

COUNTY OF PAINTEARTH NO. 18

COUNTY COUNCIL MEETING

FEBRUARY 19, 2025

9:00 A.M.

A G E N D A

1. CALL TO ORDER
2. ACCEPTANCE OF AGENDA
3. ADOPTION OF THE PREVIOUS MINUTES
 - A. Regular County Meeting February 4, 2025
4. PUBLIC HEARING
 - A. None.
5. DELEGATIONS
 - B. Sgt. Jeremy Houle 9 a.m.
6. BUSINESS
 - A. Appointed Member for Hamlet of Halkirk for Castor and District Housing Authority
 - B. Quality Management Plan for Hamlet of Halkirk Gas Utility
 - C. Lease for Halkirk Hall Association
 - D. RFD Write Off Tax Arrears Roll # 36151510
 - E. RFD Write Off Tax Arrears Roll # 40142440
 - F. RFD Windshield Damage
7. BYLAWS
 - A. None.
8. COUNCILLOR REPORTS
 - A. Verbal Reports.

9. ADMINISTRATION REPORTS

- A. Chief Administrative Officer
- B. Assistant Chief Administrative Officer Report
- C. Director of Public Works Report
- D. Director of Protective Services

10. FINANCIAL

- A. Budget Report Ending January 31, 2025
- B. Bank Statement October 31, 2024
- C. Bank Statement November 30, 2024
- D. Bank Statement December 31, 2024

11. CORRESPONDENCE

- A. None.

12. CONFIDENTIAL ITEMS

- A. *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000 Chapter F-25: Part 1, Div 2, Sec 16(1)(a)(i), 24(1)(a), (b)(i), (c), (d)

13. ADJOURNMENT

Upcoming Council Meeting Dates — March 4, 2025, and March 25, 2025. Council Meeting dates are subject to individual change and commence at 9:00 a.m.

COUNTY OF PAINT EARTH NO. 18
REGULAR COUNCIL MEETING MINUTES
TUESDAY FEBRUARY 4, 2025

The Regular meeting minutes of the Council of the County of Paintearth No. 18 held in Council Chambers in the municipal office on February 4, 2025, commencing at 9:00 a.m.

IN ATTENDANCE:

Reeve:	Stan Schulmeister
Councillors:	Terry Vockeroth, Sandy Shipton, Diane Elliott, George Glazier, Dale Norton, Maurice Wiat
Chief Administrative Officer:	Michael Simpson
Assistant Chief Administrative Officer:	Lana Roth
Director of Public Works:	Bryce Cooke
Director of Community Services:	Todd Pawsey
Director of Environmental Services:	Jeff Cosens
Director of Protective Services:	Colm Fitz-Gerald
Legislative Clerk:	Courtney Algot

CALL TO ORDER:

Reeve Schulmeister called the meeting to order at 9:04 a.m.

ADOPTION OF AGENDA:

02.04.25.021 Regular Council Meeting Agenda February 4, 2025 — MOVED by Councillor Glazier to adopt the Regular Council Meeting Agenda February 4, 2025, as approved.
Carried

ADOPTION OF PREVIOUS MINUTES:

02.04.25.022 Regular County Council Meeting Minutes January 7, 2025 — MOVED by Councillor Norton that the Previous Regular County Council Meeting Minutes for January 7, 2025, be approved as presented.
Carried

BUSINESS:

02.04.25.023 RFD: Busy Beaver Daycare Annual Online Facebook Auction — MOVED by Deputy Reeve Wiat that the County of Paintearth donate an auction item to the Busy Beavers Daycare for their Annual Online Facebook Auction, held February 18-20, 2025.
Carried

02.04.25.024 RFD: Policy PW023 Redraft — MOVED by Councillor Elliott that Policy PW023 be adopted as amended.

Carried

02.04.25.025 RFD: Apply for PERC and DIRC for Outstanding Oilfield Taxes for 2024 Tax Year — MOVED by Councillor Norton that the County apply for PERC program credits in the amount of \$12, 205.35 and DIRC program credits in the amount of \$280.34.

Carried

COUNCILLOR REPORTS:

02.04.25.026 Councillor Reports — MOVED by Councillor Shipton to adopt the verbal Councillor Reports as information.

Carried

ADMINISTRATION REPORTS:

02.04.25.027 Chief Administrative Officer's Report — MOVED by Councillor Norton to approve the Chief Administrative Officer's Report as presented.

