

COUNTY OF PAINTEARTH NO. 18

COUNTY COUNCIL MEETING

TUESDAY, APRIL 8, 2025

9:00 A.M.

A G E N D A

1. CALL TO ORDER
2. ACCEPTANCE OF AGENDA
3. ADOPTION OF THE PREVIOUS MINUTES
 - A. Regular County Meeting March 25, 2025
4. PUBLIC HEARING
 - A. None.
5. DELEGATIONS
 - A. Carol MacRae Ski Hill Snow Gun Request 10:00 a.m.
6. BUSINESS
 - A. Coronation Ag Society Advertisement Request
 - B. Coronation Pro Rodeo Sponsorship Request
 - C. Flagstaff County Extension of Intermunicipal Collaboration Framework Agreement
 - D. 2025 Red Deer River Municipal Users Group Requisition
 - E. Coronation and District 4-H Beef Committee Sponsorship Request
 - F. RFD: Distribution of 2024 Surplus
 - G. RFD: Unrestricted Surplus Transfer — Halkirk
 - H. RFD: Recognition of Service
 - I. RFD: Retirement
 - J. RFD: Recognition of Service
 - K. RFD: Retirement
7. BYLAWS
 - A. Rescind Halkirk Bylaw 2013-2

8. COUNCILLOR REPORTS
 - A. Verbal Reports.
9. ADMINISTRATION REPORTS
 - A. Chief Administrative Officer Report
 - B. Assistant Chief Administrative Officer Report
 - C. Director of Community Services
 - D. Director of Protective Services
10. FINANCIAL
 - A. None.
11. CORRESPONDENCE
 - A. Theresetta Catholic School Card from Grades 3-6
12. CONFIDENTIAL ITEMS
 - A. *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000 Chapter F-25:
Part 1, Div 2, Sec 16(1)(2)
13. ADJOURNMENT

Upcoming Council Meeting Dates: April 22, 2025, May 6, 2025, and May 21, 2025. Council Meeting dates are subject to individual change and commence at 9:00 a.m.

**COUNTY OF PAINTEARTH NO. 18
REGULAR COUNCIL MEETING MINUTES
TUESDAY MARCH 25, 2025**

The Regular meeting minutes of the Council of the County of Paintearth No. 18 held in Council Chambers in the municipal office on Tuesday, March 25, 2025, commencing at 9:00 a.m.

IN ATTENDANCE:

Reeve:	Stan Schulmeister
Councillors:	Terry Vockeroth, Sandy Shipton, Diane Elliott, George Glazier, Dale Norton, Maurice Wart
Chief Administrative Officer:	Michael Simpson
Assistant Chief Administrative Officer:	Lana Roth
Director of Public Works:	Bryce Cooke
Director of Community Services:	Todd Pawsey
Director of Environmental Services:	Jeff Cosens
Director of Protective Services:	Colm Fitz-Gerald
Legislative Clerk:	Courtney Algot

CALL TO ORDER:

Reeve Schulmeister called the meeting to order at 9:01 a.m.

ADOPTION OF AGENDA:

03.25.25.088 **Regular Council Meeting Agenda – March 25, 2025** — MOVED by Councillor Glazier to adopt the Regular Council Meeting Agenda of March 25, 2025, as approved.

Carried

ADOPTION OF PREVIOUS MINUTES:

03.25.25.089 **Regular County Council Meeting Minutes March 4, 2024** — MOVED by Councillor Norton that the Previous Regular County Council Meeting Minutes for March 4, 2024, be approved as presented.

Carried

PUBLIC HEARING:

None.

BUSINESS:

03.25.25.090 **Coronation Community Golf Club Funding Request** — MOVED by Councillor Glazier that the County request more information regarding the funding request from the Coronation Community Golf Club for \$20,000.00 to help purchase a new utility tractor.

Carried

- 03.25.25.091 RFD: Funding Application Recreation and Community Service Grants re: 3C's U15 Tier 1 Hockey Provincials — MOVED by Deputy Reeve Wiart that the support request for \$500.00 to the applicant be granted.
Carried
- 03.25.25.092 Policy EM 010 Review — MOVED by Councillor Norton that the County approve Policy EM 010 as presented.
Carried
- 03.25.25.093 RFD: Voting Delegate and Alternate for Federation of Alberta Gas Co-Operatives LTD Membership — MOVED by Deputy Reeve Wiart that the County appoint Councillor Norton as voting delegate and Councillor Schulmeister as the alternate for Federation of Alberta Gas Co-Operatives LTD Membership and that the County committee list is updated accordingly.
Carried
- 03.25.25.094 County of Paintearth Integrity Management Program — MOVED by Councillor Vockeroth that the County approve the County of Paintearth Integrity Management Program as presented.
Carried
- 02.25.25.095 RFD: Funding Application Recreation and Community Service Grants for 3 C's U15 Female Hockey Provincials — MOVED by Councillor Shipton that the support request for \$500.00 to the applicant be approved.
Carried
- 02.25.25.096 RFD: Funding Application Recreation and Community Service Grants for 3 C's U18 Female Hockey Provincials — MOVED by Councillor Glazier that the support request for \$500.00 to the applicant be approved.
Carried
- 02.25.25.097 RFD: Funding Application Recreation and Community Service Grants for NASP World All Star Archery Tournament — MOVED by Councillor Norton that the support request for \$500.00 to the applicant be approved.
Carried
- 02.25.25.098 RFD: Funding Application Recreation and Community Service Grants for Alberta A1 Provincial Girls Basketball — MOVED by Councillor Shipton that the support request for \$500.00 to the applicant be approved.
Carried
- BYLAWS:**
- 03.25.25.099 Bylaw No. 730-25 — MOVED by Councillor Glazier that Bylaw No. 730-25 for the County of Paintearth, be given First reading this 25th day of March 2025.
Carried
- 03.25.25.100 Bylaw No. 730-25 — MOVED by Councillor Shipton that Bylaw No. 730-25 for the County of Paintearth, be given Second reading this 25th day of March 2025.
Carried

