COUNTY OF PAINTEARTH NO. 18

COUNTY COUNCIL MEETING

<u>APRIL 22, 2025</u>

<u>9:00 A.M.</u>

AGENDA

- 1. CALL TO ORDER
- 2. ACCEPTANCE OF AGENDA
- 3. ADOPTION OF THE PREVIOUS MINUTES
 - A. Regular County Meeting April 8, 2025
- 4. PUBLIC HEARING
 - A. None.
- 5. DELEGATIONS
 - A. Ascend LLP 9:00 a.m.
- 6. BUSINESS
 - A. Record Disposition Approval
 - B. RFD: Funding Application Recreation and Community Service Grants for U13 Baseball Provincials
 - C. Recreation Agreement Between Town of Castor and County of Paintearth
 - D. County Rate Payer Event
- 7. BYLAWS
 - A. Bylaw 733-25 Repealing Halkirk Civic Address Bylaw
 - B. Bylaw 735-25 Mill Rate Bylaw
 - C. Bylaw 736-25 The Procedural Bylaw
- 8. COUNCILLOR REPORTS
 - A. Verbal Reports.

9. ADMINISTRATION REPORTS

- A. Chief Administrative Officer
- B. Assistant Chief Administrative Officer Report
- C. Director of Public Works Report
- D. Director of Protective Services
- 10. FINANCIAL
 - A. Financial Statement for Three Months Ending March 31, 2025
- 11. CORRESPONDENCE
 - A. Coronation Music Festival Thank You Cards
- 12. CONFIDENTIAL ITEMS
 - A. *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000 Chapter F-25: Part 1, Div 2, Sec 16(1)(a)(ii), 24(1)(a)
- 13. ADJOURNMENT

<u>Upcoming Council Meeting Dates</u> – May 6, 2025, May 21, 2025, June 3, 2025, and June 17, 2025. Council Meeting dates are subject to individual change and commence at 9:00 a.m.

COUNTY OF PAINTEARTH NO. 18 REGULAR COUNCIL MEETING MINUTES TUESDAY APRIL 8, 2025

The Regular meeting minutes of the Council of the County of Paintearth No. 18 held in Council Chambers in the municipal office on April 8, 2025, commencing at 9:00 a.m.

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IN ATTENDANCE:

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Reeve: Councillors:	Stan Schulmeister Terry Vockeroth, Sandy Shipton, Diane Elliott, George Glazier, Dale Norton, Maurice Wiart
Chief Administrative Officer: Assistant Chief Administrative Officer: Director of Public Works: Director of Community Services: Director of Environmental Services: Director of Protective Services: Legislative Clerk:	Michael Simpson Lana Roth Bryce Cooke Todd Pawsey Jeff Cosens Colm Fitz-Gerald Courtney Algot

CALL TO ORDER:

Reeve Schulmeister called the meeting to order at 8:59 a.m.

ADOPTION OF AGENDA:

04.08.25.131 <u>Regular Council Meeting Agenda – April 8, 2025</u> — MOVED by Councillor Glazier to adopt the Regular Council Meeting Agenda of April 8, 2025, as approved.

Carried

ADOPTION OF PREVIOUS MINUTES:

04.08.25.132 <u>Regular County Council Meeting Minutes March 25, 2025</u> — MOVED by Deputy Reeve Wiart that the Previous Regular County Council Meeting Minutes for March 25, 2025, be approved as presented.

Carried

PUBLIC HEARING:

None.

BUSINESS:

04.08.25.133 <u>Coronation Ag Society Advertisement Request</u> MOVED by Councillor Elliott that the County approve the \$50.00 advertisement for the 2025 Coronation Fair Books.

Carried

04.08.25.134	<u>Coronation Pro Rodeo Association Sponsorship Request</u> — Councillor Shipton that the County advise the Coronation Association that support in the amount of \$500.00 has been accordance with County Policy AD 009.	Pro Rodeo
04.08.25.135	Flagstaff County Extension of Intermunicipal Collaboration Agreement — MOVED by Deputy Reeve Wiart that the Count Flagstaff County Extension of Intermunicipal Collaboration Agreement.	ty table the
		Carried
04.08.25.136	<u>2025 Red Deer River Municipal Users Group Requisition</u> — Councillor Vockeroth that the County deny the 2025 Red Deer Riv Users Group Requisition of \$0.25 per capita for Halkirk communication regarding membership withdrawal.	ver Municipal
04.08.25.137	<u>Distribution of 2024 Surplus</u> — MOVED by Councillor Norton t unrestricted surplus of \$5,567,613.00 as of December 31, 2024, be the following restricted reserves in the following amounts:	
	\$59,252.00 in restricted surplus admin buildings (4-12-63-09200) \$59,252.00 in restricted surplus admin equipment & furniture (4-1 \$39,502.00 in restricted surplus fire vehicle (4-23-64-09200) \$651,775.00 in restricted surplus PW vehicles (4-32-64-09200) \$790,030.00 in restricted surplus PW machinery & equipment (4-3 \$217,258.00 in restricted surplus water projects (4-41-00-09200) \$25,000.00 in restricted surplus ASB vehicles (4-62-64-09200) \$34,252.00 in restricted surplus ASB machinery & equipment (4-6 \$19,751.00 in restricted surplus ASB buildings (4-62-63-09200) \$59,252.00 in restricted surplus land development (4-66-00-09200) \$19,751.00 in restricted surplus parks & recreation (4-72-00-09200) \$1,000,000.00 into a reserve for community expansion and retenti \$500,000.00 into restricted surplus water projects \$250,000.00 into restricted surplus water projects \$250,000.00 into restricted surplus halls and recreation \$592,538.00 into restricted surplus broadband capital	2-65-09200) 2-65-09200))))
04.08.25.138	<u>Coronation and District 4-H Beef Committee Sponsorship Reque</u> by Councillor Elliott that the County approve the Coronation and Beef Committee Sponsorship Request, providing \$500.00.	
04.08.25.139	<u>Unrestricted Surplus Transfer Halkirk</u> — MOVED by Councillor Vo the County approves the unrestricted surplus of \$323,204.0 transfer outline below:	
	\$161,602.00 into Restricted Surplus Halkirk Water \$161,602.00 into Restricted Surplus Halkirk Waste Water	Carried

04.08.25.140	<u>HR011 Recognition of Service Award</u> MOVED by Councillor GI County reward the 34 years of service to the individual accordance with County Policy HR011.	
		Carried
04.08.25.141	<u>HR012 Retirement Service Award</u> — MOVED by Councillor No County reward the 34 years of service to the retiring individual accordance with County Policy HR012.	
	ė.	Carried
04.08.25.142	<u>HR011 Recognition of Service Award</u> — MOVED by Deputy Ree the County reward the 10 years of service to the individual accordance with County Policy HR011.	
		Carried
04.08.25.143	<u>HR012 Retirement Service Award</u> — MOVED by Councillor El County reward the 10 years of service to the retiring individual accordance with County Policy HR012.	
		Carried
	BYLAWS:	

None.

COUNCILLOR REPORTS:

04.08.25.144 <u>Councillor Reports</u> — MOVED by Deputy Reeve Wiart to adopt the verbal Councillor Reports as information.

Carried

Recess: The meeting recessed at 9:59 a.m.

<u>Reconvene</u>: The meeting reconvened at 10:13 a.m.

DELEGATIONS:

Carol MacRae entered chambers at 10:13 a.m. and delivered a presentation regarding the Valley Ski Club's request for funds to cover the maintenance costs of the snow gun machines.

04.08.25.145 <u>Valley Ski Club Request for Funds</u> — MOVED by Deputy Reeve Wiart that the County provide \$30,000.00 to the Valley Ski Club for the maintenance costs of the snow gun machines.

Carried

04.08.25.146 MOVED by Councillor Norton that the presentation from Carol MacRae representing the Valley Ski Club be accepted as information.

Carried

ADMINISTRATION REPORTS:

04.08.25.147	<u>Chief Administrative Officer's Report</u> — MOVED by Councille approve the Chief Administrative Officer's Report as presented.	or Glazier to Carried
04.08.25.148 <u>Assistant Chief Administrative Officer's Report</u> — MOVED by I Wiart to approve the Assistant Chief Administrative Officer presented.		
		Carried
04.08.25.149	<u>Director of Community Services Report</u> — MOVED by Councillor approve the Director of Community Services Report as presented	
04.08.25.150	<u>Director of Protective Services Report</u> — MOVED by Councill approve the Director of Protective Services Report as presented.	
	CORRES PONDENCE:	
	None.	
	CLOSED SESSION:	
04.08.25.151	<u>Closed Session</u> — MOVED by Councillor Norton that the Co closed session at 10:58 a.m. to discuss items under the Information and Protection of Privacy Act, R.S.A. 2000, Chapte Div 2, Sec 16(1)(2).	Freedom of
	Dia 2, 360 10(1)(2).	Carried
04.08.25.152	<u>Closed Session</u> — MOVED by Councillor Norton that the County open meeting at 12:11 p.m.	return to an
	open meening #6 Firm	Carried
	<u>Recess:</u> the meeting recessed at 12:11 p.m. to allow return of the pub	lic.
	<u>Reconvene:</u> the meeting reconvened at 12:12 p.m. with no public pres	sent.
04.08.25.153	4.08.25.153 <u>2025 Operating Budget</u> — MOVED by Councillor Glazier that the C approve the 2025 operating budget as amended being operating co \$16,925,078.00, an operating debt interest of \$10,000.00 funded from operating revenues of \$2,205,959.00, and a draw from restricted operating surp	
	\$482,000.00.	Carried
04.08.25.154	<u>2025 Capital Budget</u> — MOVED by Councillor Glazier that the Co the 2025 capital budget as amended being expenditures of \$10, be funded from capital revenues of \$2,798,000.00, sale of cap \$584,000, and a draw from restricted surplus of \$7,392,500.00.	774,500.00 to

Carried

04.08.25.155	<u>Three Year Operating Budget</u> — MOVED by Councillor Shipton that approve the three-year operating budget as presented in accord legislative requirements.	
		Carried
04.08.25.156	<u>Five Year Capital Budget</u> — MOVED by Deputy Reeve Wiart that approve the five-year capital budget as presented in accor legislative requirements.	
		Carried
04.08.25.157	<u>Recreational Facilities Agreement Town of Coronation and</u> <u>Paintearth</u> — MOVED by Councillor Elliott that the County a Recreational Facilities Agreement between the Town of Coronat County of Paintearth as presented.	pprove the
		Carried
04.08.25.158	Appointment of Committee Member for the Coronation Swimmir Committee — MOVED by Councillor Norton that the County appoint Schulmeister, Councillor Elliott and Councillor Glazier to the Swimming Pool Sub Committee.	t Councillor
		Carried
04.08.25.159	<u>Coronation Golf Course Funds Request</u> — MOVED by Councillor the County provide \$20,000.00 to the Coronation Golf Course t purchase of a new utility tractor.	
		Carried
	ADJOURNMENT:	
	Reeve Schulmeister adjourned the meeting at 12:15 p.m.	

These minutes approved this ____ day of _____, 20____,

Reeve

Chief Administrative Officer

BYLAW NUMBER 710-22

RECORDS RETENTION AND DISPOSITION BYLAW

OF THE COUNTY OF PAINTEARTH NO. 18

IN THE PROVINCE OF ALBERTA

Pursuant to the Municipal Government Act, the Chief Administrative Officer of the municipality must ensure the proper retention and disposition of all records and documents of the municipality; and

Pursuant to subsection 214(2) of the Municipal Government Act, a Council may pass a bylaw respecting the destruction of records and documents of the municipality other than the original bylaws and minutes of Council meetings; and

The County of Paintearth No. 18 finds it advisable to enact a Bylaw to authorize the Chief Administrative Officer to provide for the retention and destruction of records;

NOW THEREFORE, the Council of the County of Paintearth No. 18, duly assembled, hereby enact as follows:

PART I ~ DEFINITIONS, AND INTERPRETATION

Definitions

- 1.
- (a) "Chief Administrative Officer" means the Chief Administrative Officer of the county, or delegate;
- (b) "Municipal Government Act" means the Municipal Government Act, RSA 2000, Chapter M-26
- (c) "County of Paintearth No. 18" means the municipal corporation established under the authority of the Municipal Government Act, RSA 2000, Chapter M-26.

Interpretation

2.

- The following rules apply to the interpretation of this bylaw:
- (a) headings, titles, and margin notes in this bylaw are for ease of reference only;
- (b) gender-specific words, phrases, and references are intended to be gender-neutral neutral, and the singular includes the plural as the context requires;
- (c) every provision of this bylaw is independent of all other provisions and if any provision of this bylaw is declared invalid by a Court, all other provisions of this bylaw remain valid and enforceable; and
- (d) references to bylaws and enactments in this bylaw include amendments and replacement bylaws and enactments, and regulations and orders thereunder.

PART II - RECORDS RETENTION AND DISPOSITION

County Records

3.

The Chief Administrative Officer may create rules for, and authorize, the storage, retention, and disposition of the records and documents of the County of Paintearth No. 18. The rules must ensure that:

- (a) The use, storage, and disposition of electronic records and documents can be tracked; and
- (b) If an individual's personal information will be used to make a decision that directly affects the individual, the personal information is retained for at least one year after using it.