Carried

02.04.25.028 Assistant Chief Administrative Officer's Report — MOVED by Deputy Reeve Wiart to approve the Assistant Chief Administrative Officer's Report as presented.

Carried

02.04.25.029 Director of Public Works Report — MOVED by Councillor Shipton to approve the Director of Public Work's Report as presented.

Carried

02.04.25.030 Director of Environmental Services Report — MOVED by Councillor Elliott to approve the Director of Environmental Services Report as presented.

Carried

02.04.25.031 Director of Community Services Report — MOVED by Councillor Glazier to approve the Director of Community Services Report as presented.

Carried

Recess: The meeting recessed at 10:20 a.m.

Reconvene: The meeting reconvened at 10:37 a.m.

02.04.25.032 Paintearth Protective Society Hall Rental and Coffee Supplies Request — MOVED by Councillor Glazier that the County of Paintearth cover the cost for the rental of the Castor Community Hall and coffee supplies totalling \$250.00 on February 25th, 2025, in support of the Paintearth Protective Society's information session.

Carried

PUBLIC HEARING:

02.04.25.033

Public Hearing on Bylaw No. 726-24 Road Closure - Road Plan 892 2526 NE 3 TWP 38 Range 14 W4M — MOVED by Deputy Reeve Wiart that the meeting proceed to a Public Hearing on Bylaw No. 726-24 Road Closure - Road Plan 892 2526 NE 3 TWP 38 Range 14 W4M at 10:42 a.m.

Carried

All Councillors and staff, as listed above, were in attendance as well as Development Officer T. Pawsey. There were no respondents present.

The Public Hearing for Bylaw 726-24 Closure of all that portion of the government road allowance along the east boundary of the NE1/4 of Sec. 3- Twp. 38- Rge. 14- W4M lying south of the southeast limit of road plan 892 2526, and containing 0.697 ha, more or less, was called to order by Reeve Schulmeister at 10:43 a.m.

The Hearing was held for anyone who may be affected or claim to be affected by the above closure. The Hearing was open for acceptance of oral or written presentations.

The advertising requirements were met through advertisement of the Public Hearings in the newspapers and on the County's social media sites. The proposed road closure bylaw was available for viewing at the County Office. The deadline for submissions was January 31, 2025, at 4:30 p.m. with there being no submissions, comments, etc. received.

02.04.25.034

MOVED by Councillor Norton to adjourn the Public Hearing at 10:48 a.m.

BYLAWS:

02.04.25.035

RFD: Bylaw 690-20 Schedule D Amendment — MOVED by Councillor Norton that Schedule D of Bylaw 690-20 be amended with an increased water consumption rate per cubic meter to be \$3.35/M3 effective for the February 1st, 2025, billing period.

DELEGATIONS:

Shannon Paquette entered chambers at 10:51 a.m. and delivered a presentation updating council on STARS services throughout the province and thanking the County of Paintearth for their contributions.

02.04.25.036

MOVED by Deputy Reeve Wiart that the presentation from Shannon Paquette representing STARS be accepted as information.

Carried

Shannon Paquette concluded her presentation at 11:01 a.m.

FINANCIAL:

None.

CORRESPONDENCE:

- 02.04.25.037 **BRAIN Centre Update and Christmas Card** — MOVED by Councillor Norton that the BRAIN Centre Update and Christmas Card be received and filed.
Carried
- 02.04.25.038 **Industrial Inquiry Commission Reviewing Canada Post** — MOVED by Councillor Norton that the Industrial Inquiry Commission Reviewing Canada Post be received and filed.
Carried
- 02.04.25.039 **Town of Coronation Library Board 2025 Budget** — MOVED by Councillor Glazier the Town of Coronation Library Board 2025 budget be received and filed.
Carried
- 02.04.25.040 **Letter from STARS** — MOVED by Deputy Reeve Wiart the letter from STARS be received and filed.
Carried
- 02.04.25.041 **Letter from Coronation Music Festival Association** — MOVED by Councillor Shipton the letter from Coronation Music Festival Association be received and filed.
Carried

CLOSED SESSION:

- 02.04.25.042 **Closed Session** — MOVED by Councillor Norton that the County move to closed session at 11:08 a.m. to discuss items under the *Freedom of Information and Protection of Privacy Act*, R.S.A. 2000, Chapter F-25: Part 1, Div 2, Sec 16(1), (2).
Carried

Recess: *The meeting recessed at 12:15 p.m.*

Reconvene: *The meeting reconvened at 12:48 p.m.*

- 02.04.25.043 **Closed Session** — MOVED by Deputy Reeve Wiart that the County return to an open meeting at 1:29 p.m.
Carried

Recess: the meeting recessed at 1:29 p.m. to allow return of the public.