- 03.25.25.101 Bylaw No. 730-25 — MOVED by Councillor Elliott that authority to proceed with Third and Final reading of Bylaw No. 730-25 be given this 25th day of March 2025.
Carried Unanimously
- 03.25.25.102 Bylaw No. 730-25 — MOVED by Deputy Reeve Wiart that Bylaw No. 730-25 for the County of Paintearth, be given Third and Final reading this 25th day of March 2025.
Carried
- 03.25.25.103 Bylaw No. 729-25 — MOVED by Councillor Norton that Bylaw No. 729-25 for the County of Paintearth, be given First reading this 25th day of March 2025.
Carried
- 03.25.25.104 Bylaw No. 729-25 — MOVED by Deputy Reeve Wiart that Bylaw No. 729-25 for the County of Paintearth, be given Second reading this 25th day of March 2025.
Carried
- 03.25.25.105 Bylaw No. 729-25 — MOVED by Councillor Glazier that authority to proceed with Third and Final reading of Bylaw No. 729-25 be given this 25th day of March 2025.
Carried Unanimously
- 03.25.25.106 Bylaw No. 729-25 — MOVED by Councillor Elliott that Bylaw No. 729-25 for the County of Paintearth, be given Third and Final reading this 25th day of March 2025.
Carried
- 03.25.25.107 Bylaw No. 731-25 — MOVED by Councillor Vockeroth that Bylaw No. 731-25, for the County of Paintearth, be given First reading this 25th day of March 2025.
Carried
- 03.25.25.108 Bylaw No. 731-25 — MOVED by Councillor Elliott that Bylaw No. 731-25, for the County of Paintearth, be given Second reading this 25th day of March 2025.
Carried
- 03.25.25.109 Bylaw No. 731-25 — MOVED by Councillor Shipton that authority to proceed with Third and Final reading of Bylaw No. 731-25 be given this 25th day of March 2025.
Carried Unanimously
- 03.25.25.110 Bylaw No. 731-25 — MOVED by Councillor Vockeroth that Bylaw No. 731-25, for the County of Paintearth, be given Third and Final reading this 25th day of March 2025.
Carried
- 03.25.25.111 Bylaw No. 732-25 — MOVED by Deputy Reeve Wiart that Bylaw No. 732-25, for the County of Paintearth, be given First reading this 25th day of March 2025.
Carried
- 03.25.25.112 Bylaw No. 732-25 — MOVED by Councillor Norton that Bylaw No. 732-25, for the County of Paintearth, be given Second reading this 25th day of March 2025.
Carried

03.25.25.113 Bylaw No. 732-25 — MOVED by Councillor Glazier that authority to proceed with Third and Final reading of Bylaw No. 732-25 be given this 25th day of March 2025.

Carried Unanimously

03.25.25.114 Bylaw No. 732-25 — MOVED by Councillor Elliott that Bylaw No. 732-25, for the County of Paintearth, be given Third and Final reading this 25th day of March 2025.

Carried

COUNCILLOR REPORTS:

03.25.25.115 Councillor Reports — MOVED by Councillor Norton to adopt the verbal Councillor Reports as information.

Carried

Recess: *The meeting recessed at 10:02 a.m.*

Reconvene: *The meeting reconvened at 10:14 a.m.*

DELEGATIONS:

Lorne Dewart and Richard Elhard representing East Central Ambulance Association entered chambers at 10:15 a.m.

03.25.25.116 Closed Session — MOVED by Councillor Norton that the County move to closed session at 10:15 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25: Part 1, Div 2, Sec 16(1)(a)(i), 24(1)(a), (b)(i), (c), (d).

Carried

Lorne Dewart and Richard Elhard representing East Central Ambulance Association concluded their presentation and exited chambers at 10:30 a.m.

03.25.25.117 Closed Session — MOVED by Deputy Reeve Wiart that the County return to an open meeting at 10:30 a.m.

Carried

03.25.25.118 Rescind Motion 09.15.20.333 — MOVED by Councillor Shipton that the County rescind motion 09.15.20.333.

Carried

03.25.25.119 Establish a Reserve for Revenue from East Central Ambulance Association — MOVED by Councillor Glazier that the County establish an Ambulance operating reserve.

Carried

ADMINISTRATION REPORTS:

- 03.25.25.120 **Chief Administrative Officer's Report** — MOVED by Councillor Shipton to approve the Chief Administrative Officer's Report as presented.
Carried
- 03.25.25.121 **Assistant Chief Administrative Officer's Report** — MOVED by Councillor Glazier to approve the Assistant Chief Administrative Officer's Report as presented.
Carried
- 03.25.25.122 **Director of Public Works Report** — MOVED by Councillor Norton to approve the Director of Public Work's Report as presented.
Carried
- 03.25.25.123 **Director of Environmental Services Report** — MOVED by Councillor Elliott to approve the Director of Environmental Services Report as presented.
Carried
- 03.25.25.124 **Director of Protective Services Report** — MOVED by Councillor Norton to approve the Director of Protective Services Report as presented.
Carried

FINANCIAL:

- 03.25.25.125 **Year End Financial Statement Ending February 28, 2025** — MOVED by Deputy Reeve Wiart to adopt the Financial Statement ending February 28, 2025, as presented
Carried

CORRESPONDENCE:

- 03.25.25.126 **Letter from Rick Mclver Re: Budget 2025 Tabled by Alberta Legislature** — MOVED by Councillor Elliott that the correspondence from Rick Mclver regarding Budget 2025 tabled by Alberta Legislature be received and filed as information.
Carried
- 03.25.25.127 **Alberta Community Partnership Re: Town of Coronation** — MOVED by Councillor Shipton that the correspondence from the Alberta Community Partnership Re: Town of Coronation be received and filed as information.
Carried
- 03.25.25.128 **Letter from Rick Mclver Re: Halkirk ACP Funding** — MOVED by Councillor Glazier that the correspondence from Rick Mclver regarding the Halkirk ACP Funding be received and filed as information.
Carried

CLOSED SESSION:

03.25.25.129

Closed Session — MOVED by Councillor Norton that the County move to closed session at 11:13 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, + R.S.A. 2000, Chapter F-25: Part 1, Div 2, Sec 16(1)(a)(i), 24(1)(a), (b)(i), (c), (d).

Carried

03.25.25.130

Closed Session — MOVED by Councillor Elliott that the County return to an open meeting at 11:24 p.m.

Carried

Recess – the meeting recessed at 11:24 a.m. to allow return of the public.

Reconvene – the meeting reconvened at 11:25 a.m. with no public present.

ADJOURNMENT:

Reeve Schulmeister adjourned the meeting at 11:26 p.m.

These minutes approved this ____ day of _____, 20____.

Reeve

Chief Administrative Officer

VALLEY SKI CLUB REQUEST FOR FUNDS

APRIL 2025

Valley Ski Club would like to ask for some financial assistance to rebuild our snow guns. As you probably know, 90% - 100% of our snow is man-made depending on the year. We rely on our snow guns to operate the ski hill. Our snow guns are getting older and need to be completely gone through and brought up to near new condition to ensure a successful snow making season next year. Our volunteers just don't have the time or the knowledge to get this done by next fall so we are looking at other options.

Our guns are all from Snow Machines Inc (SMI) out of Michigan. We were able to purchase a new gun from them with the funds from the Hill Stabilization 3 years ago and this is our newest gun. The others are much older, but SMI has designed these guns so they can be rebuilt to almost new condition. We have not found anyone in Canada that has the knowledge required to do this job.