	Authority under Resolution	#	
FUNCTIONA4:D58	DESCRIPTION OF RECORDS	RECORD NUMBER	RECORD YEAR
A/P FILES	INVOICES + CHEQUE VOUCHERS	2 BOXES	2017
A/R BACKING	JAN 1-JUNE 30	1 FOLDER	2017
A/R BACKING	JULY 1-DEC 31	1 FOLDER	2017
ACCOUNTS PAYABLE	CHQ 001597-001899	1 FOLDER	2017
ACCOUNTS PAYABLE	CHQ 001900-002155	1 FOLDER	2017
ACCOUNTS PAYABLE	CHQ 002156-002459 JUNE 30/2017	1 FOLDER	2017
ACCOUNTS PAYABLE	CHQ 002460-002745 JULY 10-SEPT 12/2017	1 FOLDER	2017
ACCOUNTS PAYABLE	CHQ 002746-003102 SEPT 13-NOV28/2017	1 FOLDER	2017
ACCOUNTS RECEIVABLE	JAN 1 - SEPT 27	1 FOLDER	2017
ACCOUNTS RECEIVABLE	SEPT 29 - DEC 29	1 FOLDER	2017
ALBERTA TRANSPORTATION	NEW DEAL FOR CITIES & COMMUNITIES & CORROSPONDENCE	1 FOLDER	2006-2012
AMSC		1 FOLDER	2017
AUDIT WORKING PAPERS		1 FOLDER	2017
BANK DEPOSITS	JAN-JUNE30 CMDEP001-CMDEP00150	1 FOLDER	2017
BANK DEPOSITS	JUNE 30 - SEPT 30 CMDEP00151-00188	1 FOLDER	2017
BANK DEPOSITS	OCT 1 - DEC 31 CMDEP00189	1 FOLDER	2017
BURMA		1 FOLDER	2017
CASH RECEIPTS	119135-119268	1 FOLDER	2017
CASH RECEIPTS	119269-119455	1 FOLDER	2017
CASH RECEIPTS	119456-119740	1 FOLDER	2017
CASH RECEIPTS	119741-120089	1 FOLDER	2017
CASH RECEIPTS	120091-120489	1 FOLDER	2017
CASH RECEIPTS	120490-120786	1 FOLDER	2017
CASH RECEIPTS	120787-121019	1 FOLDER	2017
CASH RECEIPTS	121020-121208	1 FOLDER	2017
CASH RECEIPTS - POSTING JOURNAL	JUNE 1 - JUNE 30/2017 CRREC 00209-00247	1 FOLDER	2017

CASH RECEIPTS - POSTING JOURNAL	JUNE 30 - SEPT 29/2017 CRREC 002048-00323	1 FOLDER	2017
CASH RECEIPTS - POSTING JOURNAL	OCT 1/2017 CRREC 00324 - CRREC (BLANK)	1 FOLDER	2017
CASH RECEIPTS - POSTING JOURNAL	JAN 1 - MAY 31/2017 CRREC 00132-00208	1 FOLDER	2017
CAVEAT COPIES		1 FOLDER	1996-1999
COUNTY BANK STATEMENTS	ATB/TD/MERCHANT SERVICES	1 FOLDER	2017
COUNTY GST		1 FOLDER	2017
DRIVERS ABSTRACTS		1 FOLDER	2009 & 2010
FIXED ASSETS	JAN - AUG 31 FATRX 0001-FATRX 0090	1 FOLDER	2017
FIXED ASSETS	FATRX 00091-FATRX00	1 FOLDER	2017
GENERAL FILES	CORRESPONDENCE	1 BOX	2018 + PREVIOUS YEARS
GOVERNMENT RECEIPTS		1 FOLDER	2017
HEALTH SPENDING & SAFETY CELL	JAN 1-DEC 31	1 FOLDER	2017
INSURANCE RECORDS	POLICIES, SCHEDULES (AFTER EXP)	1 FOLDER	2012
INVOICES	IVC000584-IVC001294	1 FOLDER	2017
PAY CHANGES		1 FOLDER	2014-2015-2016-2017
PAY STATEMENTS	MAY - AUG 15	1 FOLDER 2/3	2017
PAY STATEMENTS	AUG 31 - DEC 31	1 FOLDER 3/3	2017
PAY STATEMENTS	JAN-APRIL 30	1 FOLDER 1/3	2017
PAYROLL	SEMI-MONTHLY JAN-JULY 15/2017	1 FOLDER 1/2	2017
PAYROLL	SEMI-MONTHLY JULY 31-DEC31	1 FOLDER 2/2	2017
PAYROLL GARNISHEE CRA		1 FOLDER	2014-2015-2016-2017
PAYROLL REGISTER COUNCIL	MONTHLY/SALARY/HOURLY JAN 1/2016-DEC31/2016	1 FOLDER	2016
RECEIVER GENERAL	TRANSFER FILE	1 FOLDER	2016-2017
REQUEST FOR DECISION		STACK OF LOOSE PAPERS	2017
TIMESHEETS	JAN-APRIL 30	1 FOLDER 1/4	2017
TIMESHEETS	AUG 31-OCT31	1 FOLDER 3/4	2017
TIMESHEETS	MAY-AUG 15/2017	1 FOLDER 2/4	2017
TIMESHEETS	NOV 1 - DEC 31/2017	1 FOLDER 4/4	2017
TITLE CHANGES		1 FOLDER	2016
TITLE CHANGES		1 FOLDER	2017
MAILED IN TAX SLIP FOR TAX NOTICE	2024	1 BOX	2024

MISC CORRESPONDENCE	2000-2018	2 BOXES	2000-2018
	Records recorded by	Destroyed i	in presence of
Date 2025-04-02	Signature	Signature	Λ
	Calget.	m/	-
Location	Print Name	Print	t Name
Castor, AB	Courtney Algot	MICHREL	SIMPSON



FUNDING APPLICATION Recreation & Community Service Grants

6.B

WE CEIVED

In accordance with County Policy, the County of Paintearth supports youth (18 years or younger) that participate in recreation and culture. A yearly budget amount of \$5,000.00 will be retained for distribution. The County will provide \$50 per individual or up to a maximum of \$500.00 per team or club per application that are participating at a provincial, national or international level.

The following must be completed and submitted to the County of Paintearth No. 18 Administration Office, Box 509, Castor, Alberta T0C 0X0.

Name of Event: 113 Baseball Provinc	jals (costor/connotion)			
(Please check appropriate event): Provincial <u>//</u> , National or International				
Date(s) of Event: July 25-27, 2025				
(Please check): Individual or Team $_\checkmark_$ and num	nber of participants on team: <u>। ੨</u>			
Or				
If a Club number of participants in club:				
Name of Applicant: <u>Cathy Towers</u> Mailing Address: Mailing Address : Mailing Address : Mailing Address : Mailing Provide Application Upon receipt of the completed application it will be presen Council Meeting for Council's review and decision.	Postal Code:			
	(Office Use)			
AMOUNT APPROVED: \$	DENIED:			
DATE REVIEWED BY COUNCIL:	RESOLUTION NUMBER:			

6.C

RECREATIONAL FACILITIES AGREEMENT THIS AGREEMENT made effective this **1st day of April, 2025**.

BETWEEN:

TOWN OF CASTOR,

a municipal corporation incorporated under the laws of the Province of Alberta, Box 219, Castor, AB TOC 1CO, (hereinafter referred to as the "Town")

OF THE FIRST PART

AND

COUNTY OF PAINTEARTH,

a municipal corporation incorporated under the laws of the Province of Alberta, Box 509, Castor, AB TOC 0X0, (hereinafter referred to as the "County")

WHEREAS:

The Town owns and operates certain recreational facilities and programs for the benefit of its residents;

The County acknowledges that its residents use and benefit from the recreational facilities and programs provided by the Town;

The Town and the County (collectively referred to as the "Parties") desire to share the financial costs associated with the operation and maintenance of these recreational facilities for the mutual benefit of their residents.

NOW THEREFORE, in consideration of the mutual promises, covenants, and agreements contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties hereto covenant and agree as follows:

1. DEFINITIONS

"Recreational Facilities"	Includes public-use amenities, such as arenas, pools, community centers, and sports grounds, owned or operated by the Town of Castor. Listed in Appendix "A".
"Operational Deficit"	The shortfall between total operating expenses and revenues (excluding fundraising) for the Recreational Facilities.
"Fundraising Dollars"	Funds raised by third-party organizations or volunteers specifically for Recreational Programming.
"Capital Expenditure"	Major costs for acquiring or improving Tangible Capital Assets, such as repairs or facility upgrades.
"Joint Debenture"	A shared borrowing agreement between the Town and County for capital projects or major facility repairs.
"County"	Refers to the County of Paintearth and its representatives.
"Town"	Refers to the Town of Castor and its representatives.
"Annual Review"	The yearly review process to assess the Agreement's performance and financial standing.
"Operational Expenses"	Routine costs for running and maintaining the Recreational Facilities, excluding capital expenses.
"Notice"	Formal communication required under the Agreement, delivered in writing to the addresses specified.

2. SCOPE OF AGREEMENT

- 2.1 This Agreement governs the operation, maintenance, and funding of the Recreational Facilities located within the boundaries of the Town of Castor.
- 2.2 No additional recreational facilities shall be included within the scope of this Agreement unless mutually agreed upon in writing by both Parties.
- 2.3 All new additions or amendments to this Agreement shall not take effect until the following fiscal year or the annual budget, unless implemented sooner due to an emergency, in which case they may be applied within the specified time approved by both Municipal councils.

3. OBLIGATIONS OF THE TOWN

- 3.1 The Town agrees to operate and maintain the Recreational Facilities for the benefit of both the Town and County residents, ensuring such facilities are in good working order and available for public use in accordance with all applicable Provincial standards and laws.
- 3.2 The Town shall make reasonable efforts to secure third-party funding or financial assistance from public or private sources, including other levels of government, to help offset the operational costs of the Recreational Facilities. The County agrees to support these efforts to ensure the timely preparation and submission of funding applications.

- 3.3 Fundraising dollars generated by third-party organizations, volunteer groups, or community efforts shall not be considered part of either the Town's or the County's municipal revenue. These funds are to remain independent of municipal operating budgets and shall be allocated solely to the organization or specific project for which they were raised. Should the fundraising society wish for their donation to be applied toward a municipal facility upgrade, renovation, or new build, they may provide written direction to the municipalities outlining the intended use and application of the funds.
- 3.4 Application of Fundraising Dollars:
 - a. Any funds donated or raised by third-party organizations, once formally directed in writing to the municipalities for a specific project, shall be applied directly to the overall cost of that project. The remaining balance of the project cost, after application of the donated funds, shall be equally shared and funded by both the Town and the County, unless otherwise mutually agreed upon in writing.

4. SHARED FINANCIAL CONTRIBUTIONS

- 4.1 Equal Responsibility
 - a. The Town and the County agree to equally co-fund any operating deficits incurred by the Recreational Facilities. The specific contribution ratio shall be determined as set forth in Appendix "B".
- 4.2 Operational Expenses
 - a. The County's operating contribution shall apply to operating and programming costs of the Recreational Facilities, inclusive of debenture payments for equipment or facility upgrades, that are contained in a Town's annual operations budget for that facility.
- 4.3 Capital Expenses
 - a. The County and Towns agree that the County shall contribute to capital expenditures annually incurred by the Towns as part of the Town's annual Recreational Capital requirements approved in Town budgets at a rate of 50% of the capital cost.
 - b. In the event of a need for emergent funding by the Towns for broken equipment, the County agrees to pay half of the cost to replace equipment outside of a regularly budgeted expense when provided with an invoice by the Town within 60 days of receipt of such an invoice. The Town submitting the invoice will notify the County as soon as is reasonably possible.
 - c. The Town shall provide the County with no less than six (6) months' notice, in any year of its intent to pursue a debenture financing option related to any of the facilities covered under the agreement. This notice shall allow the County adequate time to prepare for budgeting.
- 4.4 Municipal Autonomy in funding allocation
 - a. Either party shall have the option to fund its 50% portion using any available funding sources, including grants or other financial mechanisms.

5. FINANCIAL REPORTING AND INVOICING

- 5.1 The Town shall provide the County with an estimated Recreational Funding Requirement for the following fiscal year, no later than December 1 of each year, for County budget planning purposes.
- 5.2 The Town shall provide the County with a statement of the operating deficit and capital requirements approved in the Town budget for the previous year, as soon as available, and the County may reserve the right to request supporting documents.
- 5.3 The County shall be invoiced for its share of the operating deficit, based on the financial statement provided, and shall remit payment within ninety (90) days of receipt of such invoice.

