronation
Code			
Phone		403 882-3933 (hall)	403 575-0324
Fax			
Cell	403 741-8610	403 740-9625	403 575-0324
Email	<a href="mailto:mgforrester9529@gmail.com">mgforrester9529@gmail.com</a>	<a href="mailto:cpkelly@telusplanet.net">cpkelly@telusplanet.net</a>	<a href="mailto:chrisb@town.coronation.ab.ca">chrisb@town.coronation.ab.ca</a>



Municipal CAO – Mike Simpson

Address      Box 509  
Town          Castor  
Code          T0C0X0  
Phone        403 882-3211  
Fax            403 882-3560  
Cell           403 741-6203  
Email        [msimpson@countypaintearth.ca](mailto:msimpson@countypaintearth.ca)

Director of Public Works – Bryce Cooke

Address      Box 509  
Town          Castor  
Code          T0C0X0  
Phone        403 882-3825  
Fax            403 882-3560  
Cell           403 740-6311  
Email        [bcooke@countypaintearth.ca](mailto:bcooke@countypaintearth.ca)

## SCHEDULE C

### Division Authorized Requesting Authorities

Forest Area Manager – ***Kevin Gagne***

Wildfire Operations Officer – ***Rick Moore***

Wildfire Prevention Officer – ***Kevin Hunt***

Wildfire Management Specialist – ***Dale Thomas***

Wildfire Technologist – ***Wayne Werstiuk***

Wildfire Technologist – ***Wade Colwell***

Wildfire Technologist – ***Margriet Berkhout***

Wildfire Technologist – ***Rob Anderson***

Anyone acting on behalf of the forest Area as a Duty Officer or Deputy Duty Officer

## SCHEDULE D

### Municipality Authorized Requesting Authorities

Fire Chief(s)	Mark Forrester – Halkirk FD
	Patrick Kelly – Castor FD
	Chris Brearly – Coronation FD
County CAO	Mike Simpson
Director Emergency Management	Todd Pawsey
Director Public Works	Bryce Cooke
Reeve	Stan Schulmeister
Peace Officer	Colm Fitzgerald

# SCHEDULE E

## Mutual Aid Request Form



### Appendix C- Mutual Aid Request

FROM		
Name	Telephone Number	Fax Number
Municipality or AF Area	Email Address	

TO		
Name	Telephone Number	Fax Number
Municipality or AF Area	Email Address	

SUBJECT	
Mutual Aid Request	
Location	

As per the Mutual Aid Fire Control Agreement, mutual aid fire suppression is requested for the above fire.

The following resources are requested:

Manpower
Airtankers
Helicopters
Equipment

All costs associated with this mutual aid will be borne by the requesting agency as per the rules specified in the current Annual Mutual Aid Fire Control Plan.

Please respond to this request submitted by:

Name	Position	
Time	Date (yyyy-mm-dd)	Signature

Your request for mutual aid assistance is ☐ approved / ☐ not approved as per this request and the terms of the Mutual Aid Fire Control Agreement.

Name	Position	
Time	Date (yyyy-mm-dd)	Signature

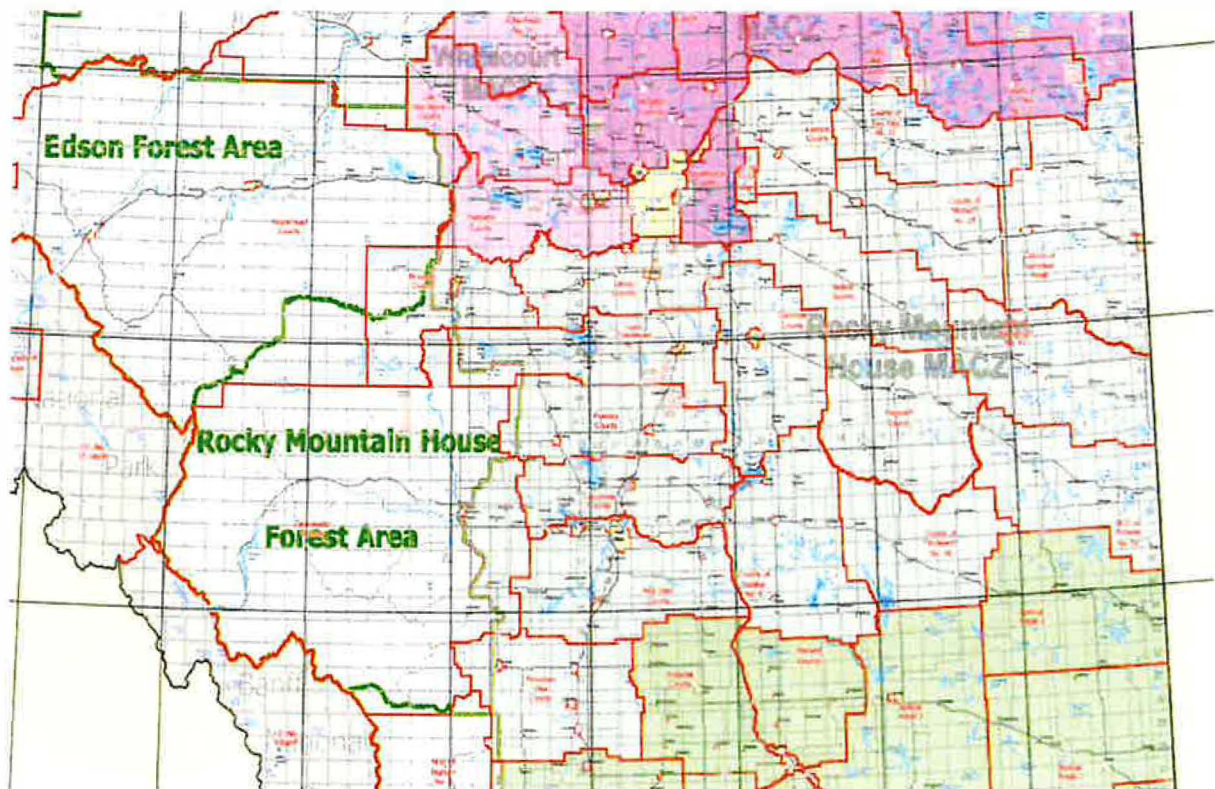
Email

Print

Mutual Aid Request (June 2017)

## SCHEDULE F

### Mutual Aid Zones



## SCHEDULE G

### Municipality Estimated Reimbursement Rates

**As per Alberta road builder / heavy construction rates.**

## SCHEDULE H

### Division Estimated Reimbursement Rates

#### Agriculture and Forestry:

<i>Resource</i>	<i>Rate</i>
<b>Airtanker Aircraft:*</b>	
CV580	\$3900.00 per hour plus fuel and retardant
CL215T	\$3200.00 per hour plus fuel and retardant
Air Tractors (wheeled)	\$1400.00 per hour plus fuel and retardant
Air Tractors (amphibious)	\$2400.00 per hour plus fuel and retardant
L188	\$6200.00 per hour plus fuel and retardant
<b>Bird dog Aircraft</b>	
Turbo Commander 690	\$1900.00 per hour plus fuel
Cessna Caravan C208	\$1900.00 per hour plus fuel
<b>Helicopters:</b>	
Contract Rappel	\$2800.00 to 3924.00 per day and \$950 to \$1376.00 per flying hour plus fuel
Casual	Government hourly flying rate plus fuel
Contract Intermediate	\$1213.00 to \$2335.00 per flying hour plus fuel
Contract Medium	\$2039.00 to \$2875.00 per flying hour plus fuel

**Manpower:\*\***

RAP Crew (7 man)	Cost Estimate \$21.61-\$27.13/hour/person
HAC Crew (4 or 8 man)	Cost Estimate \$21.61-\$27.13/hour/person
UNIT Crew (20 man)	Cost Estimate \$21.61-\$27.13/hour/person
Firetack Emergency (8 man)	Cost Estimate \$17.86-\$22.75/hour/person
Firetack Base and Secondary (8 man)	Cost Estimate \$29.77/hour/person first 8 hours– \$44.66/hour/person after 8 hours.  Truck Rate \$211.76/day/vehicle
Firetack Zero Day (8 man)	Cost Estimate \$24.41/hour/person first 8 hours - \$36.62/hour/person after 8 hours.  Truck Rate \$211.76/day/vehicle
Air Attack Officer (contract)	\$1000.00/day/person

**Specialized Equipment:**

Helitorch	Government Rate
Compressed Air Foam Unit	Contract Rate

**\* Airtanker Group Configuration is comprised of a minimum of 1 Bird Dog, 1 Airtanker and an Air Attack Officer.**

**\*\*Manpower will be billed at actual cost. Estimated rates above do not include overtime rates, accommodations or meals.**



# SCHEDULE I

## Forest Protection Radio Guide FP 183

### Firenet Frequencies

Channels			RX Frequency (MHz)	TX Frequency (MHz)
Tone (Hz)	Tone (Hz)	Tone (Hz)		
162.2	173.8	186.2		
201	217	233	152.480	157.740
202	218	234	152.495	157.755
203	219	235	152.510	157.770
204	220	236	152.525	157.785
205	221	237	152.540	157.800
206	222	238	152.555	157.815
207	223	239	152.570	157.830
208	224	240	152.585	157.845
209	225	241	152.600	157.860
210	226	242	152.615	157.875
211	227	243	152.630	157.890
212	228	244	152.645	157.905
213	229	245	152.660	157.920
214	230	246	152.675	157.935
215	231	247	152.690	157.950
216	232	248	152.705	157.965
New Frequency Group				
249	258	267	152.720	157.980
250	259	268	152.735	157.995
251	260	269	152.750	158.010

### VHF/AM Frequencies

All aircraft proceeding to initial attack (IA) fire(s) will monitor 129.800 Primary. Alternate initial attack air advisory frequencies may be assigned if there are multiple fires in an area. Sustained action air advisory frequencies are only to be used when assigned by Alberta Wildfire Coordination Centre. **There is no AM monitoring on Fireline.**

AM Usage	Freq. (MHz)
Air Advisory (Primary IA)	129.800
Air Advisory (Secondary IA)	128.950
Air Advisory (Alternate IA)	130.750 (N of 52°, < 3500')
Air Advisory Sustained Act.	130.175 (N of 53°, < 3500')
Air Advisory Sustained Act.	131.850 (N of 53°, < 3500')
Air Tanker Bases	122.050

**Note: All Channels are Narrow Band.**

## Fireline Frequencies

Channels			RX / TX Frequency (MHz)
Tone (Hz)	Tone (Hz)	Tone (Hz)	
100.0	123.0	88.5	
1	18		150.470
2	19	35	151.055
3	20	36	151.070
4	21	37	151.090
5	22	38	151.115
6	23		151.265
7	24	39	151.385
8	25	40	151.880
9	26		151.910
10	27		152.090
11	28		152.390
12	29	41	153.050
13	30		154.415
14	31	42	154.505
15	32		158.970
16	33		159.420
17	34	43	162.210

## Fireline Repeaters

Channels			RX Frequency (MHz)	TX Frequency (MHz)
Tone (Hz)	Tone (Hz)	Tone (Hz)		
136.5	151.4	162.2		
45	47	49	159.420	154.190
46	48	50	158.970	154.250

## Pre-Assigned Channels

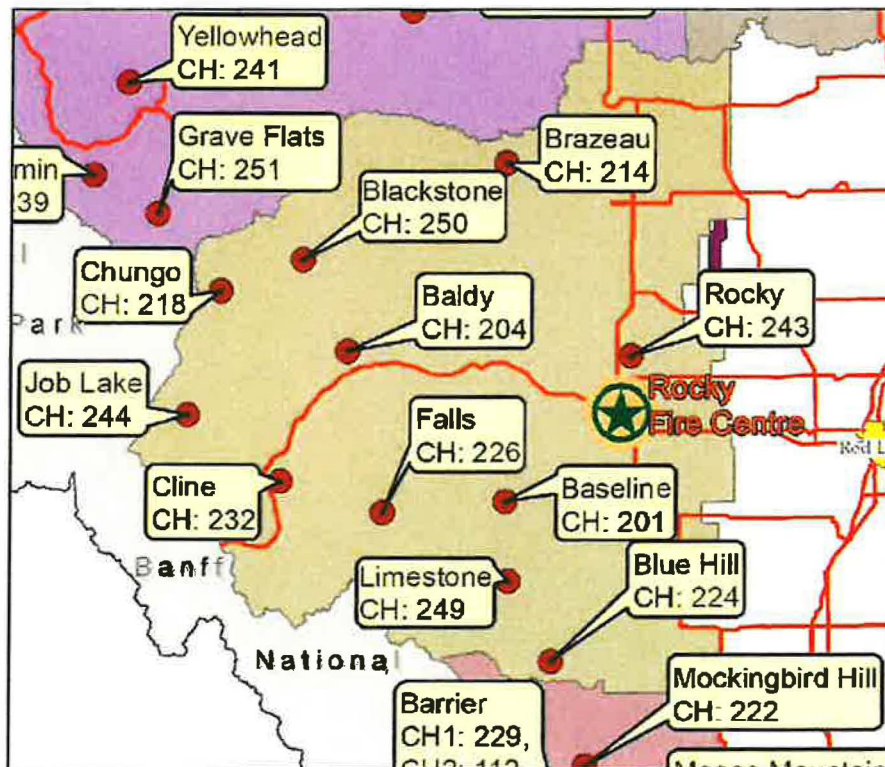
	Channel	Freq. (MHz)	Tone (Hz)
Dozer Channel	11	152.390	100.0
Camp Channel	19	151.055	123.0
Prov. Mutual Aid (wide band only)		156.855	

**Note:** All Channels are Narrow Band.

## ROCKY AREA

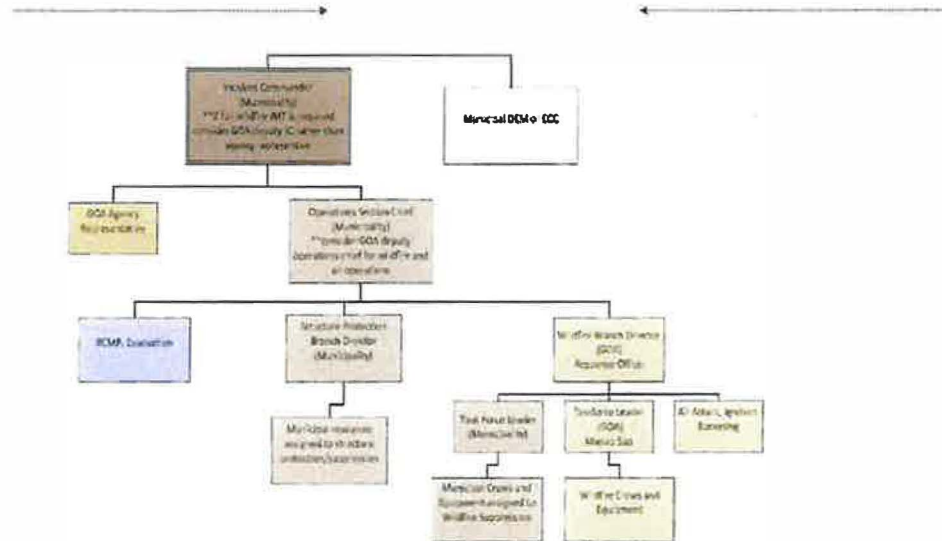
<b>(403) 845-8266</b>	<b>Callsign</b>	<b>Contact Channel</b>	<b>Firenet Repeater</b>
<b>Rocky Fire Center</b>	<b>XMB98</b>		
<b>Initial Attack</b>		<b>41 + 43</b>	
<b>Lookouts</b>			
Aurora	XMA722	214	Brazeau
Baldy	XMD61	204	Baldy
Baseline	XMC28	201	Baseline
Blackstone	XMA719	204	Baldy
Bluehill	XMC34	224	Blue Hill
Brazeau	XMA38	214	Brazeau
Cline	XMA571	232	Cline
Falls	XMA640	226	Falls
Limestone	XMA799	201	Baseline
Ram	XMD59	204	Baldy
Rocky	XMA41	243	Rocky
<b>Fire Bases</b>			
Lodgepole		214	Brazeau
Rocky		243	Rocky
Shunda		204	Baldy
<b>Air Tanker Bases</b>			
Rocky ATB		243	Rocky