Reconvene: the meeting reconvened at 1:30 p.m. with no public present.

ADJOURNMENT:

Reeve Schulmeister adjourned the meeting at 1:31 p.m.

These minutes approved this ____ day of _____, 20____.

Reeve

Chief Administrative Officer

Michael Simpson

From: Shahid Karamat [REDACTED]
Sent: January 15, 2025 2:16 PM
To: 'Kilner, Trudy'
Cc: George Glazier
Subject: Village of Halkirk - Dissolution

Hello Trudy,

As The **Village of Halkirk** (municipal code 0140) has been dissolved into the **County of Paintearth** effective January 01, 2025. Castor and District Housing Authority along with appointing members which are:

County of Paintearth No.18
Town of Castor
Town of Coronation

Must decide how one member of the board will be appointed as " Village of Halkirk" was appointing one member. Either three (03) will be appointed by the County of Paintearth No.18 or one member at large etc. It is the decision of members of the management body and current board. I will need a support letter from each member in favor of new member appointment and a motion passed by the board for Ministerial Order and Appendix update.

Please bring this into your board's attention and let me know if you need anything further on this.

Thanks

Shahid Karamat
Housing Advisor, HMB Operations South
Seniors, Community and Social Services



Classification: Protected A

Quality Management Plan

Village of Halkirk Gas Utility

This Quality Management Plan (QMP) represents an agreement with the Province of Alberta under section 5 of the *Gas Distribution Act* that all low pressure distribution pipelines and the equipment, apparatus, mechanisms, machinery or instruments incidental to their operation, as well as all primary service lines (defined by sections 1(h), (l) and (n)) are designed, constructed, operated and maintained in accordance with the requirements set by section 2 of the Act. For this purpose of this document, this pipeline system is collectively referred to as a "Gas Distribution System". In signing this agreement, the Chief Officer recognizes that complete compliance with these standards may not always be attainable, although they remain the objective for the urban gas utility. In the event of identified deficiencies resulting from an operation and maintenance inspection conducted under section 4 of the Act, the urban gas utility will respond in a timely manner to render the distribution system safe and as compliant to the applicable standard(s) as possible.

The Village of Halkirk Gas Utility (hereinafter referred to as "the urban gas utility", as per section 1(r) of the *Gas Distribution Act*), owns and operates a Gas Distribution System in Alberta and offers and provides natural gas service to residents within the boundaries of its urban municipality. The urban gas utility, represented by the Municipal Council is, as the distribution system owner, responsible for ensuring that the urban gas utility continues to be designed, constructed, operated and maintained in a manner consistent with section 2 of the Act. This is achieved with the full support of the Chief Administrative Officer (CAO) and/or the Gas Utility Manager and its employees, as to ensure the safety of its customers, employees, and the general public of Alberta. Annual review and commitment to this QMP document by both the Municipal Council and the CAO and/or the Gas Utility Manager, in conjunction with the annual submission of as-built plans and meeting operation and maintenance expectations of the Chief Officer partly constitute the 'Approval to Operate' a Gas Distribution System in Alberta.

QUALITY MANAGEMENT PLAN FUNCTIONS

Standards

As applicable, the urban gas utility will design, construct, operate, and maintain its gas utility in accordance with the following legislation and standards:

- The *Gas Distribution Act*
- The *Pipeline Act* and Regulations
- The *Municipal Government Act*, only as applicable/relevant to the gas utility
- The *Gas Utilities Act*, as applicable
- The *Occupation Health and Safety Act*, and all codes and regulations, as applicable
- Canadian Standards Association (CSA) Z662 Oil and Gas Pipeline Standard
- Canadian Standards Association (CSA) Z246.2 Emergency Preparedness and Response for Petroleum and Natural Gas Industry Systems
- The Technical Standards Manual for Gas Distribution Systems in Alberta, issued by Rural Utilities
- Guidelines for Operations & Maintenance Practices in Alberta Natural Gas Utilities issued by the Federation of Alberta Gas Co-ops Ltd.
- Alberta Energy Regulator (AER) Directive 71 Emergency Preparedness and Response Requirements for the Petroleum Industry (as applicable)

Urban gas utilities are also expected to maintain appropriate insurance coverage.