6. CONTROL AND MANAGEMENT OF RECREATIONAL FACILITIES AND PROGRAMMING

- 6.1 Control of Recreational Facilities
 - a. The Town shall retain full and exclusive control over the operation, management, and maintenance of the Recreational Facilities listed in **Appendix "A"**. This includes, but is not limited to, decisions related to the scheduling, staffing, usage policies, and any modifications or improvements to the facilities.
- 6.2 Recreation Committee Structure and Purpose
 - a. The Town of Castor and the County of Paintearth agree to establish a joint Recreation Committee to support intermunicipal collaboration on recreation capital planning and development.
 - b. Each municipality shall appoint two members of their respective Councils to serve on the Recreation Committee. In addition, each municipality may appoint one or more members of the public, at their discretion, to ensure broad community representation and input.
 - c. The primary purpose of the Recreation Committee is to collaboratively plan and assess major recreation capital projects within both municipalities. The Committee shall:
 - i. Analyze prospective recreation capital projects;
 - ii. Review business models and feasibility studies for new or upgraded recreational facilities;
 - iii. Provide recommendations to their respective municipal councils regarding project timelines, scope, and cost envelopes;
 - iv. Lead or facilitate public engagement processes across both municipalities to gather input and build community support;
 - v. Convene on an ad hoc basis to support pre-planning efforts and provide input to municipalities during the early stages of capital project development;
 - vi. Review and provide input on project concepts, site selection, cost estimates, and funding strategies.
 - d. Final recommendations from the Recreation Committee shall be submitted to both the Town of Castor and the County of Paintearth Councils for formal consideration and approval.
 - e. The Committee shall meet on an as-needed basis, with a minimum of one meeting held every municipal election cycle, in accordance with Section 8: Notice to Renegotiate Terms (Section 8.1).

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6.3 Only those facilities listed in Appendix "A" shall be considered for discussion regarding capital projects, renovations, or upgrades under this agreement. Appendix "A" may be updated from time to time with mutual written consent from both parties.

6.4 Programming

- a. The Town shall have the sole authority to plan, organize, and implement all recreational programs and services within the Recreational Facilities. This includes control over program offerings, schedules, pricing, and the selection of service providers or facilitators for various recreational activities.
- 6.5 Non-Profit Organizations and Societies
 - a. For greater clarity, the Town reserves the right to collaborate with or oversee non-profit organizations, clubs, and societies that are affiliated with or connected to the Town's recreation department. These organizations may operate within the Recreational Facilities or provide programs and services in coordination with the Town. However, all such activities shall be subject to the Town's approval and oversight to ensure alignment with the Town's goals, policies, and standards for recreation services.

7. NOTICE TO RENEGOTIATE TERMS

- 7.1. Either Party may send notice to the other parties that it wishes to renegotiate obligations covered under this agreement by providing written notice to the other party. All parties agree that terms and conditions can only to be renegotiated at a maximum of once every two years.
- 7.2. Upon receiving a notice to renegotiate, the Councils of both the Town and County shall convene a joint meeting to discuss the matter as soon as possible, and no later than 30 days from the date of the notice. This meeting will provide both Parties an opportunity to present relevant documentation supporting their decision to terminate or withdraw support, and to explore potential resolutions.
- 7.3. Dispute Resolution and Arbitration
 - a. Informal Resolution
 - i. In the event of a dispute arising out of or in relation to this Agreement, including but not limited to the interpretation, application, or administration of the Agreement or any part thereof, the Town of Castor and the County of Paintearth (the "Parties") agree to make all reasonable efforts to resolve the matter informally through discussion between their Chief Administrative Officers (CAOs) or designated representatives.

b. Council-to-Council Discussion

i. If the matter remains unresolved following administrative discussions, the issue shall be elevated to a joint meeting of both municipal Councils. Each Council shall present its position and any relevant background information, with the goal of achieving a mutually acceptable resolution.

c. Notice to Arbitrate

- i. If the dispute remains unresolved after Council-to-Council discussions, either Party may issue a written Notice to Arbitrate to the other Party. The Notice must include:
 - 1. A summary of the issue(s) in dispute,
 - 2. A description of the steps taken to resolve the matter to date, and

5

3. The name of the proposed arbitrator, if applicable.

d. Appointment of Arbitrator

i. Within thirty (30) business days of receiving the Notice to Arbitrate, the Parties shall jointly agree upon a qualified, independent arbitrator. If the Parties are unable to agree, they shall request that the Alberta Arbitration and Mediation Society (AAMS) or a similar body recommend or appoint an arbitrator.

e. Arbitration Procedure

- i. The arbitration shall be conducted in accordance with the Arbitration Act (Alberta) and the following procedure:
- ii. The arbitrator shall establish timelines for written submissions and hearings, if required.
- iii. Each Party shall bear its own costs, and the cost of the arbitrator shall be shared equally unless the arbitrator decides otherwise.
- iv. The arbitration shall take place within the Province of Alberta, at a location agreed upon by both Parties.
- v. The arbitrator's decision shall be final and binding on both Parties.

f. Continuation of Obligations

i. While arbitration proceedings are ongoing, both Parties agree to continue to fulfill their obligations under this Agreement to the extent practicable and not directly affected by the dispute.

8. INDEMNITY

8.1 Each Party agrees to indemnify, defend, and hold harmless the other Party, its officers, employees, and agents from any and all claims, actions, suits, losses, liabilities, or damages, including attorney fees, arising out of or resulting from the actions or omissions of the indemnifying Party in connection with this Agreement, except to the extent such claims arise from the negligence or willful misconduct of the other Party.

9. FORCE MAJEURE

9.1 Neither Party shall be liable for failure to perform any of its obligations under this Agreement during any period in which such performance is delayed or rendered impracticable or impossible due to circumstances beyond its reasonable control, including but not limited to fire, flood, war, embargo, strike, or acts of God.

10. NOTICES

10.1 All notices required or permitted under this Agreement shall be in writing and shall be deemed given when delivered personally, sent by mail, or by courier to the addresses of the Parties as set forth in this Agreement.

11. SEVERABILITY

- If any provision of this Agreement is found to be invalid or unenforceable, the remaining 11.1 provisions shall remain in full force and effect to the fullest extent permitted by the laws of the Province of Alberta.
- 11.2 COMPLIANCE WITH LAWS
 - Both Parties agree to comply with all applicable Federal, Provincial, and Municipal a. laws, regulations, and ordinances in the performance of their obligations under this Agreement.

12. TERM OF AGREEMENT

12.1 This Agreement shall take effect on April 1st, 2025, and shall remain in effect unless terminated in accordance with the provisions set out herein.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first written above.

TOWN OF CASTOR

COUNTY OF PAINTEARTH

Per: _____ Name: Richard Elhard Title: Mayor, Town of Castor

Date:

Per:

Name: Stan Schulmeister Title: Reeve, County of Paintearth

Date: _____

Per: Name: Donna Rowland Title: CAO, Town of Castor

Per: Name: Michael Simpson Title: CAO, County of Paintearth

Date: _____

Date: _____

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Attached Appendices:

Appendix A: Recreational Facilities **Appendix B:** Financial Contribution Formula

Appendix A: Recreational Facilities

The Recreational Facilities covered under this Agreement include, but are not limited to:

Castor Arena

Ice skating, hockey, and public events venue

Castor Swimming Pool

Public swimming facility and swimming programs

Castor Sports Grounds

Baseball diamonds, soccer fields, and other outdoor recreational field activities

Castor Curling Rink

Curling programs and events venue

Additional facilities may be added to this list upon mutual agreement by both Parties.

Appendix B: Financial Contribution Formula

The operational deficit for the Recreational Facilities will be shared equally between the Town of Castor and County of Paintearth. The formula is as follows:

Equal Contribution:

Both the Town of Castor and the County of Paintearth agree to contribute equally (50/50 split) to cover the operational expenses/deficit for all Recreational Facilities included in this Agreement.

This 50/50 split will apply regardless of year-to-year variations in population size within the Recreation Service Area.

BYLAW NUMBER 733-25

OF THE COUNTY OF PAINTEARTH NO. 18

IN THE PROVINCE OF ALBERTA

A BYLAW OF THE COUNTY OF PAINTEARTH NO. 18 FOR THE PURPOSE OF REPEALING HALKIRK BYLAWS DEALING IN MATTERS ALREADY ADDRESSED OR TO BE AMENDED WITHIN STANDING COUNTY BYLAWS.

WHEREAS pursuant to Section 63(2)(a), of the Municipal Government Act, R.S.A. 2000, Chapter M-26 a municipality may provide for the repeal of a bylaw that is inoperative, obsolete, expired, spent or otherwise ineffective.

AND WHEREAS The Village of Halkirk was dissolved January 1, 2025 by Ministerial Order 362/2024, leaving all Bylaws and Resolutions in effect for lands inside the Halkirk boundary until repealed, amended or replaced by the Council of the receiving municipality, being The County of Paintearth No. 18,

AND WHEREAS Council of the County of Paintearth deems it efficient to deliver services, establish and manage Boards and Authorities required by statute under current County Bylaws that address the same areas of governance and procedure, quasi-judicial tribunal matters, and planning authority matters and others,

NOW THEREFORE, the Council of the County of Paintearth No. 18, duly assembled, hereby enact as follows:

1. That **Bylaw 2013-2**, being the <u>Halkirk Civic Address System Bylaw</u>, be rescinded in its entirety effective April 30, 2025.

Received First Reading this Day of	, 2025 on a motion of Councillor
	Carried
Received Second Reading thisDay of	, 2025 on a motion of Councillor
	Carried
Councillor moved to proceed to Thi	rd Reading. Carried Unanimously.
Read a Third Time and Finally Passed this Day of the second	of, 2025 on a motion
of Councillor	Carried
Signed by the Chief Elected Official and Chief Administrativ 2025.	ve Officer this Day of

Stanley Schulmeister, Reeve

Michael Simpson, Chief Administrative Officer

VILLAGE OF HALKIRK BYLAW NUMBER 2013 - 2 A

BEING A BYLAW TO ESTABLISH AND MAINTAIN A CIVIC ADRESS SYSTEM

- WHEREAS: The Council of the Village of Halkirk desires to maintain a civic address system to identify properties and to assist emergency response vehicles in locating the appropriate address.
- NOW THEREFORE: The Council of the Village of Halkirk , in the Province of Alberta, duly assembled, enacts as follows;

SHORT TITLE

. 2 1 17

This Bylaw shall be known as "The Civic Address Bylaw."

DEFINITIONS

In this Bylaw:

- 1. "Address" means the civic address designated by the Village of Halkirk from time to time, which may include a combination of numbers and words.
- 2. "Authority" means the Municipal Administrator and such staff that are deemed necessary to carry out the functions of this Bylaw;
- 3. "Frontage" means the side of a lot abutting a street, however in the case of a corner lot the shorter side shall be the frontage;
- 4. "Occupancy" means every building or portion of a building or a sub-unit thereof identified in accordance with the classification designated in the Alberta Building Code, as determined by the Village Authority;
- 5. "Owner" means with respect to a property, the person who s registered under the Land Titles Act as owner of the property;
- 6. "Property" means a parcel of land or a building situated thereon;
- 7. "Street" shall mean and include all public road right-of-ways which give access to the front of any occupancy and shall not include any lane.

PROCEDURES

- a. The Authority shall keep a record of all numbers assigned to properties pursuant to this bylaw.
- b. Every legally registered parcel of land within the corporate limits of the Village shall be designated an address in accordance with the following general rules, wherever possible:

Roadways

- 1. Street names shall be selected by the Village Council;
- 2. The name, if not historical, may be descriptive, may pertain to the geographical or topographical outlay, or may establish the basis of a theme for subsequent naming with a larger area.
- 3. The street name shall not be duplicated nor shall it approximate phonetically the name of any other area, street, neighborhood or subdivision already named in the Village of Halkirk.
- 4. The Village shall maintain the street signage in good condition and shall not cause, allow or permit the visibility of the street signage to be obscured from the street view.

Village of Halkirk Bylaw 2013 🤶 🚚

Buildings

- 1. Addressing of individual parcels within a subdivision shall be assigned by the Municipal Administrator.
- 2. Even numbers shall be placed on the north and east sides of the streets, and odd numbers shall be placed on the south and east sides of the streets. Where a street changes direction the addressing shall be based on the direction at the intersection with the adjoining street and shall be maintained throughout.
- 3. Each occupancy shall be allocated an individual number. Numbering shall be assigned as follows:

a. Residential

- i. All single-detached dwellings shall be numbered in succession by multiples of four.
- ii. Where single-detached dwellings cannot be numbered with every fourth number due to number restrictions, the numbering will then follow the sequence of numbering in the surrounding area to avoid duplication.
- iii. Duplexes shall have one address per dwelling unit.
- iv. Fourplexes shall have an address for the entire building, with internal numbering to be finalized with the developer and the Municipal Administrator prior to occupancy, unless each dwelling is to be individually metered, at which time individual address will be assigned to each dwelling.
- v. Multiple attached housing developments (rowhouse or townhouse) shall have one address per dwelling unit.
- vi. Residential apartment buildings shall have one address per building, with internal numbering to be finalized with the developer and the Municipal Administrator prior to occupancy.
- vii. Manufactured Home Park lots shall be numbered in increments of one (1).

b. Commercial / Industrial

- i. All commercial / industrial buildings shall be numbered in succession by multiples of four.
- ii. Commercial and industrial buildings shall have one numbered address for the entire building. Individual bays within such building shall be numbered in a consecutive sequence.