## ROCKY AREA

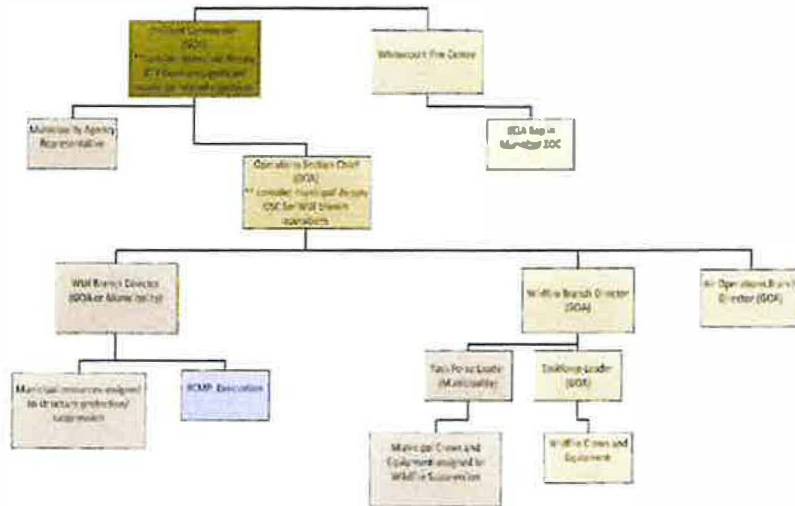


## SCHEDULE J

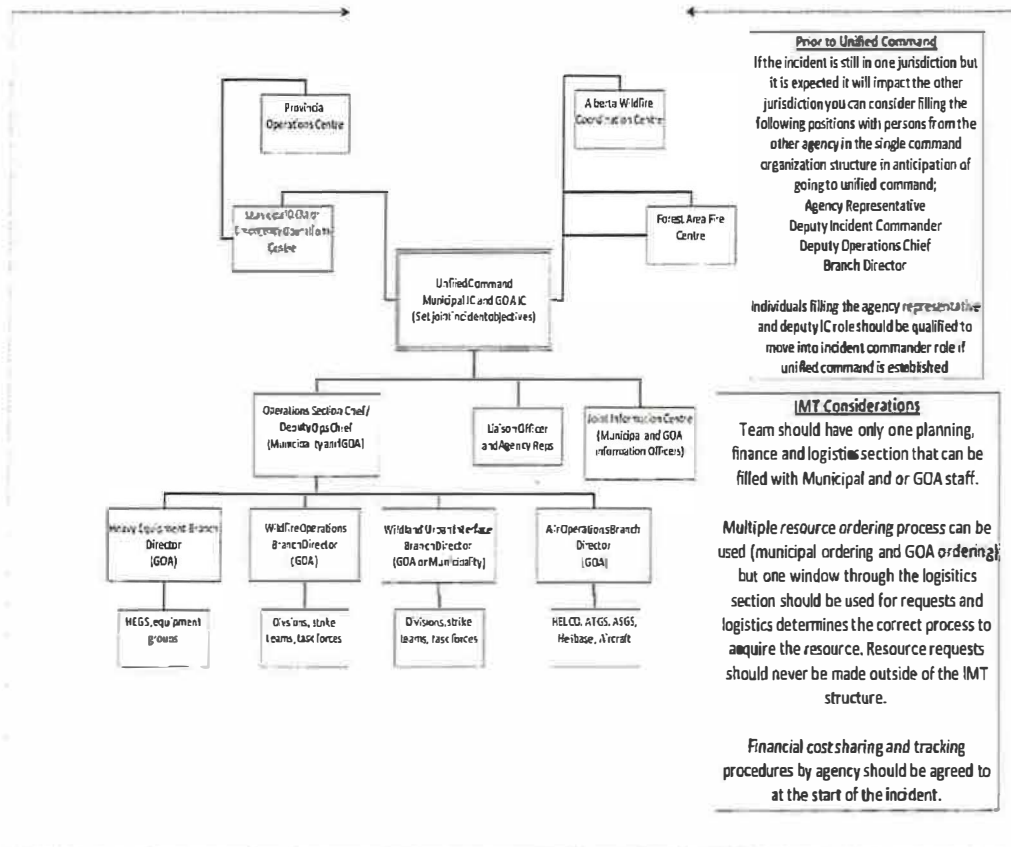
### Incident Command System – Organization Structure Charts



Wildfire in Municipal Jurisdiction  
Potential Command and Operations Organizational Structure



**Wildfire in the Forest Protection Area with Municipal Resources Assisting  
Potential Command and Operations Organizational Structure**



Unified Command of Multi Jurisdiction Wildfire  
Potential Command and Operations Organizational Structure

## SCHEDULE K

### Training Courses Available to the Municipalities

There are many sources of training for municipal staff involved with wildfire response and emergency management.

Most training is supplied/owned/available through the Ministry of Municipal Affairs (e.g., ICS training and NFPA courses/standards). The following courses may be available to the Municipality from the Division:

- Online Wildfire Orientation
- Wildfire Investigation (FI-110, FI-210, FI-310)
- Advanced Fire Behaviour\*\*
- Dozer Boss (Industry)
- Prescribed Fire Planning
- Wildfire Prevention



## SCHEDULE L

### Fire Ban System and Matrix

	<b>NO RESTRICTION</b> Safe campfires are allowed in campgrounds and backcountry or random camping areas. Any burning other than a campfire requires a fire permit.
	<b>FIRE ADVISORY</b> Safe campfires are permitted in campgrounds and backcountry or random camping areas. Issuance of fire permits for other burning may be restricted.
	<b>FIRE RESTRICTION</b> Safe campfires are allowed in fire rings in campgrounds only. No open fires are allowed in backcountry or random camping areas. Fire permits may be suspended or cancelled and no new fire permits will be issued.
	<b>FIRE BAN</b> No open fires are allowed in campgrounds or in backcountry or random camping areas. All fire permits are suspended or cancelled and no new fire permits will be issued.
	<b>FOREST AREA CLOSURE</b> Portions of the forest are closed and no access is permitted for public safety concerns.

	Restriction Level	Activities Allowed in Campgrounds	Activities Allowed in Backcountry and Random Camping Areas	Prohibited or Restricted Activities
	<b>NO RESTRICTION</b> (Low-Moderate)	<ul style="list-style-type: none"> <li>Safe wood campfires within fire rings</li> <li>Charcoal briquettes</li> <li>Portable propane fire pits</li> <li>Gas or propane stoves and barbecues designed for cooking or heating</li> <li>Catalytic or infrared style heaters</li> </ul>	<ul style="list-style-type: none"> <li>Safe wood campfires</li> <li>Charcoal briquettes</li> <li>Portable propane fire pits</li> <li>Gas or propane stoves and barbecues designed for cooking or heating</li> <li>Catalytic or infrared style heaters</li> </ul>	<ul style="list-style-type: none"> <li>Any burning (other than a campfire) without a valid fire permit</li> </ul>
	<b>FIRE ADVISORY</b> (Moderate-High)	<ul style="list-style-type: none"> <li>Safe wood campfires within fire rings</li> <li>Charcoal briquettes</li> <li>Portable propane fire pits</li> <li>Gas or propane stoves and barbecues designed for cooking or heating</li> <li>Catalytic or infrared style heaters</li> </ul>	<ul style="list-style-type: none"> <li>Safe wood campfires</li> <li>Charcoal briquettes</li> <li>Portable propane fire pits</li> <li>Gas or propane stoves and barbecues designed for cooking or heating</li> <li>Catalytic or infrared style heaters</li> </ul>	<ul style="list-style-type: none"> <li>Any burning (other than a campfire) without a valid fire permit</li> </ul>
	<i>Issuance of new fire permits may be limited. Existing fire permits may be suspended or cancelled.</i>			
	<b>FIRE RESTRICTION</b> (High-Extreme)	<ul style="list-style-type: none"> <li>Safe wood campfires within fire rings</li> <li>Portable propane fire pits</li> <li>Gas or propane stoves and barbecues designed for cooking or heating</li> </ul>	<ul style="list-style-type: none"> <li>Portable propane fire pits</li> <li>Gas or propane stoves and barbecues designed for cooking or heating</li> <li>Catalytic or infrared style heaters</li> </ul>	<ul style="list-style-type: none"> <li>Wood campfires in backcountry or random camping areas</li> <li>Charcoal briquettes, stoves, heaters and heaters</li> </ul>
	<i>Issuance of new fire permits will be very limited. Existing fire permits will likely be suspended or cancelled.</i>			
	<b>FIRE BAN</b> (Extreme-Catastrophic)	<ul style="list-style-type: none"> <li>Gas or propane stoves and barbecues designed for cooking or heating</li> <li>Catalytic or infrared style heaters</li> </ul>	<ul style="list-style-type: none"> <li>Gas or propane stoves and barbecues designed for cooking or heating</li> <li>Catalytic or infrared style heaters</li> </ul>	<ul style="list-style-type: none"> <li>Wood campfires</li> <li>Portable propane fire pits</li> <li>Charcoal briquettes, stoves, heaters and heaters</li> </ul>
	<i>Existing fire permits are suspended or cancelled. New fire permits will not be issued.</i>			
	<b>FOREST AREA CLOSURE</b> (Catastrophic)	<ul style="list-style-type: none"> <li>Portions of the Forest Protection Area closed to public except by access permit</li> </ul>	<ul style="list-style-type: none"> <li>Portions of the Forest Protection Area closed to public except by access permit</li> </ul>	<ul style="list-style-type: none"> <li>All activities within the closed area</li> </ul>
<i>All appliances (such as barbecues, stoves, heaters and portable campfires) must be CSA approved or UL certified.</i>				

**This agreement made in quadruplicate this 1 day of January, 2023**

**BETWEEN**

**The County of Paintearth No. 18**

**(hereinafter referred to as the "County")**

**AND**

**The Town of Castor**

**The Town of Coronation**

**The Village of Halkirk**

**(hereinafter referred to as the "Towns and Village")**

This Agreement is under authority of an appropriate Bylaw of the participating municipalities.

**WHEREAS** the Councils of the County of Paintearth No. 18, the Town of Castor, the Town of Coronation, and the Village of Halkirk (the parties) desire to enter into an agreement for the joint use, control and management of fire extinguishing apparatus and equipment.

**AND WHEREAS** the parties to the Agreement wish to recognize that they are co-operating to improve the provision of fire protection services within their respective municipalities;

**NOW THEREFORE THIS AGREEMENT WITNESSETH** that in consideration of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

**Towns and Village agree to:**

1. House, operate and complete scheduled servicing, maintenance, repairs and inspections of the County fire trucks, water trucks and other emergency response units supplied by the County. Copies of maintenance logs for County owned/supplied units are to be forwarded to the County Office every three months.
2. Obtain in accordance to Section 41 (1) (c) of the Commercial Vehicle Certificate and Insurance Regulation (AR 314/2002), a Driver's Abstract dated within 30 days of the member joining the Fire Department. Subsequent driver's abstracts are to be obtained annually. The respective Fire Department will be required to maintain and retain required driver records as required by Section 43 (1) of the Commercial Vehicle Certificate and Insurance Regulation (AR 314/2002) and must sign a Responsibility Agreement with the County in order to reduce some of the regulatory requirements of the Traffic Safety Act.
3. Forward to the County by January 31st and June 30th of each year:

- a. An invoice for 85% of actual expenditures incurred for repairs and maintenance of the County fire trucks, water truck, and emergency response units supplied by the County, and foam and absorbent pads as per **Schedule A** of this agreement, and any requested supporting documents.
  - b. An invoice for 50% of actual expenditures incurred for recertification of specialized equipment housed on County fire trucks as per **Schedule B** of this agreement, and any requested supporting documents.
4. Provide operating materials (gas, oil, etc.) for the County fire trucks, water trucks, and other emergency response units supplied by the County.
5. Be responsible for obtaining and maintaining necessary permits, approvals or certification for the operation of the County owned/supplied fire trucks, water trucks and other emergency response units.
6. Provide for all emergency response, the necessary crews to man the County fire trucks, water trucks or other emergency response units supplied by the County.
7. In the event the Fire Department responds to an urban fire, the nearest fire department within the County is to be put on standby for further emergencies.
8. Supply services in accordance and compliance with Occupational Health and Safety regulations.

**The County agrees to:**

9. Provide a fire truck and water truck to specifications agreed upon by both parties, which will be located in the Town of Castor, the life of each vehicle to be no more than twenty five (25) years, for the duration of the agreement.
10. Provide a fire truck and water truck to specifications agreed upon by both parties, which will be located in the Town of Coronation, the life of each vehicle to be no more than twenty five (25) years, for the duration of the agreement.
11. Provide a fire truck and water truck to specifications agreed upon by both parties, which will be located in the Village of Halkirk, the life of each vehicle to be no more than twenty five (25) years, for the duration of the agreement.
12. Carry vehicle and fire insurance on the County fire trucks, water trucks and other emergency response units supplied by the County.