SMI was contacted initially about a price on a new snow gun and while talking with them, they suggested using their SMI Service Contract. They sent more information about the service option which I have included. After having a close look at it, the board feels this is a good option. We sent the pictures they requested for our 5 machines and the service technician feels they could all be rebuilt for, worst case scenario, \$50,000 USD. The last snow gun we bought was \$24,000, plus \$3000 shipping, and about \$1300 customs charges for a total of about 28,300 USD. They haven't got back to us with a new quote for a new snow gun, but we're guessing it will be minimum \$30,000 USD by the time we get it here. We feel that spending an average of \$10,000 per machine would be a good investment and it would also give us some time to put some money aside and apply for grants to buy new guns. It would also make these guns more saleable if we were ever able to purchase new guns. The condition they are in now isn't very appealing.

We have requested a pre-site visit that could be as early as the first week in April.

We are asking for financial support for this project because there are few to no grants available for maintenance projects, which rebuilding the guns would fall under. Since the lodge is just over 30 years old and has not had any major repairs made to it, there are several other projects that need to be completed this summer:

-New Windows about \$40,000. We received a grant from Capital Power for \$20,000 last year for window replacement and another donation of \$3000 this fall.

-New Furnaces about \$25,000. We were able to replace the Air Exchange Furnace last summer and the 5 furnaces now need to be replaced. These are the original furnaces.

-Rental Equipment upgrade about \$95,000. We were able to raise enough funds to place a \$35,000 last season and we will do the same this season. We hope to have this completed in 4 years.

-Also in the near future we need to look at the washrooms and the furniture in the lodge.

-In addition to the expenses for the above projects, we had to replace our pit pump last fall which cost just over \$37,000.

With money from our fundraising account and the support of Capital Power, we will be able to replace the windows and the furnaces this summer. But the snow gun project is not attainable without your help.

We are asking for \$25,000 from each Flagstaff County and County of Paintearth to cover some costs to rebuild our snow guns. The club will cover any remaining expenses and the US exchange.

The board would like to thank you for your support in the past, and for considering our project to rebuild our snow guns.

Carol MacRae

Valley Ski Club

Re: Valley Ski Club, Alberta

From Bryan Calcaterra <[REDACTED]>
Date Mon 10/02/2025 15:07
To Carol Macrae <[REDACTED]>; Steve Fellman <[REDACTED]>

Carol,

Thanks for your inquiry about a SMI Service Contract.

Below is some information so you can understand how we quote our projects.

Labor/travel charges:

Our hourly rate is \$120 usd an hour.

We only charge when we are on site and working on the machines.

Travel cost (ie, flights, fuel, rental vehicle, lodging, and 75usd daily per diem)

Typically machines over 2000hrs take anywhere from 5-8hrs of labor per machine depending on the customers needs and the machines conditions based on age and current condition.

Overview of Work Performed on the machines:

We service the compressors and tune their outputs, rebuild water regulators, water test the machine to ensure all components are operational and in safe working order, test electrical panel components for function. Replace worn spray nozzles for maximum production and snow consistency. Replace all o-rings and gaskets, Carriage components inspected, tested and serviced where needed (ie, jacks, tires, hubs, pins, towing bars etc.) Replace all needed components and test for designed operation.

How the process works:

First we will need photos of the inside of the panels and the serial number associated with them, photos of the air compressors, documentation on previous service work performed and a list of known problems.

Based on what is provided we will create an estimate template for you to view to have an idea of rough cost associated with the overall service visit.

After approval and commitment to the contract, SMI will do a pre-site visit to get a comprehensive look at your machines to get an accurate view of what components are need for replacement or service. This way we can have all components needed for the machines on site prior to our arrival, as well as provide the upfront cost needed to service the machines completely. We will then update our

labor estimate based on the findings of the pre-site visit so we can provide an accurate estimate of labor cost.

Once reviewed and approved we will move forward with getting parts ordered and schedule the service visit.

In the event you decide not to move forward with the service work after the pre site visit the customer will be responsible for all travel cost associated with the pre site visit and a \$750usd per day rate for our technicians time to assess the equipment.

Customer Requirements for service work:

Operating water pressure and safe working electrical power will need to be supplied by the resort for the duration of the visit.

Full access to the machines with vehicle access.

We require a 50% down payment and once work is completed the remaining 50% will be invoiced with a net 30 day payment before interest is accrued.

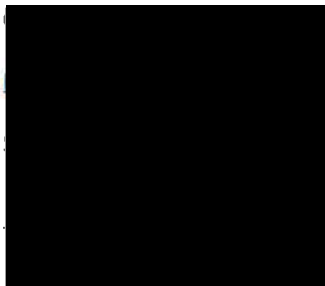
The great thing about SMI snow-machines is we strive to keep your long term investment serviceable and rebuildable throughout the life of the machine. Our goal after a complete service is to have your machines operating as close to design spec as possible. We have had great success in making sure older machines operate like a new machine again and have helped many resorts restore their equipment back to designed operational condition.

Thank you for the opportunity and please reach out if you find this as something you'd like to pursue.

Best Regards,

Bryan Calcaterra

SMI Series and Training Manager



6.A

CORONATION AG SOCIETY
PO BOX 916
CORONATION, ALBERTA T0C 1C0

RECEIVED

APR 11 2025

County of Paintearth No. 18
PO Box 509
Castor, Alberta
T0C 0X0

April 1, 2025

Dear Sir,

Attached is a copy of your Ad from the 2024 Coronation Fair Book.

We are hosting the Fair on August 8 and 9, 2025.

The Bull-A-Rama will be on Friday evening August 8. A Pancake Breakfast will kick off the Horse Show and Bench Show on Saturday August 9. We will also have lots of entertainment for all ages throughout the day.

The cost of the Ad for 2025 will once again be \$50.00.

Please send payment to the above address.

Thanks for your support!

Coronation Ag Society

Theresa Perry



6.B

April 2, 2025

County of Paintearth

Dear County,



As the 2025 rodeo season gallops into view, we want to express our heartfelt appreciation of YOU!! You are a valued past sponsor, and we cherish your commitment to our event. We ask you to once again partner with us in making this year's Coronation Pro Rodeo an unforgettable success.

We understand the importance of maintaining strong partnerships, and we are committed to ensuring that your continued support is recognized and valued. Your contributions have not only helped elevate our event but have also made a meaningful impact on our community.

As we embark on this year's rodeo journey, we invite you to once again renew your support! We are excited to collaborate with you to create lasting memories and uphold the spirit of the Coronation Pro Rodeo, an event which celebrates skills, traditions, and community spirit.