ADDRESSING REQUIREMENTS

- 1. The requirement for posting of civic address, when applicable, will be a condition placed upon issuance of any development permit.
- 2. In the case where there is no civic addressing and it is required, the municipality shall give the owner of the property at least Sixty (60) Days notice in writing of any number to be assigned to the property including any revisions thereof. Such notice shall be given by ordinary mail to the address for each owner shown on the Tax Roll.
- 3. The owner of an occupancy shall continuously display the address for such occupancy in the following manner:
 - i. On the exterior of the front façade providing principal direct access to the occupancy.
 - ii. In a color contrasting to the exterior of the frontage façade
 - iii. The owner shall use numeral or letters that are not less than 5 inches (12.7 cm) in height.
- 4. No person shall display or permit the displaying of any address on a property other than the address assigned pursuant to this bylaw.

Village of Halkirk Bylaw 2013 🤶 🛩

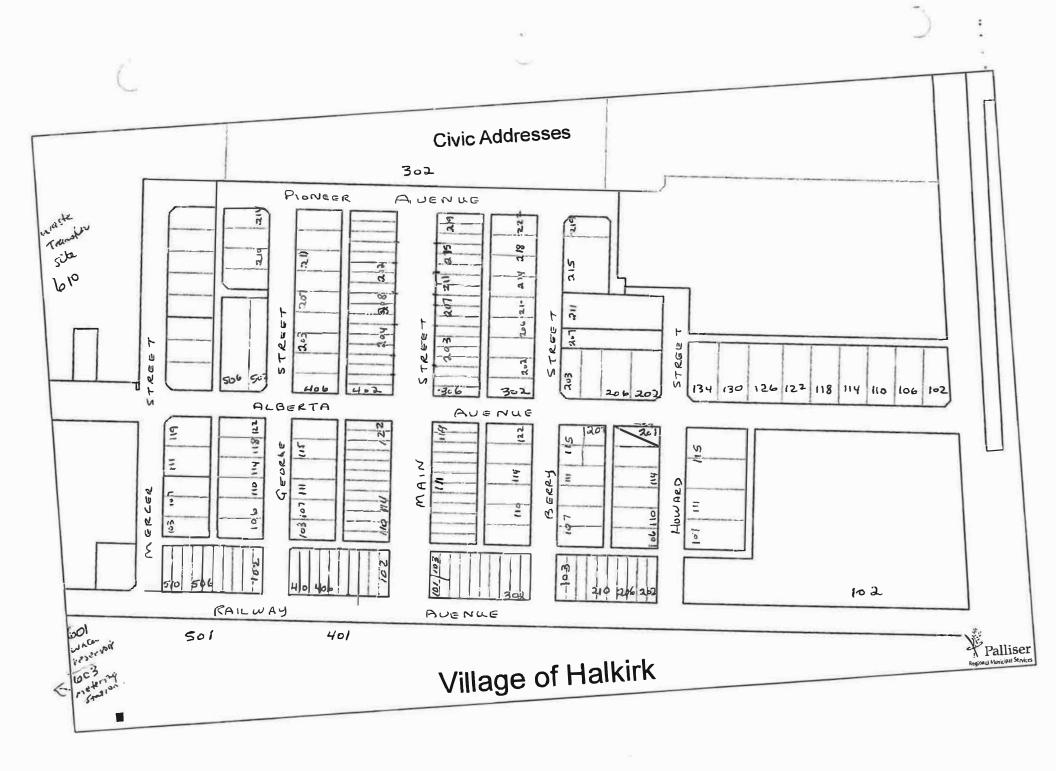
5. The owner shall maintain the address in good condition and shall not cause, allow, or permit the visibility of the address from the street to be obscured.

OFFENCES AND PENALTIES

- 1. The Authority is hereby authorized to ensure the provisions of this Bylaw and to instruct issuance of offence tickets to any person it reasonably believes has contravened the provisions of this bylaw.
- 2. Any person who contravenes any of the provisions of this Bylaw is guilty of an offence and is liable to a penalty of \$200.00
- 3. Any person who, being guilty of a first breach of this Bylaw, contravenes any of the provisions of this Bylaw a second time with the same breach within (60) days is guilty of an offence and is liable to a penalty of \$500.00

This bylaw takes effect on the date of the third and final reading.

	DAY OF, 2013.
	DAY OF March 2013.
READ A THIRD TIME AND PASSED THIS	DAY OF March, 2013.
MAYOR	
ADMINISTRATOR	



BYLAW NO. 735-25

OF THE COUNTY OF PAINTEARTH NO. 18

IN THE PROVINCE OF ALBERTA

A BYLAW TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY WITHIN THE COUNTY OF PAINTEARTH NO. 18 FOR THE 2025 TAXATION YEAR.

WHEREAS, the County of Paintearth No. 18 has prepared and adopted detailed estimates of the County's revenues and expenditures as required, at the Council Meeting held on April 8, 2025 and

WHEREAS, the estimated municipal expenditures and transfers set out in the budget for the County of Paintearth No. 18 for 2025 total \$22,763,424 and

WHEREAS, the estimated municipal revenues and transfers from all sources other than taxation is estimated at \$5,587,959 and the balance of \$17,175,465 is to be raised by general municipal taxation; and

WHEREAS, the requisitions including adjustments for over/under levies are:

Alberta School Foundation Fund (ASFF): Residential/Farmland	\$	659,548
Non-Residential/Linear	\$ ^	1,646,283
Opted Out School Boards Residential/Farmland Non-Residential/Linear	\$ \$	15,570 101
Seniors Foundation	\$	552,824
Designated Industrial Properties	\$	72,761

WHEREAS, the Council of the County of Paintearth No. 18 is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions; and

WHEREAS, the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M-26, Revised Statutes of Alberta, 2000; and

WHEREAS, the assessed value of all property in the County of Paintearth No. 18 as shown on the assessment roll is:

Assessment

Residential/Improvements	\$169,756,890
Farmland	\$ 91,173,280
Non-Residential	\$ 91,559,120
Machinery and Equipment	\$130,253,450
Linear/Power	\$354,554,880
Power Generation	<u>\$537,841,680</u>

Total:

\$1.375,139,300

BYLAW NO. 735-25 PAGE 2

NOW THEREFORE under the authority of the Municipal Government Act, the Council of the County of Paintearth No. 18, in the Province of Alberta, enacts as follows:

1. That the County Administrator is hereby authorized to levy the following rates of taxation on the assessed value of all property as shown on the assessment roll of the County of Paintearth No. 18.

General Municipal	Tax Levy	Asse	ssment	Та	x	
Residential Farmland Non-Residential/Linear Machinery and Equipment	688,101 844,586 13,814,103 1,828,675	91,1 983,9 <u>130,2</u>	56,890 73,280 55,680 <u>53,450</u> 39,300	9.2 14.	05345 26353 03936 03936	
Seniors Foundation	552,824	1,375,073,940		0.40203		
Alberta School Foundation Fund/Opted Out School Boards						
Residential / Farmland Non-residential / Linear	675,118 1,646,384		64,810 14,000		8800 9050	
Designated Industrial Properties						
DIP	72,761	1,037,958,070		0.07010		
Total Taxation Rates	<u>Municipal</u>	Senior Foundation	DIP	ASFF	Tax Rate	
Residential Farmland Non-Residential Non-Residential DIP Machinery & Equipment DIP Linear DIP Power Generation DIP	4.05345 9.26353 14.03936 14.03936 14.03936 14.03936 14.03936	0.40203 0.40203 0.40203 0.40203 0.40203 0.40203 0.40203	0.00000 0.00000 0.07010 0.07010 0.07010 0.07010 0.07010	2.58800 2.58800 3.69050 3.69050 - 3.69050	7.04348 12.25356 18.13189 18.20199 14.51149 18.20199 14.51149	

2. That the minimum amount payable per parcel as property tax for general municipal purposes shall be \$50.00 generating estimated tax revenue of \$17,996.

3. That this Bylaw shall take effect on the date of the third and final reading.

BYLAW NO. 735-25 PAGE 3

Received First Reading this Carried	Day of	, 2025 on a m	otion of Councillor
Received Second Reading this _ Carried.	Day of	, 2025 on a	motion of Councillor
Councillor Carried Unanimously.	_moved to proceed	to Third Reading.	
Read a Third Time and Finally Pa	issed this	_Day of	, 2025 on a motion of Councillor
Carried.			

Signed by the Chief Elected Official and Chief Administrative Officer this _____Day of _____, 2025.

Stanley Schulmeister, Reeve

Michael Simpson, Chief Administrative Officer

BYLAW NO. 736-25 OF THE COUNTY OF PAINTEARTH NO. 18 IN THE PROVINCE OF ALBERTA



A BYLAW OF THE COUNTY OF PAINTEARTH NO. 18 IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ORDERLY PROCEEDINGS OF COUNCIL MEETINGS, MEETINGS OF COMMITTEES OF COUNCIL AND TRANSACTING OF BUSINESS BY THE COUNCIL OF THE COUNTY OF PAINTEARTH NO. 18.

WHEREAS, Section 145(a) of the Municipal Government Act allows a Council to pass a bylaw in relation to the establishment and functions of Council committees and other bodies;

AND WHEREAS, Section 145(b) of the Municipal Government Act allows a Council to pass a bylaw in relation to the procedures to be followed by council, council committees and other bodies established by the council.

NOW THEREFORE, the Council of the County of Paintearth No. 18, duly assembled, hereby enacts:

1. TITLE

1.1 This Bylaw may be cited as "The Procedure Bylaw".

2. **DEFINITIONS**

In this Bylaw:

- 2.1 "Act" means the Municipal Government Act, R.S.A. 20000, Chapter M-26.
- 2.2 "Administrative Inquiry" is a request by a Councillor to the Chief Administrative Officer for the future provision of information.
- 2.3 "Agenda" is the order of business of a meeting and the associated reports, bylaws or other documents.
- 2.4 "Chief Administrative Officer" means the chief administrative officer of the County of Paintearth No. 18 or designate.
- 2.5 "Chair" means the Reeve, Deputy Reeve or other person authorized to preside over a meeting.
- 2.6 "Confidential" means a meeting or portion of a meeting of Council without the presence of the public where the matter to be discussed is within one of the exceptions to disclosure in Division 2, of Part 1 of the Freedom of Information and Protection of Privacy Act.
- 2.7 "Council" means the municipal Council of the County of Paintearth No. 18.

Bylaw 736-25

- 2.8 "Councillor" means a member of Council who is duly elected and continues to hold office and includes the Reeve.
- 2.9 "Council Committees" means any committee, board or other body established by Council by bylaw under the Act.
- 2.10 "Council Appointments" means any external committee, board or other body that Council appoints delegates/representatives to on behalf of Council.
- 2.11 "Deputy Reeve" means the Councillor appointed by Council to act as the Reeve when the Reeve is unable to perform the duties of Reeve, or if the office of Reeve is vacant.
- 2.12 "General Election" means an election held in the County of Paintearth No. 18 to elect the members of Council as described in the Local Authorities Election Act.
- 2.13 "Inaugural Meeting" means the Organizational Meeting immediately following the General Election.
- 2.14 "Member" includes a Councillor and a member of a Council Committee who is not a Councillor.
- 2.15 "Organizational Meeting" means the meeting held as described in Section 4.3 and 4.4 and include the Inaugural Meeting.
- 2.16 "Pecuniary Interest" means a pecuniary interest with the meaning of the Municipal Government Act.
- 2.17 "Point of Order" means a demand that the Chair enforce the rules of procedure.
- 2.18 "Postpone" means the motion by which action on a pending question can be put off, within limits, to a definite day, meeting, or hour, or until after a certain event.
- 2.19 "Public Hearing" is a pre-advertised public hearing that Council is required to hold under the Act or other enactments or any matter at the direction of Council.
- 2.20 "Question of Privilege" means a request made to the Chair, unrelated to the business on the floor, that affects the comfort, dignity, safety, or reputation of Council or individual Councillors.
- 2.21 "Quorum" is the minimum number of Members that must be present at a meeting for business to be legally transacted.
- 2.22 "Reeve" means the chief elected official of the County.

2.23 "Resolution" can also be referred to as a motion.

2.24 "Table" means a motion to delay consideration of any matter, which does not set a specific time to resume consideration of the matter.

2.25 "Two-Thirds Vote" means a vote by at least two-thirds of Members present at the meeting and entitled to vote on the motion.

3. **APPLICATION AND INTERPRETATION**

General Rules

- 3.1 The procedures contained in this bylaw shall be observed in all proceedings of Council.
- 3.2 The procedures contained in this bylaw shall be observed in Council Committee meetings with the exception of the limit of the number of times for speaking. However, no Member shall speak more than once to any question until every other Member choosing to speak shall have spoken.
- 3.3 To the extent that a procedural matter is not dealt with in the Act or this Bylaw, the matter will be determined by referring to the most recent version of Robert's Rules of Order. If there is a conflict between this Bylaw and Robert's Rules of Order, this Bylaw takes precedence.