13. Provide a yearly funding of \$15,000 to each of the Towns and Village to cover costs associated with the operation of the Fire Department for the duration of the term of the agreement.
14. Contribute 50% to a maximum of \$12,000 for training. The training initiative is to be paid to the managing municipality each year. All training is to be coordinated on a collective basis by all 3 fire chiefs in the Towns and Village. Training costs would include costs for mileage, per diem, and course instruction costs, man hours for firefighters, less any applicable grant funding. The County will receive from the Towns and Village an annual summary report of training activities each year.
15. Provide \$200,000 accidental death and dismemberment insurance coverage for the fire fighters at no cost to the Towns and Village.
16. Apply for a Municipal Fire Fighting Vehicle Permit for exemptions from regulated requirements for commercial vehicles relating to location of driver records [Section 43(1)] of the Commercial Vehicle Certificate and Insurance Regulation (AR 314/2002).
17. Pay to the Towns and Village the rate of \$25.00 per hour per fire fighter deployed for calls outside the Towns and Village.
18. Provide funding of \$20,000 to each of the Towns and Village to be used for fire capital costs for the duration of the term of the agreement.
19. Pay to the Towns and Village the following rates for emergency response services provided with:
  - a. County Fire truck:
    - i. \$150 call out fee minimum 1st hour; and
    - ii. \$50 per hour thereafter
    - iii. the actual cost of chemicals used to fight a fire (specifically foam, absorbent pads)
20. County Water trucks or other County Supplied Units (Rapid Response Units, etc):
  - a. \$50 call out fee minimum 1st hour
  - b. \$50 per hour thereafter
  - c. the actual cost of chemicals used to fight a fire (specifically foam, absorbent pads)
21. Pay the following rates for any Town or Village owned Emergency Response Units used for rural fire fighting services or emergency response:
  - a. General Use:
    - i. \$150 call out fee minimum 1st hour; and
    - ii. \$75 per hour thereafter
    - iii. the actual cost of chemicals used (supported by receipt)

**BE IT FURTHER AGREED BY THE COUNTY AND THE TOWNS AND VILLAGE:**

22. The use of the Jaws of Life is covered when the Rescue unit is billed out for motor vehicle accidents in accordance with Alberta Transportation's practise.
23. Towns and Village responding to calls shall bill Alberta Transportation for the provision of rural fire services for all calls on primary and secondary highways within the County, keeping 100% of the revenue from such calls.
24. Towns and Village will invoice the County for all calls that occur within the County and motor vehicle accidents that occur on County roads, utilizing the rates established above.
25. Notwithstanding other arrangements, the County may charge the property owner, occupant, or other responsible party for services based on the rates established above.
26. The County fire trucks, water trucks and other emergency response units supplied by the County shall be kept available for firefighting services or emergency responses in the Towns and Village and in any area within the County including Mutual Aide capacities outside the County.
27. Memorandums of understanding or Mutual Aid Agreements with other Jurisdictions may be entered into by the County but in no case shall such an understanding or agreement bind the Towns or Village unless it has been reviewed and approved by the Towns or Village.
28. This Agreement may be amended, varied or added to by mutual agreement of the parties hereto subject to two months' notice prior to the end of any fiscal year. At the time of review changes or additions may be introduced which shall become part of the Agreement upon ratification by all parties.
29. Either party may terminate this Agreement by giving to the other parties to this agreement, notice in writing at least 1 year's notice in advance of its intention to terminate the agreement.
30. It is agreed by all parties that in the event a firefighter is issued a subpoena to appear in court with regard to any claims arising from fire calls, the municipality in which the call occurred in will pay \$350.00 per firefighter, per day, to cover expenses incurred by the firefighter. Expenses incurred beyond this amount will be reviewed by County Administration for eligibility for reimbursement, within reason.
31. Upon execution of this Agreement by the parties, the Agreement is deemed to be in effect commencing January 1, 2023 through December 31, 2026. For the purpose of ensuring that this Agreement is reviewed for ongoing relevancy, necessity, and/or emergent issues the Agreement is to be jointly reviewed in its entirety in accordance with section 28.

**IN WITNESS WHEREOF** the parties hereunder affixed their corporate name and seals, as duly attested by the proper officers in that behalf.

**County of Paintearth No. 18**



REEVE



County CAO

**Town of Castor**



MAYOR

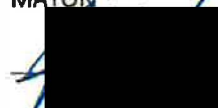


Town CAO

**Town of Coronation**



MAYOR



Town CAO

**Village of Halkirk**



MAYOR



Village CAO

### **Schedule A**

1. As per Section 3(a) of this agreement, "Forward to the County by January 31st and June 30th of each year an invoice for 85% of actual expenditures, and any requested supporting documents, incurred for repairs and maintenance of the County fire trucks, water truck, and emergency response units supplied by the County, and foam and absorbent pads as per **Schedule A** of this agreement" the following expenses for County Fire trucks will be paid:
  - a) Service calls
  - b) Oil Changes
  - c) Tire replacement and repairs
  - d) Mechanical repairs
  - e) Pump repairs
  - f) Absorbent pads
  - g) Foam supply
  
2. Any cost that is not directly related to the repairs and maintenance of the County owned/supplied fire truck, water truck and any other County supplied emergency response unit will not be reimbursed.



### **Schedule B**

As per Section 3(b) of this agreement, "Forward to the County by January 31st and June 30th of each year an invoice for 50% of actual expenditures incurred for recertification of specialized equipment housed on County fire trucks as per **Schedule B** of this agreement, and any requested supporting documents.

1. The following expenses for specialized equipment housed on County Fire trucks will be paid:
  - a) Radio equipment
  - b) Bunker Gear
  - c) Jaws of Life
  - d) Self Contained Breathing Apparatus (SCBA)
  - e) SCBA Compressor
  - f) Pump Certification
2. The County of Paintearth will conduct CVIP services at County facilities at no cost to the urban parties for County owned fire trucks. Each Urban fire department is responsible for arranging a mutually suitable time to have the inspection completed with the County Public Works Shop.
3. This schedule of equipment applies to equipment used by the Village of Halkirk housed in the Rescue Van, as well as any County-owned fire trucks situated within the Village.

6.C

**From:** Paintearth Adult Learning <[REDACTED]>

**Sent:** Tuesday, June 3, 2025 2:30 PM

**To:** Lana Roth <[REDACTED]>

**Cc:** Kelsey Seth <[REDACTED]>

**Subject:** Nursing Program Accounting

Please find attached a spreadsheet indicating the agreements between the County of Paintearth and Paintearth Adult Learning for the Norquest Nursing Programs. Hopefully I have everything in order and easy to understand.

It is important to note that PAL is requesting to use \$6000 of our allocated funds toward administration and upgrading for both the third HCA program and the second PN Program. We have learned that if we don't help our students directly, they are not as successful gaining entrance to these programs and we also know we have spent hours helping them. Should I be putting this in a formal request?

Norquest will not be giving us funds for the third HCA program because they have exhausted their rural funds but we feel it is in the best interest to hold a third HCA program since the trailer is already in place. Norquest will be covering the other costs, just not our administrative costs. They didn't think we would find enough students to run a third program but, with persistence and the new government bursaries, we have eight students registered for September.

If you have any questions or numbers that don't match, please feel free to contact me. We really appreciate all the support from the County of Paintearth and look forward to our continued success working together.

With Government Bursaries being announced, depleted, and announced again, it has kept us on our toes.

Yours in Learning,

Kaye Hauck

Program Manager

Tel: [REDACTED] [www.paintearthlearning.ca](http://www.paintearthlearning.ca)

**Calculation of County of Paintearth funds for Norquest Nursing Program    June 4, 2025**  
***Administered by Paintearth Adult Learning***

<b>Date</b>	<b>Description</b>	<b>Credit</b>	<b>Debit</b>	<b>Balance</b>	<b>Notes</b>
23-Sep	County gives Admin funds for PAL for HCA 1	6000	6000	0	Funds Used
24-Apr	No HCA Bursaries for HCA 2 so Kaye requests funds	42,000		42,000	
24-Sep	PAL promises funds to 2 Workplace HCA students		4000	38,000	Funds Promised
24-Nov	HCA Bursaries announced so County funds not used			38,000	
24-Dec	Kaye requests that HCA funds transfer to PN Students			38,000	
24-Dec	Council agrees plus adds \$30,00 for PN students	30,000		68,000	
25-Jan	Only 1 County PN Student		10,000	58,000	Funds Promised
25-Jun	Kaye request that PAL use \$6000 for HCA 3 and PN 2		6000	52,000	Funds requested
25-Sep	PN 2 County Students = est 4 x \$10,000		40,000	12,000	Funds will be promised

HCA = Health Care Aide Program - 1 year

HCA 1 began Sept/23 (6 students), HCA 2 began Sept/24 (4 students), HCA 3 scheduled for Workplace Program for HCA - 1 year in Hospital (2 students)

PN = Practical Nurse Program - 2 years

PN 1 began in Sept/25 (11 students), PN 2 scheduled to start in Sept/25



6.D RECEIVED  
JUN 04 2025

# **CORONATION MEMORIAL LIBRARY**

Box 453, Coronation, AB T0C 1C0

June 2, 2025

County of Paintearth No. 18  
Box 509  
Castor, AB  
T0C 0X0

Attention: Michael Simpson  
County Administrator

Dear Mr. Simpson:

Please find enclosed our 2025 Final Budget and 2024 Statement of Receipts & Disbursements as filed with Alberta Municipal Affairs.

Should you have any questions or require any additional information, please do not hesitate to contact me at (403) 578-3838.

Yours truly,  
TOWN OF CORONATION LIBRARY BOARD

LINDA McLARTY  
Treasurer

Lmc/lmc  
Encl.

cc: Delayne Golby, Chairperson  
Town of Coronation Library Board



Return the completed and signed budget, a copy of your Statement of Receipts and Disbursements or financial report from the previous year and your signed grant application form by mail or email to:

Alberta Municipal Affairs  
Public Library Services Branch  
17th Floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L4  
libgrants@gov.ab.ca

Budget requirements are set out in Sections 5 and 12.1 of the *Libraries Act*:

<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

## 2025 Budget

Budget approved by library board as authorized by:

Legal name of library board: TOWN OF CORONATION LIBRARY BOARD

Print name: LINDA MCLARTY Position: TREASURER

Signature: Linda McLarty

Date budget was approved by board: February 11, 2025

**Original or emailed copies are accepted**

ESTIMATED RECEIPTS FOR THE YEAR		Budget 2025
<b>Projected cash balance at beginning of year, January 1</b>		
01	Cash on hand	\$100.00
02	Total in current bank accounts	\$24,169.32
03	Total in savings accounts	\$21,422.15
04	Term deposits	
05	Other committed funds (e.g. trust funds and bequests)	
<b>06</b>	<b>TOTAL PROJECTED OPENING CASH ON HAND</b> (add lines 01 to 05)	<b>\$45,691.47</b>
<b>Government contributions</b>		
07	Local appropriation (Cash transfer from <b>your municipality</b> for <b>operations</b> )	\$22,150.00
08	Provincial library operating grant ( <b>Do not</b> combine with other provincial funding)	\$14,264.00
<b>Other government contributions</b>		
09	Cash transfer(s) from <u>neighbouring municipality(ies)</u>	\$7,500.00
10	Cash transfer from <u>neighbouring municipality's library board</u>	
11	Cash transfer from <u>library system</u> (e.g. Library Services Grant)	\$4,400.00
12	Cash transfer from improvement district/summer village	
13	Cash transfer from school board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. recreation board, CFEP, CIP) <b>please list</b>	
15a	<u>Paintearth Regional Waste Management Grant</u>	\$4,623.00
15b		
15c		
<b>Other revenue</b>		
16	Fundraising and donations (e.g. book sales, bequests)	\$4,850.00
17	Friends group donations	
18	Fees and fines	
18a	Card fees (incl. non-resident fees)	
18b	Fines (incl. overdue, lost/damaged book reimbursements)	\$25.00
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts, exam proctoring)	\$200.00
22	GST refund	
23	Interest and dividends	\$400.00
24	Transfers from reserve accounts	
25	Other income (please list)	
25a	<u>Casino Funds (Restricted)</u>	\$10,500.00
25b		
25c		
<b>26</b>	<b>TOTAL PROJECTED CASH RECEIPTS</b> (add lines 07 to 25)	<b>\$68,912.00</b>
<b>27</b>	<b>TOTAL PROJECTED CASH TO BE ACCOUNTED FOR</b> (add lines 06 and 26)	<b>\$114,603.47</b>

ESTIMATE OF EXPENDITURE		Budget 2025
<b>Staff</b>		
28	Salaries, wages and benefits (incl. WCB, etc.)	\$45,000.00
29	Honoraria (library volunteers)	
30	Staff professional development (incl. travel and hospitality)	\$250.00
<b>31</b>	<b>TOTAL PROJECTED STAFF EXPENSE</b> (add lines 28 to 30)	<b>\$45,250.00</b>
<b>Library resources</b>		
32	Physical materials (incl. periodicals and non-print materials; <u>do not</u> include money transferred to your library system for book purchases, that info goes on line 56)	\$1,800.00
33	Digital resources (i.e., e-content)	\$250.00
<b>34</b>	<b>TOTAL PROJECTED LIBRARY RESOURCES</b> (add lines 32 and 33)	<b>\$2,050.00</b>
<b>Administration</b>		
35	Audit and/or annual financial review	
36	Board expenses (incl. honoraria, travel, course and conference fees)	\$700.00
37	Equipment rentals and maintenance	\$200.00
38	Contracts and fees for services (e.g. bookkeeping, IT services, professional fees)	\$3,800.00
39	Bank charges	\$200.00
40	Library and office supplies (incl. binding & repair, printing and copier supplies)	\$1,700.00
41	Association memberships (e.g. ALTA, LAA, AALT)	\$100.00
42	Postage and box rental	\$50.00
43	Program expense (incl. publicity/advertising, equipment rental, artist fees)	\$500.00
44	Fundraising	
45	Telephone and internet	\$1,020.00
46	Software and licenses (e.g. QuickBooks, Office365 for staff, gate counter software)	
47	GST	
48	Other expenses ( <b>please list</b> )	
48a	Other materials and supplies	\$100.00
48b		
<b>49</b>	<b>TOTAL PROJECTED ADMINISTRATION EXPENSE</b> (add lines 35 to 48)	<b>\$8,370.00</b>
<b>Building costs</b>		
50	Insurance	\$3,500.00
51	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	\$100.00
52	Utilities	\$5,000.00
53	Occupancy costs (e.g. the board's share of utilities/janitorial in joint-use buildings)	
54	Rent	
<b>55</b>	<b>TOTAL PROJECTED BUILDING EXPENSES</b> (add lines 50 to 54)	<b>\$8,600.00</b>

ESTIMATE OF EXPENDITURE (cont'd)		Budget 2025
<b>Transfer payments</b>		
56	Transfer to <b>other library boards (please specify boards:</b> may include transfers to other municipal/intermunicipal library boards or library system boards for the material allotment/levy and other library system charges)	
56a		
56b		
56c		
56d		
56e		
56f		
57	Contract payments to library societies ( <b>please list</b> )	
57a		
57b		
57c		
57d		
58	<b>TOTAL PROJECTED TRANSFER PAYMENTS</b> (add lines 56 and 57)	
59	<b>TOTAL PROJECTED OPERATING EXPENDITURE</b> (add lines 31, 34, 49, 55, 58)	<b>\$64,270.00</b>
60	Loan interest and payments	
61	Transfer to other accounts (e.g. capital, operating reserves)	
<b>Capital expenditures</b>		
62	Building repairs and renovations (e.g. roof, carpet, partitions)	
63	Furniture and equipment	\$4,623.00
64	Computer hardware (e.g. desktop computers, printers)	
65	Other ( <b>please list</b> )	
65a		
65b		
66	<b>TOTAL PROJECTED CAPITAL EXPENDITURE</b> (add lines 62 to 65)	<b>\$4,623.00</b>
67	<b>TOTAL PROJECTED ESTIMATE OF EXPENDITURE</b> (add lines 59, 60, 61, 66)	<b>\$68,893.00</b>

<b>Projected cash balance at end of reporting year</b>		
68	Cash on hand	\$100.00
69	Total in current bank accounts	\$23,708.32
70	Total in savings accounts	\$21,902.15
71	Term deposits	
72	Other committed funds (e.g. trusts and bequests, reserves, capital)	
73	<b>TOTAL PROJECTED CASH ON HAND</b> (add lines 68 to 72)	<b>\$45,710.47</b>
74	<b>TOTAL PROJECTED CASH ACCOUNTED FOR</b> (add lines 67 and 73)	<b>\$114,603.47</b>

If it is anticipated that the municipality will be paying operating costs on behalf of the library board, please have the Municipal Administrator complete the Direct Payments form on the next page.