The Coronation Pro Rodeo promises 3 days of thrilling action and cherished memories for families and rodeo enthusiasts alike. Performances are scheduled for August 2nd & 3rd 2025, with a bonus slack event on the evening of August 1st. As a sponsor you will gain exposure for your brand at 3 events, reaching a larger audience than ever before!!

We invite you to explore our range of sponsorship opportunities, designed to suit various budgets and preferences:

- ❖ **Platinum** - \$3,100 - \$5,000 – PRODUCTION SPONSOR: Logo on our poster, banner on the fence, program advertising, big screen advertising, non-stop announcements of company during rodeo, social media recognition, and 10 rodeo passes
- ❖ **Gold** - \$2,100 - \$3000 – EVENT SPONSOR: Banner on the fence, program advertising, big screen advertising, announcements during chosen event (ex. Steer Wrestling), social media recognition, and 6 rodeo passes
- ❖ **Silver** - \$1,100 - \$2,000 – CHUTE SPONSOR: Banner on the chute, program advertising, big screen advertising, announcements when your chute opens, social media recognition, and 4 rodeo passes
- ❖ **Bronze** - \$500 - \$1,000 – Banner on the fence, program advertising, big screen advertising, some announcements during rodeo performance, and 2 rodeo passes
- ❖ Sponsorships under \$500 are gladly accepted as well. Your business or personal sponsorship name will be added to the program under **Friends of Coronation Pro Rodeo**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]



Please be mindful of the payment deadline, July 18, 2025. Timely payment guarantees your company's recognition in our event program, distribution of badges, and prominent displays of banners within the arena. We will be sending receipts via email and can email invoices upon request. Please ensure we have an up-to-date email address on file for your company.

We eagerly anticipate the opportunity to partner with you and your company again for this exciting event. Together, let's create lasting memories and uphold the spirit of the Coronation Pro Rodeo.

Sincerely,

Signature Here

Coronation Pro Rodeo Association
Cathy Giofu



6.C



March 20, 2025

County of Paintearth
Box 509
Castor AB, T0C 0X0

Dear Michael Simpson,

Re: EXTENSION OF INTERMUNICIPAL COLLABORATION FRAMEWORK AGREEMENT

At the March 12, 2025 Flagstaff County Council meeting, Council reviewed and discussed the extension of the Intermunicipal Collaboration Framework (ICF) agreements with our rural and urban municipalities. All ICF's are to be reviewed once every five years and all are up for review in 2025.

On April 6, 2023, the Minister of Municipal Affairs issued Ministerial Order No. 024/23 which stated: Pursuant to Section 605(2) of the Municipal Government Act, make the following order: The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the Municipal Government Act, is amended from at least every five years to at least every seven years. (This order expires March 31, 2027)

The Government of Alberta has informed the RMA that amendments to the Municipal Government Act (MGA) pertaining to ICFs are expected to be introduced in the spring of 2025.

The ministerial order expires March 31, 2027, at which point the timeline for renegotiation will revert to five years as per s. 708.32(1) of the MGA. However, if specific renegotiation timelines are stipulated in agreements, they supersede those established by the Ministerial Order.


Given that any changes to the legislation would affect the negotiation process and resulting agreements, the Government of Alberta is recommending that municipalities that have ICF's with a renegotiation date falling prior to the extended negotiation timeline of spring 2027, attempt to work with their municipal neighbours to reach agreement on delaying this process until spring 2027. This will allow municipalities a reasonable period of time to renegotiate future ICF agreements while ensuring alignment with the anticipated legislative amendments.

Council wishes to respect the Government of Alberta's recommendation to delay the review of the ICF's until spring of 2027. Council has authorized administration, by resolution, to execute an amendment to the County of Paintearth / Flagstaff County ICF agreement to enable an extension of the review process to 2027.

Attached is an amending agreement for your Council's consideration. If Council is in agreement to postpone this process to 2027, please return a signed and sealed copy.

If you would like to discuss the agreement further, please contact me at 780-384-4101.

Sincerely,


Shelly Armstrong, CLGM
Chief Administrative Officer

/mn

FLAGSTAFF COUNTY PO Box 358, Sedgewick, Alberta T0B 4C0

Phone: 780-384-4100

Fax: 780-384-3635 Email address: county@flagstaff.ab.ca

THIS AMENDING AGREEMENT TO THE INTERMUNICIPAL COLLABORATION FRAMEWORK

made effective this _____ day of _____, 2025

BETWEEN

FLAGSTAFF COUNTY

A municipal corporation incorporated under the laws of the Province of Alberta
(hereinafter referred to as "Flagstaff")

And

COUNTY OF PAINTEARTH

A municipal corporation incorporated under the laws of the Province of Alberta
(hereinafter referred to as "Paintearth")

WHEREAS:

1. Pursuant to the Municipal Government Act, RSA 2000, Chapter M-26, as amended, Flagstaff and Paintearth entered into an Intermunicipal Collaboration Framework (hereinafter referred to as "ICF") in March 2020.
2. The ICF requires a review at least once every five years.
3. The Government of Alberta has indicated its intent to introduce amendments to the Municipal Government Act in the Spring of 2025 that will pertain to ICF's.
4. The Government of Alberta has recommended that municipalities with ICF's that require a review prior to 2027 attempt to work with each other to delay the review process until the Spring of 2027.
5. Neither Flagstaff nor Paintearth have indicated a need to review the ICF prior to Spring of 2027.

NOW THEREFORE Flagstaff and Paintearth agree as follows:

6. The ICF shall be amended as follows:

Section B. TERM AND REVIEW shall be amended to read:

3. It is agreed by Paintearth and Flagstaff that the Intermunicipal Committee shall review this agreement commencing no later than 2027 to review the terms and conditions of the agreement, and thereafter at least once every 5 years.

7. This amendment shall be effective as of the day and year first above written.
8. All other provisions of the ICF shall remain in effect.

IN WITNESS WHEREOF Flagstaff and Paintearth have hereunto affixed their respective corporate seals duly attested by the hands of their proper signing officers authorized in that behalf as of the day and year first above written.