4. COMMITTEES

- 4.1 The following Council Committees established by Council may be governed by these rules and regulations:
 - a) Agricultural Service Board
 - b) Assessment Review Board
 - c) Emergency Management Advisory Committee
 - d) Fire Intermunicipal Committee
 - e) Mine Liaison Committee
 - f) Municipal Planning Commission
 - g) Negotiating Committee
 - h) Weed & Ag Pests Appeal Committee
- 4.2 The Council shall appoint delegates/representatives to the following external Committees, Councils, Boards, Associations (hereinafter called "Council Appointments")
 - a) Alberta Rural Transportation Committee
 - b) Alliance Seed Cleaning Plant Board
 - c) Battle River Alliance for Economic Development Board (BRAED)
 - d) Battle River Economic Opportunities Committee (BREOC)
 - e) Battle River Research Group
 - f) Battle River Watershed Alliance
 - g) Brownfield Recreation Centre Association
 - h) Castor & District Family & Community Support Services
 - i) Castor & District Housing Authority
 - j) Castor & District Museum
 - k) Castor & District Recreation Board
 - I) Castor, Consort, Coronation (3 C's) & Area Doctor Recruitment/Retention Committee
 - m) Castor Doctor Recruitment/Retention Committee
 - n) Castor Municipal Library Board
 - o) Castor Spray Park Committee
 - p) Coronation & District Community Bus Society
 - q) Coronation & District Recreation Board
 - r) Coronation & District Seniors' Housing Authority
 - s) Coronation & District Support Services Board
 - t) Coronation Doctor Recruitment/Retention Committee
 - u) Coronation Memorial Library Board
 - v) Coronation Regional Health Services (Assisted Living) Board
 - w) Coronation Seed Cleaning Plant Board
 - x) Coronation/Consort Victim Services Committee

- y) East Central Ambulance Association
- z) East Central 911 Call Answer Society
- aa) Fleet Community Association Committee
- bb) Halkirk & District Recreation Board
- cc) 3 C's Choosewell
- dd) Paintearth Adult Learning Council
- ee) Paintearth Economic Partnership Society (PEPS)
- ff) Paintearth Regional Waste Management Ltd. (PRWM)
- gg) Palliser Regional Municipal Services Board
- hh) Palliser Subdivision & Development Appeal Board
- ii) Parkland Regional Library Board
- jj) Regional Emergency Management Grant Steering Committee
- kk) Shirley McClellan Regional Water Services Commission
- II) Red Deer River Watershed Alliance (RDRWA)
- mm)Valley Ski Hill Committee
- nn) Veterans Memorial Highway Association
- oo) Waste Connections of Canada Landfill Liaison Committee
- 4.3 The delegates/representatives to each Council Committee/Committee Appointments referred to above shall be appointed by the Council for a specified period of time at the organizational meeting each year, unless in the event of resignation or loss of member for whatever reason, a replacement member will be appointed by the Council at the next regular meeting.
- 4.4 The Council may, from time to time, by resolution, establish other committees and decide to discontinue the operations of any established committee.
- 4.5 The Reeve shall be ex-officio, a member of every Committee listed in 4.1 above, and shall act in an advisory capacity thereto, shall be entitled to participate in committee discussion, shall be entitled to introduce motions and to vote at a committee meeting.
- 4.6 Each Council Committee of the Council shall have a "Terms of Reference" for its governance, which shall be approved by the Council.
- 4.7 Prior to the organizational meeting, the Chief Administrative Officer will compile a listing of Members at

Large who have indicated a desire to serve on the external committees as listed above for Council's consideration at the organizational meeting. Once appointed all Members at Large are required to sign off that they will be in compliance with the code of conduct for elected officials.

- 4.8 A Chair and a Vice-chair of each Committee shall be elected by its members unless otherwise provided by "Terms of Reference" approved by the Council.
- 4.9 It shall be the duty of the Chair of each Council Committee or Special Committee, or in the case of illness or absence, it shall be the duty of the vice-chair of the said Committee to summon a special meeting of any such Committee whenever requested to do so by a majority of members of any such Committee.
- 4.10 All meetings are recorded with written minutes; without note or comment. The Agendas of Council meetings will be an integral part of the minutes, available to the public pursuant to the Municipal Government Act.

5. **MEETINGS**

Inaugural Meeting

- 5.1 Council must hold its Inaugural Meeting not later than two weeks after the third Monday in October following the General Election.
- 5.2 At this meeting:
 - a) all Councillors must take the official oath prescribed by the Oaths of Office Act;
 - b) Council must confirm the Council Chambers seating arrangements of Councillors;
 - c) review of the Procedure Bylaw;
 - d) review and signing of the code of conduct for elected officials; and
 - e) all other matter required by Section 5.4 must be dealt with.

Organizational Meetings

- 5.3 An Organizational Meeting must be held not later than two weeks after the third Monday in October each year.
- 5.4 At the Organizational Meeting, Council must:
 - a) approve the secret ballot voting method to be used for various positions;
 - b) appoint a Councillor to the position of Reeve;
 - c) appoint a Councillor to the position of Deputy Reeve;
 - d) appoint Members to Council Committees and other bodies;
 - e) set the time, dates and place for Regular Meetings;
 - f) review of the Procedure Bylaw;
 - g) review pertinent policies, such as remuneration, travel, subsistence and out of pocket expenses to be paid to members and members at large; and
 - h) appoint signing authorities, auditor and assessors.

Regular Council Meetings

- 5.5 Regular Council meetings are held every first and third Tuesday of each month in Council Chambers of the County of Paintearth No. 18 Administration Office.
- 5.6 Unless authorized by motion of Council, all Council meetings will commence at 9:00 a.m.
- 5.7 Council may, by Resolution, establish other regular Council meeting dates as may be required from time to time.
- 5.8 Council may change the date, time or place of a regularly scheduled meeting by a Two-Thirds Vote.
- 5.9 Notice of a change in date, time or place, of any meeting of Council will be provided at least 24 hours prior to the meeting to Councillors in accordance with the Act and to the public by:

posting a notice in the County of Paintearth No. 18 Administration Office; and/or

posting a notice on the County of Paintearth No. 18 website.

5.10 Council may cancel any meeting if notice is given in accordance with Section 5.9.

Special Meetings

- 5.11 The Reeve may call a special Council meeting at any time and must do so if a majority of Councillors make a request in writing stating the purpose of the meeting.
- 5.12 A special Council meeting requested by Councillors must be held within fourteen (14) days after the request is received.
- 5.13 Notice of a special Council meeting must be given at least 24 hours in advance and in accordance with Section 5.9.
- 5.14 A special Council meeting may be held with less than 24 hours' notice for all Councillors and without notice to the public if at least Two-Thirds of the whole Council agrees to this in writing before the beginning of the meeting.

Electronic Recording of Proceedings

- 5.15 The County of Paintearth may record a Council meeting by electronic or other means at the sole determination of the Chair.
- 5.16 If the Chair determines that the recording of a Council meeting or Public Hearing by electronic or other means is disruptive or will inhibit or discourage any member of Council or the Public Hearing from fully participating in a Council meeting or Public Hearing the Chair may prohibit, limit or restrict the recording of a Council meeting or Public Hearing by electronic or other means.
- 5.17 Any fees charged for recordings will be in accordance with the County Master Rates Bylaw;
- 5.18 No electronic recordings by attending public are allowed without the consent of the Council as determined at the start of a meeting as a preliminary matter.
- 5.19 A member of Council may attend a meeting of Council or a Council Committee by electronic means, provided that:
 - a) The member is able to hear and be heard by all participants;

b) Participation by a Councillor by electronic means constitutes presence at the meeting for the purposes of quorum and voting;

- c) Electronic participation is permitted for regular, special, and committee meetings of Council;
- d) The meeting must be made accessible to the public as per the Municipal Government Act;
- e) Information about how to access the meeting electronically, where applicable, shall be made publicly available on the County website prior to and during the meeting.
- f) Meeting procedures must follow the established rules of order as outlined in this bylaw;

g) Notice of electronic participation should be provided to the Chief Administrative Officer or designate at least 24 hours in advance.

h) The municipality is required to provide the public with real-time access to meetings held electronically when they are open to the public, as outlined in Section 199(3) of the MGA. This may include livestream or audio access. Audio access is acceptable if visual access is not feasible.

i) Recording meetings is not mandatory, and uploading materials afterward does not fulfill the real-time requirement.

6. **PUBLIC HEARINGS**

- 6.1.1 Public Hearings may be held apart from, or in conjunction with a regular Council meeting. However, a special Council meeting for the purpose of holding a Public Hearing may be called.
- 6.1.2 Public Hearings must include a means for electronic attendance by members of the public, and members of Council, for the purpose of participating in or observing the hearing.
- 6.1.3 Public Attendees must display their first and last legal name when entering the meeting for the public record, for the purpose of accountability for any comments made or actions taken during the meeting, when attending electronically.
- 6.2 The procedure for a Public hearing is as follows:
 - a) The Chair will call the Public Hearing to Order;
 - b) The Chair will introduce members of Council and staff, outline the purpose of the Public Hearing, the process to be followed in the Public Hearing and any preliminary matters;
 - c) If applicable
 - i) County of Paintearth development staff will present their report followed by questions for clarification by Council; or
 - ii) The proponent or their agent will be requested to present their application within a reasonable time period followed by questions for clarification by Council;
 - d) After identifying themselves, representatives from the provincial government or provincial agencies will be invited to make a verbal presentation followed by questions for clarification from Council;
 - e) After identifying themselves, representatives from the municipal governments or municipal agencies will be invited to make a verbal presentation followed by questions for clarification from Council;
 - After identifying themselves, members from the public will be invited to make a verbal presentation followed by questions for clarification from Council;
 - g) Depending on the number of written submissions, County of Paintearth development staff may provide a report on the number of written submissions received an if appropriate a general overview of the contents of the written submissions; and
 - h) If applicable
 - i) County of Paintearth development staff will present a closing summary and response to any questions that may have been raised in the presentations; or
 - ii) The proponent or their agent will present a closing summary and respond to any questions that may have been raised in the presentations.
- 6.3 Persons may provide written submissions, including visual materials (maps, pictures, etc.) and these must be received by the Chief Administrative Officer no later than 12:00 pm one week prior to the date of the Public Hearing OR in accordance with the provisions in the Public Hearing notice in order to be included in the Council agenda package and form part of the record of the Public Hearing. Written submissions must clearly identify the writer, including the writer's address, and must not be libelous, offensive or improper and written submissions that are received after the deadline or that otherwise do not comply with this section, in the opinion of the Chief Administrative Officer, will not be accepted.
- 6.3.1 Persons may use slides, maps, videos and other similar supporting media provided they are received by the Chief Administrative Officer no later than twenty four hours in advance of the Public Hearing, and on the understanding that copies provided shall become the property of the County and form part of the record of the Public Hearing.
- 6.3.2 No written submissions from the public will be accepted at the Public Hearing, but persons who have written submissions may read or summarize their written submissions in accordance with Section 6.5.

- 6.4 Persons addressing Council shall give their name, location of residence, an indication as to whether they are speaking on their own behalf or for another person or a group and address the chair when responding to questions or providing information.
- 6.5 Persons may speak for a maximum of ten (10) minutes.
- 6.6 Persons who represent a group, organization or petition may speak for a maximum of ten (10) minutes.
- 6.7 At the discretion of the Chair, the time limits for speaking and presentations may be extended to ensure that all interested parties have had a fair and equitable opportunity to express their views.
- 6.8 After all persons allowed to speak have had the opportunity to speak, the Chair, in the Chair's discretion, may allow additional submissions of no more than five (5) minutes limited to responding to new information arising from earlier submissions.
- 6.9 The Chair is hereby authorized to make any other decisions or determinations with respect to the process or rules of order for the Public Hearing.
- 6.10 After considering the representations made to it at the public hearing and after considering any other matter it considers appropriate, Council may pass the bylaw; or resolution or make any amendment to the bylaw or resolution it considers necessary and proceed to pass it without further advertisement or hearing; or defeat the bylaw or resolution, at the commencement of any subsequent meeting or portion of meeting of Council on that, or a future day during a Regular or Special Meeting of Council.
- 6.11 The minutes of a Council meeting during which a Public Hearing is held must contain the names of the speakers and a summary of the nature of representations made at the Public Hearing.

7. QUORUM

7.1 Quorum for Council is a majority of Councillors unless specified otherwise by this or any other bylaw, or the Act.

No Quorum

7.2 If there is no Quorum within thirty (30) minutes after the time set for the meeting, the Chief Administrative Officer will record the names of the Councillors present and the meeting will be adjourned to the time of the next regular Council meeting.

Lost Quorum

7.3 If any time during a meeting Quorum is lost, the meeting will be recessed and if Quorum is not achieved again within fifteen (15) minutes, the meeting will be deemed to be adjourned.

8. ABSENCES

- 8.1 A Councillor is disqualified if they are absent from all regular council meetings held during any period of eight consecutive weeks, unless the absence is authorized by a resolution of council prior to the end of the eight weeks; or if there is no regular meeting during the eight week period, at any time before the end of the next regular meeting.
- 8.2 A Councillor is not considered to be absent from a council meeting if the Councillor is absent away on council business at the direction of council.

8.3 A Councillor may submit a request for authorization by resolution of council to allow for a prolonged absence from Council meetings.