Design, Construction, Testing, and Commissioning

The urban gas utility will ensure that its distribution system is designed and constructed to safely deliver the required volumes of gas to each consumer under the most extreme conditions by following the Technical Standards Manual for Gas Distribution Systems in Alberta and the most recent version of the Canadian Standards Association (CSA) Z662 Oil and Gas Pipelines. Collectively, these are the standards for Alberta's gas distribution systems.

Operation, Maintenance and Repair

To ensure the gas distribution system is properly operated, maintained, and repaired, the urban gas utility will employ or contract the services of qualified field staff to safely operate and maintain the system. This will include development of a regular preventative maintenance program to safeguard the distribution system against premature deterioration. Further, the urban gas utility will ensure that the level of safety equipment for both the shop and emergency response vehicles (as adopted in the Guidelines for Operations & Maintenance Practices in Alberta Natural Gas Utilities) in addition to personal protective equipment (PPE), is provided, inventoried, maintained, and calibrated as, and if, required.

Emergency Preparedness and Response

To ensure that employees understand the urban gas utility's program to respond to emergency situations, the urban gas utility will develop and implement an Emergency Response Program (ERP) to effectively respond to emergencies, promote safety of workers, responders and the public, in accordance with the Guidelines for Operations & Maintenance Practices in Alberta Natural Gas Utilities.

Surveying and Plant Records

In order to ensure the completeness, accuracy and timely completion of the urban gas utility's as-built drawings and ensure that the Utility Safety Partners database is current, the urban gas utility will maintain up-to-date as-built plans of the urban gas utility and submit these to Rural Utilities by March 31 of the year following construction.

RESPONSIBILITY

This Quality Management Plan highlights the safety related components of the Village of Halkirk Gas Utility's design, construction, operation, and maintenance programs. The Municipal Council, along with the Chief Administrative Officer and/or the Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their gas distribution system with this plan.

This Quality Management Plan was reviewed at the council meeting held on: _____

Dated _____

Mayor, representing the Municipal Council

I have read and will support the Municipal Council in the compliance of this Quality Management Plan:

Dated _____

CAO and/or the Gas Utility Manager

This QMP must be reviewed and signed by the urban gas utility, represented by the Mayor of the Municipal Council along with the Chief Administrative Officer and/or the Gas Utility Manager **on an annual basis and submitted to Rural Utilities by December 31st of each year.**

Failure to submit a signed QMP document may result in any or all of the following actions:

- (1) The annual 'Approval to Operate' will not be issued.
- (2) All planned/future construction must be approved by the Chief Officer prior to construction until the QMP is signed and submitted, and
- (3) Any construction done without prior approval of the Chief Officer will be in contravention of section 13 of the Gas Distribution Act and potentially subject to an offence (section 8) and/or order (section 9) under the Act.

6.C

LEASE

The COUNTY OF PAINTEARTH, herein called the "Lessor" being the registered owner of the Halkirk Community Hall (lots 23 to 27 inclusive, Block 3 Plan 19892) do hereby lease to the HALKIRK HALL ASSOCIATION, herein called the "Lessee", the above-mentioned facility for the term of 15 years from the 1st day of January 2025, onward, for the yearly rental fee of \$1.00 (One Dollar).

The Lessor and the Lessee covenant and agree each with the other as follows:


1. The Lessee will supply care taking, maintenance, upkeep and all operating costs of the said facility.
2. The Lessor will maintain necessary insurance coverage for the facility.
3. The Lessee will be responsible for all damage to the said facility.
4. The Lessee will be responsible for fee rates, bookings, and collecting fees.
5. That an inventory be taken of the equipment on and in the premises for insurance purposes, and the Lessee will be responsible for any discrepancies at the termination of the lease.
6. The Lessee shall receive prior approval from the Lessor for sub-letting the property to any person, company or corporation before any agreement is signed by the Lessee.
7. The Lessee shall receive prior approval from the Lessor before any alterations or renovations to the building or fixtures are made.
8. The Lessor or the Lessee may cancel this agreement by giving up to six months notice of intention to cancel to the other party. The agreement shall be reviewed annually by both parties.

I, we, the HALKIRK HALL ASSOCIATION of the Hamlet of Halkirk in the Province of Alberta do hereby accept this lease of the above-named facility, to be held by us as tenant, and subject to the conditions, restrictions, and covenants set forth above.

Whereas the COUNTY OF PAINTEARTH recognizes this as a significant contribution to the community and people of the district.

I, we, the COUNTY OF PAINTEARTH of the Hamlet of Halkirk in the Province of Alberta do hereby accept this lease of the above mentioned facility to be held by us as owner, and subject to the conditions set forth above.