Flagstaff County

County of Paintearth

Per _____
Reeve

Per _____
Reeve

Per _____
Chief Administrative Officer

Per _____
Chief Administrative Officer

6.D

RECEIVED

MAR 21 2025

INVOICE

RED DEER RIVER MUNICIPAL USERS GROUP

c/o Town of Drumheller

224 Centre Street

Drumheller, AB T0J 0Y4

ACCOUNT: Village of Halkirk
Box 126
Halkirk, AB T0C 1M0

RE: **2025 RED DEER RIVER MUNICIPAL USERS GROUP REQUISITION**

DATE	DESCRIPTION	TOTAL
11 Mar 2025	2025 Requisition at \$0.25 cents per capita	\$23.00
	Based on the 2023 Federal Census your population of 92 equates to \$ 23.00	
	This is for the period January 1 to December 31, 2025	
TOTAL		\$23.00

THANK YOU FOR YOUR PARTNERSHIP

6.E

Coronation District 4-H Beef Committee
Show & Sale Planning Committee



March 20, 2025

County of Paintearth
Box 509
Castor, AB T0C 0X0

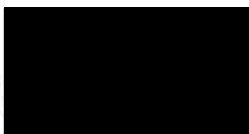
To Whom it May Concern:

I am reaching out to you on behalf of the Coronation District 4-H Beef Show and Sale planning committee. Preparations are underway for our annual event which will be held at Compeer, June 3 & 4, 2025.

We are currently seeking sponsorship from local agricultural businesses and supporters to help cover expenses incurred with this event. Some of the areas that donations can help with: rent, site preparations, fees for our judges, banquet, meals, programs and sale catalogs.

We would like to take this opportunity to ask for your assistance in making this event a success for our children. We would appreciate any level of support you could offer at this time.

Thanks for your consideration,



Lynette Waltham, Leader Coronation 4-H Beef Club
Coronation District 4-H Planning/Organizing Committee



County of Paintearth No. 18

Request for Decision

Title: Distribution of 2024 Surplus

Meeting: Regular Council

Meeting Date: April 8, 2024

Issue/Background:

Restricted surplus allows the County to save each year for future capital replacements as outlined in the asset management plan, such as bridges, roads, and equipment. This practice eliminates the need to significantly increase tax rates in years that large value capital items are in need of replacement. As outlined in the Citizen Value survey 47% of the respondents would like to see Council continue to save each year, even if it means a possible incremental increase in taxes.

Effective December 31, 2024 the County of Paintearth has an unrestricted surplus of \$5,567,613 that will need to be distributed to restricted surplus.

Financial:

1. As per budget 2024 it is recommended to place:
 - \$59,252 in restricted surplus admin buildings (4-12-63-09200)
 - \$59,252 in restricted surplus admin equipment & furniture (4-12-65-09200)
 - \$39,502 in Restricted surplus fire vehicle (4-23-64-09200)
 - \$651,775 in Restricted surplus PW vehicles (4-32-64-09200)
 - \$790,030 in restricted surplus PW machinery & equipment (4-32-65-09200)
 - \$217,258 in restricted surplus water projects (4-41-00-09200)
 - \$25,000 in restricted surplus ASB Vehicles (4-62-64-09200)
 - \$34,252 in restricted surplus ASB Machinery & equipment (4-62-65-09200)
 - \$19,751 in restricted surplus ASB buildings (4-62-63-09200)
 - \$59,252 in restricted surplus land development (4-66-00-09200)
 - \$19,751 in restricted surplus parks & recreation (4-72-00-09200)
2. Additional project funding
 - \$1,000,000 into a housing reserve to help fund the construction of new houses
 - \$500,000 into restricted surplus waste water
 - \$500,000 into restricted surplus water projects
 - \$250,000 into Restricted surplus fire vehicle
 - \$750,000 into restricted surplus halls and recreation
 - \$592,538 into restricted surplus Broadband capital

Policy/Legislation:

Recommendations:

1. Council approves the restricted surplus transfers as outlined above
2. Council provides further direction or required changes/amendments

Prepared By: Lana Roth, Assistant CAO



County of Paintearth No. 18

Request for Decision

Title: Unrestricted surplus transfer - Halkirk

Meeting: Regular Council

Meeting Date: April 8, 2025

Issue/Background:

The Village of Halkirk through dissolution to the County of Paintearth had \$323,204 in unrestricted surplus and \$111,637 in restricted surplus operating. Administration is recommending transferring this unrestricted surplus (\$323,204) into a restricted surplus for water and waste water projects in the Hamlet of Halkirk. Restricted surplus allows the County to save each year for future capital replacements as outlined in the asset management plan, such as water and sewer projects. This practice eliminates the need to significantly increase tax rates in years that large value capital items in need of replacement.

Effective January 1, 2025, there was \$323,204 in unrestricted surplus from Halkirk that administration is recommending to be distributed to restricted surplus.

Financial:

- \$161,602 into Restricted Surplus Halkirk Water
- \$161,602 into Restricted Surplus Halkirk Waste Water

Policy/Legislation:

Recommendations:

1. Council approves the restricted surplus transfers as outlined above
2. Council provides further direction or required changes/amendments

Prepared By: Lana Roth, Assistant CAO



County of Paintearth No. 18

Request for Decision

Title: Recognition of Service

Meeting: Regular Council

Meeting Date: April 8, 2025

Issue/Background:

Under County Policy HR 011, Recognition of Service, Leaving Liability, a public works employee is eligible for long-term employment service recognition. Policy HR 011 requests Council's decision due to audit requirements, otherwise an actuary must be hired to determine the liability.

Financial:

Cash gift valued at \$50.00 per year for years 1 – 9 and cash gift valued at \$100.00 per year for years 10 – 40.

Policy/Legislation:

Policy HR 011 Recognition of Service, Leaving Liability outlines the County's position to recognize the services of employees and Councillors who are leaving the County after having provided long-term services.

Recommendations:

1. Council moves to reward the individual Recognition of Service for 34 years of service and dedication to the County of Paintearth No. 18.
2. Council directs Administration accordingly.

Prepared By: Robin Walker



County of Paintearth No. 18

Request for Decision

Title: Retirement

Meeting: Regular Council

Meeting Date: April 8, 2025

Issue/Background:

Under County Policy HR 012 Retirement, a public works employee is eligible to receive recognition of service benefits as outlined in the Retiring Liability. For this policy, applications must be made to County Council of the County of Paintearth No. 18 to receive recognition of service benefits upon retirement. Acceptance of the application is at Council's discretion.

Financial:

Cash gift valued at \$200.00 per year for years 1 – 9 and cash gift valued at \$500.00 per year for years 10 – 40, a \$100.00 gift certificate (dining out) and an engraved watch.

Policy/Legislation:

Policy HR 012 Retirement, Retiring Liability outlines the County's position on retirement from employment with the County of Paintearth No. 18. For this policy, applications must be made to the County Council of the County of Paintearth No. 18 to receive recognition of service. Acceptance of the application is at Council's discretion.

Recommendations:

1. Council moves to reward the individual Retirement recognition service benefits for the 34 years of service with the County of Paintearth No. 18.
2. Council directs Administration accordingly.

Prepared By: Robin Walker



County of Paintearth No. 18

Request for Decision

Title: Recognition of Service

Meeting: Regular Council

Meeting Date: April 8, 2025

Issue/Background:

Under County Policy HR 011, Recognition of Service, Leaving Liability, a public works employee is eligible for long-term employment service recognition. Policy HR 011 requests Council's decision due to audit requirements, otherwise an actuary must be hired to determine the liability.