9. COMMENCEMENT OF MEETINGS AND HEARINGS

- 9.1 As soon as there is a Quorum after the time for commencement of a Council meeting:
 - a) the Reeve must take the Chair and begin the meeting; or
 - b) if the Reeve is absent the Deputy Reeve must take the chair and begin the meeting; or
 - c) if the Reeve and Deputy Reeve are not in attendance within fifteen (15) minutes after the appointed time set for the meeting and there is a Quorum, the Chief Administrative Officer must begin the meeting by calling for a motion for the appointment of a Chair. Upon their arrival, the Reeve or Deputy Reeve will assume the Chair.
- 9.2 Should the Reeve desire to leave the Chair for the purpose of taking part in the debate, or otherwise, they shall call upon the Deputy Reeve to take their place until they resume the Chair.

10. DUTIES OF THE REEVE

- 10.1 The Reeve:
 - a) opens Council meetings;
 - b) chairs Council meetings;
 - c) preserves order in Council meetings;
 - d) decides all questions of procedure;
 - e) ensures that each Councillor who wishes to speak on a debatable motion is granted the opportunity to do so;
 - f) decides who, aside from Councillors, may address Council; and
 - g) Is the spokesperson for the Elected Officials.

11. AGENDA

11.1 The Agenda for each Council meeting shall be established by the Chief Administrative Officer. Such agendas are to be viewed for additions or deletions by the Reeve if so requested.

Agenda Delivery

11.2 The Chief Administrative Officer will have the Council Agenda package available on the County website prior to the Council meeting.

Late Submissions

- 11.3 Reports and supplementary materials related to items on the Agenda and that are received too late to be included with the Agenda package will be made available as soon as reasonably possible.
- 11.4 Additional Agenda items. Reports and supplementary material that are time sensitive and received too late to be included on the Agenda may be made available for consideration of Council as an additional Agenda item and will be delivered to Council members in paper or electronic format as soon as possible.

11.5 The Chief Administrative Officer will make copies of the Agenda and background information available to the public after distribution to Council.

Adoption of the Agenda

- 11.6 Council must vote to adopt the Agenda prior to transacting other business and may add new items or delete any matter form the Agenda by a Two-Thirds Vote.
- 11.7 The Agenda of an adjourned meeting will be dealt with at the beginning of the next regular meeting unless a special meeting is called to deal with the business of the adjourned meeting.

12. ORDER OF BUSINESS

Order of Business

12.1 The Order of Business for each meeting shall state the business for consideration of Council in the order agreed upon from time to time by Council.

Deviation from Order of Business

12.2 The Chair, in their determination, may deviate from the Order of Business to accommodate special circumstances and ensure effective and efficient use of time.

13. **MINUTES**

The Chief Administrative Officer will prepare minutes for all Council meetings which will include:

- a) the full corporate name of the municipality;
- b) the type of council meeting, date, hour and place of meeting;
- c) the names of Councillors, committee members and members of Administration in attendance;
- d) the name of the presiding officer;
- e) the name of administrator or other person who is the official in charge of recording the minutes; and any other appointed officials in attendance, including each person's title;
- f) an item that correspondence with every item on the agenda for that meeting;
- g) a resolution for every item
- h) a record of time(s) a Councillor left and returned to the meeting and any recesses/breaks;
- i) a record of the disclosed general nature of the pecuniary interest when declared by a Councillor; and
- j) the signatures of presiding official, designated officer and recording secretary.

14. **PROCEEDINGS**

Discussion Directed through Chair

- 14.1 All discussion at a Council meeting must be directed through the Chair who will be addressed as "Reeve (name)" or Mister/Madam Chair" and refer to each other as "Councillor (name)" as the case may be.
- 14.2 All delegations or members of public wishing to make representation to Council shall do so only upon being recognized by the Chair and shall address themselves to the Chair.
- 14.3 When a Councillor has a Pecuniary Interest in a matter before Council or a Council Committee the Councillor must, if present, disclose the general nature of the Pecuniary Interest prior to any discussion on the matter, abstain from voting on any question relating to the matter and, subject to the Act, abstain

from any discussion of the matter and leave Council Chambers until discussion and voting on the matter are concluded.

14.4 The abstention of a Councillor and disclosure of a Councillor's interest must be recorded in the minutes of the meeting.

Speaking to Motions

- 14.4 A Councillor may not speak unless and until recognized by the Chair.
- 14.5 Unless permitted by the Chair, a Councillor may only speak twice on any motion, once in debate and once to ask questions.

Time Limit

14.6 Each Councillor may speak for only ten (10) minutes, unless otherwise permitted by the Chair.

Interruption of Speaker

- 14.7 A Councillor who is speaking may only be interrupted by another Councillor,
 - a) by a Question of Privilege; or
 - b) by a Point of Order.

14.8 A Councillor who is speaking when a Question of Privilege or a Point or Order is raised must cease speaking immediately.

- 14.9 The Chair may grant permission:
 - a) to the Councillor raising a Question of Privilege or a Point of Order to explain the Question or Point briefly; and
 - b) to the Councillor who was speaking to respond briefly.

But otherwise a Question of Privilege or Point of Order is not debatable or amendable.

Ruling of Proceedings

- 14.10 The Chair will rule on a Question If the Reeve desires to leave the Chair for the purpose of taking part in the debate, or otherwise, they shall call upon the Deputy Reeve to take their place until they resume the Chair.
- 14.11 The Chair may seek advice on a Question of Privilege or Point of Order to determine whether a matter is within the jurisdiction of Council.

Challenging a Ruling

- 14.12 Any ruling of the Chair may be challenged.
- 14.13 A motion to challenge a ruling may be made only at the time of the ruling, whether or not another speaker has the floor.
- 14.14 A motion to challenge is debatable unless it is related to decorum, the priority of business, or an undebatable pending motion.

County of Paintearth Procedural Bylaw

- 14.15 If a motion to challenge is made the Chair must state the question "Is the ruling of the Chair upheld?" and may participate in debate on the challenge without leaving the Chair.
- 14.16 If the Chair refuses to put the question on a challenge, the person who would preside if the individual occupying the chair were absent must put the question to Council.
- 14.17 Council will decide the challenge by voting and the decision of Council is final.

15. **MOTIONS**

Consideration of Motions

- 15.1 Unless otherwise determined by the Chair, no matter may be debated or voted on by Council unless it is in the form of a motion.
- 15.2 A Councillor may move a motion whether or not the Councillor intends to support it.
- 15.3 Once a motion has been moved and stated by the Chair, it is in the possession of Council, and may only be withdrawn with the unanimous consent of the Councillors present at the meeting.
- 15.4 All motions shall be presented in a manner that will allow Council to take a positive action.
- 15.5 A Councillor may request the motion under discussion to be read for their information at any period during the debate but not to interrupt the member speaking.
- 15.6 When required to do so by the Act, Council will provide reasons why a motion was defeated.
- 15.7 A motion does not require a seconder.

Motions to the Main Motion

- 15.8 When a motion is made and is being considered, no Councillor may make another motion except to:
 - a) amend the motion;
 - b) amend any amendment to the motion;
 - c) refer the main motion for consideration;
 - d) Table the motion;
 - e) Postpone the motion; or
 - f) move a privileged motion.

Privileged Motions

- 15.9 The following motions are privileged motions:
 - a) a motion to recess;
 - b) a motion to adjourn;
 - c) a motion to set the time for adjournment, and
 - d) a point of privilege.

Motion to Recess

- 15.10 The Chair, without a motion, may recess the meeting for a specific period.
- 15.11 Any Councillor may move that Council recess for a specific period.

15.12 After a recess, business will be resumed at the point where it was interrupted.

Amending Motions

15.13 A Member may not amend a motion or make an amendment which:

- a) does not relate to the subject matter of the main motion; or
- b) is contrary to the main motion.

15.14 Only one amendment to the main motion and only one amendment to that amendment are allowed.

15.15 The main motion will not be debated until any proposed amendments to it have been debated and voted on.

15.16 When all proposed amendments have been voted on, the main motion, incorporating the amendment that has been adopted by Council, will be debated and voted on.

Referring Motions

- 15.17 A Councillor may move to refer any motion to the appropriate Council Committee or the administration for investigation and report, and the motion to refer:
 - a) precludes all further amendments to the motion;
 - b) is debatable; and
 - c) may be amended only as to the body to which the motion is referred and the instructions on the referral.

Motion to Limit or End Debate

- 15.18 Any motion to limit or end debate:
 - a) cannot be debated;
 - b) must be passed by a Two-Thirds Vote; and
 - c) may only be amended as to the limit to be placed on debate.

Motion to Table

- 15.19 A motion to Table another motion:
 - a) cannot be debated;
 - b) takes precedence over any other motion connected with the motion being Tabled; and
 - c) may be raised from the Table at any time by a majority vote of Council.
- 15.20 A Tabled motion is brought back with all the motions connected with it, exactly as it was when tabled.

Motion to Postpone

- 15.21 A motion to Postpone:
 - a) takes precedence over any other motion connected with the motion being Postponed;
 - b) can only be debated as to the time, or date; and
 - c) cannot be amended.

Reconsideration of Motions

- 15.22 If a motion is voted on by Council, the same matter dealt with in the motion cannot be reconsidered by Council unless:
 - a) a General Election has been held; or
 - b) six months has passed since the date that motion was considered; or
 - c) a motion to reconsider has passed.
- 15.23 A Councillor may introduce a motion asking Council to reconsider a matter dealt with in a previous motion providing:
 - a) the motion is made at the same meeting of Council at which the original matter was considered and is
 - b) moved by a Councillor who voted with the prevailing result; or
 - c) a Notice of Motion is submitted by a Councillor who voted with the prevailing result, prior to the meeting at which it is to be considered, in which the Councillor sets out what special or exceptional circumstances warrant Council considering the matter again; and
 - d) the motion to which it is to apply had not already been acted upon.
- 15.24 If a motion to reconsider is passed the original motion is on the floor.

16. CONFIDENTIAL ITEMS

Motion to go to Closed Session

16.1 Any Councillor may move that Council convene into a closed session if a matter to be discussed is within one of the exceptions to disclosure in Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act.

Closed Session Meeting

- 16.2 All Closed Session meetings will:
 - a) be chaired by the Reeve;
 - b) be held without the presence of the public unless invited by Council;
 - c) the basis on which, under an exception to disclosure in Division 2 of Part 1 of the Freedom of Information of Privacy Act or under the regulations under subsection (7), the part of the meeting to be closed;
 - d) record in the minutes the names of the persons from the public and the reasons for allowing them to attend;
 - e) No bylaw or motion will be passed at a Closed Session meeting except for a motion to revert to a meeting to be held in public;
 - f) After the closed meeting discussions are completed, any members of the public who are present outside the meeting room will be notified that the rest of the meeting is now open to the public, and a reasonable amount of time will be given for those members of the public to return to the meeting before it continues.

17. NOTICE OF MOTION

- 17.1 A Councillor wishing to introduce a new matter for consideration must submit the motion in writing to the Chief Administrative Officer.
- 17.2 A Councillor may make a motion introducing any new matter only if:

- a) notice is given at a previous Council meeting;
- b) notice is submitted to the Chief Administrative Officer to be included in the next Council Agenda; or
- c) Council, by a Two-Thirds Vote, agrees to dispense with notice.

18. **VOTES OF COUNCIL**

Requirement to Vote

- 18.1 Each Councillor present must vote on every motion, unless the Councillor is required or permitted to abstain from voting under the Act.
- 18.2 When a public hearing on a proposed bylaw or resolution is held, a Councillor:
 - a) must abstain from voting on the bylaw or resolution if the Councillor was absent from all of the public hearing, and
 - b) may abstain from voting on the bylaw or resolution if the Councillor was only absent from a part of the public hearing.
- 18.3 Recording of Votes
 - a) Before a vote is taken by Council, a Councillor may request that the vote be recorded.
 - b) When a vote is recorded, the minutes must show the names of the Councillors present and whether each Councillor voted for or against the proposal or abstained.

Voting Procedure

- 18.4 Votes on all motions must be taken as follows:
 - a) except for a meeting conducted through other communication facilities, Councillors must be in their designated Council seat when the motion is considered;
 - b) the Chair puts the motion to a vote;
 - c) Councillors vote by a show of hands or other method agreed to by Council; and
 - d) the Chair declares the result of the vote.
- 18.5 Unless otherwise specified in this bylaw, a motion is carried when a majority of Councillors present at a meeting vote in favor of the motion.
- 18.6 A secret ballot must be held if requested by any Councillor present at the meeting. A vote by secret ballot must be confirmed by a resolution of Council.

Declaring Results of a Vote

- 18.7 After the Chair declares the result of the vote, Councillors may not change their vote for any reason.
- 18.8 A question on the results of a vote may be resolved by the Chair immediately calling for a revote on the motion.

Tied Vote

18.9 A motion is lost when the vote is tied.

19. **BYLAWS**

Basic Requirements

- 19.1 All proposed bylaws must have:
 - a) a bylaw number assigned by the Chief Administrative Officer; and
 - b) a concise title indicating the purpose of the bylaw.
- 19.2 Councillors will be provided the opportunity to review a copy of the proposed bylaw, in its entirety, prior to any motion for first reading.

Introducing a Bylaw

- 19.3 A proposed bylaw must be introduced at a Council meeting by a motion that the bylaw be read a first time. Council may hear an introduction of the proposed bylaw from the Chief Administrative Officer.
- 19.4 After first reading has been given, subject to the requirements of the Act, any Councillor may move that the bylaw be read a second time.
- 19.5 Council may not give a bylaw more than two readings at a meeting unless all Councillors present at the meeting unanimously vote in favor to consider third reading.