Dated at the Hamlet of Halkirk in the Province of Alberta this 5 day of February A.D. 2025.

 As Lessor, signing authority of the County of Paintearth.

_____ As Lessee, signing authority for the Halkirk Hall Association.

_____ In the presence of

6.D

County of Paintearth
No. 18

Request for Decision

Title: Write Off – Tax Arrears

Meeting: Regular Council

Meeting Date: February 19, 2025

Issue/Background:

Roll #36151510 – Title #230B90, LINC 0023 555 850, part of NE-15-36-15-W4; 1.9 of an acres more or less. The County has tried but has been unsuccessful in contacting the landowner registered on title, this company no longer exists. This parcel of land previously appeared on the Tax Recovery List in 2019 and 2021. Tax arrears were written off by Council in 2023. With two additional years of unpaid taxes accruing the property is about to be placed on the 2025 Tax Arrears List.

If a tax payment is not received the parcel could be sold in a Tax Recovery Sale prior to March 31, 2026.

The small parcel is located along the edge of Sullivan Lake, with the land being described as alkaline and not productive pastureland. The amount of land left uncovered by the waters of Lake Sullivan can fluctuate from year to year depending on moisture levels. The closest access is currently an unmaintained trail with gates that ends one and half miles to the north.

Financial:

Cancellation of tax arrears costs in the amount of \$124.83.

Policy/Legislation:

MGA Section Cancellation, reduction, refund or deferral of taxes.

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) Cancel or reduce tax arrears
- (b) Cancel or refund all or part of a tax;
- (c) Defer the collection of a tax.

Recommendations:

1. Administration recommends that County Council cancels the outstanding property tax and penalties for Roll #36151510 in the amount of \$124.83.

2. Council offers another recommendation.

Prepared By: Avis Buxton, Finance Clerk

County of Paintearth
No. 18

Request for Decision

Title: Write Off – Tax Arrears

Meeting: Regular Council

Meeting Date: February 19, 2025

Issue/Background:

Roll #40142440 – Title #160Z55, LINC 0017 555 808, part of SW-24-40-14-W4; 0.30 of an acre more or less. The County has been unsuccessful in contacting the landowner registered on title. This parcel of land was previously listed on the Tax Arrears List in December of 2014, February 2017 and March 2019, Council decided to cancel the tax arrears costs and a tax sale was not held. Council wrote off outstanding taxes in 2023 and now with two additional years of unpaid taxes the property is about to be placed on the 2025 Tax Arrears List.

If a tax payment is not received the parcel could be sold in a Tax Recovery Sale prior to March 31, 2026.

The small parcel is located along the Battle River with no road, or access at this time. If the parcel was sold the County would need to provide access at a significant cost.

Financial:

Cancellation of tax arrears costs in the amount of \$137.23.

Policy/Legislation:

MGA Section Cancellation, reduction, refund or deferral of taxes.

347(1) If a council considers it equitable to do so, it may, generally or with respect to a particular taxable property or business or a class of taxable property or business, do one or more of the following, with or without conditions:

- (a) Cancel or reduce tax arrears
- (b) Cancel or refund all or part of a tax;
- (c) Defer the collection of a tax.

Recommendations:

1. Administration recommends that County Council cancels the outstanding property tax and penalties for Roll #40142440 in the amount of \$137.23.
2. Council offers another recommendation.

Prepared By: Avis Buxton, Finance Clerk



County of Paineearth No. 18

Request for Decision

Title: Damaged Windshield Repair Cost

Meeting: Regular Council

Meeting Date: February 19, 2025

Issue/Background:

On the morning of January 27 one of our county gravel trucks met a vehicle traveling east on hi way 599 approximately around 11:10 am. When the vehicle was meeting our gravel truck, a rock hit the front window damaging it. GPS and our driver confirm the timelines are accurate.

Owner of the vehicle then stopped at our stockpile site spoke to one of our drivers who contacted me and sent pictures. The owner called our county office and reported the incident then sent me pictures of the damaged window, replaced window, and the invoice cost for the repair.

Financial:

Cost to repair windshield \$1,250.32

Policy/Legislation:

There is no policy. In the past we have paid for most windshields or damages caused by our road conditions or equipment to maintain good relations with the public.

Recommendations:

1. Administration recommends reimbursing the vehicle owner for the replacement of the damaged windshield at the cost of \$1,250.32.
2. Council directs Administration to investigate a policy to formalize when the County would pay for replacement of windshields, vehicle damage, etc.; and/or
3. Council directs Administration.