Alberta

## Direct Payments - Budget

**Costs paid directly by the municipality on behalf of the library board are referred to as direct payments.** If it is anticipated that the municipality will pay costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is anticipated to be paid on behalf of the library board. These figures may be subject to audit. Do not include in kind contributions. The funds in lines i. through xii. should not be included in the library board's budget. **The amount of local appropriation (annual operating cash transfer from the municipality to the library board) is already recorded in the library board's budget and should not be included on this form.**

OPERATING EXPENDITURES TO BE PAID BY MUNICIPALITY (DIRECT PAYMENTS)	Budget 2025
i. Library staff (e.g. salaries, wages and benefits. DO NOT include expenditures for municipal staff)	
ii. Building maintenance (e.g. janitor, supplies, maintenance, repairs)	
iii. Insurance	\$750.00
iv. Utilities	
v. Audit/financial review	
vi. Rent (paid to private landlord, not to municipality)	
vii. Telephone and internet	
viii. Other (please list - DO NOT include the municipality's library system membership fee/levy)	
<b>IX. TOTAL PROJECTED OPERATING EXPENDITURES TO BE PAID BY MUNICIPALITY (add lines i. to viii.)</b>	<b>\$ 750.00</b>
<b>Other expenditures to be paid by municipality</b>	
x. Municipal staff costs (i.e. if a municipal employee spends a portion of time on library business)	
xi. Debenture interest and principal	
xii. Capital or special grants (e.g. one-time grants. DO NOT include annual operating cash transfer)	
<b>XIII. TOTAL PROJECTED OTHER EXPENDITURES TO BE PAID BY MUNICIPALITY (add lines x. to xii.)</b>	<b>\$ -</b>

I, **QUINTON WINTFLEY**, Administrator of  
(please print name)

**TOWN OF CORONATION**  
(name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality  
in providing the indicated services on behalf of

**TOWN OF CORONATION LIBRARY BOARD**  
(legal name of library board)

Signature: \_\_\_\_\_

Date: Jan 10, 2025



**Return this completed form, or financial review, signed by your financial reviewer along with your budget and your signed grant application form by mail or email to:**

**Alberta Municipal Affairs  
Public Library Services Branch  
17th Floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L4  
libgrants@gov.ab.ca**

**Financial reporting requirements are set out in Sections 6 and 12.2 of the *Libraries Act*:**

<https://www.alberta.ca/provincial-public-library-legislation-and-policies.aspx>

# **2024 Statement of Receipts and Disbursements**

**Original or emailed copies are accepted**

## Financial Review

### TOWN OF CORONATION LIBRARY BOARD

Legal name of library board\*

\*The name must match the legal library board name on the grant application form

To be completed by the person/firm approved by municipal council as financial reviewer (as per section 6 or 12.2 of the *Libraries Act*), not a library board member or staff member.

Print Name: QUINTON WINTFLEY

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

May 12, 2025

RECEIPTS FOR YEAR		Reporting Period 2024
<b>Cash balance at beginning of year, January 1</b>		
01	Cash on hand	\$100.00
02	Total in current bank accounts	\$23,241.76
03	Total in savings accounts	\$20,856.01
04	Term deposits	
05	Other committed funds (e.g. trust funds and bequests)	
<b>06</b>	<b>TOTAL OPENING CASH ON HAND</b> (add lines 01 to 05)	<b>\$44,197.77</b>
<b>Government contributions</b>		
07	Local appropriation (Cash transfer from <b>your municipality for operations</b> )	\$14,000.00
08	Provincial library operating grant ( <b>Do not</b> combine with other provincial funding)	\$14,264.00
<b>Other government contributions</b>		
09	Cash transfer(s) from <u>neighbouring municipality(ies)</u>	\$7,500.00
10	Cash transfer from <u>neighbouring municipality's library board</u>	
11	Cash transfer from <u>library system</u> (e.g. Library Services Grant)	\$5,264.00
12	Cash transfer from improvement district/summer village	
13	Cash transfer from school board, FCSS	
14	Employment programs (e.g. Canada Summer Jobs)	
15	Other grants (e.g. recreation board, CFEP, CIP) <b>please list</b>	
15a		
15b		
15c		
<b>Other revenue</b>		
16	Fundraising and donations (e.g. book sales, bequests)	\$4,054.38
17	Friends group donations	
18	Fees and fines	
18a	Card fees (incl. non-resident fees)	
18b	Fines (incl. overdue, lost/damaged book reimbursements)	\$47.48
19	Program revenue	
20	Room rentals	
21	Other service revenue (e.g. photocopying, faxing, contracts, exam proctoring)	\$370.00
22	GST refund	
23	Interest and dividends	\$568.54
24	Transfers from reserve accounts	
25	Other income (please list)	
25a	<u>Casino (Restricted)</u>	\$9,553.58
25b		
25c		
<b>26</b>	<b>TOTAL CASH RECEIPTS</b> (add lines 07 to 25)	<b>\$55,621.98</b>
<b>27</b>	<b>TOTAL CASH TO BE ACCOUNTED FOR</b> (add lines 06 and 26)	<b>\$99,819.75</b>

CASH DISBURSEMENTS FOR YEAR		Reporting Period 2024
<b>Staff</b>		
28	Salaries, wages and benefits (incl. WCB, etc.)	\$35,829.98
29	Honoraria (library volunteers)	
30	Staff professional development (incl. travel and hospitality)	
<b>31</b>	<b>TOTAL STAFF EXPENSE</b> (add lines 28 to 30)	<b>\$35,829.98</b>
<b>Library resources</b>		
32	Physical materials (incl. periodicals and non-print materials; <u>do not</u> include money transferred to your library system for book purchases, that info goes on line 56)	\$1,160.23
33	Digital resources (i.e., e-content)	
<b>34</b>	<b>TOTAL LIBRARY RESOURCES</b> (add lines 32 and 33)	<b>\$1,160.23</b>
<b>Administration</b>		
35	Audit and/or annual financial review	
36	Board expenses (incl. honoraria, travel, course and conference fees)	\$725.93
37	Equipment rentals and maintenance	\$79.50
38	Contracts and fees for services (e.g. bookkeeping, IT services, professional fees)	\$3,753.80
39	Bank charges	\$106.15
40	Library and office supplies (incl. binding & repair, printing and copier supplies)	\$1,413.75
41	Association memberships (e.g. ALTA, LAA, AALT)	(\$80.00)
42	Postage and box rental	\$25.66
43	Program expense (incl. publicity/advertising, equipment rental, artist fees)	\$597.80
44	Fundraising	\$97.23
45	Telephone and internet	\$864.67
46	Software and licenses (e.g. QuickBooks, Office365 for staff, gate counter software)	
47	GST	
48	Other expenses ( <b>please list</b> )	
48a	Expenses paid from Casino Funds (see attached)	\$9,553.58
48b		
<b>49</b>	<b>TOTAL ADMINISTRATION EXPENSE</b> (add lines 35 to 48)	<b>\$17,138.07</b>
<b>Building costs</b>		
50	Insurance	
51	Janitorial and maintenance (janitorial service/supplies, maintenance and minor repairs to building and grounds)	
52	Utilities	
53	Occupancy costs (e.g. the board's share of utilities/janitorial in joint-use buildings)	
54	Rent	
<b>55</b>	<b>TOTAL BUILDING EXPENSE</b> (add lines 50 to 54)	

TOWN OF CORONATION LIBRARY BOARD

2024 RECEIPTS & DISBURSEMENTS

LINE#48b – EXPENSES PAID FROM CASINO FUNDS

INSURANCE	\$3,020.00
REPAIR & MAINTENANCE	1,255.20
UTILITIES	4,007.48
SRP SUPPLIES	29.39
OFFICE SUPPLIES	169.91
EQUIPMENT (SECURITY SYSTEM)	<u>1,071.00</u>
	<u>\$9,553.58</u>

CASH DISBURSEMENTS FOR YEAR (cont'd)		Reporting Period 2024
<b>Transfer payments</b>		
56	Transfer to <b>other library boards</b> ( <b>Please specify boards</b> : may include transfers to other municipal/intermunicipal library boards or library system boards for the material allotment/levy and other library system charges)	
56a		
56b		
56c		
56d		
56e		
56f		
57	Contract payments to library societies ( <b>please list</b> )	
57a		
57b		
57c		
57d		
58	<b>TOTAL TRANSFER PAYMENTS</b> (add lines 56 and 57)	
59	<b>TOTAL OPERATING EXPENDITURE</b> (add lines 31, 34, 49, 55, 58)	<b>\$54,128.28</b>
60	Loan interest and payments	
61	Transfer to other accounts (e.g. capital, operating reserves)	
<b>Capital expenditures</b>		
62	Building repairs and renovations (e.g. roof, carpet, partitions)	
63	Furniture and equipment	
64	Computer hardware (e.g. desktop computers, printers)	
65	Other ( <b>please list</b> )	
65a		
65b		
66	<b>TOTAL CAPITAL EXPENDITURE</b> (add lines 62 to 65)	
67	<b>TOTAL CASH DISBURSEMENTS</b> (add lines 59, 60, 61, 66)	<b>\$54,128.28</b>

<b>Cash balance at end of reporting year</b>		
68	Cash on hand	\$100.00
69	Total in current bank accounts	\$24,169.32
70	Total in savings accounts	\$21,422.15
71	Term deposits	
72	Other committed funds (e.g. trusts and bequests, reserves, capital)	
73	<b>TOTAL CASH ON HAND</b> (add lines 68 to 72)	<b>\$45,691.47</b>
74	<b>TOTAL CASH ACCOUNTED FOR</b> (add lines 67 and 73)	<b>\$99,819.75</b>

## Summary of cash receipts and disbursements statement

For the year ended December 31, 2024

	Reporting Period 2024
Total cash receipts for the year (from line 26)	\$55,621.98
<b>SUBTRACT</b> Total cash disbursements for the year (from line 67)	\$54,128.28
Net cash increase or (decrease) from operations	\$1,493.70
<b>ADD</b> Total opening cash on hand and in bank (from line 6)	\$44,197.77
<b>TOTAL CLOSING CASH ON HAND AND IN BANK</b> (this should match line 73)	\$45,691.47

Please continue on to page 7 if your municipality made any payments on behalf of the library board.

Please have the Municipal Administrator fill out page 7.



## Direct Payments - Receipts and Disbursments

**Costs paid directly by the municipality *on behalf of the library board* are referred to as direct payments.** If the municipality pays costs in addition to its local appropriation to the library board, this form must be completed by a Municipal Administrator. Report only that portion of the municipal expenditure that is paid on behalf of the library board. These figures may be subject to audit. Do not include in kind contributions. The funds in lines i. through xii. should not be included in the library board's financial review. **The amount of local appropriation (annual operating cash transfer from the municipality to the library board) is already recorded in the library board's financial review and should not be included on this form.**

OPERATING EXPENDITURES PAID BY MUNICIPALITY (DIRECT PAYMENTS)		Reporting Period 2024
i.	Library staff (e.g. salaries, wages and benefits. <b>DO NOT</b> include expenditures for municipal staff)	
ii.	Building maintenance (e.g. janitor, supplies, maintenance, repairs)	
iii.	Insurance	\$750.00
iv.	Utilities	
v.	Audit/financial review	
vi.	Rent (paid to private landlord, not to municipality)	
vii.	Telephone and internet	
viii.	Other (please list - <b>DO NOT</b> include the municipality's library system membership fee/levy)	
<b>IX. TOTAL OPERATING EXPENDITURES PAID BY MUNICIPALITY (add lines i. to viii.)</b>		<b>\$ 750.00</b>
<b>Other expenditures paid by municipality</b>		
x.	Municipal staff costs (i.e., if a municipal employee spends a portion of time on library business)	
xi.	Debenture interest and principal	
xii.	Capital or special grants (e.g. one-time grants. <b>DO NOT</b> include annual operating cash transfer)	
<b>XIII. TOTAL OTHER EXPENDITURES PAID BY MUNICIPALITY (add lines x. to xii.)</b>		<b>\$ -</b>

I, **QUINTON WINTFLEY**, Administrator of  
(please print name)

**TOWN OF CORONATION**  
(name of municipality)

certify that the amounts stated above are the costs expected to be incurred by the municipality  
in providing the indicated services on behalf of

**TOWN OF CORONATION LIBRARY BOARD**  
(legal name of library board)

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

*May 17, 2025*



## County of Paintearth No. 18

---

### Request for Decision

**Title:** Ordering Two New 160 Graders for 2026 delivery

**Meeting:** Regular Council

**Meeting Date:** June 17, 2025

---

**Issue/Background:**

Due to the past few years of manufacturing difficulties and price increases which have occurred in all industries, Caterpillar is no different. Finning has advised us the equipment deliveries have improved to approximately 8 months for 160 graders from the ordered dates. I receive a proposal for new graders for delivery in April of 2026. The price right now is the same as than last year, we are purchasing them with rippers, wings and new lift groups.

Also, Caterpillar has better purchase discount programs offered this year and we will continue with the 6-year 7500 hr replacement program.

**Financial:**

Budgeted for in 2026

Funded from MSI grant (depending on the amount we receive) and Public Works equipment reserves.

Cost per grade \$805,370.00

**Policy/Legislation:**

**Recommendations:**

1. Budget for two new 2026 Cat 160 AWD graders for the 2026 Public works capital budget and order two new 2026 Cat M160 graders from Finning Canada for the price of \$805,370.00 for delivery in April 2026.
2. Review and discuss our Public Works capital needs for 2026 at our regular budget meetings.

***Prepared By: Bryce Cooke, Director of Public Works***



County of Paintearth  
No. 18

**FUNDING APPLICATION**  
**Recreation & Community Service Grants**

RECEIVED

MAY 20 2025

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

**The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.**

Name of Event: 2025 Alberta Provincial Music Festival

(Please check appropriate event): Provincial X, National \_\_\_\_\_ or International \_\_\_\_\_.