Financial:

Cash gift valued at \$50.00 per year for years 1 – 9 and cash gift valued at \$100.00 per year for years 10 – 40.

Policy/Legislation:

Policy HR 011 Recognition of Service, Leaving Liability outlines the County's position to recognize the services of employees and Councillors who are leaving the County after having provided long-term services.

Recommendations:

1. Council moves to reward the individual Recognition of Service for 10 years of service and dedication to the County of Paintearth No. 18.
2. Council directs Administration accordingly.

Prepared By: Robin Walker



County of Paintearth No. 18

Request for Decision

Title: Retirement

Meeting: Regular Council

Meeting Date: April 8, 2025

Issue/Background:

Under County Policy HR 012 Retirement, a public works employee is eligible to receive recognition of service benefits as outlined in the Retiring Liability. For this policy, applications must be made to County Council of the County of Paintearth No. 18 to receive recognition of service benefits upon retirement. Acceptance of the application is at Council's discretion.

Financial:

Cash gift valued at \$200.00 per year for years 1 – 9 and cash gift valued at \$500.00 per year for years 10 – 40, a \$100.00 gift certificate (dining out) and an engraved watch.

Policy/Legislation:

Policy HR 012 Retirement, Retiring Liability outlines the County's position on retirement from employment with the County of Paintearth No. 18. For this policy, applications must be made to the County Council of the County of Paintearth No. 18 to receive recognition of service. Acceptance of the application is at Council's discretion.

Recommendations:

1. Council moves to reward the individual Retirement recognition service benefits for the 10 years of service with the County of Paintearth No. 18.
2. Council directs Administration accordingly.

Prepared By: Robin Walker

VILLAGE OF HALKIRK
BYLAW NUMBER 2013 - 2

BEING A BYLAW TO ESTABLISH AND MAINTAIN A CIVIC ADDRESS SYSTEM

WHEREAS: The Council of the Village of Halkirk desires to maintain a civic address system to identify properties and to assist emergency response vehicles in locating the appropriate address.

NOW THEREFORE: The Council of the Village of Halkirk, in the Province of Alberta, duly assembled, enacts as follows;

SHORT TITLE

This Bylaw shall be known as "The Civic Address Bylaw."

DEFINITIONS

In this Bylaw:

1. "Address" means the civic address designated by the Village of Halkirk from time to time, which may include a combination of numbers and words.
2. "Authority" means the Municipal Administrator and such staff that are deemed necessary to carry out the functions of this Bylaw;
3. "Frontage" means the side of a lot abutting a street, however in the case of a corner lot the shorter side shall be the frontage;
4. "Occupancy" means every building or portion of a building or a sub-unit thereof identified in accordance with the classification designated in the Alberta Building Code, as determined by the Village Authority;
5. "Owner" means with respect to a property, the person who is registered under the Land Titles Act as owner of the property;
6. "Property" means a parcel of land or a building situated thereon;
7. "Street" shall mean and include all public road right-of-ways which give access to the front of any occupancy and shall not include any lane.

PROCEDURES

- a. The Authority shall keep a record of all numbers assigned to properties pursuant to this bylaw.
- b. Every legally registered parcel of land within the corporate limits of the Village shall be designated an address in accordance with the following general rules, wherever possible:

Roadways

1. Street names shall be selected by the Village Council;
2. The name, if not historical, may be descriptive, may pertain to the geographical or topographical outlay, or may establish the basis of a theme for subsequent naming with a larger area.
3. The street name shall not be duplicated nor shall it approximate phonetically the name of any other area, street, neighborhood or subdivision already named in the Village of Halkirk.
4. The Village shall maintain the street signage in good condition and shall not cause, allow or permit the visibility of the street signage to be obscured from the street view.

Buildings

1. Addressing of individual parcels within a subdivision shall be assigned by the Municipal Administrator.
2. Even numbers shall be placed on the north and east sides of the streets, and odd numbers shall be placed on the south and east sides of the streets. Where a street changes direction the addressing shall be based on the direction at the intersection with the adjoining street and shall be maintained throughout.
3. Each occupancy shall be allocated an individual number. Numbering shall be assigned as follows:

a. Residential

- i. All single-detached dwellings shall be numbered in succession by multiples of four.
- ii. Where single-detached dwellings cannot be numbered with every fourth number due to number restrictions, the numbering will then follow the sequence of numbering in the surrounding area to avoid duplication.
- iii. Duplexes shall have one address per dwelling unit.
- iv. Fourplexes shall have an address for the entire building, with internal numbering to be finalized with the developer and the Municipal Administrator prior to occupancy, unless each dwelling is to be individually metered, at which time individual address will be assigned to each dwelling.
- v. Multiple attached housing developments (rowhouse or townhouse) shall have one address per dwelling unit.
- vi. Residential apartment buildings shall have one address per building, with internal numbering to be finalized with the developer and the Municipal Administrator prior to occupancy.
- vii. Manufactured Home Park lots shall be numbered in increments of one (1).

b. Commercial / Industrial

- i. All commercial / industrial buildings shall be numbered in succession by multiples of four.
- ii. Commercial and industrial buildings shall have one numbered address for the entire building. Individual bays within such building shall be numbered in a consecutive sequence.

ADDRESSING REQUIREMENTS

1. The requirement for posting of civic address, when applicable, will be a condition placed upon issuance of any development permit.
2. In the case where there is no civic addressing and it is required, the municipality shall give the owner of the property at least Sixty (60) Days notice in writing of any number to be assigned to the property including any revisions thereof. Such notice shall be given by ordinary mail to the address for each owner shown on the Tax Roll.
3. The owner of an occupancy shall continuously display the address for such occupancy in the following manner:
 - i. On the exterior of the front façade providing principal direct access to the occupancy.
 - ii. In a color contrasting to the exterior of the frontage façade
 - iii. The owner shall use numeral or letters that are not less than 5 inches (12.7 cm) in height.
4. No person shall display or permit the displaying of any address on a property other than the address assigned pursuant to this bylaw.

- 5. The owner shall maintain the address in good condition and shall not cause, allow, or permit the visibility of the address from the street to be obscured.

OFFENCES AND PENALTIES

- 1. The Authority is hereby authorized to ensure the provisions of this Bylaw and to instruct issuance of offence tickets to any person it reasonably believes has contravened the provisions of this bylaw.
- 2. Any person who contravenes any of the provisions of this Bylaw is guilty of an offence and is liable to a penalty of \$200.00
- 3. Any person who, being guilty of a first breach of this Bylaw, contravenes any of the provisions of this Bylaw a second time with the same breach within (60) days is guilty of an offence and is liable to a penalty of \$500.00

This bylaw takes effect on the date of the third and final reading.