Prepared By: Bryce Cooke, Director of Public Works



County of Paintearth
No. 18

CAO Report

Meeting: Regular Council Meeting

Meeting Date: February 19, 2025

1. Feb 5 – Present:

- a. **MCC Meetings Feb 11, 20th.**
- b. **Town of Castor Council meeting Feb 10th as a delegation re: Broadband.**
- c. **Assist senior staff in contract matters related to projects in connection with the capital budget.**
- d. **Meetings with consultants re: industrial park development at Crowfoot Crossing**
- e. **Review Halkirk QMP for Natural Gas Utility**
- f. **Discussions with Community Services Director on land files and community development files.**
- g. **Webinars with the Alberta Government regarding the new electors register for the 2025 municipal election.**
- h. **RMA Zone 2 Spring General Meeting in Ponoka with Reeve and Deputy Reeve.**
- i. **Virtual meeting with Dee Deveau of Municipal Affairs for quick discussion on Halkirk Directives under Ministerial Order from 2022 Viability Review.**

Report Prepared By: Michael Simpson, Chief Administrative Officer



County of Paintearth
No. 18

Assistant CAO Report

Meeting: Regular Council

Meeting Date: February 4, 2025

1. Continued work on year end procedures for the County. Auditors will be coming to our office the week of March 3-7
2. Correspondence with Halkirk Auditors for the completion of the Village of Halkirk audit for Dec 31/24. RWA will be coming to present Halkirk financial statements to council on March 4/25
3. WCB annual returns completed for the County and PCALC
4. February 7 – safety meeting
5. Corporate Services continues to work on preparing county financial software for Halkirk utility billing and tax/assessment

Prepared By: Lana Roth, Assistant Chief Administrative Officer



County of Paintearth
No. 18

Director's Report

Department: Public Works

Meeting: Regular Council Meeting

Date: February 19, 2025

1. Crushing and hauling from Clark pit to Smith stockpile ongoing
2. Graders plowing snow. Ridging fields in our bad spot where possible help with drifting
3. Brushing and burning Twp 380 west of Rge. 163. Trying to burn a few other piles in the county.
4. New plow truck will be ready by the end of February.

Prepared By: Bryce Cooke

County of Painsearth No. 18

Director's Report

Title: Director of Protective Services Report

Meeting: Council

Meeting Date: February 19, 2025

Since January 1st, the welcoming of Halkirk to our fold, must matters have be going smoothly. Lana and Linda have been very helpful (and busy) with the change over.

- Halkirk fire meeting Feb 10 was productive. I asked for a wish list and was present with a few items. Once I have the list finalized, I will present it to council.
- Halkirk calls, none to date but that should pick up starting in the spring and summer.
- Regular patrols being conducted.
- Liaison with the RCMP on a number calls in the county. Still a strong relationship with the RCMP.
- Fire Permits steady
- Road permits steady
- Minor incidents investigated and successfully concluded, worked with Public Works.