Date(s) of Event: May 27, 2025

(Please check): Individual X or Team \_\_\_\_\_ and number of participants on team: \_\_\_\_\_

Or

If a Club \_\_\_\_\_ number of participants in club: \_\_\_\_\_.

Name of Applicant: Simone Fetaz Ph. Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Postal Code: T0C 0X0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

(Office Use)

AMOUNT APPROVED: \$ \_\_\_\_\_

DENIED: \_\_\_\_\_

DATE REVIEWED BY COUNCIL: \_\_\_\_\_

RESOLUTION NUMBER: \_\_\_\_\_

*County of Paintearth*  
No. 18

**FUNDING APPLICATION**  
**Recreation & Community Service Grants**

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

**The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.**

Name of Event: Alberta Music Festival

(Please check appropriate event): Provincial ☒ National ☐ or International ☐

Date(s) of Event: May 26, 2025

(Please check): Individual ☒ or Team ☐ and number of participants on team:

Or

If a Club  number of participants in club:

Name of Applicant: Yeva Boiko

Ph. Number: [REDACTED]

Mailing Address: [REDACTED]

Postal Code: T0C 1C0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

(Office Use)

AMOUNT APPROVED: \$

DENIED:

DATE REVIEWED BY COUNCIL:

RESOLUTION NUMBER:



## FUNDING APPLICATION

### Recreation & Community Service Grants

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

**The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.**

Name of Event: U13 A+ B Softball Provincials

(Please check appropriate event): Provincial ☒, National ☐ or International ☐.

Date(s) of Event: May 17-19, May 30-June 1, June 6-8 + July 4-6

(Please check): Individual ☒ or Team ☐ and number of participants on team:

Or

If a Club  number of participants in club: .

Name of Applicant: Sawyer Roth

Ph. Number: [REDACTED]

Mailing Address: [REDACTED]

Postal Code: T0C 0X0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

(Office Use)

AMOUNT APPROVED: \$

DENIED:

DATE REVIEWED BY COUNCIL:

RESOLUTION NUMBER:

6.J



## FUNDING APPLICATION Recreation & Community Service Grants

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

**The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.**

Name of Event: U13 A+ B Softball Provincials

(Please check appropriate event): Provincial ☒, National ☐ or International ☐.

Date(s) of Event: May 17-19, May 30-June 1, June 6-8 + July 4-6

(Please check): Individual ☒ or Team ☐ and number of participants on team:

Or

If a Club  number of participants in club: .

Name of Applicant: Hailey Roth

Ph. Number: [REDACTED]

Mailing Address: [REDACTED]

Postal Code: T0C0X0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

(Office Use)

AMOUNT APPROVED: \$

DENIED:

DATE REVIEWED BY COUNCIL:

RESOLUTION NUMBER:



6.K

MAY 7 7 2025



County of Paintearth  
No. 18

## FUNDING APPLICATION

### Recreation & Community Service Grants

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

**The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.**

Name of Event: U11 AA Div 2 Provincials

(Please check appropriate event): Provincial ☒, National ☐ or International ☐

Date(s) of Event: July 25, 26, 27, 2025

(Please check): Individual ☐ or Team ☒ and number of participants on team: 11

Or

If a Club ☐ number of participants in club: ☐

Name of Applicant: Tans Lindmark

Ph. Number:

Mailing Address:

Postal Code: T0C 1C0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

(Office Use)

AMOUNT APPROVED: \$

DENIED:

DATE REVIEWED BY COUNCIL:

RESOLUTION NUMBER:

6.L



County of Paintearth  
No. 18

## FUNDING APPLICATION Recreation & Community Service Grants

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

**The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.**

RECEIVED

JUN 09 2015

Name of Event: U18 BOYS provincials

(Please check appropriate event): Provincial ☒, National ☐ or International ☐.

Date(s) of Event: June 7, 8, 14, 15; July 5, 6, 12, 13, 25, 26, 27

(Please check): Individual ☐ or Team ☒ and number of participants on team: 11

Or

If a Club ☐ number of participants in club: ☐.

Name of Applicant: Kelsey Seger

Ph. Number: [REDACTED]

Mailing Address: [REDACTED]

Postal Code: T0C1C0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

(Office Use)

AMOUNT APPROVED: \$                     

DENIED:                     

DATE REVIEWED BY COUNCIL:                     

RESOLUTION NUMBER:



*County of Paintearth*  
No. 18

**FUNDING APPLICATION**  
**Recreation & Community Service Grants**

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

**The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.**

Name of Event: U19 Softball Provincials

(Please check appropriate event): Provincial ☒, National ☐ or International ☐.

Date(s) of Event: July 18-21

(Please check): Individual ☐ or Team ☒ and number of participants on team: 12

Or

If a Club ☐ number of participants in club: ☐.

Name of Applicant: Tammy Rossing for Prairie Gamblers Ph. Number: [REDACTED]

Mailing Address: [REDACTED] Postal Code: T0C 0X0

Upon receipt of the completed application it will be presented at the next upcoming County Council Meeting for Council's review and decision.

(Office Use)

AMOUNT APPROVED: \$                     

DENIED:                     

DATE REVIEWED BY COUNCIL:                     

RESOLUTION NUMBER:

**BYLAW NUMBER 734-25**  
**OF THE COUNTY OF PAINTEARTH NO. 18**  
**IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE COUNTY OF PAINTEARTH NO. 18 FOR THE PURPOSE OF AMENDING THE COUNTY LAND USE BYLAW 698-21 AND REPEALING HALKIRK LAND USE BYLAW 2022-13.**

**WHEREAS** pursuant to Section 63(2)(a), of the Municipal Government Act, R.S.A. 2000, Chapter M-26 a municipality may provide for the repeal of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective.

**AND WHEREAS** The Village of Halkirk was dissolved January 1, 2025 by Ministerial Order 362/2024, leaving all Bylaws and Resolutions in effect for lands inside the Halkirk boundary until repealed, amended or replaced by the Council of the receiving municipality, being The County of Paintearth No. 18,

**AND WHEREAS** Council of the County of Paintearth deems it efficient to deliver services, establish and manage Boards and Authorities required by statute under current County Bylaws that address the same areas of governance and procedure, quasi-judicial tribunal matters, and planning authority matters and others,

**AND WHEREAS** the County of Paintearth Land Use Bylaw 698-21 is amended to include the respective zoning designations of the Hamlet of Halkirk, related housekeeping amendments thereto, and to relocate the fines and penalties contained in Schedule D to the County Bylaw for all financial fees, charges, and penalties and thus any related amendments thereto.

**NOW THEREFORE**, the Council of the County of Paintearth No. 18, duly assembled, hereby enact as follows:

1. That **Bylaw 2022-13**, being the Halkirk Land Use Bylaw, be rescinded in its entirety effective June 1, 2025.
2. That **County of Paintearth Land Use Bylaw 698-21** be amended to include the Halkirk Hamlet Map and respective zoning designations as attached to this Bylaw effective June 1, 2025.
3. That **County of Paintearth Land Use Bylaw 698-21** be amended to relocate the Schedule D of fines and penalties to the County Bylaw dealing with all fees, charges, and penalties and related amendments thereto.

Received First Reading this \_\_\_\_ Day of \_\_\_\_\_ 2025 on a motion of Councillor \_\_\_\_\_  
Carried

Received Second Reading this \_\_\_\_ Day of \_\_\_\_\_ 2025 on a motion of Councillor \_\_\_\_\_  
Carried

Councillor \_\_\_\_\_ moved to proceed to Third Reading  
Carried Unanimously

Read a Third Time and Finally Passed this \_\_\_\_ Day of \_\_\_\_\_ 2025 on a motion of Councillor \_\_\_\_\_  
Carried

Signed by the Chief Elected Official and Chief Administrative Officer this \_\_\_\_ Day of \_\_\_\_\_ 2025.

\_\_\_\_\_  
Stanley Schulmeister, Reeve

\_\_\_\_\_  
Michael Simpson, Chief Administrative Officer

## **SCHEDULE A – GENERAL UPDATES FOR THE LUB 698-21**

### **8. Deciding on Development Permit Applications**

- (7) If a decision is not made on a development permit applications within 40 days after its ~~receipt~~ notice of completion, or deemed completion by the Development Officer, the applicant may deem it to be refused at the end of the 40 day period.

### **10. Appeal Procedure**

- (1) An appeal may be made to the Subdivision and Development Appeal Board where the Development Authority / Subdivision Approval Authority:
  - (a) refuses or fails to issue a development permit to a person within 40 days of ~~receipt~~ the notice of completion of the application;
  - (b) issues a discretionary development permit with a variance or conditions; or a subdivision approval subject to conditions;

## **PART VIII**

### **Land Use District Maps**

**Map 32 Hamlet – Halkirk**



## County of Paintearth No. 18

### CAO Report

Meeting: Regular Council Meeting

Meeting Date: June 17, 2025

#### 1. May 22 – June 16, 2025

- a. Rural Connect Board Meeting
- b. Terralta project discussions, establishment of 4-wk to completion timeline for all sites.
- c. Mgr. Meeting with senior staff to discuss capital projects for 2025 and potential challenges, roadblocks, contract requirements to uphold and manage, etc.
- d. Review of bids for earthworks project with PW Superintendent and Asst PW Superintendent for Crowfoot Crossing site preparation.
- e. Olds College – College of Alberta School Superintendents re: Policy AD026
- f. Subcommittee Coronation Pool
- g. County Golf Day and Coronation Pool Subcommittee open house re: Pool project.
- h. Wildland fire fighting request from GOA and Town of Castor
- i. Review of Cemetery bylaws, discussions with senior staff on cemetery mowing
- j. Discussions on PEPS towers and solutions for microwave shots to service the County
- k. Preparation of PRWM agenda package
- l. Preparation of PEPS/Municipal workshop materials with Rural Connect Ltd. including valuation methodologies,
- m. Rodeo Tourism website work, social media campaign planning and launch on paintearthab.ca as well as Facebook and Instagram for local rodeos.
- n. Palliser Regional Municipal Services CAO meeting
- o. Executive Coaching session with CASA consulting.
- p. Learning session with Safety Officer on Bis Trainer safety app for County paperless safety program.
- q. Paintearth Regional Waste Management meeting.
- r. PEPS/Muni workshop regarding towers and wireless network.
- s. Real Property Governance school ownership stakeholder info session with GOA
- t. First Aid recertification with staff at Castor Legion (all day)
- u. Meeting with B. Kulyk re: Election matters, investment activity and future Economic Dev. Strategy and opportunity identification. More in closed session on this.
- v. Review of Third Party Local Advertising Guidelines for local elections memo from GOA.
- w. Review of Mutual Aid Fire Control Plan between Paintearth County and GOA
- x. Review of standard WUI terms and conditions between urban municipalities and GOA in relation to Castor's request for deployment of County firefighting apparatus to northern AB wildfires.
- y. Review of Intermunicipal Fire Agreement between Castor and Paintearth County re: same.

Report Prepared By: Michael Simpson, Chief Administrative Officer



## County of Paintearth No. 18

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### Assistant CAO Report

**Meeting: Regular Council**

**Meeting Date: June 17, 2025**

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1. May utility bills have been sent out. The automatic meter reads went much smoother this month.
2. Followed up on a few delinquent utility accounts in the hamlet of Halkirk following the procedures outlined in the Halkirk utility bylaws – the County has received payment for most of them.
3. June 9 – BREOC meeting in Forestburg. Clarification of the cost sharing agreement and responsibility of the 2 BRIC centres was discussed. Forestburg will be taking over the operations of the Forestburg BRIC centre and the County of Paintearth, Castor and Coronation will be continuing to cost share the cost of the Castor BRIC
4. Discussion with ECAA regarding the asset life of their ambulance. AHS has requested that they decrease the useful life of their ambulances down to 5 years, however upon discussion with Ascend (auditor) it was recommended that the asset life remain as is. If ECAA were to follow AHS directive that is not reasonable or supportive of the fact that it actually shortens the useful life of the ambulance it would actually lead to a qualified audit opinion for ECAA.
5. Preparation for the 2025 O&M audit for the Hamlet of Halkirk Gas Utility. The audit was completed June 11/25. A few items will need to come back to council for review and approval (O&M manual, ect)
6. Submitted the FCSS annual Report
7. Completed the Tax information return for the County of Paintearth

***Prepared By: Lana Roth, Assistant Chief Administrative Officer***



## County of Paintearth No. 18

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### Director's Report

**Department: Public Works**

**Meeting: Regular Council Meeting**

**Date: June 17, 2025**

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1. Crowfoot lot development will be underway first part of July. Contract has been awarded
2. MG 30 program has been completed.
3. Rebuild of our 2001 D7R dozer is underway
4. Graveling in Div 3. Busy brushing fence lines and back sloping. Repair a couple bridge backwalls that washed in behind and a large culvert.
5. 100,000 tonne of  $\frac{3}{4}$  inch crush at the Clark pit has been completed by Filipenko Bros. Gravel Looks good.

**Prepared By: Bryce Cooke**



## **Director's Report**

**Department: Community Services**

**Meeting: Regular Council Meeting**

**Meeting Date: June 17, 2025**

### **1. Planning and Development**

- i) Please see the YTD reports for Dev Permits issued thus far, as well as subdivision applications either in the works or known to be submitted.
- ii) Marquart property septic eval is completed
- iii) Continued work on the Collier parcels transfer to the County, as well as some other landowners wishing to do same, going through a legal rep in Edmonton to process the required transfer docs.
- iv) Waiting to hear from AT on the closure of portion of RR142, submitted via RPATH.
- v) T33 at H2 now taking delivery of new components, structures. Clean up complete and tower construction expected to take a week.

### **2. Industry Report**

- i) Please see the attached YTD list of approvals and notices for the industry activity in the County for utilities, oil and gas, and reclamation works.
- ii) Dev Permit for laydown yard and monitoring the ATCO upgrade project to Tinchebray and their drainage plan finally being worked on

### **3. Parks and Recreation**

- i) As of early June, parks seasonal labourer has been busy at work with:
  - co-operating with Halkirk PW staff in maintaining the facilities and grounds
  - mowing, mowing and more mowing of grass in Halkirk
  - table restoration and staining in Huber and Burma
  - completion of spring rural address sign batch replacements
- ii) Have purchased new larger aerator for Huber reservoir as the previous were undersized and continually failed
- iii) Additional marketing materials – new sign / park map for Halkirk campground to go in new kiosk, registration envelopes
- iv) Halkirk rodeo grounds held Castor Safe Grad party May 30 and all went well. Grounds & facility checked Monday morn and all in fine shape.