READ A FIRST TIME THIS 13th DAY OF March, 2013.

READ A SECOND TIME THIS 13th DAY OF March, 2013.

READ A THIRD TIME AND PASSED THIS 13th DAY OF March, 2013.

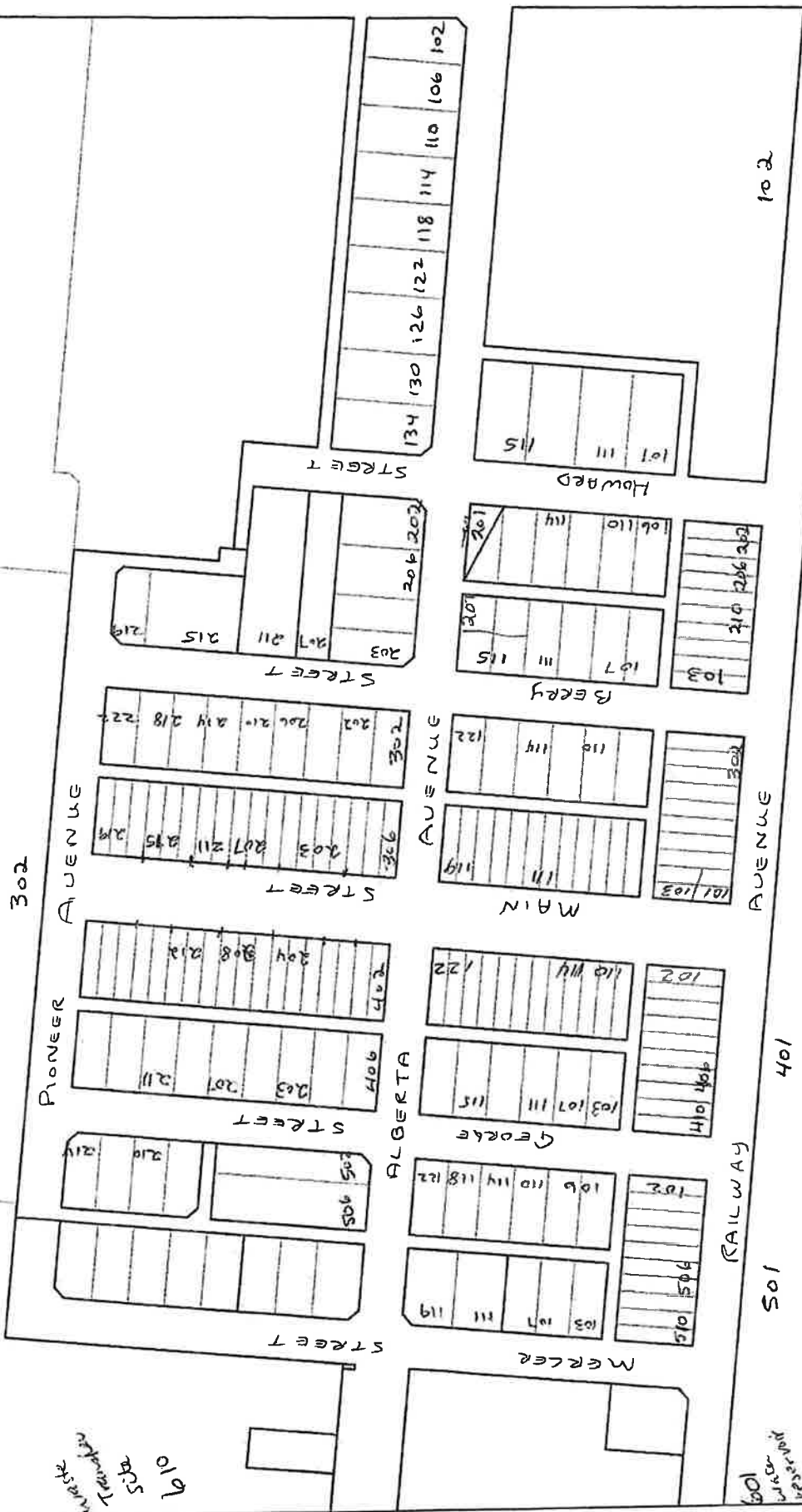
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MAYOR

[Redacted signature]

ADMINISTRATOR

Civic Addresses



Village of Halkirk

910
St. Lawrence
Halkirk

601
St. Lawrence
Halkirk



County of Paintearth
No. 18

CAO Report

Meeting: Regular Council Meeting

Meeting Date: April 8, 2025

1. March 26 – Present:

- a. Paintearth Regional Waste meeting (March 26)
- b. Meeting with Coronation recreation champion to discuss future recreation funding opportunities with respect to community grants and intermunicipal agreements. (March 27)
- c. Meeting with Rural Connect Ltd. re: Fiber Optic Enterprise project lead (March 28)
- d. Trip to Builder’s site in Drumheller with Reeve and Deputy Reeve to inspect housing stock
- e. Work with Environmental Services and Town of Castor re: waterline servicing in northwest area along Castor fringe with County. (March 31)
- f. Travel to Edgerton with Reeve to take in AltaLink presentation on electricity rates with Colin Harvey. (April 1)
- g. Meeting with Barb Kulyk re: bylaw rates project, new bylaws required and election matters (April 2)
- h. ARMAA Zone 2 meeting Drumheller (April 3)
- i. Rural Connect Board Meeting (April 4)
- j. General support to senior staff on areas including community policing, updates to budget 2025, additional considerations surrounding FOIP legislation, etc.

Report Prepared By: Michael Simpson, Chief Administrative Officer



County of Paineearth
No. 18

Assistant CAO Report

Meeting: Regular Council

Meeting Date: April 8, 2025

1. Would like to extend a huge thank you to Ketiwe and Heather with Prairiescan, we received confirmation that our funds have been reallocated into the next fiscal year, allowing the County to continue working on the sewer project with a completion date of September 30.
2. On-going work on final budget updates and mill rate options for Council's consideration.
3. March 26 – BREOC meeting in Castor. Presented the budget for consideration – has been tabled to the next meeting. Received updates on each municipalities CCTI-IF projects.

Prepared By: Lana Roth, Assistant Chief Administrative Officer

Director's Report

Department: Community Services

Meeting: Regular Council Meeting

Meeting Date: April 8, 2025

1. Planning and Development

- i) Development Permit and Subdivision Reports – the YTD Dev permits is attached, a number of permits issued in last month. Couple inquiries on subdivisions.
- ii) LTO – been frustrating with a caveat discharge from an old RDRPC caveat and also the ROW closure north of Castor for the future subdivision for parcel access, lengthy delays in feedback and changed the desc for the closure bylaw. Pending reply from AT Hanna, may have to redo the hearing with new desc. They want a plan of survey instead of description.
- iii) Have redone the Halkirk land use zoning map to bring into alignment with our LUB and draft will be distributed at the meeting, not ready at time of writing. Will be completing the update to bring their LUB and plans into our LUB for consolidation.
- iv) Ordered new batch of blue rural address replacement signs for the '25 season.
- v) Continued work on the servicing and permitting of the Marquart property.