**Prepared By: Colm Fitz-Gerald
Director of Protective Services**

COUNTY OF PAINTEARTH NO 18

For the One Month Ending January 31, 2025

	<u>2024</u>	<u>2025</u>	<u>2025</u>	<u>Difference</u>	<u>% Remaining</u>
	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>		
Revenue					
Sales to Other Governments	\$56,918.45	\$70,500.00	\$35.62	\$70,464.38	\$1.00
Sales & User Charges	321,337.04	587,050.00	47,852.64	539,197.36	0.92
Licenses & Permits	24,911.20	18,000.00	3,733.72	14,266.28	0.79
Government Transfers	1,021,758.32	576,589.00		576,589.00	1.00
Rental Revenue	230.00	200.00	75.00	125.00	0.63
Lease & Royalties	16,289.08	25,000.00		25,000.00	1.00
Return on Investment	2,003,931.98	720,120.00	683.38	719,436.62	1.00
Penalties & Costs	92,077.56	96,500.00		96,500.00	1.00
Other Revenue	67,160.66	82,000.00	1,502.83	80,497.17	0.98
Gain on Sale	69,786.58	10,000.00		10,000.00	1.00
Total Revenue	<u>3,674,400.87</u>	<u>2,185,959.00</u>	<u>53,883.19</u>	<u>2,132,075.81</u>	<u>0.98</u>
Expenses					
General	62,773.97	471,500.00		471,500.00	1.00
Legislative	835,778.40	1,313,500.00	135,296.19	1,178,203.81	0.90
Administration	1,880,778.02	2,384,400.00	147,141.77	2,237,258.23	0.94
Fire Protective Services	195,453.65	253,605.00	8,480.00	245,125.00	0.97
Disaster & Emergency Services	82,991.50	18,750.00		18,750.00	1.00
Ambulance Services	514,810.35	54,175.00	48,155.20	6,019.80	0.11
Bylaw Enforcement	420,169.86	498,795.00	13,609.31	485,185.69	0.97
Public Works	6,576,858.27	9,031,438.00	638,473.27	8,392,964.73	0.93
Water Supply	488,860.07	524,340.00	14,874.36	509,465.64	0.97
Waste Water	42,118.10	29,700.00	1,849.54	27,850.46	0.94
Garbage Collection		9,800.00		9,800.00	1.00
Family & Community Support Services	102,789.35	110,500.00		110,500.00	1.00
Cemeteries		13,750.00		13,750.00	1.00
Municipal Planning & Development	194,345.64	264,900.00	18,602.83	246,297.17	0.93
Subdivision		85,000.00		85,000.00	1.00
Agricultural Service Board	626,660.53	738,300.00	35,614.82	702,685.18	0.95
Recreation Board	452,458.72	588,000.00		588,000.00	1.00
Parks & Recreation	66,114.83	189,900.00	20.07	189,879.93	1.00
Culture	42,126.84	42,000.00	4,880.48	37,119.52	0.88
Gas Production		60,800.00		60,800.00	1.00
Requisitions	121,825.00	206,700.00	66,300.00	140,400.00	0.68
Total Expenses	<u>12,706,913.10</u>	<u>16,889,853.00</u>	<u>1,133,297.84</u>	<u>15,756,555.16</u>	<u>0.93</u>

**COUNTY OF PAINT EARTH NO. 18
MONTHLY BANK STATEMENT
October 31, 2024**

GENERAL ACCOUNT

NET BALANCE AT END OF: September 30, 2024	\$44,408,754.78
RECEIPTS FOR THE MONTH (Less Loans)	\$1,405,002.82
SUB - TOTAL	\$45,813,757.60
MINUS:	
DISBURSEMENTS FOR THE MONTH	\$7,679,703.42
NET BALANCE AT END OF THE MONTH	\$38,134,054.18

BALANCE AT END OF THE MONTH - BANK	\$38,495,369.13
CASH ON HAND AT END OF MONTH	\$300.00
SUB - TOTAL	\$38,495,669.13
MINUS: OUTSTANDING CHEQUES	\$361,614.95
ADD: DEPOSIT IN TRANSIT	\$0.00
NET BALANCE AT END OF THE MONTH	\$38,134,054.18

DIFF	\$0.00
OUTSTANDING CHEQUES	
GENERAL ACCOUNT	\$361,614.95
ATB LONG TERM LOAN BALANCE December 31, 2023	\$0.00

THIS STATEMENT SUBMITTED TO COUNCIL THIS _____ DAY OF _____, 2025.

REEVE

CHIEF ADMINISTRATIVE OFFICER

**COUNTY OF PAINT EARTH NO. 18
BANK BALANCE
October 31, 2024**

ATB Financial, Castor (General Acct)	\$845,317.32
ATB Financial, Castor (Savings Acct)	\$37,650,051.81
	\$0.00
	\$38,495,369.13
GIC INVESTMENTS	\$5,001,989.14
TOTAL ACCOUNT BALANCES	\$43,497,358.27

ATB LONG TERM LOAN BALANCE OCT 31, 2024

\$ -

Term/GIC Investments - Tax Recovery Nelson

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	31-Oct-23	365	31-Oct-24	5.35%	\$0.00
					\$0.00

Term/GIC Investments - Tax Recovery Schochenmaier

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	13-May-24	365	13-May-25	4.85%	\$1,989.14
					\$1,989.14

Term/GIC Investments -

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	04-Oct-24	365	03-Oct-25	3.65%	\$5,000,000.00
					\$5,000,000.00

COUNTY OF PAINT EARTH NO. 18
MONTHLY BANK STATEMENT
November 30, 2024

GENERAL ACCOUNT

NET BALANCE AT END OF: October 31, 2024	\$38,134,054.18
RECEIPTS FOR THE MONTH (Less Loans)	\$2,148,217.97
<i>SUB - TOTAL</i>	<u>\$40,282,272.15</u>
MINUS:	
DISBURSEMENTS FOR THE MONTH	\$2,975,619.72
NET BALANCE AT END OF THE MONTH	<u><u>\$37,306,652.43</u></u>