**Prepared By: Todd Pawsey, Director of Community Services**



## 2025 Development Report

As of June 12

2025

DP #	Applicant	Location	Particulars	Value	District	Perm/Disc	Class
2501	Gil Ellefson	NW34-38-10	Moved in house, shop	\$350,000	Ag	Permitted	Res
2502	County of Paintearth	Lot 1 Blk 1 Pln 2421388 in NE12-37-11	multi bay equip shop	\$800,000	Ag	Permitted	Ind
2503	Jason & Correna Cooper	Lot 1 Blk 1 Pln 1020187 in SE6-36-9	renos, minor home occ permit	\$0	Ag	permitted	comm
2504	Tyson Glazier	SW13-37-11	manufactured trailer, porch	\$400,000	Ag	Permitted	Res
2505	Kurt & Erin Chick	Lot 3 Blk 1 Pln 0621408 in NE24-38-16	residence and attached garage	\$650,000	HR	Discretionary	Res
2506	Daniel & Tanya Brown	SW27-38-11	addition & renovations to residence	\$300,000	Ag	Permitted	Res
2507	Jamie Marquart	SW2-38-14	residence and attached garage	\$1,499,000	Ag	Permitted	Res
2508	League Projects Ltd	Lot 4 Blk 1 Pln 8921602 in SW13-36-11	60x100' cold storage shop	\$200,000	RCI	Permitted	Ind
2509	Daren & Amanda Giffin	Lot 1 Blk 1 Pln 124222 in SE9-39-16	32x40' shop/garage	\$100,000	Ag	Permitted	Res
2510	Darcy & Jessie Waltham	NE11-37-11	residence and attached garage	\$450,000	Ag	Permitted	Res
2511	Eric & Josie Neilson	NW14-37-13	Rec viewing tower and day use area	\$15,000	Rec	Permitted	rec
2512	Crop Mgmt Network	Lot 2 Blk 3 Pln 1225690 Crowfoot Cr	80x50' chem storage shop	\$250,000	RCI2	Permitted	Ind
2513	ATCO Electric	NE26-39-15	temp construction site laydown yard	\$100,000	Ag	Permitted	Ind
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## As of June 12

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## 2025 Industry & Utilities Report

As of June 11

2025

### Approaches and Access

#	Applicant	Land Location	Date Applied	Existing	New Constr.	Culvert?	Date Approved
1	InterPipeline Ltd	NW18-38-9	11-Mar		y	n	14-Mar
2	Karve Energy	SE7-38-11	14-Mar		y	y	17-Mar
3	InterPipeline Ltd	NW19-38-9	07-May	y			11-Jun
4	InterPipeline Ltd	NE34-36-10	07-May	y			11-Jun
5	InterPipeline Ltd	SE15-36-10	07-May	y			11-Jun
6	Karve Energy	NE34-38-12	21-May		y	n	
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### Pipeline Crossings

#	Applicant	Land Location	Date Applied	Open/Bored	Weed Ctrl?	Profile Rec'd	Date Approved
1	karve energy	NW7-38-11 to NE12-38-12	08-Apr	bored			25-Apr
2	Paintearth Gas Co-op	NE10 to NW11-37-11	22-Apr	bored			25-Apr
3	Paintearth Gas Co-op	NE11 to NW12-37-11	22-Apr	bored			25-Apr
4	Paintearth Gas Co-op	NW12 to SW13-37-11	22-Apr	bored			25-Apr
5	Paintearth Gas Co-op	NW34-38-10 to SE3-39-10	27-May	bored			28-May
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**Proximity Requests**

Applicant	Land Location	Date Applied	Date Approved
1 Karve Energy	SE18-38-11	12-Mar	14-Mar
2 Karve Energy	NE34-38-12	13-Mar	14-Mar
3 Karve Energy	SE7-38-11	14-Mar	17-Mar
4 Interpipeline Ltd	SW3-36-10 & NW34-35-10	21-Apr	25-Apr
5 Interpipeline Ltd	NW18-38-9	17-Apr	25-Apr
6 Interpipeline Ltd	SE15-36-10	07-May	12-May
7 Interpipeline Ltd	SE34-36-10	07-May	12-May
8 Interpipeline Ltd	NW19-38-9	07-May	12-May
9 Interpipeline Ltd	NE34-36-10	28-May	11-Jun
10 Interpipeline Ltd	SE34-36-10	28-May	11-Jun
11 Interpipeline Ltd	SE15-36-10	28-May	11-Jun
12			

**Utility Applications**

	Land Location	Project	Notified	Approved
1 ATCO Electric	SE13-37-11	powerline to prop	31-Jan	21-Feb
2 ATCO Electric	NE11-37-11	powerline extension	31-Jan	21-Feb
3 ATCO Electric	NW5-35-12	salvage of equip	18-Feb	21-Feb
4 ATCO Electric	east up 123	replace 1 ph w 3 ph lines	13-Mar	14-Mar
5 ATCO Electric	NE18-38-9	replace 2 poles add transformer	18-Mar	27-Mar
6 Telus	E11-40-16	new copper lines in 855 ditch	26-May	n/a
7 ATCO Electric	NE34-39-15	salvage equip H2 laydown yard	02-Jun	10-Jun
8 ATCO Electric	NE7-38-11	line to service Karve site	10-Jun	10-Jun
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**RUA Projects**

	Land Location	Roads	Date Entered
1 Veren Energy Inc	SW32-38-12	RR125	28-Apr
2 IPL - maint digs	various 38-9, 36-10		07-May
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**D56 & Other Notices****Exploration/Development Notices of Intent**

<b>Applicant</b>	<b>Land Location</b>
1 Battle River Energy	36-36-14
2 Battle River Energy	SW26-38-10
3 Battle River Energy	SE34-37-9
4 Battle River Energy	NW4-39-10
5 Battle River Energy	SW32-39-10
6 Battle River Energy	SE26-37-10
7 Battle River Energy	E15-37-10
8 Battle River Energy	NE35-36-10
9 Karve Energy	SE22-39-14
10 Karve Energy	NE4-38-14
11 Karve Energy	SW18-37-14
12 Karve Energy	NE33-37-14
13 Karve Energy	NE2-38-14
14 Karve Energy	SW26-39-10
15 Karve Energy	SW18-38-14
16 Karve Energy	NW32-38-12
17 Canadian Natural	10 to 3-37-14
18 Canadian Natural	5-36-11
19 Karve Energy	NE11-38-14
20 Cenovus Energy	39-13 leases
21 Karve Energy	SW5-36-9
22 Karve Energy	SE18-38-11
23 Karve Energy	NE34-38-12
24 NGTL	NW11-39-16
25 Karve Energy	SW7-38-11
26 JSK Consulting	22-34-11
27 Karve Energy	5-36-9
28 Karve Energy	7-38-11 to 12-38-12
29 Karve Energy	34-38-12
30 EP Resources Corp	NE13-40-10
31 Karve Energy	SW17-39-12
32 Karve Energy	SE18-39-12
33 Karve Energy	NE18-39-12

**Intent Notice****Compl. Notice****Purpose**

19-Dec	pipeline abandonment
20-Dec	wellsite abandonment
20-Dec	wellsite abandonment
20-Dec	wellsite abandonment
20-Dec	wellsite abandonment
20-Dec	wellsite abandonment
20-Dec	wellsite abandonment
20-Dec	wellsite abandonment
14-Jan	rec certificate issued
14-Jan	rec certificate issued
14-Jan	rec certificate issued
14-Jan	rec certificate issued
14-Jan	rec certificate issued
17-Jan	rec certificate issued
17-Jan	rec certificate issued
23-Jan	rec certificate issued
24-Jan	pipeline abandonment
13-Feb	pipeline abandonment
25-Feb	rec certificate issued
05-Feb	assets transfer
05-Mar	new multiwell padsite
12-Mar	additional wells on exist padsite
13-Mar	additional wells on exist padsite
25-Mar	meter station abandonment
20-Mar	new multiwell padsite
01-Apr	pipeline abandonment
02-Apr	oil effluent and salt water pipelines
08-Apr	salt water pipeline
09-Apr	oil effluent pipelines
28-Apr	additional wells on exist padsite
05-May	rec certificate issued
05-May	rec certificate issued
05-May	rec certificate issued

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# County of Paintearth No. 18

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## Director's Report

**Department: Environmental Services**

**Meeting: Council**

**Meeting Date: June 17, 2025**

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### ASB

- Approximately 25% of the regular spray rotation has been completed.
- Sold the mower & sidearm on Govdeals.com for \$15,373.80.
- Received \$1,000 from Genesis an insurance company through RMA.
- Spraying has been completed for the Co-op, railway from Castor to Federal, and initial work has begun in Halkirk, which will be ongoing.

### Utilities

- A pre-construction meeting for the Castor Lift Station Upgrade is scheduled for the last week of June.

**Prepared By: Jeff Cosens**

## COUNTY OF PAINEARTH NO 18

For the Five Months Ending May 31, 2025

	2024 Actual	2025 Budget	2025 Actual	Difference	% Remaining
<b>Revenue</b>					
Sales to Other Governments	\$56,918.45	\$70,500.00	\$1,410.48	\$69,089.52	\$0.98
Sales & User Charges	321,337.04	587,050.00	178,664.34	408,385.66	0.70
Licenses & Permits	24,911.20	18,000.00	8,506.98	9,493.02	0.53
Government Transfers	1,050,258.32	576,589.00	40,078.91	536,510.09	0.93
Rental Revenue	230.00	200.00	190.00	10.00	0.05
Lease & Royalties	16,289.08	25,000.00	7,935.46	17,064.54	0.68
Return on Investment	2,003,931.98	740,120.00	147,553.59	592,566.41	0.80
Penalties & Costs	92,077.56	96,500.00	1,860.36	94,639.64	0.98
Other Revenue	34,437.66	82,000.00	16,947.73	65,052.27	0.79
Gain on Sale	69,786.58	10,000.00		10,000.00	1.00
<b>Total Revenue</b>	<b>3,670,177.87</b>	<b>2,205,959.00</b>	<b>403,147.85</b>	<b>1,802,811.15</b>	<b>0.82</b>
<b>Expenses</b>					
General	62,763.97	471,500.00	(128.46)	471,628.46	1.00
Legislative	874,382.70	1,315,500.00	353,645.66	961,854.34	0.73
Administration	1,883,298.02	2,419,400.00	799,919.95	1,619,480.05	0.67
Fire Protective Services	195,193.40	257,830.00	85,895.29	171,934.71	0.67
Disaster & Emergency Services	82,991.50	18,750.00	1,507.93	17,242.07	0.92
Ambulance Services	514,810.35	54,175.00	48,155.20	6,019.80	0.11
Bylaw Enforcement	420,169.86	498,795.00	265,938.57	232,856.43	0.47
Public Works	6,570,286.65	9,031,438.00	2,951,979.62	6,079,458.38	0.67
Water Supply	488,860.07	526,340.00	150,103.87	376,236.13	0.71
Waste Water	42,118.10	29,700.00	17,187.21	12,512.79	0.42
Garbage Collection		9,800.00		9,800.00	1.00
Family & Community Support Services	102,789.35	110,500.00	69,118.41	41,381.59	0.37
Cemeteries		13,750.00		13,750.00	1.00
Municipal Planning & Development	194,345.64	264,900.00	85,085.22	179,814.78	0.68
Subdivision		85,000.00		85,000.00	1.00
Agricultural Service Board	626,660.53	740,300.00	287,805.04	452,494.96	0.61
Recreation Board	452,458.72	588,000.00	166,000.00	422,000.00	0.72
Parks & Recreation	66,114.83	189,900.00	28,172.67	161,727.33	0.85
Culture	42,126.84	42,000.00	32,260.96	9,739.04	0.23
Gas Production		60,800.00	29,920.81	30,879.19	0.51
Requisitions	121,825.00	206,700.00	128,957.61	77,742.39	0.38
<b>Total Expenses</b>	<b>12,741,195.53</b>	<b>16,935,078.00</b>	<b>5,501,525.56</b>	<b>11,433,552.44</b>	<b>0.68</b>

**COUNTY OF PAINT EARTH NO. 18**  
**MONTHLY BANK STATEMENT**  
**January 31, 2025**

GENERAL ACCOUNT

NET BALANCE AT END OF: December 31, 2024	<b>\$35,486,135.14</b>
RECEIPTS FOR THE MONTH (Less Loans)	<b>\$1,825,952.12</b>
<b>SUB - TOTAL</b>	<b>\$37,312,087.26</b>
<b>MINUS:</b>	
DISBURSEMENTS FOR THE MONTH	<b>\$2,765,008.54</b>
<b>NET BALANCE AT END OF THE MONTH</b>	<b>\$34,547,078.72</b>

BALANCE AT END OF THE MONTH - BANK	<b>\$34,762,445.28</b>
CASH ON HAND AT END OF MONTH	<b>\$300.00</b>
<b>SUB - TOTAL</b>	<b>\$34,762,745.28</b>
MINUS: OUTSTANDING CHEQUES	<b>\$215,666.56</b>
ADD: DEPOSIT IN TRANSIT	<b>\$0.00</b>
<b>NET BALANCE AT END OF THE MONTH</b>	<b>\$34,547,078.72</b>

DIFF	<b>\$0.00</b>
<b>OUTSTANDING CHEQUES</b>	
GENERAL ACCOUNT	\$215,666.56

ATB LONG TERM LOAN BALANCE December 31, 2023	\$0.00
--	--------

THIS STATEMENT SUBMITTED TO COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER



**COUNTY OF PAINT EARTH NO. 18**  
**BANK BALANCE**  
**January 31, 2025**

ATB Financial, Castor (General Acct) \$999,772.61

ATB Financial, Castor (Savings Acct) \$33,762,672.67

\$0.00  
\$34,762,445.28

GIC INVESTMENTS \$5,001,989.14

**TOTAL ACCOUNT BALANCES** **\$39,764,434.42**

ATB LONG TERM LOAN BALANCE JAN 31, 2025

\$

**Term/GIC Investments - Tax Recovery Nelson**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	31-Oct-23	365	31-Oct-24	5.35%	\$0.00
					<u>\$0.00</u>

**Term/GIC Investments - Tax Recovery Schochenmaier**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	13-May-24	365	13-May-25	4.85%	\$1,989.14
					<u>\$1,989.14</u>

**Term/GIC Investments -**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	04-Oct-24	365	03-Oct-25	3.65%	\$5,000,000.00
					<u>\$5,000,000.00</u>

**COUNTY OF PAINT EARTH NO. 18**  
**MONTHLY BANK STATEMENT**  
**February 28, 2025**

GENERAL ACCOUNT

NET BALANCE AT END OF:	January 31, 2025	<b>\$34,547,078.72</b>
RECEIPTS FOR THE MONTH (Less Loans)		<b>\$2,746,804.49</b>
	<b>SUB - TOTAL</b>	<b>\$37,293,883.21</b>
<b>MINUS:</b>		
DISBURSEMENTS FOR THE MONTH		<b>\$4,422,735.41</b>
NET BALANCE AT END OF THE MONTH		<b>\$32,871,147.80</b>