Amendments to Bylaws

19.6 Any amendments to the bylaw which are carried prior to the vote on third reading will be considered to have been given first and second readings and will be incorporated into the proposed bylaw.

Defeated Bylaws

- 19.7 The previous readings of a proposed bylaw are rescinded if the proposed bylaw:
 - a) does not receive third reading within two years after first reading;
 - b) is defeated on second or third reading; or
 - c) if a bylaw does not receive first reading, the bylaw does proceed to a Public Hearing and is considered defeated.

Bylaw Consolidations

19.8 The Chief Administrative Officer or a Designated Officer is authorized pursuant to section 69(1) of the Act to consolidate one or more of the bylaws of the municipality into one bylaw to be passed by Council.

Effective Date

19.9 A bylaw is effective from the beginning of the day it is signed unless the bylaw or any applicable statue provides for another effective date.

Bylaws Signed and Sealed

19.10 The Reeve and Chief Administrative Officer must sign and seal the bylaw as soon as reasonably possible after third reading is given.

19.11 Once a bylaw has been passed, it may only be amended or repealed by another bylaw made in the same way as the original bylaw, unless another method is specifically authorized by the Act or another enactment.

20. COUNCILLOR REPORTS

20.1 Councillors will verbally report to Council on the meetings they have attended representing the County.

21. **DELEGATIONS**

Presentations at Council Meetings

21.1 Delegation requests before Council, either on a person's own behalf or as a representative of a group or organization, must:

- a) be made in writing;
- b) identify the name and contact information of the person, group or organization, as applicable;
- c) clearly identify the reason or purpose of the request and provide a brief explanation of the subject to be addressed in the presentation; and
- d) be received by the Chief Administrative Officer no later than 12:00 pm one week in advance preceding the meeting at which the person is requesting a delegation.
- 21.2 Delegations requests that comply with Section 21.1 will be reviewed by the Chief Administrative Officer and the Chief Administrative Officer shall notify the person requesting a delegation whether the request has been:
 - a) approved and added to the Agenda;
 - b) approved but deferred to a subsequent Agenda; or
 - c) refused along with the reasons for the refusal.

21.3 The Chief Administrative Officer has the discretion to determine whether a delegation should be before Council.

- 21.4 Delegations by the same or similar person, group or organization or on the same or similar matter may not be allowed more than once in any six (6) month period except as determined by the Chief Administrative Officer.
- 21.5 Delegations wishing to address the following matters shall be refused without reasons:
 - a) any matter that will be or is the subject of a statutory public hearing or a municipal planning commission meeting;
 - any matter being reviewed, appealed or litigated, including but not limited to enforcement orders, matters properly before the subdivision and development appeal board, the assessment review board, or the Municipal Government Board, or matters before the Court;
 - c) any matter under investigation by an investigator, an officer, the police, the RCMP, or any other person with investigative powers; and
 - d) any matters dealing with business, individual or group promotion or sales.

- 21.6 A delegation wishing to use slides, maps, videos or other similar aides must provide such aides to the Chief Administrative Officer one week in advance of the meeting and must not be libelous, offensive or importer as determined by the Chief Administrative Officer.
- 21.7 A delegation shall be given no more than ten (10) minutes to present unless Council agrees to extend the time.
- 21.8 Upon being recognized by the Chair, a Councillor may pose questions for clarification to a delegation or the Chief Administrative Officer; however, debate is not allowed.
- 21.9 Council may, by resolution, direct an Administrative inquiry on a matter arising from a delegation presentation.

22. CONDUCT IN COUNCIL MEETINGS

Public Conduct

- 22.1 During a Council meeting members of the public must:
 - a) not approach or speak to Council without permission of the Chair;
 - b) not speak on any matter for longer than fifteen (15) minutes unless permitted by the Chair;
 - c) maintain order and quiet; and
 - d) not interrupt a speech or action of Council or another person addressing Council.
- 22.2 The Chair may order a member of the public who creates a disturbance or acts improperly at a meeting to be expelled.

Council Conduct

- 22.3 During a Council meeting, Councillors must:
 - a) speak respectfully and using parliamentary language;
 - b) be acknowledged by the Chair prior to speaking;
 - c) respect the rules and proceedings of Council or the Committee;
 - d) refrain from side conversations when another Member or a member of the public is speaking;
 - e) respect the decision of the Chair on any ruling, order, question, practice or interpretation; and
 - f) abide by the applicable Code of Conduct Bylaw.

Cell Phones and Personal Electronic Devices

- 22.4 During a Council meeting all cell phones and personal electronic devices shall be turned off or set on a mode that will not be a disruption to the meeting.
- 23. COMMUNICATIONS WITH COUNCIL
- 23.1 Where one or more Councillors obtain information about the operation or administration of the municipality from the Chief Administrative Officer or a person designated by the Chief Administrative Officer, that information will be provided to all other Councillors as soon as is practicable.
- 23.2 The Chief Administrative Officer may accept any communication intended for Council that is not submitted as part of a Public Hearing or a delegation, or is intended for a Council Committee, if the communication:

- a) is in writing;
- b) identifies the writer and the writer's contact information; and
- c) is not libelous, offensive or improper, as determined by the Chief Administrative Officer.
- 23.3 If a communication meets the conditions in Section 23.2 and is within the governance authority of Council or a Council Committee, the Chief Administrative Officer will provide a copy of the correspondence to Council or a Council Committee within a reasonable time.
- 23.4 If a communication meets the conditions in Section 23.2 but is not within the governance authority of Council or a Council Committee, the Chief Administrative Officer will, in the Chief Administrative Officer's discretion:
 - a) refer the communication to Administration for a response, if warranted, and provide a copy of the communication and the response to Council or the Council Committee; and
 - b) may take any other appropriate actions.
- 23.5 If a communication does not meet the conditions in Section 23.2, the Chief Administrative Officer may file the communication without taking any action after advising Council or the Council Committee with a brief explanation as to why the communication did not meet the conditions in section 23.2 or may otherwise be inappropriate.
- 23.6 If a Councillor receives a communication intended for Council or a Council Committee, or if a Councillor receives a communication that the Councillor believes should be shared with Council or a Council Committee, the communication shall be forwarded to the Chief Administrative Officer to address pursuant to this section.
- 23.7 Communications about municipal administration, policies and programs, and operations shall be provided to the Chief Administrative Officer to determine an appropriate response, if warranted.

24. SEVERABILITY

24.1 If any portion of this Bylaw is declared invalid by a Court of competent jurisdiction, the invalid portion shall be severed, and the remainder of the Bylaw is deemed valid.

25. **REPEAL OF BYLAW**

25.1 Bylaw 717-23 is hereby repealed, and this Bylaw comes into force and effect when it has received third reading and has been duly signed.

County of Paintearth Procedural Bylaw

Received First Reading this ____day of ______, 2025 on a motion of Councillor_____. Carried.

Received Second Reading this ____Day of _____, 2025 on a motion of Councillor ______.

Councillor_____moved to proceed to Third Reading. Carried Unanimously.

Read a Third Time and Finally Passed this ____Day of _____, 2025 on a motion of Councillor_____.Carried.

Signed by the Chief Elected Official and Chief Administrative Officer this ____Day of_____, 2025.

Stanley Schulmeister, Reeve

Michael Simpson, Chief Administrative Officer



CAO Report

Meeting: Regular Council Meeting

Meeting Date: April 22, 2025

1. March 26 – Present:

- a. ARMAA notes:
 - i. OH&S inspections will see more emphasis placed on inspections to be done by the municipality so Safety Officers may better understand impacts of incidents onsite.
 - ii. Candidates are encouraged to use the RMA website for FAQ and knowledge of matters pertaining to the municipal election this fall.
- iii. Assessment Model Review in the eyes of some, is getting away from using the cost based approach (Construction Cost Recovery Guide) and wanting to tie assessed property values to their market outputs and that this move is taking the cost-based approach to valuation concepts that are out-of-scope.
- iv. The Assessment Model Review made of CAO's and Assessors is becoming recognized as a highly talented and technically skilled group representing the current best-offering of talent on the subject – as a result, retiring members present a knowledge gap that should soon be filled with younger CAO's to undertake a knowledge transfer on the subject in order to have an effective body that can work effectively to vet government policy.
- v. Watch for the RMA analysis of the Oil and Gas report released by the province on the website.
- vi. RMA looking to share info on the police costing model; seeks to lobby for more direct front line services for members paying police requisitions without their own service.
- vii. RMA Rural Economic Development Report soon to be released on website.
- viii. Watch for changes to water funding in the form of an integrated water grant that deals in water and waste water grants for non-residential development from the province.
- ix. KingsGate Legal's Michael Solowan delivered a presentation responsibilities of a CAO in the face of Section 206 of the MGA on Code of Conduct matters. Encouraged Councils and CAO's to accept the idea that a Code of Conduct is not a tool to be used in a Council meeting, decorum is under the procedure bylaw. The Code of Conduct investigations that have happened in Alberta should be treated as an investigation and fact-finding exercise independent of Council chambers, and independent of the CAO, using third parties. The concept of an Integrity Commissioner as a model was introduced, and scenarios such as *Kissel V. Rocky View (County), 2020 ABQB 406* were discussed as a group. It could be such that regional municipalities pool resources and share a singular integrity commissioner to receive and investigate complaints of and/or regarding Councillors from member municipalities similar to regional pooling for quasi-judicial tribunals such as SDAB Boards.
- x. Peer discussions on CAO conversations with Council on matters of acts and behaviours against Code of Conduct guidelines; there are times when a CAO must act in a specific manner when Councillors do certain things, as was paraphrased by some member administrators in the room, when behaviours have been in bad faith. It was agreed by all that the best approach is to use moments such as the above as educational opportunities rather than confrontational ones, giving all parties a chance to save face and retreat to a respectable position of conduct instead.
- xi. GOA representatives suggested the solution to unpaid oil and gas taxes would not be "a simple magic stroke of the legislative pen" and that it would take many parties working together to put an effective solution in place. It was suggested Brian Jean also was not properly briefed on the early warning system in place with municipal inputs, in regards to

flippant comments by the Minister at RMA that rocked the room when a ratepayer initiated an exchange at the microphone and the Honourable Mr. Jean gave a rather testy reply putting onus for the woman's malcontent back onto her shoulders instead of simply wearing her frustration instead like a bad hairpiece.

- xii. GOA will launch public consultation on legislation surrounding recalls of elected officials, and clarifies that the tariff-related statements on Canada-First procurement is meant at this stage to "encourage" municipalities to use local suppliers and contractors, but is not set at the level where it "compels" municipalities to do Canada-only procurement.
- xiii. Discussions on new ec dev data platforms that municipalities can launch off their website that highlight economic indicators sought by investors.
- b. Review of Bill 50 summary from Alberta Counsel that touches upon ICF's, the upcoming repeal of mandatory Councillor Code of Conduct Bylaws, standardized meeting procedures for councils and committees, and the cessation of existing complaints and sanctions not before the courts. Further changes in the new bill establish clarity on information-sharing with Councillors, minimum timelines for sharing with all Council any information shared with an individual councillor, requirements to provide written reports to Council by the CAO within 72 hours in circumstances where the Municipality's Natural Person Powers have been used (flagged due to the broad implications, yet lack of detail. Legal will be watching for more information from the government, at the County's request) and also changes to the New Home Buyer Protection Act (NHBPA) and Safety Codes Act.
- c. Kickoff Meeting with Chelsea Chapman regarding Policy AD0026 Metrics Development
- d. Review of Community Services Director documentation of general information for ratepayers wishing to understand the AUC/AER/CPE interface regarding approvals for energy projects, and where to appropriately get involved for maximum effect in an appeal. Hint: The AUC level offers the greatest opportunity for appellants to be heard.
- e. PRWM Meeting with Waste Connections, CPE and Barb Kulyk, re: development around the Coronation site, backhaul, etc.
- f. Discussions on regional economic development as presented by Paul Salvatore of Municipal Experts Inc. and how the current shift is seeing more municipalities become actively involved in creating the right conditions for economic growth by selecting purposeful projects as the end product of assessment and strategy sessions.
- g. Castor Intermunicipal Rec Negotiations have concluded with a document recommending an agreement to both Councils. Sports grounds and the Castor Curling Rink have been added to the appendix of Castor facilities covered under operating and capital considerations.
- h. Receive Assessment complaint from ratepayer which may be resolved at the pre-hearing point.

Attachments: (3)

Teric Power meeting summary CPE/Chapman meeting summary AB Counsel Bill 50 highlights

Report Prepared By: Michael Simpson, Chief Administrative Officer

Overview

The meeting focused on developing strategies for renewable energy projects in Paint Earth County. Michael Simpson, Chief Administrative Officer, emphasized the need for greater understanding, knowledge, and education to attract investment and develop sustainable projects.

Kevin Gilbank and Kolya Vainstein from TERIC POWER (https://tericpower.com/) discussed their expertise in battery storage and development services, highlighting their work with municipalities and utilities. The team proposed a phased approach: initial education, strategy development, and political will building.