BALANCE AT END OF THE MONTH - BANK	\$37,450,248.98
CASH ON HAND AT END OF MONTH	\$300.00
<i>SUB - TOTAL</i>	<u>\$37,450,548.98</u>
MINUS: OUTSTANDING CHEQUES	\$143,946.55
ADD: DEPOSIT IN TRANSIT	\$50.00
NET BALANCE AT END OF THE MONTH	<u><u>\$37,306,652.43</u></u>

	DIFF	\$0.00
OUTSTANDING CHEQUES		
GENERAL ACCOUNT		\$143,946.55
ATB LONG TERM LOAN BALANCE December 31, 2023		\$0.00

THIS STATEMENT SUBMITTED TO COUNCIL THIS _____ DAY OF _____, 2025.

REEVE

CHIEF ADMINISTRATIVE OFFICER

**COUNTY OF PAINTEARTH NO. 18
BANK BALANCE
November 30, 2024**

ATB Financial, Castor (General Acct)	\$1,168,546.30
ATB Financial, Castor (Savings Acct)	\$36,281,702.68
	<u>\$0.00</u>
	<u>\$37,450,248.98</u>
GIC INVESTMENTS	<u>\$5,001,989.14</u>
TOTAL ACCOUNT BALANCES	\$42,452,238.12

ATB LONG TERM LOAN BALANCE OCT 31, 2024 \$

Term/GIC Investments - Tax Recovery Nelson

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	31-Oct-23	365	31-Oct-24	5.35%	\$0.00
					<u>\$0.00</u>

Term/GIC Investments - Tax Recovery Schochenmaier

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	13-May-24	365	13-May-25	4.85%	\$1,989.14
					<u>\$1,989.14</u>

Term/GIC Investments -

	Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
	04-Oct-24	365	03-Oct-25	3.65%	\$5,000,000.00
					<u>\$5,000,000.00</u>

COUNTY OF PAINT EARTH NO. 18
MONTHLY BANK STATEMENT
December 31, 2024

GENERAL ACCOUNT

NET BALANCE AT END OF: November 30, 2024	\$37,306,652.43
RECEIPTS FOR THE MONTH (Less Loans)	\$2,132,573.95
<i>SUB - TOTAL</i>	<u>\$39,439,226.38</u>
MINUS:	
DISBURSEMENTS FOR THE MONTH	\$3,953,091.24
NET BALANCE AT END OF THE MONTH	<u><u>\$35,486,135.14</u></u>
BALANCE AT END OF THE MONTH - BANK	\$35,697,911.85
CASH ON HAND AT END OF MONTH	\$300.00
<i>SUB - TOTAL</i>	<u>\$35,698,211.85</u>
MINUS: OUTSTANDING CHEQUES	\$212,076.71
ADD: DEPOSIT IN TRANSIT	\$0.00
NET BALANCE AT END OF THE MONTH	<u><u>\$35,486,135.14</u></u>

DIFF	\$0.00
OUTSTANDING CHEQUES	
GENERAL ACCOUNT	\$212,076.71

ATB LONG TERM LOAN BALANCE December 31, 2023	\$0.00
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THIS STATEMENT SUBMITTED TO COUNCIL THIS _____ DAY OF _____, 2025.

REEVE

CHIEF ADMINISTRATIVE OFFICER

**COUNTY OF PAINT EARTH NO. 18
BANK BALANCE
December 31, 2024**

ATB Financial, Castor (General Acct)	\$795,989.06
ATB Financial, Castor (Savings Acct)	\$34,901,922.79
	<u>\$0.00</u>
	<u>\$35,697,911.85</u>
GIC INVESTMENTS	<u>\$5,001,989.14</u>
TOTAL ACCOUNT BALANCES	\$40,699,900.99

ATB LONG TERM LOAN BALANCE OCT 31, 2024

\$

Term/GIC Investments - Tax Recovery Nelson

Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
31-Oct-23	365	31-Oct-24	5.35%	\$0.00
				<u>\$0.00</u>

Term/GIC Investments - Tax Recovery Schochenmaier

Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
13-May-24	365	13-May-25	4.85%	\$1,989.14
				<u>\$1,989.14</u>

Term/GIC Investments -

Deposit Date	Term (# of days)	Due Date	Interest Rate	Amount Invested
04-Oct-24	365	03-Oct-25	3.65%	\$5,000,000.00
				<u>\$5,000,000.00</u>