BALANCE AT END OF THE MONTH - BANK	<b>\$33,090,011.80</b>
CASH ON HAND AT END OF MONTH	<b>\$300.00</b>
	<b>SUB - TOTAL</b>
	<b>\$33,090,311.80</b>
MINUS: OUTSTANDING CHEQUES	<b>\$219,438.82</b>
ADD: DEPOSIT IN TRANSIT	<b>\$274.82</b>
NET BALANCE AT END OF THE MONTH	<b>\$32,871,147.80</b>

DIFF	<b>\$0.00</b>
<b>OUTSTANDING CHEQUES</b>	
GENERAL ACCOUNT	<b>\$219,438.82</b>

ATB LONG TERM LOAN BALANCE December 31, 2023	<b>\$0.00</b>
--	---------------

THIS STATEMENT SUBMITTED TO COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**COUNTY OF PAINT EARTH NO. 18**  
**BANK BALANCE**  
**February 28, 2025**

ATB Financial, Castor (General Acct) \$738,068.32

ATB Financial, Castor (Savings Acct) \$32,351,943.48

\$0.00  
\$33,090,011.80

GIC INVESTMENTS \$5,001,989.14

**TOTAL ACCOUNT BALANCES** **\$38,092,000.94**

ATB LONG TERM LOAN BALANCE JAN 31, 2025 \$ -

**Term/GIC Investments - Tax Recovery Nelson**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	31-Oct-23	365	31-Oct-24	5.35%	\$0.00
					<u>\$0.00</u>

**Term/GIC Investments - Tax Recovery Schochenmaier**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	13-May-24	365	13-May-25	4.85%	\$1,989.14
					<u>\$1,989.14</u>

**Term/GIC Investments -**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	04-Oct-24	365	03-Oct-25	3.65%	\$5,000,000.00
					<u>\$5,000,000.00</u>

10.D

**COUNTY OF PAINTEARTH NO. 18**  
**MONTHLY BANK STATEMENT**  
**March 31, 2025**

GENERAL ACCOUNT

NET BALANCE AT END OF:	February 28, 2025	\$32,871,147.80
RECEIPTS FOR THE MONTH (Less Loans)		\$2,524,277.75
	<b>SUB - TOTAL</b>	<b>\$35,395,425.55</b>
<b>MINUS:</b>		
DISBURSEMENTS FOR THE MONTH		\$4,695,471.19
<b>NET BALANCE AT END OF THE MONTH</b>		<b>\$30,699,954.36</b>

BALANCE AT END OF THE MONTH - BANK	\$31,352,175.30
CASH ON HAND AT END OF MONTH	\$300.00
	<b>SUB - TOTAL</b>
	<b>\$31,352,475.30</b>
MINUS: OUTSTANDING CHEQUES	\$652,814.04
ADD: DEPOSIT IN TRANSIT	\$293.10
<b>NET BALANCE AT END OF THE MONTH</b>	<b>\$30,699,954.36</b>

DIFF	\$0.00
<b>OUTSTANDING CHEQUES</b>	
GENERAL ACCOUNT	\$652,814.04

ATB LONG TERM LOAN BALANCE December 31, 2023	\$0.00
--	--------

THIS STATEMENT SUBMITTED TO COUNCIL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2025.

\_\_\_\_\_  
REEVE

\_\_\_\_\_  
CHIEF ADMINISTRATIVE OFFICER

**COUNTY OF PAINTEARTH NO. 18**  
**BANK BALANCE**  
**March 31, 2025**

ATB Financial, Castor (General Acct) \$909,068.54

ATB Financial, Castor (Savings Acct) \$30,443,106.76

\$0.00  
\$31,352,175.30

GIC INVESTMENTS \$5,001,989.14

**TOTAL ACCOUNT BALANCES** **\$36,354,164.44**

ATB LONG TERM LOAN BALANCE JAN 31, 2025

\$

**Term/GIC Investments - Tax Recovery Nelson**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	31-Oct-23	365	31-Oct-24	5.35%	\$0.00
					<u>\$0.00</u>

**Term/GIC Investments - Tax Recovery Schochenmaier**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	13-May-24	365	13-May-25	4.85%	\$1,989.14
					<u>\$1,989.14</u>

**Term/GIC Investments -**

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	04-Oct-24	365	03-Oct-25	3.65%	\$5,000,000.00
					<u>\$5,000,000.00</u>



# ALLY IMPACT REPORT

COUNTY OF PAINT EARTH



STARS®



# Thank you, County of Paintearth

From the beginning, STARS has relied on our allies to help fulfill our mission of providing critical care, anywhere.

Allies like you make it possible for STARS to continue learning, growing and innovating to ensure we can be there for the next patient, and for more communities, wherever they are and in whatever way they need us.

You support essential education and training, necessary tools, and new and improved technology, allowing us to continue providing critical care when it's needed most.

You make it possible for us to save lives, every day.

From all of us at STARS, and on behalf of the patients we serve,

*thank you.*

BUILT BY THE COMMUNITY,  
FOR THE COMMUNITY

730+

communities were  
cared for last year





In 2024, the County of Paintearth generously contributed \$10,510 to support STARS flight operations from the Edmonton and Calgary bases that serve the central region of Alberta - **Thank you!** We are sincerely grateful for your commitment to our fight for life.

With your support, we can surpass obstacles and extend beyond boundaries. Most importantly, you make an immediate response possible for people every day.

STARS was built by the community, for the community, and thanks to allies like you, we can continue to reach the communities within Western Canada and the patients within who need our help.

You allow STARS to use any transportation and tools necessary to reach patients and deliver the care that can save lives.

Because of you, patients like Willem van Lankvelt will have access to world-class, rapid critical care - no matter where they live, work, or play, for generations to come.

Our partnership with the County of Paintearth is of great pride to STARS, and we are excited to show you the direct impact your gift makes in our communities.

**You make critical care anywhere, possible.**

**Thank you.**







# COUNTY OF PAINTEARTH

## 15-YEAR MISSION OVERVIEW

COUNTY OF PAINTEARTH STARS 15-YEAR MISSION OVERVIEW	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	TOTAL
CASTOR HOSPITAL IFT's	1	3	2	1	3			3	1	4	6	3	4	2	1	34
NEAR CASTOR				1			1	1		1	1	5		2		12
CORONATION HOSPITAL IFT's	4	6	3	3	3	3	4	1	2	3	4	3	2	3	1	45
NEAR CORONATION		1		1		1	1		3			1		1	2	11
NEAR GALAHAD (within County)											1					1
NEAR HALKIRK										1						1
<b>TOTAL</b>	<b>5</b>	<b>10</b>	<b>5</b>	<b>6</b>	<b>6</b>	<b>4</b>	<b>6</b>	<b>5</b>	<b>6</b>	<b>9</b>	<b>12</b>	<b>12</b>	<b>6</b>	<b>8</b>	<b>4</b>	<b>104</b>



\* Scene calls coded to nearest community – Missions identified by actual location within County of Paintearth boundaries – Served by Edmonton & Calgary bases

Over the past 15-years, (from 2010 up to and including December 31, 2024) because of your support STARS was able to carry out 104 critical inter-facility and scene missions within the County of Paintearth and the hospitals located within your area. Thank you for helping to support the residents of the County of Paintearth in the communities where they live, work and play.

STARS is more than transport. Whether by air, ground, or satellite link, the expert care delivered by our doctors, nurses, and paramedics comes in many forms. The STARS Emergency Link Centre also acts as a critical care logistics hub, connecting patients with help beyond STARS. Because of your support, we are wherever we need to be using any transportation and tools necessary to reach our patients and deliver the care that can save their lives. For some patients, a helicopter is the right method to respond. For others, our teams will go by airplane or ground ambulances. Often, our physicians can diagnose and provide care guidance directly through phone or video link. The STARS Emergency Link Centre specializes in bringing together all the healthcare and emergency response professionals who are working to help each patient survive.

Any one of us can experience a life-changing incident or medical complication whether or not we're close to care. That's why STARS exists. Your commitment makes an impact and helps deliver critical care anywhere for your residents, ensuring every one of them has access to care when they need it the most.

**Built by the community, for the community.**



# ESSENTIAL SERVICES FOR ALL, RURAL

## UNITED IN PARTNERSHIP

**Building a robust health & safety network.**

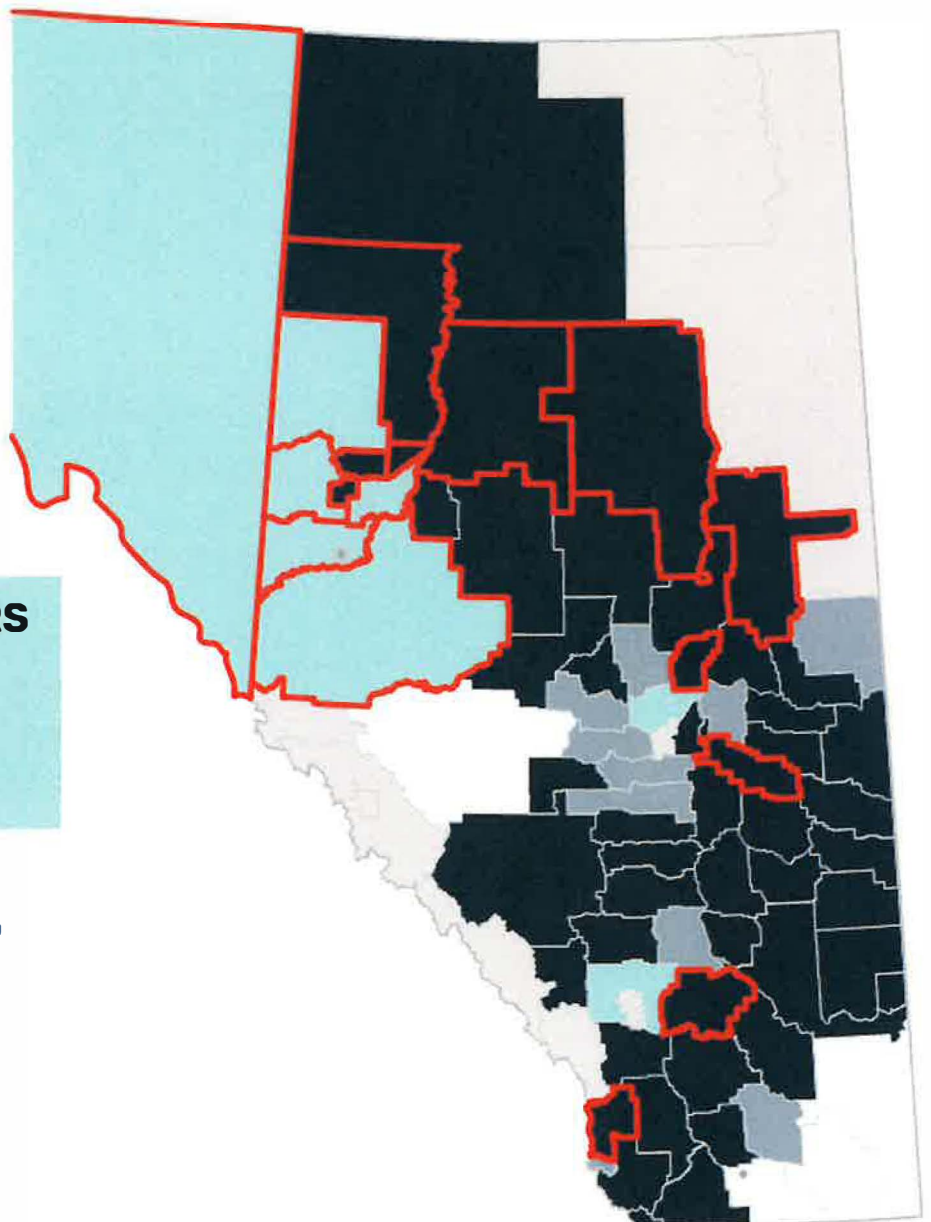
- 94% AB Municipalities in partnership
- Includes northeastern B.C.
- 75% Regional Leaders
- Requests pending

### REGIONAL LEADERS

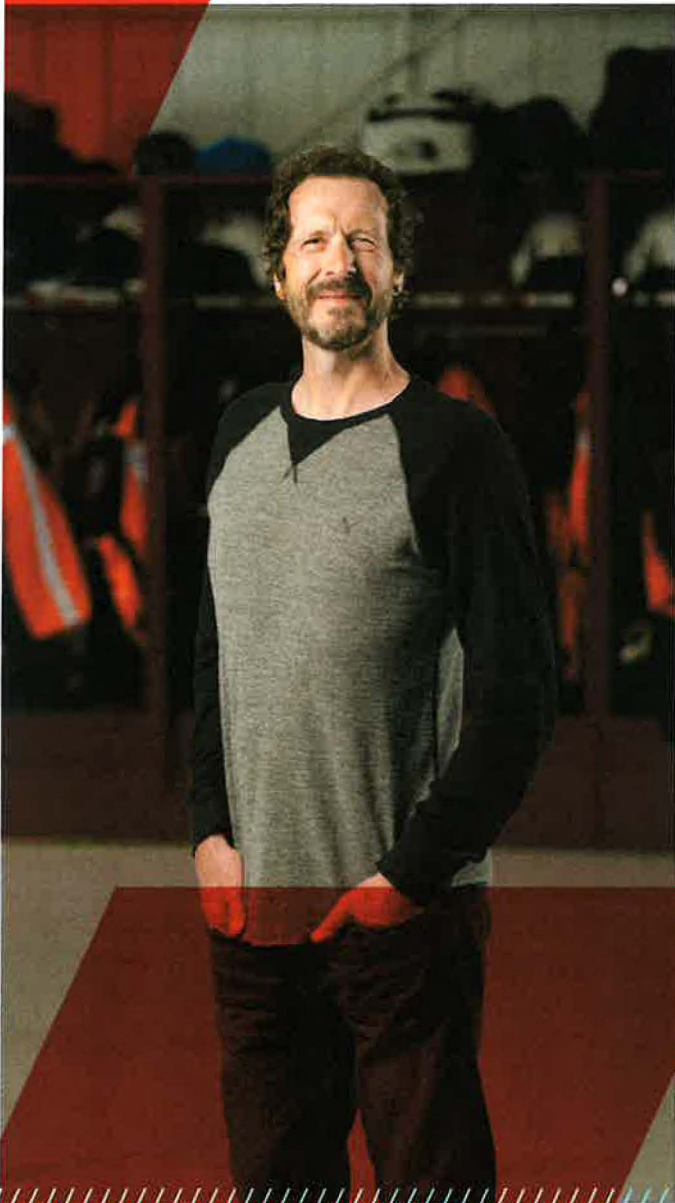
Building  
partnerships within.  
Based on minimum  
\$2 per capita

### (9) PROVINCIAL LEADERS

- Fixed rate of support
- Standing motion
- Included in protective services budget



# YOU MAKE IT POSSIBLE TO SAVE PEOPLE LIKE WILLEM



During what Willem van Lankvelt thought was going to be a pleasant afternoon on his bike near his family's cabin, his ride took a life-threatening turn when he was struck by a truck.