They also discussed leveraging existing infrastructure, such as solar projects and government lobbying, to enhance local economic growth and community development.

Takeaways

What collaborative strategies can we develop to address the county's infrastructure challenges and create new opportunities?

How can we leverage Paintearth County's unique advantages to attract renewable energy developers and investment?

Action Items

- Develop a proposal for a multi-phased educational and strategic planning process to be delivered to Paintearth County.
- Determine a suitable budget and timeline for the proposed educational and strategic planning process, considering the county's flexibility and desire to implement the program in a thoughtful, well-planned manner.
- Explore opportunities to position Paintearth County as a progressive and attractive location for renewable energy development, highlighting its unique advantages and assets.
- Facilitate a workshop or series of meetings to bring together key stakeholders from the county, including industry players, to brainstorm and develop collaborative strategies.

Paintearth/CASA Consulting/Teric Power 9:30 am

Outline

Renewable Energy and Battery Storage Development.

- Kevin Gilbank, CEO of Terek, discusses battery storage and development services.
- Michael Simpson, CAO of Paint Earth, seeks to understand industry trends and encourages future energy investments in the region for growth across municipal sustainability pillars of economic, environmental and social sustainability.
- Andy Metzger joins the conversation, connecting the speakers and exploring potential strategies for local investment, how to optimize the knowledge of the area's strengths and weaknesses to create growth opportunities.

Defining success in a rural county through industry growth and community development.

- Success in rural area = increased tax revenue, new bodies in community, and growth in industry sector.
- Knowledge, education, political will, and project implementation are key steps to success.

Developing a project in a municipality, including attracting investment and partnerships.

- Develop political will through public engagement and support.
- Partner with Paint Earth County for innovative project development.
- potential investment opportunities in rural areas, including solar offset projects and government lobbying efforts.
- access to advocacy groups and natural resources, such as sun and wind, as well as the potential for fiber hosting for electronic commerce.
- Attracting young people and retaining families in the community through economic development.



Paintearth/CASA Consulting/Teric Power 9:30 am

April 11, 2025

Energy infrastructure development in a county.

- Existing infrastructure, projects can be leveraged for next project.
- County representatives to be facilitated in meeting to discuss future projects.
- •
- Identify current barriers to transmission distribution system in area, including a transformer that's a "choke hold" on development.
- View challenges as opportunities for innovation, such as storing renewable energy for non-peak times or developing battery systems for industrial or farming applications.
- Discuss potential marketing approach for renewable energy project.

Educating council and staff on electricity sector.

- Unknown Speaker discusses council's understanding of electricity industry.
- Council wants to develop program to make them effective industry stakeholders.
- Workshop or two before election to educate council and staff.
- Outcome is for council and staff to be effective champions in electricity sector.

Paintearth and Chelsea Chapman April 10, 2025 Metrics Development meeting

1. Student Participation Metrics

- Number of students enrolled in dual credit agricultural courses
- Number of students receiving scholarships
- Grade levels and gender distribution of participants

2. Educational Progression Metrics

- Students' confidence levels before and after programs
- Percentage of students pursuing post-secondary education in agriculture
- Certificates/micro-credentials earned during high school

3. Career Development Metrics

- Time to career establishment (the discussion mentioned 4-5 years faster)
- Career paths chosen by program participants
- Employment rates in agricultural sectors

4. Community Impact Metrics

- Local food production quantities
- Number of students returning to rural communities
- Local business engagement with program graduates
- Food sustainability indicators
- 5. Long-term Tracking
- Follow-up surveys with students 3-5 years after program participation
- Career trajectory comparisons between program participants and non-participants
- Community economic development indicators

The goal is to create a comprehensive narrative showing how agricultural education programs can address rural workforce development, retain young talent, and support local economic sustainability.

Bill 50: Municipal Affairs Statutes Amendment Act

Bill Analysis and Briefing

1. Intermunicipal Collaboration Frameworks (ICFs)

Legislation Affected: Municipal Government Act (MGA)

Key Changes:

- Mandatory services must be addressed in ICFs; arbitration limited to these.
- Cost-sharing data must be shared.
- Capital cost inclusion requires prior agreement on participation and input by all participating municipalities on design of, and decision whether to build the facility.
- Arbitrators' decisions must be implemented as ICFs; Minister may impose if not adopted.
- Any two bordering Rural municipalities may opt out of an ICF by mutual agreement after first reviewing all existing agreements between them.
- Administrative clarifications and new definitions added.

2. Councillor Code of Conduct & Council Meeting Procedures

Legislation Affected: MGA

Key Changes:

- Repeal of mandatory councillor code of conduct.
- Minister will establish standardized meeting procedures for councils and committees.
- Existing complaints or sanctions not before courts will cease.

3. Accountability of Chief Administrative Officers (CAOs)

Legislation Affected: MGA

Key Changes:

- CAOs must provide information to councillors upon request (with limited exceptions).
- Shared info to one councillor must be shared with all within 72 hours.
- Written report to council on natural person powers use required within 72 hours.
- Limit of one CAO per municipality.
- Appointment/suspension/removal decisions by simple majority.



4. Official Administrators (OAs)

Legislation Affected: MGA

Key Changes:

- OAs must be notified of all council meetings and may attend closed sessions (except legal privilege).
- May demand municipal records (except privileged ones).
- Required to co-sign key financial instruments.

5. Regulation-Making Authority

Legislation Affected: MGA

Key Changes:

- Lieutenant Governor in Council can define "public interest" and "policy of the government."
- "Public interest" definition deferred; "policy of the government" will include formal instruments like Acts, Orders, etc.

6. Clarifying Administrative Election Requirements

Legislation Affected: LAEA

Key Changes:

- Special residency rule for Municipality of Jasper due to wildfire displacement.
- Clear separation of recount provisions.
- Allows candidate withdrawal within 24 hours of nomination close.
- School boards can request permanent electors register.
- Expanded definitions for "campaign expense" and "contribution."

7. Transfer of Campaign Funds

Legislation Affected: LAEA

Key Changes:

• Allows fund transfers between local parties and endorsed candidates.



- Transfers must be reported in annual disclosures.
- No limit on amount transferred between political parties and their candidates

8. Elector Assistance Terminals

Legislation Affected: LAEA

Key Changes:

- Permits use of secure, standalone terminals for voters with disabilities.
- Terminals must print paper ballots for manual count and cannot be connected to the internet.
- A bylaw must be passed by June 30 of the year in which a general election is to be held.

9. New Home Buyer Protection Act (NHBPA) and Safety Codes Act

Key Changes:

Owner-Builder Authorization

- Simplifies authorization process.
- Registrar may register caveat for unwarranted homes.
- If exempt home is being sold while still within the warranty period a disclosure notice that states whether the home has the required home warranty coverage must be provided to the prospective owner

Expanded Exemptions

• Undue or financial hardship added as exemption criteria for warranty.

Advisory Committee & Appeals

- Minister can seek advice from Safety Codes Council.
- Appeals mechanism reinstated for Registrar decisions.





Assistant CAO Report

Meeting: Regular Council

Meeting Date: April 22, 2025

- 1. Update Financial software for the changes included in the final budget amendment that was made at the April 8, 2025 council meeting.
- 2. Prepared the Mill rate bylaw for 2025 based on direction received at the previous council meeting.
- 3. Correspondence sent to Ascend LLP for the restricted surplus transfers approved by Council at the April 8 council meeting. Ascend has now been able to finalize our financial statements and are ready for council approval. Ascend has also filed our FIR.
- 4. Submitted MSI Capital applications for the grader shop and the purchase of 2 graders. The County had \$1,476,895 remaining in MSI capital funding. The East County grader shop will be fully funded from MSI capital (\$865,000) and the grader purchase (\$1,170,000) will be funded from \$611,895 from MSI and \$558,105 by LGFF
- 5. Work continues with Central Square and Accuflo to be able to read Halkirk water meters electronically to be able to upload readings directly into our financial software.
- 6. The Healthcare Aide graduation will once again be held in Council Chambers in the afternoon of September 18.

Prepared By: Lana Roth, Assistant Chief Administrative Officer





Director's Report

Department: Public Works

Meeting: Regular Council Meeting

Date: April 22, 2025

- 1. Crushing and hauling from Clark pit to Bulwark. Will be done April 25. Start road graveling May 1.
- 2. New plow truck pick is in very nice unit.
- 3. New shop hopefully construction starting May 1.
- 4. Summer work to start. Graders out blading

Prepared By: Bryce Cooke





Director's Report

Title: Director of Protective Services Report

Meeting: Council

Meeting Date: April 22, 2025

- Halkirk's new Fire Truck tentative delivery date is now April 25
- Transfer of all files and other items is complete
- Regular patrols being conducted.
- Fire Permits steady, contemplation of fire restriction coming soon
- Road permits steady, break up still in full swing, recent melt adjusting permits
- Cap 2 Tower 33 in clean up mode

Prepared By: Colm Fitz-Gerald Director of Protective Services

10.A

COUNTY OF PAINTEARTH NO 18

For the Three Months Ending March 31, 2025

	2024	2025	2025		
	Actual	Budget	Actual	Difference	% Remaining
Revenue					
Sales to Other Governments	\$56,918.45	\$70,500.00	\$161.65	\$70,338.35	\$1.00
Sales & User Charges	321,337.04	587,050.00	108,742.71	478,307.29	0.81
Licenses & Permits	24,911.20	18,000.00	4,133.72	13,866.28	0.77
Government Transfers	1,021,758.32	576,589.00		576,589.00	1.00
Rental Revenue	230.00	200.00	190.00	10.00	0.05
Lease & Royalties	16,289.08	25,000.00	1,100.00	23,900.00	0.96
Return on Investment	2,003,931.98	740,120.00	25,384.64	714,735.36	0.97
Penalties & Costs	92,077.56	96,500.00	1,610.36	94,889.64	0.98
Other Revenue	67,160.66	82,000.00	1,854.00	80,146.00	0.98
Gain on Sale	69,786.58	10,000.00		10,000.00	1.00
Total Revenue	3,674,400.87	2,205,959.00	143,177.08	2,062,781.92	0.94
Expenses					-
General	62,773,97	471,500.00	641.18	470,858.82	1.00
Legislative	835.778.40	1,315,500.00	270.429.94	1.045.070.06	0.79
Administration	1,880,778.02	2,419,400.00	461,625.64	1,957,774.36	0.81
Fire Protective Services	195,193.40	257,830.00	82,611.64	175,218.36	0.68
Disaster & Emergency Services	82,991.50	18,750.00	1,507.93	17,242.07	0.92
Ambulance Services	514,810.35	54,175.00	48,155.20	6,019.80	0.11
Bylaw Enforcement	420,169.86	498,795.00	233,023.47	265,771.53	0.53
Public Works	6,570,286.65	9,031,438.00	1,713,130.60	7,318,307.40	0.81
Water Supply	488,860.07	526,340.00	66,980.22	459,359.78	0.87
Waste Water	42,118.10	29,700.00	8,024.54	21,675.46	0.73
Garbage Collection		9,800.00		9,800.00	1.00
Family & Community Support Services	102,789.35	110,500.00	28,039.50	82,460.50	0.75
Cemeteries		13,750.00		13,750.00	1.00
Municipal Planning & Development	194,345.64	264,900.00	48,056.73	216,843.27	0.82
Subdivision		85,000.00		85,000.00	1.00
Agricultural Service Board	626,660.53	740,300.00	92,003.92	648,296.08	0.88
Recreation Board	452,458.72	588,000.00	111,500.00	476,500.00	0.81
Parks & Recreation	66,114.83	189,900.00	1,834.16	188,065.84	0.99
Culture	42,126.84	42,000.00	27,380.48	14,619.52	0.35
Gas Production		60,800.00	13,514.76	47,285.24	0.78
Requsitions	121,825.00	206,700.00	128,957.61	77,742.39	0.38
Total Expenses	12,700,081.23	16,935,078.00	3,337,417.52	13,597,660.48	0.80

County of Paintearth, 11.A

Thank you so much for the sponsorship of the Coronation Music Festival. Your scholarship for the school Chorus Movie/TV/Pop song Was awarded to Coronation School's Kindergarten, and Gr 1-5's song "Cloudy Day". We had a lot of fun with this upbeat song and appreciate the recognition of aur hard work. Thank you! Mis Burgholz toronation School Kinders-Gr 5

County of Paintearth,

Thank you so much for Supporting our beal music festival. Your Scholarship for School Chorus - Kindergarten-Grade 3 Was awarded to Coronation School's Gr I and Kindergarten classes for their song "Peace In My Heart". We will be going towards resources for our music program Ms Bargholz +

County of Paintearth,

Thank you so much for Supporting the arts in our Communities. Your scholarship for a Chorus by a Caradian Composer Was awarded to Coronation School's Kindergarien and Gr I classes for their "Ducks" concert. We are very grateful and will be putting some of it towards a treat for the students and some towards our music program. Thank you! Mrs. Bargholz & Coronation School Kindergarten and Grade I classes

County of Paintearth,

Thank you be much

for Spanfaring the

Countien music

fisterial's My name is Jinlay & I wan an award for the song Wampire by

Olivia Rodriga, Thank you

for your support.

for Key Agdo