2. Industry

- i) Please see the attached YTD report for the industry activity within the County for 2025.

3. Community Benefits Fund – Spring Intake for Paintearth CBF complete

- i) Have closed the intake and forwarded the recommendations off to Potentia for their review, hope to get their approval back for ratification at the May mtg.

4. Parks and Recreation

- i) Attending RFP conference next Sun – Wed in Canmore
- ii) Parks assistant hired and starting May 1st
- iii) Electrical services upgrade RFP for Halkirk campground completed and budgeted for actioning. Doing some other legwork on that project inhouse to save \$.
- iv) Supplies ordering, rec facility rental agmts, other dailies for additional Halkirk items

Prepared By: Todd Pawsey, Director of Community Services

2025 Development Report

As of April 4

2025

DP #	Applicant	Location	Particulars	Value	District	Perm/Disc	Class
2501	Gil Ellefson	NW34-38-10	Moved in house, shop	\$800,000	Ag	Permitted	Res
2502	County of Paintearth	Lot 1 Blk 1 Pln 2421388 in NE12-37-11	multi bay equip shop		Ag	Permitted	Ind
2503	Jason & Correna Cooper	Lot 1 Blk 1 Pln 1020187 in SE6-36-9	renos, minor home occ permit	\$0	Ag	permitted	comm
2504	Tyson Glazier	SW13-37-11	manufactured trailer, porch	\$400,000	Ag	Permitted	Res
2505	Kurt & Erin Chick	Lot 3 Blk 1 Pln 0621408 in NE24-38-16	house and attached garage	\$650,000	HR	Permitted	Res
2506	Daniel & Tanya Brown	SW27-38-11	addition & renovations to residence	\$300,000	Ag	Permitted	Res
2507							
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			Totals	\$2,150,000			

2025 Industry & Utilities Report

As of Apr 4

2025

Approaches and Access						
# Applicant	Land Location	Date Applied	Existing	New Constr.	Culvert?	Date Approved
1	InterPipeline Ltd	NW18-38-9	11-Mar		n	14-Mar
2	Karve Energy	SE7-38-11	14-Mar		y	17-Mar
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Pipeline Crossings						
Applicant	Land Location	Date Applied	Open/Bored	Weed Ctrl?	Profile Rec'd	Date Approved
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11						
12						

Proximity Requests	Applicant	Land Location	Date Applied	Date Approved
1	Karve Energy	SE18-38-11	12-Mar	14-Mar
2	Karve Energy	NE34-38-12	13-Mar	14-Mar
3	Karve Energy	SE7-38-11	14-Mar	17-Mar
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Utility Applications	Land Location	Project	Notified	Approved
1	ATCO Electric	SE13-37-11	powerline to prop	31-Jan 21-Feb
2	ATCO Electric	NE11-37-11	powerline extension	31-Jan 21-Feb
3	ATCO Electric	NW5-35-12	salvage of equip	18-Feb 21-Feb
4	ATCO Electric	east up 123	replace 1 ph w 3 ph lines	13-Mar 14-Mar
5	ATCO Electric	NE18-38-9	replace 2 poles add transformer	18-Mar 27-Mar
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RUA Projects	Land Location	Roads	Date Entered
1			
2			
3			
4			
5			
6			
7			

D56 & Other Notices

Exploration/Development Applicant	Notices of Intent Land Location	Intent Notice	Compl. Notice	Purpose
1 Battle River Energy	36-36-14	19-Dec		pipeline abandonment
2 Battle River Energy	SW26-38-10	20-Dec		wellsite abandonment
3 Battle River Energy	SE34-37-9	20-Dec		wellsite abandonment
4 Battle River Energy	NW4-39-10	20-Dec		wellsite abandonment
5 Battle River Energy	SW32-39-10	20-Dec		wellsite abandonment
6 Battle River Energy	SE26-37-10	20-Dec		wellsite abandonment
7 Battle River Energy	E15-37-10	20-Dec		wellsite abandonment
8 Battle River Energy	NE35-36-10	20-Dec		wellsite abandonment
9 Karve Energy	SE22-39-14	14-Jan		rec certificate issued
10 Karve Energy	NE4-38-14	14-Jan		rec certificate issued
11 Karve Energy	SW18-37-14	14-Jan		rec certificate issued
12 Karve Energy	NE33-37-14	14-Jan		rec certificate issued
13 Karve Energy	NE2-38-14	14-Jan		rec certificate issued
14 Karve Energy	SW26-39-10	17-Jan		rec certificate issued
15 Karve Energy	SW18-38-14	17-Jan		rec certificate issued
16 Karve Energy	NW32-38-12	23-Jan		rec certificate issued
17 Canadian Natural	10 to 3-37-14	24-Jan		pipeline abandonment
18 Canadian Natural	5-36-11	13-Feb		pipeline abandonment
19 Karve Energy	NE11-38-14	25-Feb		rec certificate issued
20 Cenovus Energy	39-13 leases	05-Feb		assets transfer
21 Karve Energy	SW5-36-9	05-Mar		new multiwell padsite
22 Karve Energy	SE18-38-11	12-Mar		additional wells on exist padsite
23 Karve Energy	NE34-38-12	13-Mar		additional wells on exist padsite
24 NGTL	NW11-39-16	25-Mar		meter station abandonment
25 Karve Energy	SW7-38-11	20-Mar		new multiwell padsite
26 JSK Consulting	22-34-11	01-Apr		pipeline abandonment
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County of Paineearth No. 18

Director's Report

Title: Director of Protective Services Report

Meeting: Council

Meeting Date: April 08, 2025

The continuing saga!!

- On March 31 had a Team meeting with Fort Gary Fire Trucks. Halkirk's new fire truck viewed and a walk around done.
- Transfer of all files and other items all most complete
- Halkirk calls, dog poop compliant(unsubstantiated) and a MVC .
- Regular patrols being conducted.
- Fire Permits steady
- Road permits steady, break up still in full swing
- Cap 2 Tower 33 in clean up mode
- Police Advisory Board
- Crown Prosecutors connecting with police and county
- Conversation from Peace Officer designation to County Bylaw Polices
- Having conversations with with New Fire Commissioner's Office

*Prepared By: Colm Fitz-Gerald
Director of Protective Services*