The force of the impact caused significant head trauma and severe internal bleeding. With 16 years of experience as a paramedic, he knew this was his worst-case scenario. Fortunately with your help, STARS was on the way.

Upon STARS' arrival at the scene, the air medical crew had to work quickly to stabilize Willem.

Willem already had a deep appreciation for STARS before his accident. Through his work, he had seen firsthand the everyday difference STARS makes in the lives of critically ill and injured patients thanks to allies like you. Willem even knew the crew that provided care for him, making this one of the most difficult missionsthat STARS flight nurse, Melvin Yumang, had ever responded to.

"The extent of his injuries were such that neither myself nor my partner Ray recognized Willem at the time," said Melvin.

He had a skull fracture, traumatic brain injury, multiple fractures of his ribs, and bleeding around his lungs. His jaw muscles were clamped shut so access to his airway was basically impossible.

Call received.  
STARS crew is  
pre-alerted.

Helicopter dispatched.

Helicopter leaves  
the STARS base.



In 2016, registered nurse Melvin Yumang began his journey with STARS. In addition to years of experience in ERs and pediatric ICUs across Canada, Yumang went on to complete the six-month STARS Critical Care and Transport Medicine Academy program – a highly specialized, donor-supported certificate program offered to experienced rural health care professionals and is a requirement for new STARS air medical crew. After this intense course, he was ready to put on the STARS signature blue flight suit and care for the most critical patients. As he reflects on his eight years as a STARS flight nurse, he credits the organization's success to the expertise of his fellow crew members. Thanks to allies like you, professionals like Yumang have access to essential training needed on STARS' aircraft and in rural or remote health care settings.

"It's a privilege to be able to serve those in our community."

**MELVIN YUMANG, STARS FLIGHT NURSE**

## BECAUSE OF YOU

Patients like Willem receive advanced care and treatment using leading edge medicine and technology.

**\$10,000**

Oxygen equipment like tanks and refills to help patients breathe.

**\$4,000**

Portable suction units to help clear patient's airways.

**\$1,800**

Blood on Board coolers to carry units of blood for onboard transfusions.

**\$25,000**

Essential medication like antibiotics, IV fluids, insulin, and blood thinners.

\*All costs are reported approximately per base per year.

Crew arrives on scene.

Crew stabilizes and provides necessary medical intervention to patient.

Crew and patient depart scene.

STARS arrives at hospital, and transfers patient care.

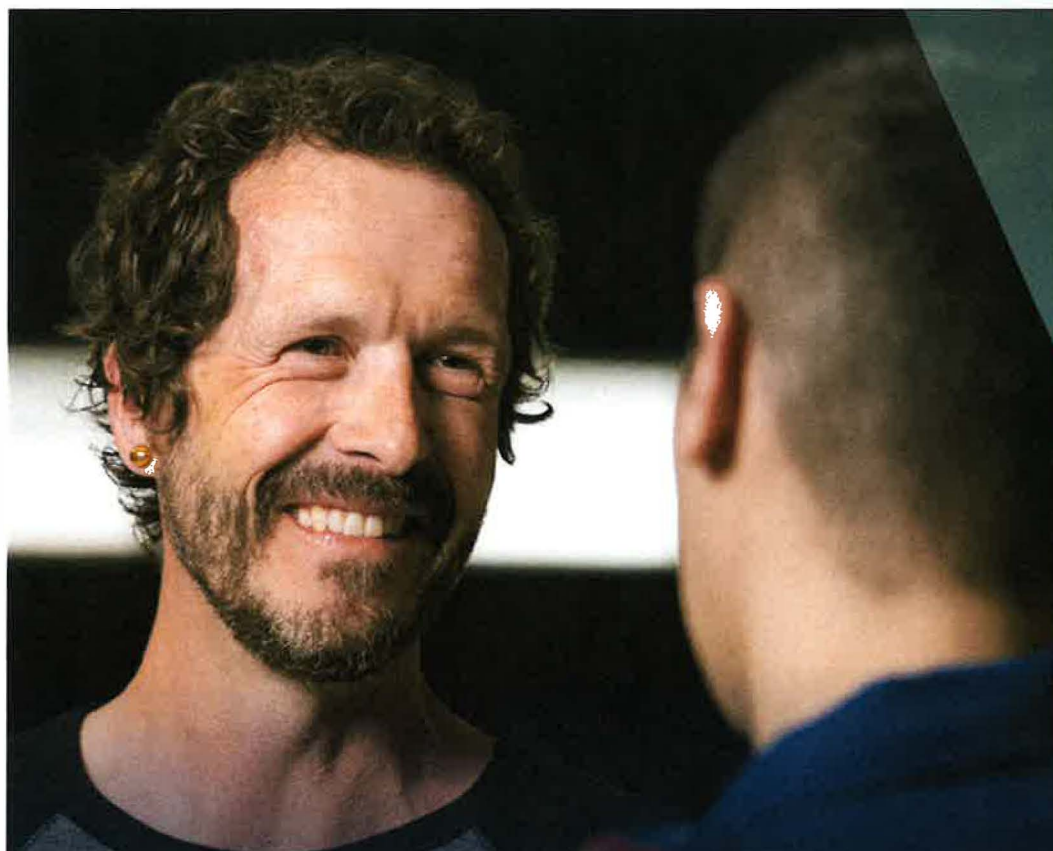




"Will's accident was quite traumatic," says STARS flight paramedic Ray Rempel. "There's two things that STARS can bring to patients. One is speed, the other is a higher level of critical care. Willem needed both on that night. We were able to give him blood, and decompress the chest to allow him to breathe a little bit better. We gave medication to access his airway and provided him with the oxygen he needed."

Thanks to your support, STARS was able to provide the critical care needed in such a difficult and complex situation. Working alongside our allies – police, fire, and EMS – on the ground, Willem was rapidly transported to the trauma centre where he received definitive care and has been able to make a successful recovery.

Because of donors like you, Willem was able to recover and return to work as a paramedic. Your support helps save people like Willem, wherever they are, whenever they need critical care. Thank you for enabling us to be there when we're needed most.



*"To anybody who has supported STARS, I can't put into words the impact your support has had on me and my family. Thank you."*

**Willem van Lankvelt, STARS VERY IMPORTANT PATIENT**



Scan the QR code  
to hear Willem's  
story in his  
own words.



# YOU MAKE IT POSSIBLE FOR US TO IMPACT THOUSANDS OF LIVES

With your commitment to our fight for life, you ensure that everyone has access to critical, life-saving care, no matter where they live, work or play. In the air, on the ground, and virtually, we are wherever we need to be to give patients their best hope in a worst-case scenario.

## BECAUSE OF YOU



# 3,927

MISSIONS WERE FLOWN IN  
THE LAST YEAR

## 1,720

AB/BC

## 1,025

SK

## 1,182\*

MB/ON

# 11



AVERAGE DAILY MISSIONS

\* includes fixed-wing and helicopter missions

## Incident types



CARDIAC 18.05%



ENVIRONMENTAL 0.30%



NEUROLOGICAL 12.48%



OBSTETRICAL 1.42%



PULMONARY 12.64%



VEHICLE INCIDENT 18.38%



OTHER MEDICAL 19.20%



OTHER TRAUMA 17.38%

With support from allies like you, STARS is able to provide landing zone training for first responders and clinical training sessions for rural medical practitioners in our communities to ensure patients receive the best care possible in a worst-case scenario. This year:

# 121

outreach education  
sessions were fulfilled  
in our communities.

# 3,800+

participants attended  
landing zone and clinical  
education sessions.





## YOU MAKE IT POSSIBLE TO CONNECT WITH PATIENTS, FASTER

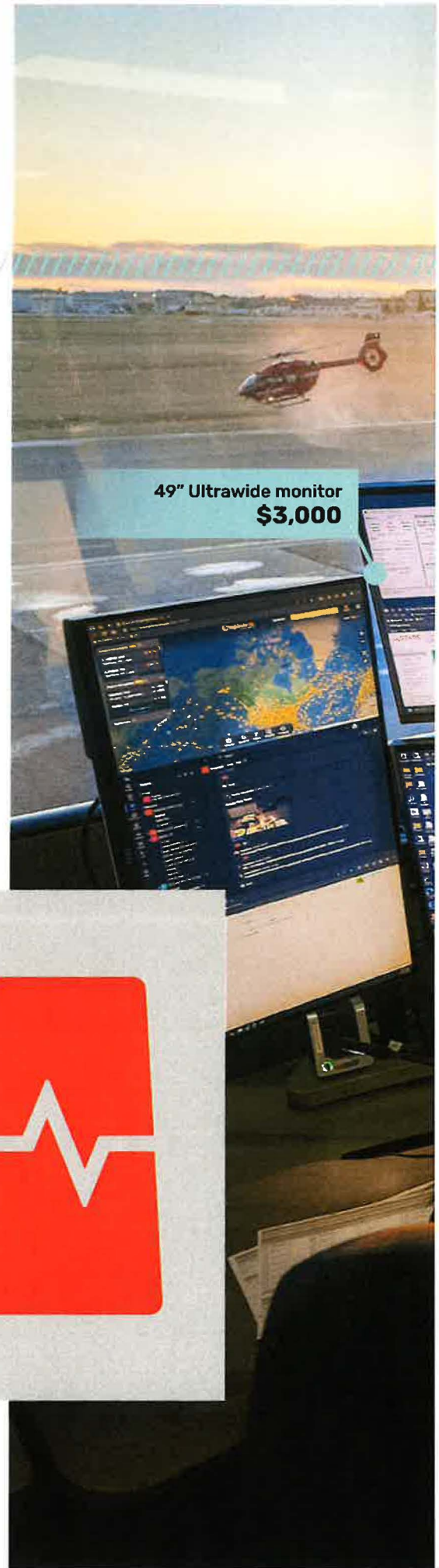
The STARS Emergency Link Centre (ELC) is the critical care logistics hub. You support highly skilled emergency communications specialists connecting STARS to 911 and other emergency services, overseeing helicopter missions and coordinating transport and care for patients. With dedication from allies like you, the ELC is able to run 24/7/365 and allows us to be there for the next patient, whenever they need us.

Critical patients may now receive care quicker than ever before thanks to the launch of a virtual care trial by STARS in partnership with Saskatchewan Health Authority. STARS Virtual Care allows transport physicians to be connected to local providers during active missions via a secure video connection. The trial is underway across the province of Saskatchewan.

"This new tool is allowing us to provide care more precisely and timely, because when I am consulted I can see the problem directly rather than having someone describe it to me over the phone, especially when they can often be in the midst of dealing with a very critical situation," said STARS base medical director for Regina and Saskatoon, Dr. Dallas Pearson.



49" Ultrawide monitor  
**\$3,000**





BECAUSE OF YOU

37,365

emergency requests were handled  
by the ELC, an average of **102/day**.

114

transport physicians on staff.

8,760

operational hours of logistics  
coordination by the ELC.

Phone & Bluetooth headset  
**\$2,000**

Embroidered uniform tops  
**\$35**

Ergonomic dispatch chair  
**\$2,000**

Air dispatch radio system  
**\$510,000**





BECAUSE OF YOU  
STARS has flown more than  
**60,000**  
total missions since 1985.



**YOU** MAKE IT POSSIBLE  
TO PROVIDE

//////// **CRITICAL CARE, ANYWHERE** //////////

**\$11.4M**

approximate annual  
cost per base

**37,345**

annual donors

## STARS funding sources, fiscal-year 2023-24



- NET FUNDRAISING
- GOVERNMENT CONTRIBUTIONS\*
- INDUSTRY SERVICES
- OTHER

\* cash received in year

## IT IS ONLY POSSIBLE WITH **YOU** BY OUR SIDE

As a charitable not-for-profit, we can only operate with the remarkable support of our community allies.

The unwavering commitment of allies like you makes it possible for us to continue providing life-saving care, wherever and whenever it's needed, and ensure we can serve Western Canadians well into the future.

Thank you for making sure we can  
be there for the next patient, no  
matter how far.

| 529  
active volunteers







## NEW MEDICATION HEMORRHAGE CONTROL

STARS has bolstered its medical toolkit with an innovative new blood product to help form blood clots and assist with hemorrhage control.

- Increase to 4 units of blood onboard
- Utilized in severe trauma cases
- Patients requiring more than two units of blood
- Fibrinogen promotes blood clots to form





# COUNTY OF PAINTEARTH

REGIONAL LEADER



## **BENEFITS**

- STARS provides physical response and virtual care consultation
- Assist local practitioners with critical care/procedural guidance
- Together we enhance rural healthcare
- Residents have access to STARS 24/7 across Western Canada
- No cost to the patient

## THANK YOU



**A LIFE IS SAVED EVERY DAY. YOUR PARTNERSHIP MAKES IT POSSIBLE.**



## **SHANNON PAQUETTE**

DONOR RELATIONS AND DEVELOPMENT OFFICER

780-890-3163

[spaquette@stars.ca](mailto:spaquette@stars.ca)



### **STAY IN TOUCH**

Scan or click the QR code to stay  
up-to-date with our latest news.



1-888-797-8277 | [info@stars.ca](mailto:info@stars.ca) | [stars.ca](http://stars.ca)



12 May, 2025  
11.B

Thank you very much for  
your generous gift. It  
will help fund the roof  
repair the Centre needs.

Halkirk & District  
Senior Centre.



May 15/25  
I.C.

To: County of Santa Cruz No. 18,  
Many thanks for the  
\$2000.00 we received from  
the Potrero Wind Benefit  
Fund/25 grant.

We greatly appreciate  
this support of our school  
for our snack program and  
sports equipment.

With thanks,  
Staff and students  
of Theresa Catholic School.

Thanks for  
leading our  
learning!  
Jai

11.D

May 2025

On behalf of CASS and the TAVE Committee, thank you for your presentation at the **2025 Trades and Technologies Summit**. Your willingness to share your knowledge and expertise has made a meaningful contribution to the professional learning of the delegates, and we deeply appreciate your efforts.

In recognition of the time and energy you devoted to enhancing the learning experience for the delegates, a donation will be made in your name to The Students' Association of Olds College (SAOC) Pantry. This gesture reflects our gratitude for your commitment to fostering growth and development within our professional community.

Once again, thank you for your dedication to professional learning. Wishing you all the best in your future endeavours!





Keyla Weeks #55  
Jodie Rude #7

Lilly Mohr #33

Tegan Younger #10

Aubrey Younger #6

Savannah Lungle #35

Devony Polson #6

Bronlynn Wiancko #31

Hencie Schaffer #44

Harper Caswell #16

Emily Dyki #38

Keelyn Bothan #14

Jailyn Saruga #24

Ava Boxma #34

Zaylynn Finkbeiner #8

Blakely Lundy #13

Kennedy Hronek #25

Kenadie #12

Piper Denie #46

The County of Paineearth

RECEIVED

JUN 10 2025

II.E

THANK YOU FOR  
SUPPORTING THE  
U15 3C'S TEAM!

IT IS GREATLY  
APPRECIATED.

The 3C's U15 Female Team

